

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK (GAATN)
INTERLOCAL AGENCY**

**1111 West 6th Street
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
MEETING HELD June 3, 2002**

Agenda Item No. 1:

The meeting was called to order by Chairman Patrick Jordan at approximately 1:32 p.m.

The following Board members announced as present:

George Mirick (alt.), on behalf of the University of Texas
Tom Lott (alt.), on behalf of the Lower Colorado River Authority
Patrick Jordan, on behalf of the City of Austin
Wayne Wedemeyer, on behalf of University of Texas
Walter LaGrone, On behalf of Travis County
Frederick Harris, on behalf of Austin Independent School District
Steve Zoromsky, on behalf of the Lower Colorado River Authority
Gary Weseman, on behalf of Austin Community College

GAATN Personnel present:

Ronald Roberts, Project Coordinator
Ashley Caron, Project Manager
Stephen Fogel, GAATN Attorney

Agenda Item No. 2:

Citizen Communication

Chairman Jordan welcomed Clair Goldsmith from the University of Texas to the meeting. Wayne Wedemeyer explained that Clair has an interest in GAATN and educational aspects of the GAATN Network and as such has invited him along for the meeting. Patrick welcomed him and then moved on to the next agenda item.

Agenda Item No. 3:

Approval of May 6th, 2002 Board Minutes

There were no changes required in the minutes. Gary Weseman seconded the motion to accept them which was made by Steve Zoromsky; the motion passed unanimously.

Agenda Item No. 4:

Executive Session: Adjourn for closed session, under Tex Gov't Code section 551.071, to seek legal advise regarding contemplated litigation for construction, equipment, and product warranty claims. Reconvene for discussion and decisions, if any, on matters considered in closed session.

Chairman Jordan moved to executive session at 1:38 p.m. Patrick reconvened from Executive Session at 1:46 p.m.

Agenda Item No. 5:

Hear report and discuss/consider Board Chairman Update.

- A. Reminder on Board Elections in July.** Patrick reminded the Board that elections were in July and discussed the process with the Board members. He added that neither he nor Debbie Opdahl, the vice chair, were planning on any major career moves and would certainly be available to stay on, but if there were others interested then he would welcome them to participate in July.
- B. Follow up on the Article in the Austin American Statesman from last meeting.** This item was mentioned last Board meeting by John Kohlmorgan and Patrick asked that it be followed up this month. Patrick explained that the article dealt with the City of Austin paying to relocate Southwestern Bell along 11th street. The reason that he had uncovered was a detail used by Southwestern Bell involving the actual legal definition of the activity in that area. He

explained that under the law all telecommunications activities are required to participate in relocations that involve street widening or straightening. The ARA project did not fall into either category and the City of Austin had to assist Southwestern Bell with relocation into the conduit. Patrick added that the City's position toward CIP projects had not changed. Wayne asked about whether GAATN could be involved in a similar manner but Ashley shared that GAATN was not going down 11th street. Patrick added that a joint venture in trenching was looked at but was not done because of Carver. Wayne was still unclear on what Southwestern Bell was using, either a law or PUC rules and requested more information. Patrick added that it would be an agenda item for next month and asked Ron to get with City attorneys to find out specifically what was going on and report back.

Agenda Item No. 6:

Discuss/consider Financial Report from AISD

Frederick Harris distributed the Financial Report. Patrick asked if there were any specific items that needed to be noted but got a negative response from Frederick. Patrick then shared that the minutes from last month mentioned that AISD would review invoices for Travis County and recreate an agreed to invoice in which to assist Walter with getting Travis County caught up, that invoice was researched and created and was now in Walters hands to take back. Walter added that he would know something in 2 weeks and agreed to contact Frederick, John, or Chairman Jordan as soon as he spoke with his finance people. Patrick offered support and help to resolve the issue.

