

# Greater Austin Area Telecommunications Network (GAATN) Interlocal Agency

1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399

## Minutes of the Meeting of the Board of Directors Meeting Held March 2, 1998

The GAATN Board of Directors met in regular session on March 2, 1998, at the Lower Colorado River Authority, 3701 Lake Austin Boulevard. The meeting was called to order at 1:35 p.m. by Chairman Bard. Board members present were:

- Steve Zoromsky (LCRA)
- Barbara Ritchie (AISD)
- Frank Curcio (TC)
- Patrick Jordan (COA)

Board alternates present were:

- Jim Ullrich (AISD)
- Wayne Wedemeyer (UT)
- Martha Riekenberg (COA)
- Bruce Schremp (GSC)
- Gary Weseman (ACC)
- Brad Powell (TC)

Also present were Glen Smith (AISD), Katherine Mudge (Smith, Majcher & Mudge, L.L.P.) and Linda Picazo (GAATN).

1. Chairman Bard called the meeting to order at 1:35 p.m. Cindy Blewett introduced Steve Zoromosky as the new LCRA GAATN Board member.
2. There were no changes in the order of the agenda.
3. The Board moved into Executive Session to discuss final acceptance of the network pursuant to the Interlocal and Construction Agreements.
4. The Board resumed the regular meeting. No action was taken.
5. Bruce Schremp moved for approval of the January 12 and February 6 minutes. Frank Curcio seconded the motion, which passed unanimously.
6. Bill Bard asked Linda Picazo to purchase a recorder for taping the GAATN meetings. Bard distributed a list of the job responsibilities associated with the network manager position. He asked

Picazo to estimate the percentage of time she spent on the different activities. Bard asked the Board to be prepared to discuss the position at the next meeting.

7. Picazo reported that GAATN had received reimbursement for the teardown at Smith and Bolm Roads. She said that CoCom was currently repairing D1N and would be splicing that day. Picazo said that Scott Wyatt, AISD Risk Manager, had sent a letter to Time Warner about damage to A1N. She said that CoCom was still considering how to make the repair on that ring. Finally, Picazo asked that the Technical Subcommittee members review and comment on the draft maintenance RFP.
8. Picazo said that the Technical Subcommittee recommended that Jim Ullrich request a 12-fiber ring connection to GAATN on behalf of the INET/XNET Authority. The subcommittee recommended that two of the fibers run SNET OC48. The recommendation is for geographically diverse paths. Ullrich said that he received the email from Picazo with the recommendation, but would like a more formal letter from the Board. Bruce Schremp moved that the Board formalize the technical subcommittee's recommendation in a letter to Ullrich. Patrick Jordan seconded the motion, which passed unanimously.
9. Picazo said that she had sent an email to Jordan and Martha Riekenberg asking for the City's mileage and if the City would consider increasing the expansion mileage as the annexed area of the City increased. Jordan said that the City estimates the current GAATN ring mileage as 295. He also said that the City's land mass has grown from 198 to 222 square miles, which could potentially mean a proportional increase in GAATN mileage of 46 miles. Bard asked Picazo to verify the actual mileage with AUE.
10. Patrick Jordan presented the City's request for other participants' involvement in the expansion of B2S to Bergstrom. Jordan said that the cost of the expansion is approximately \$400,000, or \$65,000 to \$75,000 if five or six entities participated. He said that the City would provide the engineering and project management of the expansion. Jordan asked for approval of the expansion at the April 6 Board meeting.
11. The next regular Board meeting will be held at 1:30 p.m., April 6, 1998 at LCRA.
12. Agenda items will include regular reports, network manager's job, and Bergstrom expansion.
13. The meeting was adjourned at 3:45 p.m.

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# Greater Austin Area Telecommunications Network (GAATN) Interlocal Agency

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## Minutes of the Meeting of the Board of Directors Meeting Held April 6, 1998

The GAATN Board of Directors met in regular session on April 6, 1998, at the Lower Colorado River Authority, 3701 Lake Austin Boulevard. The meeting was called to order at 1:35 p.m. by Chairman Bill Bard. Board members present were:

- Steve Zoromsky (LCRA)
- Barbara Ritchie (AISD)
- Frank Curcio (TC)
- Lou Herman (ACC)
- Bruce Schremp (GSC)
- Patrick Jordan (COA)

Board alternates present were:

- Wayne Wedemeyer (UT)
- Tom Lott (LCRA)
- Brad Powell (TC).

