

# Greater Austin Area Telecommunications Network (GAATN) Interlocal Agency

1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399

## Minutes of the Meeting of the Board of Directors Meeting Held January 10, 2000

### Agenda Item No. 1

The meeting was called to order by Chairman, Bill Bard at approximately 1:35 p.m.

The following Board members announced as present:

- Bill Bard, on behalf of the University of Texas
- Wayne Wedemeyer (Alt.), on behalf of the University of Texas
- Steve Zoromsky, on behalf of the Lower Colorado River Authority
- Debbie Opdahl, on behalf of Austin Independent School District
- Dave Kelly, on behalf of the General Services Commission of Texas
- Tom Lott (Alt.), on behalf of the Lower Colorado River Authority
- Gary Weseman, on behalf of Austin Community College
- Patrick Jordan, on behalf of the City of Austin
- Leigh Williams, on behalf of Travis County
- John Kohlmorgan (Alt.), on behalf of Austin Independent School District
- Martha Riekenberg (Alt.), on behalf of the City of Austin

### Agenda Item No. 2: Citizen Communication

Chairman Bard asked for Public Comment. There were no statements from the public. Chairman Bard directed that the Open Meeting be recessed in order to commence the meeting in Executive Session.

### Agenda Item No. 3: Executive Session

The Board reconvened to regular session. Chairman Bard noted on the record that the following actions had been taken in Executive Session:

**Agenda Item No. 4:  
Southwestern Bell Telephone Company Dispute**

Chairman Bill Bard reported that no action was needed by the Board on this agenda item at this time.

**Agenda Item No. 5:  
Time Warner Cable Cut Issue**

Chairman Bill Bard reported that no action was needed by the Board on this agenda item at this time.

**Agenda Item No. 6:  
OSP Topology and Security**

Chairman Bard stated that it had been agreed during Executive Session that there was a need to look into the production of a brochure of the network, and an update of entity site information. Leigh Williams asked the City to e-mail site spreadsheet to her for updating. Patrick Jordan indicated that he would like someone to bring a sample brochure to the Board for review and to also discuss printing costs at the next Board Meeting. Mr. Jordan indicated that the Board does not need to move for adoption of anything today and asked that anyone who is willing to bring an example brochure to do so at the next Board meeting.

Chairman Bard reported that there are three components to consider: (1) Narrative of GAATN; (2) Map; and (3) Site List, and proposed checking with UT in developing example brochure. Wayne Wedemeyer commented that they could abstract a narrative from the GAATN website.

**Agenda Item No. 7:  
Approval of Minutes of December 6, 1999**

Chairman Bard asked for discussion. Tom Lott stated that Agenda Item 10 needed to be amended to state that the CSC Project was running about a week "ahead" of schedule, not behind schedule. With this amendment noted, Chairman Bard asked if there was a motion for approval of the minutes. Steve Zoromsky entered a motion to approve the minutes, and the motion was seconded by Gary Weseman. The action was approved by all members.

**Agenda Item No. 8:  
Board Chairman Update**

Chairman Bard reported that he will be meeting with a reporter to discuss GAATN, and that he would provide an update at the next meeting.

**Agenda Item No. 9:  
Technical Subcommittee Update**

Tom Lott reported that the CSC Project had been a successful project. He next reported that the C1S Split was running on schedule. Mr. Lott stated that there is a developer that has inquired about moving the cable located at the North Loop at Burnet and Hancock, but the developer does not want to pay for the reroute. Next, Mr. Lott stated that the resplicing on B1N was going well and that there

had not been any problems with this project. Mr. Lott further reported that there were no teardowns in December, however there was a near teardown when tree trimmers partially cut the cable. He added that the partial cut was detected and the damage was localized. Martha Riekenberg added that this had occurred on C1N. Apparently, the tree trimmers had been hired by the adjacent property owner. Ms. Riekenberg stated that Scott Wyatt has sent letters to both the hotel owner and the adjacent property owner demanding payment for repairs.

Tom Lott distributed copies of proposed GAATN procedures for teardown repair for discussion purposes only. He stated that he was not requesting any Board action at this time, but that the Technical Subcommittee was asking the Board to consider expanding the Network Manager's authority to approve expenditures of the budgeted amount for each project. Patrick Jordan added that this would be dealt with on a project-by-project basis, and not a just a blanket approval.

Tom Lott asked the members to consider this proposal, and that he would bring this to the table at the next meeting for Board approval.

### **Agenda Item No. 10: Policy of Network Manager Approval Authority**

Discussions were held under Agenda Item No. 9.

### **Agenda Item No. 11: Acting Network Manager Update**

Martha Riekenberg reported that she had talked to the Board about a year ago regarding a four mile extension in Round Rock. The preliminary work indicated that the last 2 mile of the project is on Texas Utilities property. She stated that discussions had begun with Texas Utilities in developing a Pole Contract Agreement. Ms. Riekenberg requested Katherine Mudge to review the Agreement. Patrick Jordan commented that the City of Austin did not pursue this project originally because the City is bound by the City of Austin Infrastructure. Chairman Bard questioned what part of GAATN is involved in the project, and Ms. Riekenberg responded that it is D1N. Chairman Bard asked what incremental GAATN capabilities would be gained by this project, and Martha Riekenberg responded that GAATN has the potential to interconnect with Round Rock ISD and Pflugerville ISD. Ms. Riekenberg indicated that GAATN currently does not go far enough North and steps about a block shy from a Round Rock school. Chairman Bard stated that he wanted to clarify that this is an expansion and not something that is required to maintain the network. Martha Riekenberg responded that it will involve about 40-50 poles. Patrick Jordan commented that this is an opportunity for GAATN. Chairman Bard summarized that Ms. Riekenberg was requesting counsel to review the agreement on behalf of GAATN, and other interested participants are also welcome to review the agreement. Debbie Opdahl responded that she would like to see it. Chairman Bard announced that a motion was needed to accept/convey the agreement. A motion was entered by Patrick Jordan and seconded by Gary Weseman. All members voted to approved the action.

Katherine Mudge stated that she would review the agreement as requested. After review, she will submit her comments to the Technical Subcommittee for review.

Continuing with the Network Manager Update, Patrick Jordan stated that in the August time frame, the City had requested reimbursement for operating as Network Manager under the existing Network Manager salary. Mr. Jordan requested the Board to consider compensating the City for these efforts.

Chairman Bard asked what would a fair compensation to the City be? Patrick Jordan responded that the unexpended funds of one year's budgeted amount for the Network Manager's salary would be one consideration. Chairman Bard asked if there was a motion for approval of the reimbursement? Leigh Williams entered a motion that the City be reimbursed for one year of the Network Manager's salary, and the motion was seconded by Gary Weseman. All Board members voted to approve the action.

Martha Riekenberg next reported on the William Cannon Bridge Reroute Project. She stated that this was discussed at the last Technical Subcommittee meeting, and that there were no objections to the reroute project. Ms. Riekenberg further reported that the proposed project does not have to happen immediately. Ms. Riekenberg also stated that this project is already budgeted for in this year's budget, so the funding is nailed down, and the reroute project should potentially occur within the next six months. Patrick Jordan entered a motion requesting that the Board approve construction of the William Cannon Bridge Reroute, and construction will begin when CoCom Cabling can schedule the construction. The motion was seconded by Gary Weseman. All members voted in favor of the action.

Patrick Jordan next reported on the Fiscal Year 2001 Budget worksheet. Mr. Jordan reported that the City developed a proposed budget to begin discussions on the subject because a budget will need to be approved in March. Martha Riekenberg indicated that the idea was to give participants an opportunity to review the worksheet, and it was not her idea to go through it in detail in today's Board meeting, but rather handle it during the next Board meeting.

Chairman Bard requested that the Fiscal Year 2001 Budget be placed on the agenda for discussion during the next Board meeting.

In regard to the City of Sunset Valley easement, Martha Riekenberg pointed out that two checks have been cut and the third check paying on the yearly easement fee is due before March 20th of each year. She asked if AISD would have to have an invoice in order to process the payment, and Debbie Opdahl stated that AISD would have to have an invoice to pay. Leigh Williams responded that it appears that GAATN needs to request the City of Sunset Valley to issue an invoice. Chairman Bard suggested that Martha Riekenberg call the City to work out the details for processing payment.

### **Agenda Item No. 12: Service Level Agreement**

Katherine Mudge reported that she has a meeting scheduled at the end of the week with City Attorney, Dave Peterson. Patrick Jordan suggested that each entities' respective legal counsel may wish to participate in the discussions. Ms. Mudge responded that this was fine, but it may take time to bring others up to speed on the issues. Ms. Mudge indicated that her personal preference is to get through the initial meeting and work through the most difficult issues. She offered to speak with any other entities' legal departments to apprise them of the issues. Ms. Mudge stated that she would provide a status memo, and would also apprise the members of any subsequently scheduled meetings with the City Attorney.

### **Agenda Item No. 13**

Chairman Bard stated that the next Board meeting would be held February 7, 2000 at 1:30.

### **Agenda Item No. 14**

There were no discussions on this agenda item.

### **Agenda Item No. 15**

Chairman adjourned the Board meeting at 3:20 p.m.

---

Copyright © 2000 [Greater Austin Area Telecommunications Network \(GAATN\)](#)

Questions or Comments about GAATN? Email [info@gaatn.org](mailto:info@gaatn.org).

Send questions or comments regarding this page to [www@gaatn.org](mailto:www@gaatn.org).

# Greater Austin Area Telecommunications Network (GAATN) Interlocal Agency

1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399

## Minutes of the Meeting of the Board of Directors Meeting Held February 07, 2000

### Agenda Item No. 1

The meeting was called to order by Chairman Bill Bard at approximately 1:35 p.m.

The following Board members announced as present:

- Bill Bard, on behalf of the University of Texas
- Debbie Opdahl, on behalf of Austin Independent School District
- Wayne Wedemeyer (alt.), on behalf of the University of Texas
- Tom Lott (alt.), on behalf of the Lower Colorado River Authority
- Leigh Williams, on behalf of Travis County
- Dave Kelly, on behalf of the General Services Commission of Texas
- Martha Riekenberg (alt.) on behalf of the City of Austin
- Steve Zoromsky (alt.) on behalf of the Lower Colorado River Authority

### Agenda Item No. 2: Citizen Communication

Debbie Opdahl introduced Mr. Larry Throm to the Board members, and indicated that Mr. Throm, member of the AISD Administrative Staff, was attending the meeting to assist in the discussions on the AISD Financial Report. Mr. Bill Grimes made an appearance on behalf of the City of Austin.

Chairman Bard directed that the Open Meeting be recessed in order to commence the meeting in Executive Session.

### Agenda Item No. 3: Executive Session

The Board reconvened to regular session. Chairman Bard noted on the record that the following actions had been taken in Executive Session:

## **Agenda Item No. 4: Time Warner Cable Cut Issue**

Chairman Bard reported that no action was needed by the Board on this agenda item at this time.

Chairman Bard requested approval from the Board to grant a motion by AISD to amend the meeting agenda to allow discussions on the AISD Financial Report. There were no objections from the members. GAATN Counsel, Katherine Mudge, commented that the meeting should follow the agenda as posted, but she added that these discussions could be taken up under Agenda Item No. 13 (Consideration of the Budget for FY2001). The members agreed to take up the discussions on the AISD Report at this time.

