

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK (GAATN)
INTERLOCAL AGENCY**

**625 East 10th Street, 6th Floor
Austin, Texas 78701**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
MEETING HELD November 7, 2005
Lower Colorado River Authority
Shapiro Building Room 517
3701 Lake Austin Blvd**

Agenda Item No. 1:

The meeting was called to order by Chairman Patrick Jordan at 1:30 p.m.

The following Board members announced as present at the start of the meeting:

Tom Lott, on behalf of the Lower Colorado River Authority
Brian Kunz, on behalf of the Lower Colorado River Authority
John Kohlmorgan, on behalf of Austin Independent School District
Gray Salada, on behalf of Austin Independent School District
Walter LaGrone, on behalf of Travis County
Patrick Jordan, on behalf of the City of Austin
Martha Krischke, on behalf of the City of Austin
Gary Weseman, on behalf of Austin Community College
John House, on behalf of the University of Texas
Wayne Wedemeyer, on behalf of the University of Texas
Dave Kelly, on behalf of the State of Texas

GAATN Personnel present at the start of the meeting:

Ronald Roberts, Project Coordinator
Ashley Caron, Project Manager
Syd Falk, GAATN Attorney
Buzz Brymer, Maintenance Contractor

Agenda Item No. 2:

Citizen Communication

No citizens were present and Patrick moved onto the next agenda item.

Agenda Item No. 3:

Approval of October 3, 2005 Board Minutes.

There were no changes to the minutes and Wayne made the motion to approve the minutes and was seconded by Gary. The vote was unanimous.

Agenda Item No. 4:

Discussion and possible action regarding the Board Chairperson Update.

Patrick noted that the World Technology Conference was going to be in Austin on May 6th and asked that the Technical Subcommittee consider a GAATN presentation. He asked that this item be included on the agenda for the Technical Subcommittee.

Agenda Item No. 5:

Executive Session:

Adjourn for closed session, under one or more of Tex. Gov't Code sections 551.071, 551.072, 551.074, and/or 551.076, to seek legal advise about pending, anticipated or contemplated litigation concerning:

- A. Construction, equipment, and product warranty claims;
- B. Damage to GAATN fiber optic cables, equipment, hardware, and other property; or
- C. Contractual or tort claims by or against GAATN; or
- D. the procedures and operations of the Board or the organization; and/or

to consider matters concerning

- E. real property purchase, exchange, lease or value;
- F. personnel matters; or
- G. security devices or security personnel.

Reconvene for discussion and actions, if any, on matters considered in closed session.

Patrick moved the Board to Executive Session at 1:38 pm and back to regular session at 2:31 pm. There was no action required in open session.

Agenda Item No. 6:

Discussion and possible action regarding the financial report and budget issues.

John K stated that the report fro august was the final report as there was no further activity through September of any note. He added that we are now in month one and that it has been fairly uneventful. Tom asked if the \$921,000 figure is final and was told yes by John but he added that he was not sure what budget items would be brought forward and Ashley said she would get those figures for next month.

Agenda Item No. 7:

Discussion of and possible action regarding the Technical Subcommittee Update.

A. Claims Evaluation Form

Tom stated that this item had been dealt with in executive session.

B. AutoCad Database.

Ron shared that he had ordered AutoCad 2006 for his and Ashley's computers and that he had spoked with CoCom who were also upgrading soon to 2006. John Asked if the functionality of AutoCad would allow for the ability to link to spreadsheets, pictures and other data. Ron shared that he had spoken with representatives from DC CADD and that they shared that it would be able to hyperlink and that the use of MAP with the AutoCad would be able to provide the functions that the Board desired. Ron added that this database already existed in Aperture thanks to Martha and that he hoped to utilize that effort to reproduce a similar updated tool for the participants. Ron also stated that he did not have AutoCad at present but that the paperwork to get it was going through. He anticipated training sessions in February or March for the MAP component but expressed desire to actually learn to use the base software first. He also stated that trial samples had been sent in but that he could not try them until he was set up with the AutoCad on his PC. Ron then stated that he would bring more detail to the Technical

Subcommittee in December for a better analysis, by then he anticipated that the licenses would be in place and installed.

John then updated the Board on 3 new schools that AISD was putting in place and shared a desire to build out a ring to one of the new schools on B1S. he asked participants to review this area for opportunities for their own uses. Martha added that the city did have some sites in the area but Patrick shared that he wished to review these first before asking for a vote pertaining to city use. Patrick then made the motion to approve the new AISD sites based on the recommendation of the Technical Subcommittee and this was seconded by Walter. The subsequent vote was unanimous.

Agenda Item No. 8:

Discussion and possible action regarding the Network Manager's Update (COA, 10 minutes).

A. Operations Report

Ashley shared that the new email notification for street and bridge was doing well. This would eliminate the problems of buried manholes that have burdened GAATN previously. There was little change from last months report. Ashley shared that she needed the site list from ACC and LCRA so that she could start working on the budget.

Gary requested a work sheet for the next Board Meeting that would contain information on projects, proposed budgets, money expended and fiber allocation to assist with projects and cost association discussion. John K. requested an hour at the Technical Subcommittee meeting to review projects and Ashley added that Heidi would be integral to that discussion. Wayne asked what year the CoCom contract was in and Ron stated that it was in the 3rd year. Wayne suggested an audit of some type. John K. noted that AISD, as fiscal agent, was audited every year and that the purchasing department was especially tough. Gary and others all noted that audits were very common and after eleven years it may be good to be proactive in this regard and move forward with hiring an outside auditor. The consulting fund was suggested as a source for funding an auditor. Patrick stated that in preparation for such an audit an RFO would be needed and he requested that the Board members send Ron an email with requests for a GAATN audit so that he could put together the RFO.

Concerning audits, Tom was reminded that LCRA will be increasing their security audits by 2007.

Confirm date, time and location for the next regular Board meeting as December 5 , 2005 at 1:30 p.m. in Board Room of the Hancock Building at LCRA on Lake Austin Blvd.

A. Add agenda items for next month.

The meeting was adjourned at 3:18 p.m.