Also present was Linda Picazo (GAATN).

1. Chairman Bard called the meeting to order at 1:35 p.m.
2. The Board moved into Executive Session to discuss final acceptance of the network pursuant to the Interlocal and Construction Agreements.
3. The Board resumed the regular meeting. No action was taken.
4. Patrick Jordan moved for approval of the March 2 minutes. Frank Curcio seconded the motion, which passed unanimously.
5. Bard asked the Board to comment on their thoughts about the Network Manager's position. Brad Powell offered to review the job description and devise an evaluation form.

Barbara Ritchie noted that AISD has a finite amount of space in the equipment rooms.

6. Picazo said that the next technical subcommittee meeting would be Wednesday, April 15 at LCRA. She reported that an attorney for the city of Sunset Valley had contacted her about GAATN's

presence in their right-of-way. Picazo said that there is an estimated 7,500' of aerial cable in Sunset Valley. She indicated that AISD was addressing the issue.

Picazo said that although the maintenance RFP included inspection of the rings, she decided to ask the Board to approve an expenditure of \$35,000 authorizing Southwestern Bell/CoCom to inspect the rings. Picazo said that she had discussed the issue with each of the technical subcommittee members and that they thought the idea was sound. Bruce Schremp moved that Bell be authorized to inspect the rings, beginning with DIN, and report the problems in writing on a ring by ring basis, finishing no later than June 30. Lou Herman seconded the motion, which passed unanimously.

7. Picazo reported that AUE had sent her a spreadsheet with the as-built mileage. The ring and spur length is 275 miles and total length is 305 miles, including entrance cable. Picazo said that she knew that AISD and ACC were both adding campuses. Jordan said that because there are still so many miles left for expansion, he thought that the concept of taking a percentage of the newly annexed land to add to the expansion miles did not require any immediate action.
8. Jordan asked the Board members for their participation in building out to Bergstrom. Ritchie said that she should have an answer later that day. Steve Zoromsky said that LCRA is not interested in participating at this time. Bruce Schremp said that he would let Patrick know what the State wants to do. Frank Curcio said that Travis County is interested, but needs to find the funds. Bill Bard said that UT is not interested. Lou Herman said that ACC is interested, but must also find the funding. Jordan said that TxDOT is not pushing to change Highway 71 and that there is a new pole line already installed which the City will use to go to Bergstrom. Jordan asked the Board to let him know definitely whether or not they will participate so that he can initiate action on the project.
9. The next regular Board meeting will be held at 1:30 p.m., May 4, 1998 at LCRA.
10. Agenda items will include regular reports, network manager's job, and Bergstrom expansion.
11. The meeting was adjourned at 3:30 p.m.

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## Minutes of the Meeting of the Board of Directors Meeting Held May 4, 1998

The GAATN Board of Directors met in regular session on May 4, 1998, at the Lower Colorado River Authority, 3701 Lake Austin Boulevard. The meeting was called to order at 1:35 p.m. by Chairman Bill Bard. Board members present were:

- Steve Zoromsky (LCRA)
- Barbara Ritchie (AISD)
- Frank Curcio (TC)
- Lou Herman (ACC)
- Bruce Schremp (GSC)
- Patrick Jordan (COA)

Board alternates present were:

- Wayne Wedemeyer (UT)
- Tom Lott (LCRA)
- Jim Ullrich (AISD)
- Martha Riekenberg
- Brad Powell (TC).

Also present were Katherine Mudge (Smith, Majcher & Mudge, L.L.P.) and Linda Picazo (GAATN).

