

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK (GAATN)
INTERLOCAL AGENCY**

**625 East 10th Street, 6th Floor
Austin, Texas 78701**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
MEETING HELD June 2, 2003
Lower Colorado River Authority
Shapiro Building Room 517
3701 Lake Austin Blvd**

Agenda Item No. 1:

The meeting was called to order by Vice-Chair Debbie Opdahl at 1:32 p.m.

The following Board members announced as present:

Martha Riekenberg (alt.), on behalf of the City of Austin
John House (alt), on behalf of the University of Texas
Gray Salada, on behalf of Austin Independent School District
Tom Lott, on behalf of the Lower Colorado River Authority
Jimmy Don Havins (alt), on behalf of the Lower Colorado River Authority
Gary Weseman, on behalf of Austin Community College
Walter LaGrone, on behalf of Travis County
Debbie Opdahl, on behalf of the State of Texas
Wayne Wedemeyer, on behalf of the University of Texas

GAATN Personnel present:

Ronald Roberts, Project Coordinator
Ashley Caron, Project Manager
Stephen Fogel, GAATN Attorney

Agenda Item No. 2:

Citizen Communication

Debbie noted that Robert Turner was in attendance to share info from RDMT.

Agenda Item No. 3:

Approval of May 5, 2003 Board Minutes

Steve Fogel shared that he had given Debbie some corrections to the draft of the May 5, 2003 Board meeting minutes. Debbie Opdahl shared those changes with the Board and asked Ron to correct. Tom Lott offered some corrections to the minutes of the May 5, 2003 executive session minutes. Wayne moved to accept the Board minutes, as corrected, and the executive session minutes, as corrected, Tom Lott seconded the motion, and the vote was unanimous.

Agenda Item No. 4

Discussion and possible action regarding the Board Vice-Chair Update.

A. Update on discussion with Austin Energy about A1N pole replacement.

Ashley and Ron shared that the memo to Austin Energy had gone out as was discussed in May. However, Ashley added that engineering time needed to design the metal poles was taking longer than expected. Austin Energy had decided to put in a wood pole that is 20 feet higher than the present one which would alleviate the problem for now. Ashley added that the wood pole would be placed by June 15th. There was discussion on the monies that were offered and it was noted that unless Austin Energy could get metal poles set by the end of the day then the offer was off the table for GAATN to assist with the cost.

B. Reminder of Board Elections in July.

Debbie shared that the elections were coming up next month and to think about candidates.

C. Update on Ad Hoc committee to bring forward to the Board revisions proposed to GAATN governing documents for distribution and review by GAATN entities.

The committee had nothing as yet to report back to the Board but would be bringing something forward soon.

Agenda Item No. 5:

Discussion and possible action on Conduit Sales Agreement and Bill of Sale for ZNET Conduit Purchase.

Ron shared that Patrick Jordan had asked him to mediate the finalizing of the ZNET agreement between the City of Austin Attorney Dave Petersen and the GAATN Attorney Steve Fogel. He shared that work had been done and that a meeting would take place to finalize the agreement so that it could be brought to the Board. Ron added that the RFP for conduit testing had gone out from AISD and that a selected respondent would need to report back on the conduit condition before the agreement was signed.

Agenda Item No. 6:

Discussion and possible action regarding the financial report and budget issues.

Gray Salada had no reports to distribute but would bring them the next Board Meeting. No issues were raised under this topic.

Agenda Item No. 7:

Discussion of and possible action regarding the Technical Subcommittee Update.

A. CTECC update including equipment sharing opportunities.

Tom shared that good discussion had taken place at the Technical Subcommittee on this topic and that he had asked Robert Turner to share the information with the Board as well. Robert updated six projects ongoing at the CTECC center. They included installation of the PBX and 911 equipment, the certificate for occupancy and the splicing in of Travis County and University of Texas fiber into the facility. He added that CAD was getting ready to start running and that 3700 users were being trained for that. Also, the police records and data management was on track as was operational testing. Voice recording started last month and AISD and UT had shown interest in that function. A copy of his report was given to Ron for the record. Walter added that Travis County would not start testing until October for CAD. Wayne asked about T-1 lines and was told that there would be multiple T-1's by Robert. Robert added that Southwestern Bell was a back up for GAATN. Tom stated that Robert would continue to come to the Technical Subcommittee with reports, from there pertinent information could be brought to the Board.

B. New Site Requests from AISD, DIR and COA

The agenda was changed to reflect the AISD request for a new site instead of Travis County. Tom shared that the City of Austin needed fiber into the former Texas School for the deaf, DIR needed to get fiber into DPS, and AISD needed a site added on B1S. Wayne moved to approve the site additions and this was seconded by Walter LaGrone, the vote was unanimous. Wayne asked how many fibers were in DPS and Martha said that it was a 72 cable but was not sure if additional fiber was available. She agreed to let UT know about the fibers and if there were any spare ones available for UT.

Agenda Item No. 8:

Discussion and possible action regarding the Network Manager's Update (COA, 10 minutes).

A. 5th Street Update.

Ashley shared that this project was canceled due to the contractor not wanting to pay to replace GAATN into the conduit. She added that over \$100,000 conduit bank had been placed by them already and that this conduit adjoined another contiguous bank of conduits that Austin Energy was placing GAATN in for no cost. Ashley then sought advise on pursuing the Contractor to see if he would be interested in allowing GAATN into the duct bank and how much that would cost if anything, possibly even having GAATN placed at its own expense. Tom and Wayne noted that it was a good idea to pursue and the Board agreed. Ashley said she would look into it and report back.

B. Update on Andrews Elementary

Ashley had nothing to add on this topic, but she did share that a check from Grande for \$19,569.60 had been received for damage that occurred last year. Debbie asked how much was budgeted to relocate the cable underground and was told that nothing had been budgeted due to the contractor

paying the cost. Ashley also shared that she had been asked to look at street paving schedules to prevent over paving of GAATN manholes. She added that the city was not updating that information on the website but that she would pursue the information in hard copy form. Wayne asked about possibly doing something for GAATN's 10 year anniversary and all agreed it was a good idea, specific funds and who would pay would need to be looked at as well as possibly contacting the press.

Agenda Item No. 9:

Executive Session: Adjourn for closed session, under Tex Gov't Code section 551.071, to seek legal advise about pending or contemplated litigation for:

- A. Construction, equipment, and product warranty claims; and**
- B. Damage to GAATN Fiber Optic Cables, equipment, hardware, and other property. but not limited to:**

Greater Austin Area Telecommunications Network v. Ascension Health and Gonzalo Portillo, Jr., No. 265725, Travis County Court at Law (teardown at Andrews Elementary on May 31, 2002); and

Reconvene for discussion and decisions, if any, on matters considered in closed session.

Debbie noted that there was no need for executive session this month.

Agenda Item No. 10:

Confirm date, time and location for the next regular Board meeting as July 14, 2003 at 1:30 p.m. in room 517 of the Shapiro Building at LCRA on Lake Austin Blvd.

Time and location for next meeting was confirmed and the meeting was adjourned at 2:30 p.m.