Wayne noted that GAATN management was going under the 'consultant' heading in the report. There was some discussion on this and Frederick said he would check on either having that amount fall into another category or another alternative to avoid confusion. Frederick also added that insurance was going out to bid soon and would get with Ron to have him assist with these efforts. Last year Scott Wyatt came to the Technical Committee meeting to go over the insurance information and it was suggested that this would be good to do again.

Wayne had another question about expenditure in column 6639 and Frederick said he would check on it as well. The expense involved the work station. Walter then asked about the 2 maintenance accounts and was reminded that the 6319 category was for the maintenance contract that was in place, the 6244 account was for incidentals such as teardowns. That understood, Chairman Jordan moved on with the agenda.

Agenda Item No. 7:

Hear report and discuss/consider Technical Subcommittee Update. (Lott, 20 minutes)

- A. Increased Bandwidth Considerations and options.**
 - B. Discuss/consider Pole Attachment Agreement.**
 - C. Discuss/Consider initial implementation of Pole Attachment Agreement.**
 - D. Discuss/Consider and take possible action on Locate Service Agreement.**
- A. Bandwidth. Wayne shared that an OC-3 would be in place June 12th and that several entities were looking to boost their access including AISD, ACC and the City of Austin. Patrick shared that the City may not choose to participate until the new budget cycle starts in October.
- B. Tom stated that the Pole Attachment Agreement had been reviewed by the GAATN Attorney at the last Technical Committee meeting. The document was now being brought forward to be approved by the Board. Wayne had concerns over implications of the document but the GAATN Attorney was able to explain and alleviate the issues that were raised. It was expressed that the minutes should reflect that there is no change in GAATN's position and that the pole attachment agreement does not conflict with the interlocal agreement. Gary made a motion to approve with a second from Frederick Harris, motion approved unanimously.
- C. Patrick noted that GAATN would now be free to apply this agreement with anyone on GAATN poles that we choose too. There is also a \$1,500, one time, implementation fee but there would be no monthly, or yearly attachment charges. Tom explained that it was hoped to recover costs and not designed to be a money maker. There was discussion on getting a complete list on who is on GAATN poles and what can be done about entities that choose not to sign. These points were covered in the discussion that followed. Wayne also asked that the list of contractors be included in the Agreement. Tom added that a letter should be generated as a cover for the Agreement when it is sent out. Wayne cited that a list of those attached should precede the mailings so that we know who all to send it out too. Ashley said she would help get that list together with the Maintenance Contractor.

- D. Locate services. Tom stated that this issue had been going on for some time and that Ron had accumulated a great deal of information. Ron explained the process briefly to the Board and that his recommendation was to return to Lone Star to see if costs would return to a level that GAATN was more comfortable with. He shared that the database at Lone Star was more detailed than the grid system used at TESS and he felt it would save thousands of dollars. He sought approval to remove GAATN from TESS and transfer to Lone Star. Gary again made a motion and was seconded by Steve, passing unanimously. Ron stated he would head down to Houston to work out updating their data and ensuring that tickets will be communicated efficiently.

Agenda Item No. 8:

Hear report and discuss/consider Network Manager's Update

A. Discuss Benefits Analysis of GAATN

Ashley noted that UT had provided their information for this topic but that a few others had not gotten back with her on this. Walter stated that he had missed the last two months of meetings and asked her to explain what she was talking about. She explained that she was looking to gather the benefits information that each participant gets from GAATN, costs savings, etc so that this information could be compiled together. She went on to share that Carver was proceeding and a significant cost savings was realized when she was able to reengineer the project and eliminate some 300 ft of boring from the plan. She added that B1N was still being readied for expansion and that the cut on C1N Friday had been repaired.

Agenda Item No. 9:

Confirm date, time and location for the next regular Board meeting as July 8, 2002 at 1:30 p.m. in room 517 of the Shapiro Building at LCRA on Lake Austin Blvd.

Time and location for next meeting was confirmed and the meeting was adjourned at 3:18 p.m.