Larry Throm began the discussions on the AISD Report. Copies of the report were distributed to the members. Mr. Throm stated that the report provides an accounting of GAATN's FY99-00 income. The report reflects monies owed by individual entities to GAATN, and it also lays out GAATN expenditures. Leigh Williams commented on an outstanding issue involving monies owed to Travis County due to a construction project. Debbie Opdahl responded that AISD would need copies of the records before issuing a reimbursement to Travis County. Wayne Wedemeyer asked why there was a discrepancy in the financials stated in the report, and the GAATN budget. Ms. Opdahl responded that it was possible that some reimbursements, such as insurance, were carried forward from the previous year's budget which would explain the why the approved budget of \$1,863,900 increased to \$1,949,367. Chairman clarified that \$1.8 was the amount collected from the participating entities in order to fund GAATN, and \$1.9 amount reflects expenditures such as the carryover of the cable purchase.

Mr. Throm continued with his discussions on the report, adding that the report would be fairly easy to generate monthly. The members agreed that such a monthly report would be useful. Dave Kelly asked why the report did not show a quarterly payment made by the General Services Commission. Mr. Throm stated that AISD had no record of receiving a payment from the State, and he asked Mr. Kelly to forward copies of any record of the transaction, such as a cancelled check. Katherine Mudge asked what the procedures were when AISD fails to receive a quarterly payment from a participating entity. Ms. Opdahl responded that AISD sends a letter to the entity which is followed up with an e-mail. She added that sometimes the entity responds, and sometimes they do not. Ms. Mudge commented that in working through the Service Level Agreement with the City of Austin legal counsel, they have been trying to develop a procedure to alleviate the burden on the City from acting as "bill collector".

Ms. Opdahl reported to the Board that AISD had received a bill from the City of Austin requesting payment for services performed while acting as Network Manager. The invoice is requesting an increase of \$31,743 more than the approved budgeted amount. Martha Riekenberg responded that if the basis for the requested reimbursement amount is different than the City of Austin's understanding, then those discussions need to be held with Patrick Jordan.

Chairman Bard asked if there were any other discussions on these issues. Debbie Opdahl commented that she has sent e-mails to all participating entities providing instructions on how quarterly payments should be handled. She stressed that it is important to follow the directions.

## **FISCAL YEAR 2001 BUDGET**

Martha Riekenberg distributed copies of spreadsheets containing the proposed GAATN FY2001 budget. She stated that she tried to incorporate patterns from previous years in preparing the FY2001 budget. Chairman Bard asked if the budget needed to be approved this coming March, and Ms. Riekenberg responded that the budget is technically supposed to be approved by March 1st. Wayne Wedemeyer asked Ms. Riekenberg if she had received a notice from CoCom Cabling that their contract amount was going up, and she stated that their contract does not go up for two years. So, Mr. Wedemeyer asked why the budget amount for CoCom had increased by approximately \$8000. Ms. Riekenberg explained that the amount of transfers performed had exceeded the contract amount. Mr. Wedemeyer asked if CoCom performs these transfers before getting approval, and Ms. Riekenberg stated that CoCom provides her with a cost estimate before performing the transfer. She stated that although the transfers performed exceeded the contract amount, these were all necessary transfers. She added that the Board may want to consider amending the CoCom Cabling contract when it is up for review.

Chairman Bard complimented Martha on her orderly and well prepared presentation on the proposed budget for GAATN. Martha commented that the proposed budget contains approximately \$100,000 as a contingency factor to be used wherever it is needed under the general category of maintenance. Leigh Williams commented that it is a good idea to have these funds to fall back on when needed for whatever the project may be.

Chairman Bard brought up the issue of insurance. Debbie Opdahl stated that Scott Wyatt, AISD Risk Manager, had expressed his concern over GAATN's ability to be insured, and this is why it is always an issue of whether or not a claim should be filed. Chairman Bard requested that an agenda item be added for discussion at the next meeting to discuss development of a policy detailing when insurance claims should or should not be submitted. Chairman Bard next asked the members for further discussions on the proposed budget. Leigh Williams asked Ms. Riekenberg if the proposed amount of \$100,000 for "unidentified projects" was enough to cover all of the current and upcoming projects? Martha Riekenberg stated that GAATN would receive some funding from the large downtown projects, and as long as GAATN could continue to receive the additional funding, then there shouldn't be a problem in the proposed budget for projects.

Chairman Bard asked if there were any other comments, and Steve Zoromsky questioned why the proposed budget line item for insurance was less than last year's budgeted amount. He also asked what the current deductible was. Katherine Mudge stated that she recalled that the deductible was \$50,000 per occurrence. Leigh Williams added that she recalled that the Board had voted to insure against catastrophic events, and not the day-to-day events. Ms. Mudge commented that in considering GAATN history, the Board may want to consider whether it is wise to budget less for insurance than last year's budgeted amount. Ms. Williams agreed, and added that it might be wise to ask Scott Wyatt to discuss these issues at a Board meeting before voting on the budget. Wayne Wedemeyer commented that any additional income stemming from project reimbursements could be used to cover any shortfalls in the insurance budget. Chairman Bard summarized that it would be reasonable to increase the insurance budget amount by using the reimbursements coming back to GAATN.

Chairman Bard asked the members if they wanted to vote on the proposed budget today, and it was agreed to entertain the vote. Steve Zoromsky entered a motion for approval of the FY2001 budget for the amount of \$1,862,000, and the motion was seconded by Leigh Williams. All members voted to approve the fiscal year 2001 budget.

### **Agenda Item No. 5: Approval of January 10, 2000 Minutes**

Chairman Bard asked for discussion. Wayne Wedemeyer stated that on Agenda Item No. 11, page 3 should be amended to state that B1N (not D1N) was involved in the Texas Utilities Pole Agreement project. The next sentence was also amended to correct a typographical error by changing "steps" to "stops". With these amendments noted, Chairman Bard asked if there was a motion for approval of the minutes. Steve Zoromsky entered a motion to approve the minutes, and the motion was seconded by Bill Grimes.

### **Agenda Item No. 6: Board Chairman Update**

There were no discussions on this agenda item.

### **Agenda Item No. 7: Technical Subcommittee Update**

Martha Riekenberg presented the update on behalf of the Technical Subcommittee. She reported that the C1S project was almost complete, and that CoCom Cabling was targeting Spring Break for completion.

Ms. Riekenberg next reported on the William Cannon Bridge project. She stated that originally she was told that GAATN would have approximately 5-6 months before the cable would have to be relocated, but CoCom Cabling had received a call from a contractor demanding that the cable be moved immediately. She reported that CoCom Cabling temporarily relocated the cable for the cost of \$1900.

Ms. Riekenberg reported that the resplicing on B1N was completed later in January than originally anticipated because of some problems caused by prep work performed by a contractor. She added that testing has begun on the cable.

Ms. Riekenberg reported that the situation of pole ID tags was discussed at the last technical meeting, and there was a consensus at that meeting that it is very important for GAATN to properly identify its poles. She stated that CoCom Cabling was working on attaching the ID tags.

Ms. Riekenberg stated that it is time to reorder cable, and if it is ordered now, it should arrive around June or July. Chairman Bard asked if the cable purchases are reflected in the budget, and Ms. Riekenberg responded that it would come out of the Supplies budget. She stated that because of the amount of the expenditure, she was requesting Board approval for the purchase of the cable. Dave Kelly entered a motion for approval of the cable purchase, and the motion was seconded by Steve Zoromsky. All members voted to approve the action.

### **Agenda Item No. 8: Changes in Policy for Network Manager Approval Authority**

Tom Lott distributed copies of the revised Teardown Repair and Restoration Policy which reflects the amendment as discussed at the last Board meeting. He requested Board approval of the revised Policy

which expands the Network Manager's authority to approve expenditures up to the budgeted amount for each project. Debbie Opdahl made a motion for approval of the revised Policy, and the motion was seconded by Leigh Williams. All members voted to approve the action.

**Agenda Item No. 9:  
Maintenance Cable Reorder**

Discussions were held under Agenda Item No. 7.

**Agenda Item No. 10:  
Texas Utilities Pole Contact Agreement**

There were no discussions on this agenda item.

**Agenda Item No. 11:  
Service Level Agreement**

Chairman Bard asked for an update from Katherine Mudge. Ms. Mudge reported that she had had a meeting with City of Austin attorney, Dave Peterson, and that she was optimistic that all of the major issues would be resolved. She added that she had requested a list of the license agreements that the members would be asked to sign, among other miscellaneous documents, and she was waiting for these outstanding documents. Ms. Mudge stated that she would send an e-mail to each of the members containing the entire package.

**Agenda Item No. 12:  
OSP Topology**

Martha Riekenberg distributed copies of a network map that illustrates the location of the rings, etc., but does provide specific information that could cause a security problem. She asked the members to provide her with current site information so that she could update the site list and attach it to the map.

**Agenda Item No. 13**

Discussions were held under Agenda Item No. 4.

**Agenda Item No. 14**

Chairman Bard adjourned the Board meeting a 3:35 p.m. He confirmed that the next GAATN Board meeting would be held March 6, 2000 at 1:30 at LCRA.

---

Copyright © 2000 [Greater Austin Area Telecommunications Network \(GAATN\)](http://www.gaatn.org)

Questions or Comments about GAATN? Email [info@gaatn.org](mailto:info@gaatn.org).

Send questions or comments regarding this page to [www@gaatn.org](http://www@gaatn.org).

# Greater Austin Area Telecommunications Network (GAATN) Interlocal Agency

1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399

## Minutes of the Meeting of the Board of Directors Meeting Held March 6, 2000

### Agenda Item No. 1

The meeting was called to order by Chairman Bill Bard at approximately 1:35 p.m.

The following Board members announced as present:

- Bill Bard, on behalf of the University of Texas
- Debbie Opdahl, on behalf of Austin Independent School District
- Tom Lott (alt.), on behalf of the Lower Colorado River Authority
- Leigh Williams, on behalf of Travis County
- Martha Riekenberg (alt.) on behalf of the City of Austin
- Steve Zoromsky (alt.) on behalf of the Lower Colorado River Authority
- Patrick Jordan, on behalf of the City of Austin

### Agenda Item No. 2: Citizen Communication

Chairman Bard introduced William Morrow to the Board. Mr. Morrow is the Vice-Chairman and Chief Executive Officer of Grande Communications. Mr. Morrow stated that Grande Communications is a new company, formed in May of this year, whose intentions are to sell broadband services throughout the Central Texas area. Specifically, Grande Communications intends to construct a fiber optic pipe linking Round Rock, Georgetown, and all communities located along the I-35 corridor. The cable will then run from San Marcos to San Antonio. He emphasized that Grande Communications is a local company with headquarters located in San Marcos. Mr. Morrow stated that Grande Communications was interested in working with GAATN, or the individual participating entities, in tying into locations unreached by the GAATN fiber optic cable. Mr. Morrow added that Grande Communications utilizes the most up to date fiber optic network in the country and digital cable television, internet via the television, all distance (local and long) telephone service with enhanced capabilities, and ADSL internet and data are among some of the services that will be offered. He added that franchises are pending, but when this process is completed, Grande Communications will begin construction on its facilities.

Patrick Jordan commented that he would be interested in looking at their construction sites when their fibers are being deployed. Leigh Williams also commented that she would be interested in reviewing the map of proposed construction sites to see if there would be a possibility of linking the various Travis County remote sites that are currently unreachable by the GAATN cable.

Chairman Bard stated that he had contacted Grande Communications and met with the company representatives regarding the University of Texas internet service, and the possibility of developing a working relationship with Grande Communications. He added that one thing to be aware of is that this new company will now be placing cable in locations where GAATN is already located. Mr. Jordan added that this could be an opportunity for GAATN, as well as a threat because there will be an increase in the likelihood of damaged GAATN cable caused by construction incidents. Mr. Morrow responded by stating that Grande Communications was sympathetic to these concerns, and he assured the Board members that if Grande Communications causes any damage to GAATN cable, they will not hesitate to fix the damage.