1. Chairman Bard called the meeting to order at 1:35 p.m.
2. The Board moved into Executive Session to discuss final acceptance of the network pursuant to the Interlocal and Construction Agreements and the Network Manage's position.
3. The Board resumed the regular meeting. Barbara Ritchie discussed paying Southwestern Bell the pre-settlement amount from either the retainage or the change order. After some discussion, Ritchie moved to pay Southwestern Bell from the change order account. Steve Zoromsky seconded the motion, which passed unanimously.
4. Frank Curcio moved for approval of the April 6 minutes. Bruce Schremp seconded the motion, which passed unanimously.
5. Bard said that he is aware of interest from various groups about potential membership in GAATN. Bard asked about a policy regarding potential members. Picazo said that although the Board had

not officially voted on the issue, they had agreed that potential members, who would also be either an educational or governmental entity, would find a willing host among the seven entities. The host would be responsible for working out the financial arrangements.

6. Picazo said that the next technical subcommittee meeting would be Wednesday, May 13, at LCRA. She said that at the last technical subcommittee meeting the issue of the lack of space at Treaty Oak had been discussed and that she had written a letter to Barbara Ritchie expressing the concerns of the subcommittee.

Picazo said that the repair of A2N at San Jacinto at MLK was taking place that day. Approximately 2,200' of cable was being replaced. Picazo said that Katherine Mudge had written a letter to Dave Maholik of Time Warner and that she had delivered a piece of the damaged cable to Mudge.

Picazo said that she had attended the INET/XNET meeting, and that she and Jim Ullrich were to write a letter to AISD concerning the space at Treaty Oak if the GAATN/INET request were approved. Picazo is also to write a letter to the Authority stating the applications the GAATN members intend to have over the INET/GAATN connection. Picazo requested that the members e-mail their intended applications to her by May 12.

7. Picazo said that she learned at the last technical subcommittee meeting that the City of Austin had relocated their equipment from AISD equipment rooms in several of the schools to other City-owned facilities because of the lack of expansion space in the schools for other GAATN members. The subcommittee members expressed great concern about the lack of space at Treaty Oak over the next two years. Barbara Ritchie asked the technical subcommittee to plan their space requirements over the next two years and send them to her for consideration.
8. Patrick Jordan said that he needs to know the cable count within two weeks and asked for decisions from the other entities about their participation in the Bergstrom construction.
9. The next regular Board meeting will be held at 1:30 p.m., June 1, 1998 at LCRA.
10. Agenda items will include regular reports, network manager's job, and Bergstrom expansion.
11. The meeting was adjourned at 3:35 p.m.

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# Greater Austin Area Telecommunications Network (GAATN) Interlocal Agency

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## Minutes of the Meeting of the Board of Directors Meeting Held June 1, 1998

The GAATN Board of Directors met in regular session on June 1, 1998, at the Lower Colorado River Authority, 3701 Lake Austin Boulevard. The meeting was called to order at 1:35 p.m. by Chairman Bill Bard. Board members present were:

- Steve Zoromsky (LCRA)
- Barbara Ritchie (AISD)
- Lou Herman (ACC)
- Bruce Schremp (GSC)
- Patrick Jordan (COA)

Board alternates present were:

- Wayne Wedemeyer (UT)
- Tom Lott (LCRA),
- Jim Ullrich (AISD)
- Martha Riekenberg (COA)
- Brad Powell (TC)

Also present were Katherine Mudge (Smith, Majcher & Mudge, L.L.P.), Larry Krenek (LCRA), Heather Bailey (LCRA) and Linda Picazo (GAATN).

1. Chairman Bard called the meeting to order at 1:35 p.m.
2. The Board moved into Executive Session to discuss final acceptance of the network pursuant to the Interlocal and Construction Agreements and the Network Manager's position. Lou Herman joined the Board meeting at this time.
3. The Board resumed the regular meeting. The Board agreed to have a special called meeting to discuss final acceptance and any other issues on Monday, June 15 at 1:30 p.m. at LCRA.
4. Patrick Jordan moved for approval of the May 4 meeting minutes. Bruce Schremp seconded the motion, which passed with six votes. ACC was not represented at this time.
5. Bill Bard told the Board that Internet access through UT is doubling every ten months. He said that GSC, UT, and Texas A&M have formed a consortium to triple capacity, but warned the members that access prices are also increasing rapidly. Jordan asked if GAATN members could get less expensive access. Bard said that he doubted it, but would not discourage any member from investigating the issue. He also commented that UT does connect to first tier providers.

