

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK (GAATN)
INTERLOCAL AGENCY**

**625 East 10th Street, 6th Floor
Austin, Texas 78701**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
MEETING HELD November 3, 2003
Lower Colorado River Authority
Shapiro Building Room 517
3701 Lake Austin Blvd**

Agenda Item No. 1:

The meeting was called to order by Chairman Patrick Jordan at 1:33 p.m.

The following Board members announced as present:

Patrick Jordan, on behalf of the City of Austin
Martha Riekenberg, on behalf of the City of Austin
Gray Salada, on behalf of Austin Independent School District
John Kohlmorgan, on behalf of Austin Independent School District
Tom Lott, on behalf of the Lower Colorado River Authority
Jimmy Don Havins, on behalf of the Lower Colorado River Authority
Walter LaGrone, on behalf of Travis County
Wayne Wedemeyer, on behalf of the University of Texas
John House, on behalf of the University of Texas
Dave Kelly, on behalf of the State of Texas
Debbie Opdahl, on behalf of the State of Texas

GAATN Personnel present:

Ronald Roberts, Project Coordinator
Ashley Caron, Project Manager
Heidi Cottingham, Maintenance Contractor
Steve Fogel, GAATN Attorney

Agenda Item No. 2:

Citizen Communication

There were no citizens present.

Agenda Item No. 3:

Approval of October 6, 2003 Board Minutes.

Changes submitted from the GAATN Attorney and Board members were incorporated into the minutes. There were no other changes to the minutes and Wayne moved to approve with a second from Walter LaGrone. The minutes were unanimously approved.

Agenda Item No. 4:

Discussion and possible action regarding the Board Chairperson Update.

Patrick shared that he had met with Gray about wireless but since it was an agenda item he would wait to discuss.

Agenda Item No. 5:

Discussion and possible action regarding the financial report and budget issues.

Gray shared there was an adjustment to the fund balance from last month. He explained that some bills had come in that required being paid from last year's budget. He anticipated at least one more coming in that would require similar effort. Gray then shared that the annual audit was underway at AISD and results would be published in December. Patrick asked if this affected GAATN, was told by John that he usually got questions on some items but no problems from his responses to the auditors had ever occurred. Gray noted the purchase of the conduit and the insurance.

Agenda Item No. 6:

Discussion of and possible action regarding the Technical Subcommittee Update.

A. Pole attachment policy regarding use by non-GAATN entities.

Tom shared that the Technical Subcommittee had approved this item. Tom moved to approve and was seconded by Wayne. Discussion followed with some minor suggestions to the policy. The issue of 'case by case' was brought up with suggestions to improve the language. Steve suggested criteria include engineering capacity and legitimate use. Martha noted that it had to be safe as well as consistent with the pole attachment agreement. John K. also suggested that these be 'considering but not limited to.' Gray suggested adding approval dates to the agreement, which will be Attachment A to the policy. Policy was approved with these changes unanimously. Copies will be sent out of the completed packet to the Board.

B. Update on Internet Connections to Treaty Oak.

Wayne shared that equipment changes had taken place. Now there is dedicated 100 megabit capabilities in place for all entities. He added that old connections were still in place and desired to schedule dates for migration with individuals as soon as possible. John K inquired about the connections, requested more detail. Wayne added that 2 routers were being taken out of the existing path and stated that new IP addresses will have to be done. Wayne requested the Board to email contact information to him and to schedule the migrations.

Tom added points of interest to the Technical Subcommittee which included; ZNET repair, Project Cancellation Policy, and UT fiber proposal. Ashley added that she would have the cancellation policy next month.

Agenda Item No. 7:

Discussion and possible action regarding the Network Manager's Update (COA, 10 minutes).

A. Distribution of GAATN Site list.

Ashley noted that all participants had reviewed this and responded to her with changes. She added that a vote was needed on the fiscal year ("FY") 2004-2005 network right, but that some definitions needed clarification.

B. Defining definitions for the Master Site List.

There was a lot of clarification on the definitions and the application of those definitions for developing the FY 2004-2005 network rights. Ashley stated that the definitions and formulas were the same as those used in prior years, but that the rigorous application of those definitions and formulas for developing the FY 2004-2005 network rights causes some shifting in the network rights versus the FY 2003-2004 percentages. The vote was delayed due to a request that by UT that ACC review the new changes. A vote will take place at a special called session of the Board prior to the Technical Subcommittee on November 19th.

C. Distribution and discussion of project list.

Ashley shared a spreadsheet that correlated the budget with the year's projects. She noted that Intel was out of the plan. She also noted that the Technical Subcommittee would need to prioritize the project list for capital expenditures at the next meeting. She also

submitted a draft budget for consideration but noted that changes would occur based on the prioritizations of the list. John K. asked for a complete breakdown of what City Hall is costing and Ashley agreed to provide the information. She wrapped up by reminding all about the A2N and SR cutover Saturday.

Agenda Item 8:

Discussion and possible action on Wireless Networking.

Wayne and Gray related that they had met with Capital Metro and others concerning wireless testing in the Mendez neighborhood. UT has obtained a grant for this project. Patrick asked to be included in future discussions so he could look at the opportunity from a City of Austin angle. Wayne stated that digital canopy over this area was exciting and that several frequencies would soon be open for next year and that GAATN should possibly pursue them.

Agenda Item 9:

Discussion and possible action on adding Capital Metro to GAATN or selling fibers to Capital Metro.

During the meeting discussed above Capital Metro expressed great interest in GAATN, possibly as a participant, Board membership, and voting rights. It was noted that any offers to sell unused fiber capacity to Capital Metro would mean that any right of refusal must come from a participant first. Wayne emphasized that Capital Metro was mainly interested in wireless and suggested partnerships in that venture.

Agenda Item No. 10:

Discussion and Possible Action on next generation fiber overlay.

Wayne explained that UT had received a grant for this and was pursuing a route between UT and Level 3 and also between UT and Pickle Research. He added that this new fiber could be placed with 50-60 miles between amplifiers. He also expressed urgency with this topic as UT had to show operation by May of 2004. If anyone was interested they could simply 'upsized' the fiber to accommodate their needs. Patrick noted that level 3 was an internet service provider and he did not see the need to change providers at this time. He added that he was interested but that the route could not, at this time, justify the cost. John K. stated that he would like to see GAATN look into this more in the future, possibly build over Super Rings at some point but noted that it was not budgeted and therefore should not be done at this time. Wayne stated that UT would only be using 4 of the 24 strands going up so the possibility to 'buy in' was there for some. Patrick and others encouraged the construction but chose not to participate at this time. He added that no motion was required since it was not GAATN fiber. The only issue is the lashing but Heidi noted that in the event of a teardown, GAATN would be restored first.

Agenda Item No. 11:

Executive Session: Adjourn for closed session, under Tex Gov't Code section 551.071, to seek legal advise about pending or contemplated litigation for:

- A. Construction, equipment, and product warranty claims; and**
- B. Damage to GAATN Fiber Optic Cables, equipment, hardware, and other property, and**
- C. Contractual or Tort claims against GAATN.**

Reconvene for discussion and decisions, if any, on matters considered in closed session.

Steve stated there was no need to hold an executive session

Agenda Item No. 12:

Confirm date, time and location for the next regular Board meeting as November 3, 2003 at 1:30 p.m. in room 517 of the Shapiro Building at LCRA on Lake Austin Blvd.

A special called Board meeting will take place on November 19th prior to the Technical Subcommittee Meeting to vote on the Network Rights.

Time and location for next regular meeting was confirmed and the meeting was adjourned at 3:54 p.m.