### **Agenda Item No. 3**

Chairman Bard noted on the record that GAATN's legal counsel had been called away from the meeting due to an emergency. He asked the Board members if they had any issues that needed to be taken up in Executive Session. There were no comments. Chairman Bard stated that given counsel's absence, the meeting would not be adjourned to Executive Session.

### **Agenda Item No. 4: Time Warner Cable Cut Issue**

There were no discussions on this agenda item.

### **Agenda Item No. 5: Approval of February 7, 2000 Board Minutes**

Chairman Bard asked for discussion. There were no comments, so Chairman Bard asked if there was a motion for approval of the minutes. Leigh Williams entered a motion to approve the minutes, and the motion was seconded by Tom Lott.

### **Agenda Item No. 6: Board Chairman Update**

Chairman Bard reported that he had been contacted by the Telecommunications Commission regarding the possibility of GAATN interconnecting with Time Warner. Patrick Jordan commented that he was aware that the Telecommunications Commission was interested in interconnecting GAATN with Time Warner, but that it was unclear to him what the true purpose or intentions of the Commission was on this issue. Chairman Bard stated that he invited the caller to attend a GAATN meeting to find out more about the network. He added that he was encouraging communications with the Telecommunications Commission, and that he would pursue future talks.

### **Agenda Item No. 7: Service Level Agreement**

Chairman Bard stated that absent counsel, he would ask for comments from Patrick Jordan. Mr. Jordan commented that it was his understanding that the City of Austin attorney, Dave Peterson, was awaiting comments on the latest draft from Katherine Mudge. Mr. Jordan stated that an issue has arisen involving the sharing of information through Aperture, and this issue will lead to an additional amendment to the Service Level Agreement. He stated that the current system will not be able to support full access to Aperture pending a way to do this without sacrificing security. He added that when he began looking into this issue, he discovered that there really are no City of Austin procedures for handling Aperture in a secured environment, and access would absolutely have to follow City Security Procedures. Leigh Williams stated that she foresees several upcoming Travis County projects that could possibly affect the timing of construction of a secured environment, and she suggested that the Board consider having future discussions on creating a clean secured environment for central point communications. Mr. Jordan stated that he would contact Ms. Mudge regarding this additional change to the draft Service Level Agreement.

### **Agenda Item No. 8: Texas Utilities Pole Contact Agreement**

Chairman Bard asked for a report from Martha Riekenberg. Ms. Riekenberg stated that it was her understanding that Ms. Mudge was prepared to give her comments during the meeting today, however, due to unforeseen circumstances causing her absence from the meeting, Ms. Mudge would be e-mailing her comments to the Board members. Chairman Bard asked if this was a routine contract, and Ms. Riekenberg stated that it was.

### **Agenda Item No. 9: Technical Subcommittee Update**

Chairman Bard asked for a report from the Technical Subcommittee Chair. Tom Lott stated that he was absent from the last Technical Subcommittee meeting, but that he had intended to rely on the notes of John Kohlmorgan for the report. Unfortunately, Mr. Kohlmorgan was not present at today's Board meeting. Mr. Lott stated that he would e-mail the minutes from the last Technical Subcommittee meeting to all of the Board members.

### **Agenda Item No. 10: Development of GAATN Policy for Submission of Insurance Claims**

Chairman Bard asked for discussions on the issue of the possibility of GAATN becoming uninsured due to too many insurance claims being filed. Debbie Opdahl commented that she had spoken with Scott Wyatt, GAATN Risk Manager, about the current GAATN insurance policy, and it seems that the current policy has an annual aggregate deductible for the amount of \$50,000. Martha Riekenberg stated that if Mr. Wyatt has filed all of the claims to date, then GAATN is probably close to reaching the deductible. Chairman Bard asked the Board if it was their proposal to increase the aggregate deductible, and Leigh Williams responded that the Board may want to consider amending the current contract to reflect a "per incident" deductible. Ms. Riekenberg commented that all incidences have to be reported to the insurance company whether a claim is filed or not. Mr. Jordan stressed that most importantly, GAATN could not afford to have its insurance policy canceled.

Chairman Bard reiterated that GAATN's current annual aggregate deductible is \$50,000, and if the policy is changed to "per incident", and the level is moved down to approximately \$20,000, then the insurer will assume less of a risk. Tom Lott asked if Scott Wyatt had a recommendation, and Ms. Opdahl responded that she had not discussed this issue indepth with Mr. Wyatt. Chairman Bard concluded the discussions by stating that these issues need to be discussed with Scott Wyatt before a decision is made on changing GAATN's insurance policy.

Chairman Bard directed the Technical Subcommittee to meet with Scott Wyatt to work through this issue, and to provide a recommendation on how to proceed during the next regular Board meeting.

### **Agenda Item No. 11**

Chairman Bard adjourned the Board meeting at 3:25 p.m. He confirmed that the next GAATN Board meeting would be held April 3, 2000 at 1:30 p.m. at LCRA.

---

Copyright © 2000 [Greater Austin Area Telecommunications Network \(GAATN\)](#)  
Questions or Comments about GAATN? Email [info@gaatn.org](mailto:info@gaatn.org).  
Send questions or comments regarding this page to [www@gaatn.org](mailto:www@gaatn.org).

# Greater Austin Area Telecommunications Network (GAATN) Interlocal Agency

1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399

## Minutes of the Meeting of the Board of Directors Meeting Held April 3, 2000

### Agenda Item No. 1

The meeting was called to order by Chairman Bill Bard at approximately 1:35 p.m.

The following Board members announced as present:

- Bill Bard, on behalf of the University of Texas
- Wayne Wedemeyer (alt.), on behalf of the University of Texas
- Dave Kelly, on behalf of the State of Texas General Services Commission
- Debbie Opdahl, on behalf of Austin Independent School District
- Tom Lott (alt.), on behalf of the Lower Colorado River Authority
- Leigh Williams, on behalf of Travis County
- Martha Riekenberg (alt.) on behalf of the City of Austin
- Steve Zoromsky (alt.) on behalf of the Lower Colorado River Authority
- Patrick Jordan, on behalf of the City of Austin
- Gary Weseman, on behalf of Austin Community College
- John Kohlmorgan (alt.), on behalf of Austin Independent School District

### Agenda Item No. 2: Citizen Communication

Chairman Bard asked if there were any comments from the public. There were no statements from the public. Chairman Bard directed that the Open Meeting be recessed in order to commence the meeting in Executive Session.

### Agenda Item No. 3: Executive Session

The Board reconvened to regular session. Chairman Bard noted on the record that the following actions had been taken in Executive Session:

**Agenda Item No. 4:  
Service Level Agreement**

Chairman Bard reported that no action was needed by the Board on this agenda item at this time.

**Agenda Item No. 5:  
Approval of March 6, 2000 Board Minutes**

Chairman Bard asked for discussion. There were no comments. Chairman Bard asked if there was a motion for approval of the minutes. Steve Zoromsky entered a motion to approve the minutes, and the motion was seconded by Wayne Wedemeyer.

**Agenda Item No. 6:  
Board Chairman Update**

Chairman Bard stated that his comments concerned the Treaty Oak Internet Access arrangements, and therefore the discussions would be taken up under Agenda Item No. 8.

**Agenda Item No. 7:  
Technical Subcommittee Update**

Chairman asked for an update from the Technical Subcommittee Chair, Tom Lott. Mr. Lott reported that the C1S Project was successfully completed with no financial difficulties causing an increase in the budget. Chairman Bard commended all those who worked on the C1S Project for a difficult job done well. Tom Lott continued with the update, and he asked Martha Riekenberg for a status report on the Ben White and IH 35 Reroute Project. Ms. Riekenberg stated that she had been contacted by the Texas Department of Transportation inquiring about the location of the GAATN fiber crossing Ben White, and also demanding that GAATN fiber be clear of Ben White by April 1st. Ms. Riekenberg reported that she had forwarded this issue to the Board members last Monday for emergency approval to move GAATN cable across Ben White on the expedited schedule that would increase costs and impact the budget. She added that this situation caused the inability to work on this project as a "planned project". Ms. Riekenberg reported that she had received approval from all of the members, with the exception of Travis County whom she did not receive a reply, to expedite the Ben White/IH 35 Reroute Project and replace the cable on the entire section involved. Leigh Williams commented on the record that Travis County concurred with the action taken.

Tom Lott next reported that the Technical Subcommittee was still working on the GAATN brochures. He also reported that CoCom Cabling was in the process of attaching pole tags to GAATN poles, and he provided a sample of a pole tag for the members to examine. Mr. Lott also reported that squirrels had damaged some cable in South Austin, and it was repaired by CoCom Cabling under the Maintenance Agreement. He added that CoCom was starting to act on a more aggressive tree trimming plan. Tom Lott commented that an issue has been raised involving the location of the GAATN fiber and a potential breach of the Circle C easement. He stated that Katherine Mudge was looking into the issue.

## **Agenda Item No. 8: Treaty Oak Internet Access Arrangements**

Patrick Jordan stated that internet access through the Treaty Oak location was being utilized every business hour of every business day. Wayne Wedemeyer commented that each participant pays \$1116 per month for use of the internet pipe. Mr. Jordan added that this was a very nominal cost for the use of the service. Mr. Wedemeyer commented that they just completed constructing T-ones, and the current cost for the T-ones is \$710. He added that if the Board moved to go exclusive and utilize the 14 available T-ones, then the cost would be \$1683 monthly per participant. This offer will end on August 31, 2000. Leigh Williams asked if there was an upfront charge for the router, and Mr. Wedemeyer responded that the University of Texas would not provide the blade or some other required items.

Patrick Jordan recommended to the Board to increase the reasonable cost of internet access at cost by utilizing the Treaty Oak Internet Access exchange. Mr. Jordan continued by moving that the Board increase the current attainable megabits for the shared use allocated at the cost described herein by U.T. The motion was seconded by Steve Zoromsky.

John Kohlmorgan asked about the interface connection, and Wayne Wedemeyer commented that any participant is welcome to purchase a router for the interface, just like the University of Texas did. Mr. Kohlmorgan responded that he didn't think that each participant should purchase a router in order to change the interface. He added that the current interface should be upgraded before signing on all of the entities.

Debbie Opdahl recommended to the Board that it direct the Technical Subcommittee to develop a recommendation on the utilization of the Treaty Oak Internet Access arrangement, and all Board members approved of the recommendation. Next, Ms. Opdahl questioned how the Board could take a vote on Mr. Jordan's motion when only three of the GAATN entities are paying for the U.T. internet service. Chairman responded by stating that perhaps the Technical Subcommittee should be directed to develop a recommendation on how to interface with the router, and how to handle the current situation where not all entities are participating in the internet service.

Wayne Wedemeyer commented that if it is statutorily illegal for certain participating entities to pay before they receive the service, it is imperative that these issues be worked through because the UT must receive its money timely. Steve Zoromsky stated that perhaps LCRA should withdraw its motion because LCRA is not a participant in the internet arrangement. Mr. Jordan stated that the COA was willing to withdraw its motion for approval of UT's service after considering the comments of John Kohlmorgan and Debbie Opdahl.

Following general discussions, Patrick Jordan amended his motion to include the directive to the Technical Subcommittee as recommended by Chairman Bard, and UT was instructed to move the router to encompass 14 T-ones. Chairman Bard asked the members for approval of the COA's original motion, and all members voted to approve the action.

## **Agenda Item No. 9: GAATN Insurance**

Debbie Opdahl reported on an incident located at Manchaca which caused damage to GAATN cable, and the individual involved is claiming that the reason the cable was damaged was because it was too

low. Martha Riekenberg added that the cable involved was an AISD node fiber. Patrick Jordan asked if this situation gives rise to the suggestion that the involved entity should contract separately with GAATN legal counsel to resolve disputes that only affect the involved participant. Ms. Opdahl responded that in such situations, AISD would work with their own in-house counsel to resolve disputes.