6. Picazo said that the technical subcommittee met on May 27 at LCRA. She reported that the subcommittee had estimated the need for approximately nine more racks over the next two years in the Treaty Oak equipment room. Jordan said that he thought that was a very conservative number and indicated that no major inter-agency applications (i.e., applications that would require interconnection devices between agencies, like common security devices) were being planned for the next two years. Picazo said that she would forward the information in writing to Barbara Ritchie for discussion purposes.

Picazo said that the subcommittee discussed three possible sites as a back-up to Treaty Oak. She said that she planned to discuss these with Alexander Utility Engineering.

The lengthening of the rings and the effect on entities' equipment was brought up during the technical subcommittee as an issue to be brought to the Board's attention. Picazo said that the entities most affected by the lengthening of B1N and C1S were LCRA, ACC and UT, who have equipment at greater distances apart than the City and AISD, for example. Brad Powell asked if there should be a policy requiring that the entity desiring to expand should bear the cost of the other entities' equipment. Jordan suggested that consideration should be given to "subtending" the rings like the CAPS are doing around town. Picazo said that the subcommittee had also discussed that and that she had been asked to contact AUE about a statement of specifications for lengthening the rings.

Picazo reminded the Board that she need their information on INET applications in order to send them to the INET/XNET Authority. Finally, Picazo said that she had received an open records request from the attorney representing the City of Sunset Valley. She told the Board that Bill Bingham was contacting this attorney to set up a meeting to determine exactly what information he was requesting.

7. Patrick Jordan moved for approval of the construction of the Bergstrom extension as a GAATN fiber extension. Barbara Ritchie seconded the motion. Discussion ensued about which entity would assume the role of construction and fiscal manager. Riekenberg reminded the Board that when the City built their Paxton facilities and included other entities, the City also billed the entities directly and supervised construction. When asked about the length of the extension, Riekenberg said that it is approximately eight miles, slightly shorter than the original design. Steve Zoromsky amended the motion to read as follows: "approval of the construction of the Bergstrom extension as a GAATN fiber extension with the City as fiscal agent and construction manager". Ritchie seconded the motion, which passed unanimously. Brad Powell emphasized that he cannot financially commit Travis County to the project, which depends entirely on the approval by the Commissioners' Court.
8. There will be a special called meeting on Monday, June 15 at 1:30 p.m. at LCRA. The next regular Board meeting will be held at 1:30 p.m. on July 6, 1998 at LCRA.
9. Final acceptance and maintenance issues will be discussed at the special called meeting. Agenda items for the next regular Board meeting will include reports.
10. Steve Zoromsky moved to adjourn the meeting at 3:30 p.m. Barbara Ritchie seconded the motion, which passed unanimously.



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# Greater Austin Area Telecommunications Network (GAATN) Interlocal Agency

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## Minutes of the Special Meeting of the Board of Directors Meeting Held June 15, 1998

The GAATN Board of Directors met in a special called session on June 15, 1998, at the Lower Colorado River Authority, 3701 Lake Austin Boulevard. The meeting was called to order at 1:35 p.m. by Chairman Bill Bard. Board members present were Steve Zoromsky (LCRA), Barbara Ritchie (AISD), Lou Herman (ACC), Bruce Schremp (GSC) and Patrick Jordan (COA). Board alternates present were Wayne Wedemeyer (UT), Tom Lott (LCRA), Jim Ullrich (AISD) and Brad Powell (TC). Also present were Katherine Mudge (Smith, Majcher & Mudge, L.L.P.) and Linda Picazo (GAATN).

1. Chairman Bard called the meeting to order at 1:35 p.m.
2. The Board moved into Executive Session to discuss final acceptance of the network pursuant to the Interlocal and Construction Agreements.
3. The Board resumed the regular meeting. Katherine Mudge said that as soon as she had a response from Southwestern Bell she would fax it to the members.
4. Bill Bard said that he would not be able to attend the July 6 board meeting and that Patrick Jordan would act as chair.
5. Picazo said that she had just received estimates for repair of some of the rings that day, but had not been able to discuss them with Gabe Castruita. She said that she would send the information to the board after she had confirmed it.
6. The next regular meeting was confirmed at 1:30 p.m. on July 6, 1998 at LCRA.
7. The regular reports and an executive session for network acceptance were suggested agenda items.
8. The meeting was adjourned.

