

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK (GAATN)
INTERLOCAL AGENCY**

**625 East 10th Street, 6th Floor
Austin, Texas 78701**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
MEETING HELD July 11, 2005
Lower Colorado River Authority
Shapiro Building Room 517
3701 Lake Austin Blvd**

Agenda Item No. 1:

The meeting was called to order by Chairman Patrick Jordan at 1:33 p.m.

The following Board members announced as present at the start of the meeting:

Patrick Jordan, on behalf of the City of Austin
Gray Salada, on behalf of Austin Independent School District
Tom Lott, on behalf of the Lower Colorado River Authority
Brian Kunz, on behalf of the Lower Colorado River Authority
John House, on behalf of the University of Texas
Walter LaGrone, on behalf of Travis County
Martha Riekenberg-Krischke, on behalf of the City of Austin
Gary Weseman, on behalf of Austin Community College
Dave Kelly, on behalf of the State of Texas
Wayne Wedemeyer, on behalf of the University of Texas

GAATN Personnel present at the start of the meeting:

Ronald Roberts, Project Coordinator
Ashley Caron, Project Manager
Syd Falk, GAATN Attorney
Heidi Cottingham, Maintenance Contractor

Agenda Item No. 2:

Citizen Communication

No citizens were present so Chairman Jordan moved on to the next agenda item. Due to a fire drill the meeting was halted but reconvened at 1:53 p.m.

Agenda Item No. 3:

Approval of June 6, 2005 Board Minutes.

There was an insert left in item 7 that needed to be deleted. Wayne moved to accept the minutes with the deletion, with a second from Gary. The subsequent vote was unanimous.

Agenda Item No. 4:

Discussion and possible action regarding the Board Chairperson Update.

A. Board Elections

Patrick stated his intention to continue as Chair again and Gray stated that he was willing to continue on as Vice-Chair. Patrick asked if there were any more nominations; being none,

Wayne moved to close nominations and vote. The vote in favor of Patrick and the vote in favor of Gray were unanimous. Patrick and Gray will continue on as GAATN Chair and Vice-Chair respectively.

Agenda Item No. 5:

Executive Session:

Adjourn for closed session, under one or more of Tex. Gov't Code sections 551.071, 551.072, 551.074, and/or 551.076, to seek legal advise about pending, anticipated or contemplated litigation concerning:

- A. Construction, equipment, and product warranty claims;
- B. Damage to GAATN fiber optic cables, equipment, hardware, and other property; or
- C. Contractual or tort claims by or against GAATN; or
- D. the procedures and operations of the Board or the organization; and/or

to consider matters concerning

- E. real property purchase, exchange, lease or value;
- F. personnel matters; or
- G. security devices or security personnel.

Reconvene for discussion and actions, if any, on matters considered in closed session.

Patrick moved to executive session at 1:57 pm and back in regular session at 2:29 p.m. There were no issues to be brought forward for action or open discussion and Patrick moved to the next agenda item.

Agenda Item No. 6:

Discussion and possible action regarding the financial report and budget issues.

Gray distributed the financial report and noted that all entities were up to date with payments. Ashley asked if the negative balance of \$5,500 on page 7 could be removed as it is incorrect. She added that it also affected the balance on the last page. Gray said he would look into it. There was no other discussion so Patrick moved on to the next item.

Agenda Item No. 7:

Discussion of and possible action regarding the Technical Subcommittee Update.

A. GAATN Insurance

Ron shared that he had contacted Gammon Insurance about the upcoming renewal for the GAATN agency. He shared that he had gotten back a statement from Gammon that the rate would not be going up and that they also desired to continue to cover GAATN. Syd stated a vote would be appropriate for the official record. Patrick asked if there were any major changes to the value of the network that might affect the amount of coverage which was appropriate, and was told no. Gary made the motion to approve the continuation of the contract at the same rate, Wayne seconded and the vote for approval was unanimous.

Tom shared that the committee had voted to recommend approval of a tie cable for UT. Martha explained that it was in the GAATN right of way and that no other entity would be using the plant so it required Board approval. There was a motion to

approve made by Tom and seconded by Walter. UT abstained from the vote which was unanimous.

Tom added that the technical subcommittee had recommended doing 2 more sections of D1N at a projected cost of \$82,000. The first section would be \$8,000 and would be done as soon as possible since AISD was having some issues due to the section in question. Walter asked if this was on the project list and was told that it was not by Ashley, who added that extra funds were available in the budget and this project was deemed important enough to use the extra money on before the end of the GAATN fiscal year. Even though this was not formally on the project list, it was a project that had been contemplated along with the initial \$8000 part of the D1N replacement, and there was money in the budget. Ashley added that a vote on the remaining project was needed by the Board to proceed with the \$74,000 portion. Wayne moved to approve the continuation of D1N replacement and was seconded by Walter, and the motion passed unanimously.

Tom finished his report by adding that the manhole locator equipment that CoCom had considered purchasing on behalf of GAATN did not work as intended and that the \$6,700 appropriated will not be spent on that equipment.

Agenda Item No. 8:

Discussion and possible action regarding the Network Manager's Update (COA, 10 minutes).

A. Operations

Ashley began her report by sharing that GAATN had been charged \$1250 extra on the B1N repair due to a last minute schedule hold-up by a Participant, and that there was a question about the policy that GAATN had concerning last minute stoppages like this. Ron stated he would look into the policy.

Ashley stated that SRN was completed into City Hall and A1N would be going in there this weekend. Also completed was the C2S repair at Manchaca. There were no changes reported by Ashley for the C2S at 290, 183 at Bolm Road or TxDOT and 183 at Springdale.

Ashley stated that the quote for handhole reinforcements with the original build issue is \$144,000 and does not include the ones located in the sidewalks, just the ones in the streets. This item, she said, would be placed in the budget for next year.

She added that the only update for the 3rd and 4th street light rail project was that there was some activity for Seaholm Power plant and that she would be meeting with the project managers soon. Ron reported that he was still waiting on a print for the Slaughter Lane and Mopac duct bank easement.

B. Card Access Procedure for City Hall GAATN room

Ashley distributed a memo about times and dates for getting access to the GAATN room at City Hall. Patrick added that he thought it would be appropriate for the directors of the GAATN board to have access, and stated that he would like to see a requirement that a director approve any other personnel approved for access personally and send that information to the point of contact, Ken Murphy. Wayne asked if others, not on the list, could accompany someone with access and all agreed that that was acceptable. Wayne asked about a sign in or logbook in the room which was considered a good idea. Patrick directed that a procedure related to the logbook be considered by the Technical Subcommittee.

Agenda Item No. 9:

Confirm date, time and location for the next regular Board meeting as August 1, 2005 at 1:30 p.m. in room 517 of the Shapiro Building at LCRA on Lake Austin Blvd.

Patrick shared that he would henceforth like to add agenda items for the next meeting under this section. He asked that the language be changed to allow for topic submittals for future meetings, such as goals for the network. Gray desired to add wireless integration as a topic for future Board discussion, and Patrick thought it wise to add 20 minutes to meetings toward discussion of challenges that the Board may want to take on in the future.

Time and location for next regular meeting was confirmed **as 1:30 p.m. on August 1, 2005** and the meeting was adjourned at 3:06 p.m.