Tom Lott distributed copies of the procedures for processing GAATN insurance claims that was developed during the last Technical Subcommittee meeting. He reported that Scott Wyatt attended the last Technical Subcommittee meeting, and provided an overview of the current GAATN insurance policy. Mr. Lott reported that the current policy has an annual aggregate deductible of \$50,000 with a \$125,000 cap. He also reported that Scott Wyatt had instructed CoCom Cabling to use their judgment and do what is best at the time.

Chairman Bard asked if any action was needed on this agenda item, and all Board members agreed to continue with the current insurance practices.

Tom Lott commented that during the last Technical Subcommittee meeting, Scott Wyatt had informed them that AISD was appointed the Risk Manager for GAATN during its inception because under the Tort Claims laws, AISD could not be held liable for adverse incidents. He questioned whether the currently proposed Service Level Agreement should be crafted in such a way to maintain AISD as the Risk Manager. Debbie Opdahl stated that it was AISD's intention to place this job on the COA's plate, and she added that it was very important to get this information to Katherine Mudge. Wayne Wedemeyer added that when Scott Wyatt made these statements during the last technical meeting, that this was news to him. There was a consensus among the Board that they were unaware of this situation. Ms. Opdahl stated that she would consult with AISD counsel, and would also discuss this matter with Katherine Mudge.

Tom Lott asked that this issue remain tabled until resolution by counsel.

Chairman Bard asked if there were any additional comments, and there no further discussions.

## **Agenda Item No. 10**

Chairman Bard confirmed that the next regularly scheduled GAATN Board meeting would be held May 1, 2000. Chairman Board adjourned the GAATN Board meeting at 4:00 p.m.

---

Copyright © 2000 [Greater Austin Area Telecommunications Network \(GAATN\)](http://www.gaatn.org)

Questions or Comments about GAATN? Email [info@gaatn.org](mailto:info@gaatn.org).

Send questions or comments regarding this page to [www@gaatn.org](http://www@gaatn.org).

# Greater Austin Area Telecommunications Network (GAATN) Interlocal Agency

1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399

## Minutes of the Meeting of the Board of Directors Meeting Held May 1, 2000

### Agenda Item No. 1

The meeting was called to order by Chairman Bill Bard at approximately 1:35 p.m.

The following Board members announced as present:

- Bill Bard, on behalf of the University of Texas
- Wayne Wedemeyer (alt.), on behalf of the University of Texas
- Dave Kelly, on behalf of the State of Texas, General Services Commission
- Tom Lott (alt.), on behalf of the Lower Colorado River Authority
- Leigh Williams, on behalf of Travis County
- Martha Riekenberg (alt.) on behalf of the City of Austin
- Steve Zoromsky (alt.) on behalf of the Lower Colorado River Authority
- Patrick Jordan, on behalf of the City of Austin
- John Kohlmorgan (alt.), on behalf of Austin Independent School District

### Agenda Item No. 2: Citizen Communication

Chairman Bard asked if there were any comments from the public. There were no statements from the public. Chairman Bard directed that the Open Meeting be recessed in order to commence the meeting in Executive Session.

### Agenda Item No. 3: Executive Session

The Board reconvened to regular session. Chairman Bard noted on the record that the following actions had been taken in Executive Session:

### Agenda Item No. 4: Service Level Agreement

Chairman Bard reported that no action was needed by the Board on this agenda item at this time.

**Agenda Item No. 5:  
Southwestern Bell Telephone Company Maintenance Agreement**

Chairman Bard reported that no action was needed by the Board on this agenda item at this time.

**Agenda Item No. 6:  
Approval of May 1, 2000 Board Minutes**

Chairman Bard asked for discussion. Dave Kelly noted a grammatical error on the Executive Session draft minutes on the second paragraph of page two. He stated that "is" should be removed from the sentence that began with, "Wayne Wedemeyer commented that the details of the information database.....". Chairman Bard asked if there were additional comments, and Mr. Wedemeyer commented that it is proper to refer to T1s as "T1s", and not "T-ones". With these corrections noted, Chairman Bard asked if there was a motion for approval of the minutes. Leigh Williams entered a motion to approve the minutes, and the motion was seconded by Steve Zoromsky. All members voted to approved the action.

**Agenda Item No. 7:  
Board Chairman Update**

There were no discussions on this agenda item.

**Agenda Item No. 8:  
Technical Subcommittee Update**

Chairman Bard asked for an update from the Technical Subcommittee Chair, Tom Lott. Mr. Lott reported that the resplicing of the cable at the Ben White reroute was coming along as scheduled. Next, he reported that the William Cannon Bridge project had been completed ahead of schedule due to damaged cable, and he added that this project remained within the budgeted amount. Wayne Wedemeyer commented that it was his understanding that, due to the circumstances of the accident causing damage to the cable, that the GAATN drop cable was now an AISD cable. Patrick Jordan asked if this would affect the ring mileage, and Ms. Riekenberg stated that the ring mileage would be affected by approximately 5000 feet.

Tom Lott next reported on issues involving the Circle C easement. He stated that Katherine Mudge was in the process of trying to get specific easement documentation from Bill Bingham (former GAATN counsel). Ms. Riekenberg commented that research needs to be done to make sure that all of the easements have been recorded. Ms. Mudge stated that she has placed calls to Mr. Bingham, but has not spoken with him yet about the easements. Chairman Bard stated that he would call Mr. Bingham to try and collect the seven outstanding easements with the understanding that there are a total of nine easements.

Mr. Lott also reported that CoCom Cabling was spending a significant amount of time on the CSC conduit project. Mr. Jordan asked if GAATN was incurring any additional costs for this work, and Ms. Riekenberg responded that GAATN was incurring very minimal costs, approximately \$1000 - \$2000 for basically babysitting the GAATN cable while construction is proceeding by other utilities.

Mr. Lott commended Ms. Riekenberg for her hard work on this project, and her early planning that allowed GAATN to "get in and get out."

Tom Lott reported that the Board had directed the Technical Subcommittee to research the issue of an internet arrangement, especially in light of the news that AISD was considering selling Treaty Oak. The discussions on this issue were taken up under Agenda Item No. 9.

### **Agenda Item No. 9: Relocation of the Treaty Oak NOCC**

Tom Lott reported that AISD was considering selling Treaty Oak, and the Technical Subcommittee would like to request that AISD submit a letter assuring a 6-month notice to the Board before selling Treaty Oak. Chairman Bard asked John Kohlmorgan if there was a possibility that Treaty Oak would be sold, and he responded that it was a real possibility. Katherine Mudge asked the Board how much time they would really need to relocate and develop a new switching center, and she questioned if six months would be enough time. Mr. Lott stated that UT would be purchasing a box that would include a monthly fee to each entity that agreed to share the interface for internet access. Wayne Wedemeyer commented that he had sent an e-mail to each participant regarding the internet arrangement, and he added that the fee would be \$1683 per month for four participants. Chairman Bard stated that UT, namely Wayne Wedemeyer, has performed extensive research and has developed a very good a workable internet arrangement. Leigh Williams asked when a decision must be made as to whether or not to participate, and Mr. Jordan responded that this is a recommendation from the Technical Subcommittee that can be voted on today. Patrick Jordan made a motion to adopt the recommendation of the Technical Subcommittee, and the motion was seconded by Leigh Williams. Chairman Bard summarized that the Board accepted the recommendation of the Technical Subcommittee in that a twelve port board for Treaty Oak would be acquired and used by the GAATN participants. All members voted to approve the action.

Chairman Bard asked John Kohlmorgan for details on AISD's plan to sell Treaty Oak, and he responded by stating that the Comptroller had recommended that AISD could save approximately \$22 million by selling Treaty Oak and the related communications systems. Ms. Riekenberg reported that she provided Debbie Opdahl with information on the estimate of costs for developing a new switching center. Ms. Riekenberg reported that construction of the parking garage at CSC is scheduled to begin in December, so there is a possibility that rooms will be available. She stated that there will be a 3-level communications room that can be run and/or backed up by a generator. Mr. Jordan stated that the City of Austin had received a report on weakness on the supernodes, and that the City was in the process of creating back-up supernodes. He added that while the City was in this process, it was decided to utilize the extra 20 square feet located in the CSC garage. Chairman Bard commented that he was concerned with the possibility of a disaster occurring that could damage the supernode. He stressed that duplication of the supernode is crucial whether Treaty Oak sells or not. Leigh Williams agreed with the Chairman's comments. Ms. Riekenberg reported that she has developed plans for bringing the GAATN cable in the CSC garage. She added that it would be a simple job to get the other entities into the garage. She also mentioned that the Board could consider purchasing a building or leasing a room that is in close proximity to Treaty Oak. Mr. Jordan stressed that the main issue is the fact that there is no back up to the Treaty Oak location.

Chairman Bard commented that this is something that the Technical Subcommittee could pursue, and determine what it would take to move all of the participants into the CSC garage. Katherine Mudge stated that Tom Lott, on behalf of the Technical Subcommittee, has requested the Board to write a

letter to AISD stating that GAATN needs adequate notice before selling Treaty Oak, and she questioned the members if six months was adequate notice. Leigh Williams commented that she didn't think six months was enough time. Chairman Bard clarified that the Board was requesting its counsel to write a letter to AISD. John Kohlmorgan commented that he would not ask for less than one year's notice. Ms. Mudge asked the Board members if it was their directive that she write a letter to AISD requesting a minimum of twelve months notice before selling Treaty Oak, and the members agreed to take this action.

### **Agenda Item No. 10:**

#### **Approval to Proceed with Construction on the Texas History Museum Reroute, the SRS Reroute, and the Conduit Lowering Project North of Drake Bridge**

Chairman Bard asked Martha Riekenberg for discussions on this agenda item. Ms. Riekenberg distributed copies of budget implications on various construction projects, which also provided an update on the status of the various projects. In regard to the Austin History Museum reroute project, she reported that this is a job in which the expenses for the cable reroute will be reimbursed. She added that construction is scheduled to begin in July, and she is requesting Board approval in order to proceed with the project. Katherine Mudge asked for clarification on the reimbursement, and questioned whether the reimbursement would be coming from the State, and whether GAATN would incur charges for the engineering design and permit for the project? Ms. Riekenberg responded that the State will cut a check for \$41,700 which includes the costs of the engineering plans and permit. She added that the State has agreed to a total cost of \$50,000 for the project. Chairman Bard asked Ms. Riekenberg if she needed Board action today on this agenda item, and she responded that she needs authorization from the Board for an advancement of \$41,000 in order to proceed with project.

Ms. Riekenberg continued with her report and discussed the SRS cable reroute in the vicinity of CSC. She placed this item on the agenda in order to request authority for an advancement for the amount \$18,000 (which is covered in the budget) in order to continue with the reroute project.

Chairman Bard summarized that so far, he had heard two things requiring Board action: (1) approve \$41,000 advancement for the cable reroute at the Texas History Museum; and (2) approve \$18,000 for the SRS reroute in the vicinity of CSC. He asked Ms. Riekenberg to continue with her discussions.

Ms. Riekenberg next discussed the conduit lowering project north of Drake Bridge. She commented that this particular hike and bike trail project is changing dramatically, and it did not go through the normal permitting process. She was contacted by the Parks & Wildlife Department about this particular project, and was requested to relocate the GAATN conduit. Ms. Riekenberg informed the Parks & Wildlife Department that it would take approximately six months to move the conduit, but the Department demanded that it be relocated much sooner. Ms. Riekenberg reported that the project has been completed. The job was completed within two days because work performed last summer made the job much easier to complete. She added that the conduit is now eight feet under the ground. Katherine Mudge asked if there were any costs associated with this project, and Ms. Riekenberg replied that the project cost approximately \$12,000, and she is pursuing reimbursement from the Parks & Wildlife Department. She added that technically the conduit relocate occurred on park land, and expenses are normally borne by the utility, but that she will continue to seek reimbursement.