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# Greater Austin Area Telecommunications Network (GAATN) Interlocal Agency

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## Minutes of the Meeting of the Board of Directors Meeting Held October 5, 1998

The GAATN Board of Directors met in regular session on October 5, 1998, at the Lower Colorado River Authority, 3701 Lake Austin Boulevard. The meeting was called to order at 1:34 p.m. by Chairman Bill Bard (UT). Board members present were:

- Barbara Ritchie (AISD)
- Keith Quartermaine (GSC)
- Gary Weseman (ACC)
- Steve Zoromsky (LCRA)

Alternates present were:

- Brad Powell
- Jim Ullrich
- Wayne Wedemeyer
- Martha Riekenberg
- Tom Lott.

Also present was Linda Picazo (GAATN).

1. There were no citizen communications.
2. The Board did not meet in Executive Session to discuss issues related to the Final Settlement Agreement with Southwestern Bell Telephone Company because the GAATN attorney was not present.
3. Barbara Ritchie reported that GAATN owed Southwestern Bell \$1,597,364.54 in the first of two payments, of which GAATN paid \$1,386,487.54. GAATN still owes Southwestern Bell \$210,877.00 on the first of two payments. Ritchie said that the Finance Department at AISD is attempting to reconcile the account. The second payment GAATN will make to Southwestern Bell is \$469,306.79, of which Travis County owes \$88,613.66, which Ritchie said can be paid directly to Southwestern Bell by Travis County. Ritchie will continue to update the Board on the status of the payments.

Ritchie reported that the status of Circle C is still being addressed.

4. Approval of the minutes from the September 14 regular meeting was deferred until November 2.

5. Bill Bard reported that Allison Thompson of UT will be gathering all the files from Linda Picazo to maintain continuity after Picazo's departure. Bard said that he and Patrick Jordan met to develop a list of priority items for GAATN. Bard said that he would bring the list to the Board to develop a strategy for dealing with the items.
6. Linda Picazo reported that the technical subcommittee met on September 16. She said that the subcommittee gave unanimous support to UT's use of the GAATN conduit, provided that the BICSI standards were met during installation. Picazo said that the subcommittee understood that the work would be done through the General Services Commission.

Picazo also said that an item of continuing concern is the lack of space at Treaty Oak for additional equipment. Ritchie said that AISD will recapture some of the space as their phone system is replaced. She anticipates the process to begin in late spring. Ritchie said that she would like to know what each entity anticipates needing by quarter.

Picazo said that she had sent the RFO to AISD Purchasing and was waiting on comments from them. She said that she had included additional items the technical subcommittee had discussed, such as transfers, centralized monitoring, identifying sleeves, updating as-builts, and a 7 x 24 hour call response. Picazo asked how the Board wanted to handle the negotiations. The Board recommended that the technical subcommittee review the response and then meet with the supplier.

Picazo said that several projects had surfaced in the last two months which Alexander Utility Engineering had worked on. The projects include moving GAATN on poles along Barton Springs, moving GAATN due to the Texas History Museum, moving GAATN due to development on 5th and San Antonio, moving GAATN due to the Convention Center expansion, moving GAATN along Loyola Lane, and the potential division of C1S.

Picazo expressed concern about the cost of the moves which may not be recoverable. She also expressed concern that the FY99 budget would be insufficient for anything other than just maintenance, such as some of the moves and the C1S division. She will update the Board on the projected expenses.

Ritchie asked that Picazo report on the ring inspection. Picazo said that she had authorized repair on D1N because it was an emergency situation. She said that most of the other items identified on the report were transfers which had not been made.

