

**GREATER AUSTIN AREA TELECOMMUNICATIONS  
NETWORK (GAATN)  
INTERLOCAL AGENCY**

**625 East 10<sup>th</sup> Street, 6<sup>th</sup> Floor  
Austin, Texas 78701**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
MEETING held on September 13, 2004 at  
Lower Colorado River Authority  
Shapiro Building Room 517  
3701 Lake Austin Blvd  
Austin, Texas**

**Agenda Item No. 1:**

The meeting was called to order by Chairperson Patrick Jordan at 1:35 p.m.

The following Board members announced as present at the start of the meeting:

John Kohlmorgan, on behalf of the Austin Independent School District  
John House, on behalf of the University of Texas  
Tom Lott, on behalf of the Lower Colorado River Authority  
Martha Riekenberg, on behalf of the City of Austin  
Brian Kunz, on behalf of the Lower Colorado River Authority  
Patrick Jordan, on behalf of the City of Austin

These members joined the meeting in progress.  
Gary Weseman, on behalf of Austin Community College  
Dave Kelly, on behalf of the State of Texas

GAATN Personnel present at the start of the meeting:

Ronald Roberts, Project Coordinator  
Ashley Caron, Project Manager  
Sydney Falk, GAATN Attorney  
Heidi Cottingham, Maintenance Contractor

**Agenda Item No. 2:**

**Citizen Communication**

There were no citizens present.

**Agenda Item No. 3:**

**Approval of August 2, 2004 Board Minutes.**

John moved to approve with a second from Tom; the motion passed unanimously.

**Agenda Item No. 4:**

**Discussion and possible action regarding the Board Chairperson Update.**

Patrick stated that he had nothing for this item.

**Agenda Item No. 5:**

**Executive Session: Adjourn for closed session, under Tex Gov't Code section 551.071, to seek legal advise about pending or contemplated litigation for:**

- A. Construction, equipment, and product warranty claims; and**
- B. Damage to GAATN Fiber Optic Cables, equipment, hardware, and other property, and**
- C. Contractual or Tort claims against GAATN.**
- D. Outstanding Claims for Attorney Compensations.**

**Reconvene for discussion and decisions, if any, on matters considered in closed session.**

Patrick directed the Board to Executive Session at 1:37 p.m. and returned from it at 1:50 p.m.

No activity in open session was required.

**Agenda Item No 6:**

**Discussion and possible action regarding the financial report and budget issues.**

John distributed the AISD financial summary and thanked everyone for having their payments in for the year. He added that it looked like the fund balance was going to end up being about one million dollars but added that some invoices were not yet in. Patrick added that the analysis for the budget was the best he could remember this year and encouraged the effort to continue. Ashley asked about the year end budget report and John said he would get it to her when it was completed by AISD.

**Agenda Item No. 7:**

**Discussion of and possible action regarding the Technical Subcommittee Update.**

**A. Internet 2 Conference.**

John House asked if this item could wait on Wayne.

**B. 11<sup>th</sup> Street conduit blockage.**

Tom shared that Ashley would cover this in her section

**C. Retention Policy**

Ron shared that he had met with the city record keeper about the city policy and that he would be sharing that information with the Technical Subcommittee next week to get a direction to proceed.

**Agenda Item No. 8:**

**Discussion and possible action regarding the Network Manager's update.**

Ashley shared that the TxDot project at Bolm road was now not proceeding as was previously reported last month. She shared that the project was given to a new project manager and that she would report back when things changed.

Ashley went on to report that the 11<sup>th</sup> street potholing had been a success on one end of the conduit The project was anticipated to cost \$117,000 but the one side of the conduit was repaired for \$19,800. However, the other end required more work and a seperate work order was issued by Martha who was taking advantage of the permit time limits. The other end was also successfully fixed for a cost of \$14,000. Tom asked if a vote for approval was required since the network manager could only approve up to \$20,000 but was told no by Patrick since their were two seperate projects and two seperate invoices issued.

Ashley continued with her report that ACC and Travis County had permanently swapped fiber on C1N and C2S, Gary added that they gave fibers 49-54 on C2S for fibers 49-54 on C1N.

Ashley stated that all the rings for City Hall were in except the other half of SRN. She added that the State had not gotten back about use of the tunnel system yet but Dave stated that he was

hearing positive feedback from folks and hoped for a decision soon. Ashley acknowledged this and stated that the plan was to proceed with conduit placement for connectivity outside the capital compound. She added that the Maintenance Contractor was proceeding with P.E for the project so that it could be passed at the Utility Coordination Meeting. The engineering component is estimated at \$30,000 and then, once approved she could work backward while waiting on final approval from the state. She added that the state was requesting buildout of some nodes along the route and a manhole which would bring the project to around \$602,000. Tom asked if the project she was proposing would interface with the State routing and she answered that it would. She added that if something went awry at the State then her planning would continue on and the engineering and approval would already be completed. John K. asked how long it would take to get in engineered and was told 2 to 3 months. The \$602,000 figure is more than the planned \$338,000 for the project but still less than the expense to place conduit around the capital complex. Dave stated that their request was to augment the change that the route would facilitate. Ashley added that she planned to have a fiber segment cut to length for quick placement through the system upon approval. After the engineering and conduit is done, the placement of the whole fiber to City Hall would be an additional 3-4 weeks. Ashley then reported that 100% of the toll road expansion is reimbursible, that means any poles, conduit or replacement would be covered. Patrick asked for some official writing to that effect and Ashley said that she would pursue said letter.

**Agenda Item No. 9:**

**Confirm date, time and location for the next regular Board meeting as October 4 , 2004 at 1:30 p.m. in room 517 of the Shapiro Building at LCRA on Lake Austin Blvd.**

Time and location for next regular meeting was confirmed (October 4, 2004 at 1:30 p.m.) and the meeting was adjourned at 2:24 p.m.