Chairman Bard asked the members if there was a motion to: (1) approve the advancement for the cable reroute project located at the Texas History Museum for the amount of \$41,000, and (2) approve the advancement for the SRS reroute in the vicinity of CSC for the amount of \$18,000. Steve

Zoromsky entered a motion for approval of the action, and the motion was seconded by Leigh Williams. All members voted to approve the action.

Patrick Jordan asked the Board if any action was required in regard to the conduit reroute located north of the Drake Bridge because although Ms. Riekenberg was pursuing reimbursement for the project, there is a chance that GAATN's expenses will not be reimbursed. Chairman Bard mentioned that the Board could take action on this item at a later time. Dave Kelly commented that GAATN could try to bill the City for having to perform this reroute again, and Ms. Williams stated that she would be very interested in looking into the issue of getting monies back from the City. She asked Mr. Kelly to give her an update on this if he finds out anymore information. The Board concluded to not take any action on this issue at this time.

Chairman Bard asked if there were any additional comments, and there no further discussions.

### **Agenda Item No. 11**

Chairman Bard confirmed that the next regularly scheduled GAATN Board meeting would be held June 5, 2000. Chairman Board adjourned the GAATN Board meeting at 3:30 p.m.

---

Copyright © 2000 [Greater Austin Area Telecommunications Network \(GAATN\)](#)

Questions or Comments about GAATN? Email [info@gaatn.org](mailto:info@gaatn.org).

Send questions or comments regarding this page to [www@gaatn.org](http://www@gaatn.org).

# Greater Austin Area Telecommunications Network (GAATN) Interlocal Agency

1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399

## Minutes of the Meeting of the Board of Directors Meeting Held June 5, 2000

### Agenda Item No. 1

The meeting was called to order by Chairman Bill Bard at approximately 1:30 p.m.

The following Board members announced as present:

- Bill Bard, on behalf of the University of Texas
- Gary Weseman, on behalf of Austin Community College
- Debbie Opdahl, on behalf of Austin Independent School District
- Dave Kelly, on behalf of the State of Texas, General Services Commission
- Tom Lott (alt.), on behalf of the Lower Colorado River Authority
- Leigh Williams, on behalf of Travis County
- Martha Riekenberg (alt.) on behalf of the City of Austin
- Steve Zoromsky, on behalf of the Lower Colorado River Authority
- Patrick Jordan, on behalf of the City of Austin

### Agenda Item No. 2: Citizen Communication

Chairman Bard introduced Clay Collins, who is the Deputy Director to the Capital Area Planning Council ("CAPCO") to the Board members. Mr. Collins distributed copies of GAATN Board minutes taken during its July 7, 1997 meeting, which discussed the proposal of developing the CAPCO site as a supernode. He informed the Board that CAPCO has been in the process of distributing GIS services, and that CAPCO proposes to use the GAATN network to distribute GIS services. Mr. Collins stated that in 1997, CAPCO spent approximately \$200,000 so that services could be provided to the City of Austin and Travis County, and since the project was put on hold in 1997, the relationship between GAATN and CAPCO is unclear. He added that the purpose of his presence at this Board meeting was to try to clarify the relationship between CAPCO and GAATN. Patrick Jordan commented that CAPCO's investment and use of the network has been beneficial to GAATN because all of the member's fibers are present in this back-up site. He added that the City of Austin is planning to install a firewall and perform other upgrades to the location currently occupied by CAPCO, and he encouraged the members to consider the current site of CAPCO as a possible disaster recovery site.

Chairman Bard asked if the City currently connects to CAPCO at this site, and Mr. Jordan responded that they currently connect at the firewall.

Mr. Collins informed the Board that CAPCO is interested in using the GAATN connection to serve the City of Austin, among other things. He added that CAPCO needs to be able to justify the expenditure of \$200,000 from three years ago, and that CAPCO is looking for a relationship with GAATN, and wants to document a relationship with GAATN.

Chairman Bard asked if there were any other citizen communications. Leigh Williams reported that this would be her last GAATN Board meeting. She introduced Joe Harlow, Jr. (Director of ITS for Travis County), and Russell Hahn (Senior Support Specialist for Travis County). Patrick Jordan introduced John Harris, who works with the City of Austin, but originally comes from the Sabre Group, the largest network in the world. Mr. Harris commented that his appearance at the meeting was to show support for the proposed Service Level Agreement between GAATN and the City. He added that although the Agreement is not perfect, he thought it was a good start. Next, Patrick Jordan introduced Ronald Roberts as a candidate for the position of Network Manager. Mr. Roberts currently works for Columbus Consolidated Government as a Principal Transportation Planner. Mr. Roberts expressed his desire and eagerness to pursue employment as the GAATN Network Manager, and he reiterated that he has experience in zoning and planning issues. Mr. Jordan distributed copies of Mr. Roberts' resume to the Board members.

Katherine Mudge pointed out that, for clarity in the minutes, these discussions should be taken up under Agenda Item No. 11. Mr. Jordan agreed, and stated that further discussions would be held under Agenda Item No. 11.

Chairman Bard directed that the Open Meeting be recessed in order to commence the meeting in Executive Session.

### **Agenda Item No. 3: Executive Session**

The Board reconvened to regular session. Chairman Bard noted on the record that the following actions had been taken in Executive Session:

### **Agenda Item No. 4: Service Level Agreement**

Chairman Bard reported that the Board had agreed to authorize GAATN counsel and the City of Austin to continue with discussions pursuant to discussions held during Executive Session. Chairman Bard asked if there was a motion to approve the action. Patrick Jordan entered a motion for approval, and the motion was seconded by Leigh Williams. All members voted to approve the action.

### **Agenda Item No. 5: Southwestern Bell Telephone Company Maintenance Agreement**

Chairman Bard asked if there was a motion to permit the GAATN financial agent to pay the 1998 invoices submitted by SWBT, and Mr. Jordan asked for clarification on the specific amount of the invoices. Debbie Opdahl commented that the invoices totaled approximately \$135,000. Patrick Jordan

entered a motion for approval to permit the financial agent to pay the 1998 SWBT invoices for an amount not to exceed \$150,000. The motion was seconded by Steve Zoromsky. All members voted to approve the action.

**Agenda Item No. 6:  
Approval of May 1, 2000 Board Minutes**

Chairman Bard asked for discussion, and there were none. Chairman Bard asked if there was a motion for approval of the minutes. Steve Zoromsky entered a motion to approve the minutes, and the motion was seconded by Leigh Williams. All members voted to approve the action.

**Agenda Item No. 7:  
Board Chairman Update**

Chairman Bard reported that he followed the Board's directive during the last Board meeting, and sent a letter to AISD requesting 12-months notice before selling Treaty Oak. Debbie Opdahl commented that AISD was in the process of responding to the Board's letter.

**Agenda Item No. 8:  
GAATN Participants' Assessments Pursuant to the Interlocal Agreement and  
Payments of the Assessments**

Chairman Bard asked for discussion from Debbie Opdahl. Ms. Opdahl distributed copies of bank statements and a summary of GAATN's fund balance, revenues, and expenses. She stated that Travis County owes GAATN \$307,535.50 for delinquent assessment payments. Leigh Williams responded that when she became a member of the Board a year ago, she was requested to obtain financial statements from AISD describing the charges. Also, Travis County has not been able to locate any bills submitted by AISD, and Travis County cannot issue payment on a blanket purchase order. Ms. Williams stated that this responsibility will be turned over to Joe Harlow, and her last act on behalf of Travis County will be to try to resolve this situation, and to also establish procedures for future blanket purchase orders. Chairman Bard asked when GAATN could expect to receive the payments, and Ms. Williams responded that she wasn't sure. She stated that she is trying to meet with the auditors in order to resolve this, but she wasn't sure if the meeting would take place this week or next week. Chairman Bard stressed that GAATN is coming to the point where it cannot pay for things, and this matter needs to be resolved as soon as possible. Debbie Opdahl asked Patrick Jordan if the City, as the Service Provider under the Service Level Agreement, would carry an entity for this long, and Mr. Jordan stated that there is a great loss to GAATN in income because of lost interest, and that the City would not financially carry any entity for any amount of time. Katherine Mudge commented that the Service Level Agreement is very clear from a contract perspective that the City will not carry any entity financially. Debbie Opdahl stated that GAATN is getting to the point where things cannot be paid, and she stressed that the members should review the Interlocal Agreement and realize the consequences for nonpayment of assessments.

**Agenda Item No. 9:  
Technical Subcommittee Update**

Chairman Bard asked for an update from the Technical Subcommittee Chair, Tom Lott. Mr. Lott reported that construction on the Texas History Museum is on hold until the conduit can be placed the first part of July. In regard to the CSC reroute, cable has been ordered, and is scheduled for arrival in October, although there is a chance that the project will have to resume sooner. Martha Riekenberg commented that the CSC project manager informed her that the timing of the GAATN conduit project may be affected by the storm server.

Tom Lott next reported that GAATN has experienced three teardowns within the past month. The teardowns were located at Peyton Gin, Barrington School, and at Bergstrom. He added that the incident at Barrington School has been turned over to Scott Wyatt, GAATN Risk Manager.

Tom Lott reported that the Technical Subcommittee was in the process of following up on the Circle C easements. Ms. Riekenberg commented that there are six outstanding Circle C easements that need to be tracked down.

Mr. Lott reported that Wayne Wedemeyer was scheduled to present a report on the GAATN site list and map at this meeting, but that Mr. Wedemeyer could not attend this meeting, so this matter would be taken up during the next Board meeting.

Mr. Lott commented that the Technical Subcommittee still owes the Board a recommendation as to the City's ability to become the Risk Manager under the Service Level Agreement. Katherine Mudge responded that this is a non-issue now. She stated that the City will need to take-over as Risk Manager and fully assume the duties of AISD.

### **Agenda Item No. 10:**

#### **Approval to Proceed with Construction on the 15<sup>th</sup> Street conduit bypass, the Hilton Hotel reroute, and the Intel Buildings reroute**

Chairman Bard asked Martha Riekenberg for discussions on this agenda item. Ms. Riekenberg distributed copies of budget implications on various construction projects. She explained that on the 15th Street project, the cable located on A2N runs parallel to the rings, so there is actually two projects commencing at once. She stated that there has been a continuing discomfort of the safety of the project to the concrete walls underground. When the project is completed, there will be a moratorium for seven years for cutting into the concrete sidewalks. Ms. Riekenberg stated that because of this moratorium, she has considered constructing an extra conduit bypass duct which would cost approximately \$30,000. She stated that funding for this project is available under the "unspecified" budget line item. The total feet of the pathway would be approximately 100 feet. Patrick Jordan questioned if there would be any impact on the budget, and Ms. Riekenberg responded that there would not be any budgetary impact.

Ms. Riekenberg next addressed the Hilton reroute project. She reported that a Hilton will be constructed north of the Convention Center. The site is being prepared for construction, and the electric department will be moving the aerial cable underground. Ms. Riekenberg stated that GAATN has an opportunity to trench with the electric department. She added that GAATN would be reimbursed 100% for work on this reroute project.

In regard to the Intel Building reroute project, she stated that the contractors want the cable to be run underground around the property. Ms. Riekenberg reported that she has discussed two options with the contractor, and will continue to negotiate on the Board's behalf. She stated that since Intel is

constructing the project, if Intel performs the work on GAATN cable, then the cable will be placed under the Intel city permits (under the sidewalk next to the building), and if GAATN performs the work, then the cable will be placed in the street.