7. Wayne Wedemeyer reported that AT&T wanted a substantial amount for construction, so GAATN members should give their requirements for facilities before construction. It was suggested that this be discussed at the technical subcommittee.
8. Brad Powell reported that there had not been much progress on the amendment to the Interlocal to allow GAATN partners to reimburse each other for shared equipment and/or services related to the GAATN network. Jim Ullrich suggested that a purchase order be used as a simple solution. Barbara Ritchie suggested modifying the budget to allow such activities.
9. The next regular meeting will be held on November 2, at 1:30 p.m. at LCRA.
10. Agenda items will include election of a new chair and vice chair; an executive session to discuss legal issues with regard to Time Warner, the City of Sunset Valley and the Final Settlement with Southwestern Bell; a budget update, UT's use of GAATN conduit, and transition strategy for the network.

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## Minutes of the Meeting of the Board of Directors Meeting Held November 2, 1998

The GAATN Board of Directors met in regular session on November 2, 1998, at the Lower Colorado River Authority, 3701 Lake Austin Boulevard. The meeting was called to order at 1:35 p.m. by Chairman Bill Bard (UT). Board members present were:

- Barbara Ritchie (AISD)
- Keith Quartermaine (GSC)
- Gary Weseman (ACC)
- Steve Zoromsky (LCRA)

Alternates present were:

- Jim Ullrich
- Wayne Wedemeyer
- Martha Riekenberg
- Tom Lott

Also present were Katherine Mudge (Smith, Majcher& Mudge) and Linda Picazo (GAATN). Travis County was absent.

1. There were no citizen communications.
2. The Board adjourned into Executive Session at 1:39 p.m. to discuss legal issues related to the Final Settlement Agreement with Southwestern Bell Telephone Company, Time Warner and the City of Sunset Valley.
3. The Board reconvened in regular session at 3:05 p.m. There were no issues to discuss about the Final Settlement with Southwestern Bell Telephone Company.
4. Katherine Mudge reported that she believes that Time Warner will probably pay a percentage of the cost to repair the GAATN cable they damaged. There were no other issues to discuss about the cable cut dispute.
5. The Board discussed who should meet with the City of Sunset Valley about the right-of-way dispute. It was agreed that Katherine Mudge and Bill Bard would attend on behalf of GAATN.
6. Steve Zoromsky moved to approve the September 14 minutes. Gary Weseman seconded the

motion, which was approved unanimously by those present. Gary Weseman moved to approve the October 5 minutes. Barbara Ritchie seconded the motion, which was approved unanimously by those present.

7. Bill Bard distributed the Network Manager job descriptions and said that he wanted to aggregate the information. Barbara Ritchie said that she wanted her staff to review the information. The Board decided to have a work session on Monday, November 12 from noon to 5:00 p.m. at LCRA to discuss the position.
8. Linda Picazo reported that the technical subcommittee had met on Wednesday, October 21, with Dwain Duke and Dan Banks from Alexander Utility Engineering (AUE) and Heidi Cottingham from CoCom. She said that AUE had reported on the upcoming projects which involved relocating GAATN cable and had given the subcommittee estimates of the work. Picazo said that the estimates included \$5,000 for Loyola Lane, \$25,000 for the Convention Center, \$86,000 for 5th and San Antonio, \$35,000 for the Texas History Museum, and \$73,000 for Neches. Picazo said that the estimate for dividing C1S is \$185,000 and the repair of the squirrel damage on C1S is \$45,000 - \$70,000.

Picazo said that she anticipated a different type of maintenance arrangement beginning in January, with quarterly payments and daily ring inspections. She expressed concern about the lack of funds in the budget for the current year expenses and said that she thought the members would need to ask their boards for increased funding. Ritchie asked for a copy of the project list.

Picazo said that she would have a response from CoCom to the RFO by Friday, November 6. She said that the technical subcommittee meeting had been changed from November 11, Veterans' Day, to November 18. Picazo said that she would send the response out to the members for review and that the technical subcommittee would meet with Heidi Cottingham at the November 18 meeting. Picazo said that she hoped to have a recommendation for the Board at the December 7 board meeting.

