

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK (GAATN)
INTERLOCAL AGENCY**

**1111 West 6th Street
Austin, Texas 78703-5399**

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

MEETING HELD May 7, 2001

Agenda Item No. 1:

The meeting was called to order by Chairman Bill Bard at approximately 1:35 p.m.

The following Board members announced as present:

- Bill Bard, on behalf of the University of Texas
- Wayne Wedemeyer (alt.), on behalf of the University of Texas
- Dave Kelly, on behalf of the State of Texas, General Services Commission
- Steve Zoromsky, on behalf of the Lower Colorado River Authority
- Tom Lott (alt.), on behalf of the Lower Colorado River Authority
- Patrick Jordan, on behalf of the City of Austin
- John Kohlmorgan (alt.), on behalf of Austin Independent School District
- Martha Riekenberg (alt.) on behalf of the City of Austin
- Walter LaGrone, on behalf of Travis County
- Gary Weseman, on behalf of Austin Community College

Agenda Item No. 2:

Citizen Communication

There were no citizens present.

Agenda Item No. 3:

Executive Session

GAATN Counsel was present and stated that she required an executive session.

Agenda Item No. 4:

Approval of April 2, 2001 Board Minutes

There were no corrections to the minutes. Steve Zoromsky moved to approve the minutes with a second by Bill Bard; they were then approved unanimously.

Agenda Item No. 5:

Hear report and discuss/consider Board Chairman Update.

Based on discussions in executive session, Chairman Bard asked if there was a motion to dismiss the Time Warner lawsuit. Steve Zoromsky moved to do so with a second by Gary Weseman, the subsequent motion passed unanimously.

Chairman Bard next presented a request from Debbie Opdahl asking that each GAATN participant create a list showing personnel authorized to have access to the GAATN facility at Treaty Oak. Debbie had also requested that the Chairman note that ACC had fallen behind with payments. Gary Weseman responded that he had already taken care of the accounting problems and that AISD would be receiving the payment in a few days.

Agenda Item No. 6:

Hear report and discuss/consider financial report and budget issues.

John Kohlmorgan distributed AISD's financial report for GAATN. He then added that some billing issues with the local cable locate company had been brought to his attention and that he would look into the situation. He also reported that Travis County is still behind in their payments but besides ACC and TC, all other entities are current.

Agenda Item No. 7:

Discuss/modify Treaty Oak security access.

Chairman Bard asked John to elaborate on the keys and security at Treaty Oak. John responded that Travis County had requested additional keys and that he was sure that this was what had precipitated Debbie's request to have access lists updated. In response to Patrick's question about AISD keeping a set number on hand for each participant, John said that whoever signs off on the keys is responsible for keeping track of them. Chairman Bard then requested that this information be gathered for the next meeting.

Agenda Item No. 8:

Hear Report and discuss/consider Technical Subcommittee Update.

Tom Lott reported that the C2S repair completed on May 2nd had gone well and that GAATN had received payment from the construction company for its portion of the damage/relocation costs. Tom mentioned the pending UT-SRN at Manor Road POP/extension, to which Wayne added that the City of Austin had chosen to participate. Tom then moved to the topic of the (as-built archiving) workstation that had been proposed to be placed at the GAATN Maintenance Contractor's site. Since first discussion, it appears that there are now 3 options: 1. A simple ftp workstation that has minimal security, 2. A workstation plus server solution that would be maintained by GAATN or the maintenance contractor, or 3. A workstation paired with a not-co-located server owned and maintained by a third party. Both Patrick and Martha shared that the originally suggested third party solution had gone up considerably in price and was no longer affordable, so new avenues were being explored. Wayne mentioned the proposal from the Maintenance Contractor to dedicate a drive on their server to GAATN, but this option does not provide adequate security. Martha commented that the City was still looking into the issue but as yet did not have anything formal for the Board. Other discussions on the subject included a comment by Patrick that he was talking with Travis County about an inter-connection at Treaty Oak that could be used by GAATN participants—it might be feasible to have the Maintenance Contractor access it also. There was also discussion of using Roadrunner, CD's or even a DSL if available, which would be cheaper than a T-1. Because of the concern over bandwidth and the size of the files, no immediate solution presented itself. Martha said she would talk further with the Technical Committee and try to formalize something solid to bring back to the Board for consideration.

Steve asked for a refresher on what data is involved. He was told by Martha that the network as-builts and subsequent MAC were what were at issue. She further commented that these numbered some 600+ drawings that comprised the graphical documentation of the network. Also requiring storage space is testing documentation—the OTDR traces and power meter results that are created after every repair or rearrangement. (for reference, the City's OTDR trace and pm directory stands at 226MB, the GAATN as-builts add another 868MB for a total of 1094MB used, static storage). This up-to-date mapping and information is of great benefit to all participants, but there is no doubt that the repository should stay with the Maintenance Contractor since they use it and update it on a daily basis. Currently, they are also trying to update the old AutoCAD maps with newly available street information.

Discussion continued on the need for the workstation, whether its information needed to be available to the entities in real-time or not, and where the server should be located. Chairman Bard asked that the Technical Committee look into it and come back to the Board with options/recommendations.

Agenda Item No. 9:

Hear report and discuss/consider Network Manager's Update.

Martha began by stating that the Intel construction cranes had been removed from the construction site, ending all construction work around that building. She stated that the C-South repair was completed as planned after the 3 month delay waiting for pole sets to be done by others. Martha reported that we had some 80,000 feet of cable on hand after the repair and that things were going well and even a little quieter for a change. She also reminded the Board that the yearly elections were coming up in July per the By-Laws.

Agenda Item No. 10:

Confirm date, time and location for the next regular Board meeting as June 4, 2001 at 1:30 p.m. in room 517 of the Shapiro Building at LCRA on Lake Austin Blvd.

Steve Zoromsky confirmed that next month's meeting will be at LCRA in room 517 of the Shapiro Building.