Chairman Bard summarized by stating that the only financial impact to GAATN's budget will be for the conduit bypass for the amount of \$30,000, and the other projects will reimburse GAATN 100%, and he asked if there was a motion for approval of the action. Leigh Williams made a motion to approve the three projects discussed under this agenda item with a GAATN budget impact not to exceed \$30,000, and the motion was seconded by Steve Zoromsky. All members voted to approve the action.

### **Agenda Item No. 11: Potential Candidate for the Position of GAATN Network Manager**

Patrick Jordan commented that the Board has been given the opportunity to review the resume of Ronald Roberts for the position of Network Manager, and if the City is awarded the Service Level Agreement, he will be considered a top candidate. Mr. Jordan asked the Board to consider the applicant's qualifications for the job, even though there is not a signed agreement yet. Chairman Bard stated that no action was required from the Board at this time on this agenda item.

### **Agenda Item No. 12**

Chairman Bard confirmed that the next regularly scheduled GAATN Board meeting would be held July 10, 2000. Chairman Board adjourned the GAATN Board meeting at 4:15 p.m.

---

Copyright © 2000 [Greater Austin Area Telecommunications Network \(GAATN\)](#)

Questions or Comments about GAATN? Email [info@gaatn.org](mailto:info@gaatn.org).

Send questions or comments regarding this page to [www@gaatn.org](http://www@gaatn.org).

# Greater Austin Area Telecommunications Network (GAATN) Interlocal Agency

1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399

## Minutes of the Meeting of the Board of Directors Meeting Held July 10, 2000

### Agenda Item No. 1

The meeting was called to order by Chairman Bill Bard at approximately 1:40 p.m.

The following Board members announced as present:

- Bill Bard, on behalf of the University of Texas
- Debbie Opdahl, on behalf of Austin Independent School District
- Dave Kelly, on behalf of the State of Texas, General Services Commission
- Tom Lott (alt.), on behalf of the Lower Colorado River Authority
- Joe Harlow, on behalf of Travis County
- Patrick Jordan, on behalf of the City of Austin
- Wayne Wedemeyer (alt.), on behalf of the University of Texas

### Agenda Item No. 2: Citizen Communication

Chairman Bard asked if there were any citizen communications. There were no comments, so Chairman Bard directed that the Open Meeting be recessed in order to commence the meeting in Executive Session.

### Agenda Item No. 3: Executive Session

The Board reconvened to regular session. Chairman Bard noted on the record that the following actions had been taken in Executive Session:

### Agenda Item No. 4: Service Level Agreement

Chairman Bard reported that no action was needed by the Board on this agenda item at this time.

## **Agenda Item No. 5**

There were no discussions on this agenda item.

## **Agenda Item No. 6: Approval of June 5, 2000 Board Minutes**

Chairman Bard asked for discussions. Patrick Jordan requested that a comment made by AISD that appeared on the first page of the Executive Session minutes be removed. Chairman Bard asked if there were any other comments. There were no further discussions, and Chairman Bard asked if there was a motion for approval of the minutes. Joe Harlow entered a motion to approve the minutes, and the motion was seconded by Tom Lott. All members voted to approve the minutes as amended.

## **Agenda Item No. 7: Board Chairman Update**

Chairman Bard reported that he contacted Mr. Bingham regarding the various Circle C easements, and that Mr. Bingham provided him with all of the information that he had relating to the easements.

## **Agenda Item No. 8: GAATN Participants' Assessments Pursuant to the Interlocal Agreement and Payments of the Assessments**

Chairman Bard turned the discussions over to Debbie Opdahl. Ms. Opdahl asked Joe Harlow for an update on the status of Travis County's payments of assessments owed to GAATN. Mr. Harlow responded that he had met with the Travis County Auditing Department regarding payment of the assessments, and that he has also reviewed the GAATN Board meeting minutes approving the GAATN budget for the past three years. He asked Ms. Opdahl for a contact name with AISD for handling the processing of the payments, and she responded that any questions could be directed to her. Mr. Harlow stated that if the Travis County Auditor is satisfied with the documentation, then GAATN will receive the assessment payments the first part of August. He added that if this issue has to be taken before the Commissioner's Court, then payment would not be received until mid-August. Ms. Opdahl asked Mr. Harlow to keep her posted on developments.

## **Agenda Item No. 9: Technical Subcommittee Update**

Chairman Bard asked for an update from the Technical Subcommittee Chair, Tom Lott. Mr. Lott asked Wayne Wedemeyer to provide an update on the internet upgrades. Mr. Wedemeyer informed the Board that the Treaty Oak upgrades have been implemented, and that the equipment was functioning. He added that the upgrades include utilization of a 12-port switch that has one connection going to the router, and the bandwidth size is what determines the amount of the access bill. Patrick Jordan asked if the Board should consider looking into monthly utilization averages. Mr. Wedemeyer responded that he would e-mail URL data to the members for their review.

Tom Lott reported that cable is on order for the Texas History Museum project, and in regard to the Intel Building Project, he has learned that the GAATN cable located adjacent to San Antonio Street

will be affected by the construction. He added that he would keep the Board members apprised of any developments. Next, Mr. Lott reported that the Carver Library Project was still in the early planning stages, even though voters had approved the construction project nearly two years ago.

In regard to teardowns, Mr. Lott reported that GAATN had experienced one teardown this past month. The teardown occurred at Bergstrom on the Bergstrom spur. He stated that CoCom Cabling was investigating the teardown because it appeared to be a clean cut, and no other signs of an accident leading to the cause of the damaged cable. Patrick Jordan commented that the teardown appears to be on the Travis County connection, and that this incident calls for an increase in security of the network.

Tom Lott commented that fiber cable is becoming a rare commodity, and in fact, it takes approximately a year to receive ordered cable. Mr. Lott reported that CoCom Cabling was going to attempt to add another reel of cable to a cable order that has already been submitted. If the order goes through, he may need to request Board approval for the increased cable purchase order.

Mr. Lott turned the discussions over to Wayne Wedemeyer for an update on the GAATN brochures and network map. Mr. Wedemeyer distributed copies of the draft brochure for the members to review. He stated that the map is essentially a general scheme of the network, and he tried to incorporate the member's comments in putting the map and brochure. He commented that the information within the brochure was pulled directly from the GAATN website. Mr. Wedemeyer asked the members to review the brochure and network map, and provide him with any changes or corrections.

## **Agenda Item No. 10**

Chairman Bard confirmed that the next regularly scheduled GAATN Board meeting would be held August 7, 2000. Chairman Board adjourned the GAATN Board meeting at 3:15 p.m.

---

Copyright © 2000 [Greater Austin Area Telecommunications Network \(GAATN\)](http://www.gaatn.org)  
Questions or Comments about GAATN? Email [info@gaatn.org](mailto:info@gaatn.org).  
Send questions or comments regarding this page to [www@gaatn.org](http://www@gaatn.org).

# Greater Austin Area Telecommunications Network (GAATN) Interlocal Agency

1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399

## Minutes of the Meeting of the Board of Directors Meeting Held August 7, 2000

### Agenda Item No. 1

The meeting was called to order by Chairman Bill Bard at approximately 1:30 p.m.

The following Board members announced as present:

- Bill Bard, on behalf of the University of Texas
- Dave Kelly, on behalf of the State of Texas, General Services Commission
- Tom Lott (alt.), on behalf of the Lower Colorado River Authority
- Martha Riekenberg (alt.), on behalf of the City of Austin
- Steve Zoromsky, on behalf of the Lower Colorado River Authority
- Patrick Jordan, on behalf of the City of Austin
- Joe Harlow, on behalf of Travis County
- Wayne Wedemeyer (alt.), on behalf of the University of Texas
- John Kohlmorgan (alt.), on behalf of the Austin Independent School District

### Agenda Item No. 2: Citizen Communication

Chairman Bard asked if there were any comments from the public. There were no statements from the public. Chairman Bard directed that the Open Meeting be recessed in order to commence the meeting in Executive Session.

### Agenda Item No. 3: Executive Session

The Board reconvened to regular session. Chairman Bard noted on the record that the following actions had been taken in Executive Session:

### Agenda Item No. 4: Service Level Agreement

Chairman Bard reported that the Board had requested the Technical Subcommittee to review the draft Service Level Agreement and provide a summary of the implications if mapping, etc. is removed from the Service Level Agreement. He directed that the Technical Subcommittee provide a report during the next regularly scheduled Board meeting.

**Agenda Item No. 5:  
Approval of July 10, 2000 Board Minutes**

Chairman Bard asked for discussion. Patrick Jordan stated that there was a typographical error on the second page of the Executive Session minutes. He noted that the reference to "1985" on line 16 should be amended to "1995". Dave Kelly also noted that on page 3 of the Board Minutes, the word "together" should be added after the phrase "putting the map and brochure". Chairman Bard asked if there were any additional comments. There were no further discussions, so Chairman Bard asked if there was a motion to approve the minutes as amended. Steve Zoromsky entered a motion to approve the minutes, and the motion was seconded by Dave Kelly. All members voted to approve the action.

**Agenda Item No. 6:  
Board Chairman Update**

There were no discussions on this agenda item.

**Agenda Item No. 7:  
GAATN Participants' Assessments Pursuant to the Interlocal Agreement and  
Payments of the Assessments**

Chairman Bard asked for discussion from John Kohlmorgan. Mr. Kohlmorgan asked for an update from Travis County on delinquent payments owed to GAATN. Joe Harlow reported that Travis County was working on issuing payments owed to GAATN, but their auditor had not approved disbursement of the payments yet. He added that he was preparing to appear before the Commissioner's Court which would give him the authority to issue payment. Katherine Mudge asked how long it would take to cut the check once the Commissioner's Court approves payment, and Mr. Harlow replied that it would take a couple of weeks.

**Agenda Item No. 8:  
Establishment of Procedures to Codify GAATN Participant's Network Rights**

Chairman Bard asked for discussion from John Kohlmorgan. John Kohlmorgan stated that he had been contacted by Travis County regarding concerns relating to the calculation of participant percentages, and the effect it had on last year's budget. He commented that there is confusion amongst the participants relating to their respective assessments and the budget amendment made last year, so he proposed that the Board determine network percentages and record them prior to approving the budget for next year. Chairman Bard summed it up by commenting that the idea is to establish percentages before adopting a new budget, and Mr. Kohlmorgan stated that the clearer the Board can make it will be helpful to AISD. Patrick Jordan stated that there is language in the Interlocal Agreement that states that the Board is required to determine network percentages within the same month as the budget is approved. Mr. Kohlmorgan questioned how the Board determines who is responsible for maintaining the network rights data, and Katherine Mudge responded that it has been

the job of the Network Manager in the past. Tom Lott asked Mr. Jordan if the City would perform this service as acting Network Manager, and Mr. Jordan replied that the City is not officially the acting Network Manager, and that they have not been keeping track of this information. Joe Harlow asked Mr. Jordan if the City was receiving compensation for services performed as acting Network Manager, and Mr. Jordan replied that the City had received residual payments, but it has never been implied that the City of Austin would perform all of the Network Manager functions.

Katherine Mudge commented that all John Kohlmorgan was asking the Board to do was to determine the network rights before voting on the budget. Mr. Kohlmorgan agreed, and added that it is important for all participants to know their percentage assessments prior to voting on the upcoming year's budget. Patrick Jordan suggested that the GAATN Bylaws be amended to reflect the change, and Ms. Mudge stated that recognition of a motion is all that was needed because there is nothing in the Interlocal Agreement that provides for the timing for voting on percentages, only Board approval of the budget by March 1. Chairman Bard asked if there was a motion to approve the network rights prior to approval of the budget, specifically at the January Board meetings, and John Kohlmorgan entered a motion which was seconded by Joe Harlow. All Board members voted to approve the action.