9. The Board had the annual Chair/Vice Chair elections. Keith Quartermaine nominated Bill Bard as Chair. Barbara Ritchie seconded the nomination. Bill Bard nominated Patrick Jordan as Vice Chair. Steve Zoromsky seconded the nomination. The Board voted unanimously to elect Bill Bard Chair and Patrick Jordan Vice Chair.
10. The next regular meeting will be held on December 7, at 1:30 p.m. at LCRA.
11. The agenda items for the next meeting include regular reports and an executive session to discuss legal issues relating to the Final Settlement Agreement with Southwestern Bell Telephone Company, Time Warner and the City of Sunset Valley.

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## Minutes of the Meeting of the Board of Directors Meeting Held December 7, 1998

The GAATN Board of Directors met in regular session on December 7, 1998, at the Lower Colorado River Authority, 3701 Lake Austin Boulevard. The meeting was called to order at 1:37 p.m. by Chairman Bill Bard (UT). Board members present were:

- Gary Weseman (ACC)
- Patrick Jordan (COA)
- Steve Zoromsky (LCRA)

Alternates present were

- Wayne Wedemeyer
- Martha Riekenberg
- Tom Lott

Also present were Quinn Stewart, Katherine Mudge (Smith, Majcher& Mudge), Bill Penack (Southwestern Bell) and Linda Picazo (GAATN). Travis County and GSC were absent.

1. Quinn Stewart, a student at the LBJ School of Public Affairs, read a statement to the Board about his research on GAATN for a paper he has written and distributed to the Board via e-mail. Stewart recommended to the Board that they hire at least two GAATN personnel to perform management and administrative duties for the network. He also said that the operating budget should accurately reflect the value of the network.
2. The Board adjourned into Executive Session at 1:45 p.m. to discuss legal issues related to the Final Settlement Agreement with Southwestern Bell Telephone Company, Time Warner and the City of Sunset Valley.
3. The Board reconvened in regular session at 3:30 p.m. Patrick Jordan moved that the Board authorize AISD to make final payment contingent upon the receipt of a filed plat for the Circle C public utility easement. Steve Zoromsky seconded the motion, which passed unanimously by those present.
4. There was no additional material to discuss about the Time Warner issue.
5. The Board recommended that Chairman Bill Bard send a letter to the Mayor of the City of Sunset Valley requesting a meeting to discuss the right -of-way dispute.



6. Steve Zoromsky moved to approve the November 2, 1998 minutes. Gary Weseman seconded the motion, which was approved unanimously by those present.
7. Katherine Mudge distributed a proposal on behalf of Smith, Majcher & Mudge to assume the administrative duties of taking and distributing minutes, agendas and postings. The proposal was for administrative assistance at an initial cost of \$450 per month for the first two months, changing to \$60 an hour thereafter. Gary Weseman moved that the Board accept the proposal. Steve Zoromsky seconded the motion, which passed unanimously by those present.
8. Linda Picazo reported that the technical subcommittee recommended the \$54,000 repair to the C1S ring cable, which had been damaged by squirrels. She said that she had not had a response from all the Board members, but needed approval that day. Patrick Jordan moved that the Board approve the \$54,000 repair as recommended by the technical subcommittee. The motion was seconded by Steve Zoromsky and approved unanimously by those present. Picazo reiterated her concern that there are insufficient funds in the budget for the current year and that the members would need to request additional funding from their boards.
9. Picazo reported that the technical subcommittee met with Heidi Cottingham about her response to the RFO/Statement of Work and suggested several changes. Cottingham revised her response and distributed it via e-mail and regular mail to the Board members and alternates. The annual proposed cost is \$282,000. Picazo asked for Board approval to accept CoCom's response based as recommended by the technical subcommittee. Patrick Jordan moved that the GAATN Board accept CoCom Cabling System's response to GAATN's RFO and Statement of Work as amended after the technical subcommittee meeting and as approved by the technical subcommittee to commence January 1, 1999. Steve Zoromsky seconded the motion, which passed unanimously by those present.
10. The next regular meeting will be held on January 4, 1999, at 1:30 p.m. at LCRA.
11. The agenda items for the next meeting includes regular reports and an executive session to discuss legal issues relating to Time Warner and the City of Sunset Valley.

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