### **Agenda Item No. 9: Technical Subcommittee Update**

Chairman Bard asked for an update from the Technical Subcommittee Chair, Tom Lott. Mr. Lott reported that the conduit is still scheduled to be placed at the Texas History Museum site mid-August. In regard to the Hilton Project, Mr. Lott reported that the trenching will be performed at any time, and in regard to the Intel Project, he reported that demolition on 5th and 6th streets is still on schedule. Mr. Lott also reported that no teardowns had occurred this past month.

Mr. Lott reported that cable is becoming a scarce commodity, and the attempt to add a reel of cable on the current order was not successful. He stated that the Technical Subcommittee proposes to order 80,000 to 100,000 feet of cable from Siecor at the beginning of each year. This will cut out the small orders, and Siecor might cut GAATN a deal on a large order of cable. Martha Riekenberg commented that Siecor is reluctant to do business directly with GAATN because they want to treat GAATN as a customer and not a distributor. She recommended changing distributors, and she added that she would continue to research the issue. Ms. Riekenberg stated that there is \$100,000 set aside for cable orders that have not arrived yet, and this \$100,000 will be rolled over to the next year's budget because the new cable will not arrive until November. Patrick Jordan commented that the Technical Subcommittee had a good recommendation, and he asked if a motion was needed authorizing the purchase of bulk cable. Ms. Riekenberg replied that a motion was not needed, however a motion on the changed concept of ordering cable was needed. Chairman Bard asked the members what the policy should be, and Ms. Riekenberg responded that the Technical Subcommittee needed to be able to bulk order cable because of trends in use of glass, etc..that makes it difficult to find cable. She added that there is a limited amount of cable that can be made each year. Wayne Wedemeyer commented that now, the Technical Subcommittee has the authority to order cable under 20,000 feet, and the Board should be clear what it will do if a bulk order of cable is ordered in September and it shows up in six months, but there is insufficient funds in the budget at that time of the year to pay for the cable. Chairman Bard summarized that it appeared that the sense of the Board was that no action was required at this time, and that these discussions were informative and would be considered by the members.

### **Agenda Item No. 10: Cable Locating Contract**

Chairman Bard asked for discussions from Tom Lott. Tom Lott reported that a change is needed in the cable locating system, and specifically the SM&P contract with GAATN. He reported that SM&P is billing AISD directly for services it claims is being performed, however, it is unclear what SM&P is doing. General discussions followed relating to problems involving cable that is not shown on the one-call system, and the need to make sure that all of GAATN's cable is marked. Martha Riekenberg suggested that CoCom Cabling may be interested in performing this additional service for GAATN for a small fee, and Chairman Bard commented that this sounded like a good strategy. He stated that CoCom could submit their proposal, and the Board could consider it at the next Board meeting. There were no further discussions on this agenda item.

### **Agenda Item No. 11**

Chairman Bard confirmed that the next regularly scheduled GAATN Board meeting would be held September 11, 2000. Chairman Board adjourned the GAATN Board meeting at 3:55 p.m.

---

Copyright © 2000 [Greater Austin Area Telecommunications Network \(GAATN\)](#)

Questions or Comments about GAATN? Email [info@gaatn.org](mailto:info@gaatn.org).

Send questions or comments regarding this page to [www@gaatn.org](mailto:www@gaatn.org).

# Greater Austin Area Telecommunications Network (GAATN) Interlocal Agency

1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399

## Minutes of the Meeting of the Board of Directors Meeting Held September 11, 2000

### Agenda Item No. 1

The meeting was called to order by Chairman Bill Bard at approximately 1:35 p.m.

The following Board members announced as present:

- Bill Bard, on behalf of the University of Texas
- Wayne Wedemeyer (alt.), on behalf of the University of Texas
- Dave Kelly, on behalf of the State of Texas, General Services Commission
- Steve Zoromsky, on behalf of the Lower Colorado River Authority
- Tom Lott (alt.), on behalf of the Lower Colorado River Authority
- Patrick Jordan, on behalf of the City of Austin
- Martha Riekenberg (alt.) on behalf of the City of Austin
- Joe Harlow, on behalf of Travis County
- Russell Hahn (alt.), on behalf of Travis County
- Debbie Opdahl, on behalf of Austin Independent School District
- John Kohlmorgan (alt.), on behalf of the Austin Independent School District
- Gary Weseman, on behalf of Austin Community College

### Agenda Item No. 2: Citizen Communication

Chairman Bard asked if there were any comments from the public. There were no statements from the public. Chairman Bard directed that the Open Meeting be recessed in order to commence the meeting in Executive Session.

### Agenda Item No. 3: Executive Session

The Board reconvened to regular session. Chairman Bard noted on the record that the following actions had been taken in Executive Session:

#### **Agenda Item No. 4: Service Level Agreement**

Chairman Bard reported that the Board had requested the Technical Subcommittee to work in conjunction with the City of Austin and the Austin Independent School District in accomplishing the following tasks: (1) remove financial management and related tasks from the Service Level Agreement; (2) identify Risk Management responsibility; (3) obtain estimates for documentation retention from the Maintenance Contractor; (4) develop cost adjustments based on changed responsibilities; (5) consider developing a Service Level Agreement between AISD and GAATN for financial responsibility work performed. All members voted to approve the action.

#### **Agenda Item No. 5: Approval of August 7, 2000 Board Minutes**

Chairman Bard asked for discussion. Dave Kelly commented on a grammatical error on page 3 of the Executive Session minutes. He noted that "to" appeared twice in the sentence beginning with "Chairman Bard directed the Technical Subcommittee to...". Chairman Bard asked if there were any additional comments. There were no further discussions, so Chairman Bard asked if there was a motion to approve the minutes as amended. Joe Harlow entered a motion to approve the minutes, and the motion was seconded by Dave Kelly. All members voted to approve the action.

#### **Agenda Item No. 6: Board Chairman Update**

Chairman Bard asked Martha Riekenberg if she was aware of GAATN being approached by an entity wishing to link with GAATN, and Ms. Riekenberg responded that she had not. Chairman Bard commented that he had heard about Round Rock Independent School District possibly interconnecting with GAATN for industrial use. Ms. Riekenberg replied that she was contacted by Round Rock ISD approximately a year ago, but that she has not heard anything since then.

#### **Agenda Item No. 7: Technical Subcommittee Update**

Chairman Bard asked for an update from the Technical Subcommittee Chair, Tom Lott. Mr. Lott recognized Martha Riekenberg and CoCom Cabling for their hard work in making the CSC cable reroute project a success. All of the members joined in the recognition of Ms. Riekenberg and the Maintenance Contractor.

Mr. Lott reported that the A2N reroute project is coming up soon, which is still scheduled for September 23, 2000. He next reported that the cable at B1N will have to replace a section that stretches across the Arboretum, and that project is scheduled to occur sometime in September. As an update on the status of reserve cable, Mr. Lott reported that CoCom Cabling had received one reel of fiber and another was scheduled to arrive soon. He commented that another reel was scheduled to be delivered in October, so GAATN has sufficient cable for the immediate future. There were no further discussions on this agenda item.

## Agenda Item No. 8

Chairman Bard confirmed that the next regularly scheduled GAATN Board meeting would be held October 2, 2000. Chairman Bard adjourned the GAATN Board meeting at 2:50 p.m.

---

Copyright © 2000 [Greater Austin Area Telecommunications Network \(GAATN\)](#)

Questions or Comments about GAATN? Email [info@gaatn.org](mailto:info@gaatn.org).

Send questions or comments regarding this page to [www@gaatn.org](mailto:www@gaatn.org).

# Greater Austin Area Telecommunications Network (GAATN) Interlocal Agency

1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399

## Minutes of the Meeting of the Board of Directors Meeting Held October 2, 2000

### Agenda Item No. 1

The meeting was called to order by Chairman Bill Bard at approximately 1:35 p.m.

The following Board members announced as present:

- Bill Bard, on behalf of the University of Texas
- Wayne Wedemeyer (alt.), on behalf of the University of Texas
- Dave Kelly, on behalf of the State of Texas, General Services Commission
- Steve Zoromsky, on behalf of the Lower Colorado River Authority
- Tom Lott (alt.), on behalf of the Lower Colorado River Authority
- Patrick Jordan, on behalf of the City of Austin
- Debbie Opdahl, on behalf of Austin Independent School District
- John Kohlmorgan (alt.), on behalf of the Austin Independent School District
- Gary Weseman, on behalf of Austin Community College

### Agenda Item No. 2: Citizen Communication

Chairman Bard introduced Melvin White to the Board members. Mr. White stated that he was attending the Board meeting today on behalf of the Austin Eastside Story School Enrichment Program. He stated that this program was established to help children gain exposure to technology, and it also allows parents to attend a skills enrichment program. Mr. White stated that the purpose of his appearance at the meeting was to request GAATN's authorization to tie into the GAATN Network via the Cisco Systems. This link would assist in the training and integration of the students. Mr. White added that this is a new program, most of which was only developed within the past six months. Chairman Bard questioned with whom the network would be used to communicate with, and Mr. White replied that it would be used to communicate with the City of Austin and the school systems. Patrick Jordan commented that GAATN has never really mixed with the public sector, and added that once they have access to UT's internet service, they will have unlimited access to all of the other entities' services. Steve Zoromsky commented that he had been contacted by Mr. White to explore the possibilities of connections that would allow on-line training, and Mr. White stated that it was not the program's intention to impede on GAATN's structure. Chairman Bard suggested to Mr. White that he

contact the individual entities, such as the Austin Independent School District, Austin Community College, and the University of Texas and explore the possibility of working with them in gaining an internet connection. Patrick Jordan suggested that the Technical Subcommittee research this issue and provide an analysis of the technical aspects at the next Board meeting. Mr. Zoromsky agreed that the Chairman had a good idea, and agreed that the technical aspects needed to be closely examined.

The members thanked Mr. White for his interest in GAATN and his appearance at the meeting. Chairman Bard asked if there were any more comments before moving the meeting to closed session. There were no further discussions, so Chairman Bard directed that the Open Meeting be recessed in order to commence the meeting in Executive Session.

### **Agenda Item No. 3: Executive Session**

The Board reconvened to regular session. Chairman Bard noted on the record that the following actions had been taken in Executive Session:

### **Agenda Item No. 4: Service Level Agreement**

Chairman Bard reported that a general consensus had been reached on the Service Level Agreement. Patrick Jordan made a motion stating on the record as follows: (1) the Board had reached an agreement in principle to the October 2, 2000 draft, as modified, consistent with discussions held in Executive Session, and (2) each GAATN participant will seek review and approval of the October 2, 2000 draft with modifications as sent out by GAATN Counsel for final approval at the November GAATN Board meeting. The motion was seconded by Steve Zoromsky. All members voted unanimously to approve the action.

### **Agenda Item No. 5: Approval of September 11, 2000 Board Minutes**

Chairman Bard asked for discussion. There were no comments, so Chairman Bard asked if there was a motion to approve the minutes. Gary Weseman entered a motion to approve the minutes, and the motion was seconded by Steve Zoromsky. All members voted to approve the action.

### **Agenda Item No. 6: Board Chairman Update**

Chairman Bard reported that AISD had prepared a document reflecting GAATN's financials. He asked AISD for a discussion. Debbie Opdahl distributed copies of a financial report that lays out the status of GAATN's fund balance, revenues, and expenses for the month ending August 31, 2000. Ms. Opdahl stated that all GAATN expenses are accounted for in this report. The members were in general consensus that the format of the report and the information contained within was very helpful. Ms. Opdahl commented that she would be sending out a revised report to correct an amount not yet posted to the ACC account.

## **Agenda Item No. 7: Technical Subcommittee Update**

Chairman Bard asked for an update from the Technical Subcommittee Chair, Tom Lott. Mr. Lott reported that the A2N reroute project located at the Hilton was successfully completed on September 23, 2000 on schedule. In regard to the Intel Project, Mr. Lott reported that a joint trenching project was in the works. Mr. Lott next reported that the conduit will be placed at the Texas History Museum the first part of December. Lastly, he reported that the project involving the Carver Library is experiencing some internal feasibility problems, so work at that location is probably about a year away.

Mr. Lott reported that the Technical Subcommittee was still looking into the issue of changing GAATN's locate provider, and that he would pass along that information as it develops.

Mr. Lott turned the discussions over to Wayne Wedemeyer for an update on the University of Texas' internet service. Mr. Wedemeyer distributed copies of a spreadsheet illustrating GAATN connections to the internet. He informed the members that there is a possibility that internet costs will increase in order to continue to meet the demand for the huge increases in internet usage. There were no further discussions on this agenda item.

## **Agenda Item No. 8**

Chairman Bard confirmed that the next regularly scheduled GAATN Board meeting would be held November 6, 2000. Chairman Bard adjourned the GAATN Board meeting at 3:15 p.m.

---

Copyright © 2000 [Greater Austin Area Telecommunications Network \(GAATN\)](#)

Questions or Comments about GAATN? Email [info@gaatn.org](mailto:info@gaatn.org).

Send questions or comments regarding this page to [www@gaatn.org](http://www@gaatn.org).

# Greater Austin Area Telecommunications Network (GAATN) Interlocal Agency

1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399

## Minutes of the Meeting of the Board of Directors Meeting Held November 6, 2000

### Agenda Item No. 1

The meeting was called to order by Chairman Bill Bard at approximately 1:35 p.m.

The following Board members announced as present:

- Bill Bard, on behalf of the University of Texas
- Wayne Wedemeyer (alt.), on behalf of the University of Texas
- Dave Kelly, on behalf of the State of Texas, General Services Commission
- Steve Zoromsky, on behalf of the Lower Colorado River Authority
- Tom Lott (alt.), on behalf of the Lower Colorado River Authority
- Patrick Jordan, on behalf of the City of Austin
- Debbie Opdahl, on behalf of Austin Independent School District
- John Kohlmorgan (alt.), on behalf of the Austin Independent School District
- Gary Weseman, on behalf of Austin Community College
- Joe Harlow, on behalf of Travis County
- Walter LaGrone (alt.), on behalf of Travis County

### Agenda Item No. 2: Citizen Communication

Chairman Bard asked if there were any citizen communications, and there were no comments. Chairman Bard informed the members that he had received a message from GAATN's counsel, Katherine Mudge, informing him that she would not be able to attend the Board meeting today. He added that Ms. Mudge had informed him that she had not received any comments from any of the members relating to the draft Service Level Agreement. Chairman Bard directed that the Open Meeting be recessed in order to commence the meeting in Executive Session.

### Agenda Item No. 3: Executive Session

The Board reconvened to regular session. Chairman Bard noted on the record that the following actions had been taken in Executive Session:

#### **Agenda Item No. 4: Service Level Agreement**

Chairman Bard reported that the Board members had reached an agreement on all aspects of the Service Level Agreement, and he therefore asked if there was a motion for approval of the Service Level Agreement. Joe Harlow entered a motion for approval of the Service Level Agreement with the City of Austin. The motion was seconded by Steve Zoromsky. All members voted unanimously to approve the Service Level Agreement.

#### **Agenda Item No. 5: Approval of October 2, 2000 Board Minutes**

Chairman Bard asked for discussion. There were no comments, so Chairman Bard asked if there was a motion to approve the minutes. Gary Weseman entered a motion to approve the minutes, and the motion was seconded by Steve Zoromsky. All members voted to approve the action.

#### **Agenda Item No. 6: Space Availability at Treaty Oak**

Chairman Bard asked for discussion from Debbie Opdahl. Ms. Opdahl informed the Board members that space is available at Treaty Oak, and if anyone needs additional space, to send it to her in writing and she will forward it on to the engineers to review. Tom Lott asked if there is still a concern that AISD will sell Treaty Oak, and Ms. Opdahl stated that nothing will happen within the next three years.

#### **Agenda Item No. 7: Financial Report and Budget Issues**

Chairman Bard asked for discussion from Debbie Opdahl. Ms. Opdahl provided the members with copies of the August and September budget reports. Chairman Bard questioned whether all of the GAATN participants are reasonably current in their payments owed to GAATN, and Ms. Opdahl responded that all of the participants are current in their payments with the exception of Travis County. Ms. Opdahl reported that AISD has received partial payments from Travis County, but that she is continuing to work with them in getting current. Chairman Bard questioned Ms. Opdahl if she was aware of any adverse financial situations that could affect GAATN's budget, and Ms. Opdahl responded that she was not aware of anything.

#### **Agenda Item No. 8: Board Chairman Update**

Chairman Bard stated that he had nothing to report.

#### **Agenda Item No. 9: Technical Subcommittee Update**

Chairman Bard asked for an update from the Technical Subcommittee Chair, Tom Lott. Mr. Lott reported that the cable reroute project at the Arboretum was still pending, and the laying of the

conduit at the Texas History Museum is scheduled for mid-January. Mr. Lott also reported that there had been two teardowns last month. The first teardown occurred at Drake Bridge, and the second at St. Elmo. Mr. Lott stated that the Technical Subcommittee had developed a list of specifications for the dedicated GAATN workstation which will be located at CoCom Cabling. Wayne Wedemeyer commented that the system includes everything needed to access the network, write CDs, view diagrams, and many other functions.

Mr. Lott questioned how the Board should proceed in granting an extension of CoCom's contract to act as Risk Manager for technical teardown information. Chairman Bard asked if there was a motion, and Steve Zoromsky entered a motion to approve payment to CoCom Cabling for an extension of their services to handle technical teardown information for the amount of \$10,500 for the next 14 months from the Consulting Budget line item. The motion was seconded by Patrick Jordan. All members voted to approve the action.

There were no further discussions on this agenda item.

### **Agenda Item No. 10**

Chairman Bard confirmed that the next regularly scheduled GAATN Board meeting would be held December 4, 2000. Chairman Bard adjourned the GAATN Board meeting at 2:30 p.m.

---

Copyright © 2000 [Greater Austin Area Telecommunications Network \(GAATN\)](#)  
Questions or Comments about GAATN? Email [info@gaatn.org](mailto:info@gaatn.org).  
Send questions or comments regarding this page to [www@gaatn.org](http://www@gaatn.org).

# Greater Austin Area Telecommunications Network (GAATN) Interlocal Agency

1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399

## Minutes of the Meeting of the Board of Directors Meeting Held December 4, 2000

### Agenda Item No. 1

The meeting was called to order by Chairman Bill Bard at approximately 1:31 p.m.

The following Board members announced as present:

- Bill Bard, on behalf of the University of Texas
- Wayne Wedemeyer (alt.), on behalf of the University of Texas
- Dave Kelly, on behalf of the State of Texas, General Services Commission
- Steve Zoromsky, on behalf of the Lower Colorado River Authority
- Tom Lott (alt.), on behalf of the Lower Colorado River Authority
- Patrick Jordan, on behalf of the City of Austin
- Debbie Opdahl, on behalf of Austin Independent School District
- Walter LaGrone (alt.), on behalf of Travis County

### Agenda Item No. 2: Citizen Communication

Chairman Bard asked if there were any citizen communications. There were no citizens present but Wayne Wedemeyer and Chairman Bard took the opportunity to introduce Jennifer Coast to the Board. Wayne explained that Jennifer would be taking over the management of the GAATN website.

### Agenda Item No. 3: Executive Session

Chairman Bard questioned the need to enter into executive session and asked if there were issues to be discussed. There being none he proposed not to enter into executive session.

### Agenda Item No. 4: Approval of November 6, 2000 Board Minutes

Chairman Bard noted that the website was now updated to which Jennifer commented that this update had occurred last week. Martha Riekenberg noted that the minutes (March thru July 2000) had been sent to Wayne in August but had not been posted as of 11/15 when the Technical Committee had voted to allow the City of Austin, as Service Provider, to assume those responsibilities. She noted that the Technical Committee had already taken action to shift and that this topic would have to be discussed again at the Technical Committee level at the meeting December 13th. Martha went on to explain that the intent of the decision was not to move the GAATN information off of the University of Texas site, but rather just to get the site updated and current and to keep it current and convenient for all involved. Chairman Bard noted that this discussion could continue under Item 8 and asked if there were corrections to the minutes. There being none Patrick Jordan moved to accept the November 6 Board minutes. This was seconded by Steve Zoromsky and approved unanimously.

### **Agenda Item No. 5:**

#### **Hear report and discuss/consider financial report and budget issues**

Debbie Opdahl passed out AISD's budget report. She wanted to note that AISD was now encumbering money to simplify the budget process. She explained that based on what has been budgeted, they create a purchase request for that amount. That way they do not have to rejustify the leftover and those monies then return to the budget. Chairman Bard noted that it is a process of paying against the amount so that service is approved. Debbie noted that it appeared to be a good solution to expedite payments.

Wayne Wedemeyer asked about the payment to CoCom for the insurance investigation monies discussed last month. He wanted to know if that had been configured yet into the budget. Debbie noted that she would include those changes for next month.

Martha noted a concern that \$150,000 in the maintenance budget as cable order money might be inadequate because \$120,000 has already been drawn on that amount. She further explained that the \$120k should have hit funds set aside in the FY just ended (GAATN ended 99/00 with a fund balance of \$551.5k; it entered 00/01 with a fund balance of \$177.8k-this translates to a delta of \$373.7k). Instead, the amount was posted against the new cable reorder budget line, reducing the amount available to \$30k. This is going to cause a problem shortly since Martha has authorized the Maintenance Contractor to bring in a 20,000' reel of 144 fiber cable as maintenance stock. This issue was put off until item 8 discussions.

### **Agenda Item No. 6:**

#### **Hear report and discuss/consider Board Chairman Update**

Chairman Bard brought out the issue again of the need to have counsel present at Board Meetings. He noted that it had become routine to have counsel present because of extended issues like the SLA and final acceptance. He also indicated that it appeared that Katherine was of a mind that having the GAATN legal advisors on an 'as needed and requested' basis would be acceptable. Patrick Jordan noted that each entity had its own legal advisors and persons that could adequately deal with many of the questions that arise. He further stated that those resources could be utilized instead of interfacing with the GAATN attorney resulting in a cost saving. He noted that the SLA process was different and had required external counsel. Debbie Opdahl noted there were outstanding legal issues already in process such as Time-Warner and the easement issues. Chairman Bard noted that he would continue to correspond with counsel regularly on those matters.

Steve Zoromsky observed that counsel often had concerns over the process and not the content on issues. Patrick noted that the expense of having the attorneys present at every meeting would have to be weighed and considered versus the benefit of the occasional redirection during discussions.

### **Agenda Item No. 7:**

#### **Hear Report and discuss/consider Technical Subcommittee Update**

Tom Lott reported that he was not present at the Technical Committee meeting and that other entities were also absent which had resulted in a lack of quorum for the meeting. On project status, Tom reported that the Texas History Museum conduit was around 50% completed, the Intel project is still in the planning phase, and that 1100 feet of maintenance cable had been used for a cut around on B2S. Wayne asked about the work station specifications that he had sent out. Martha noted that the specifications were still being reviewed and that the City was working on an alternate list of specifications that is similar to Wayne's, but stronger on the security issues. She stated that a server solution may be more useful than a simple workstation and is certainly more secure. The cost would be fairly comparable. Wayne asked if she wanted the bid information and Martha stated that the workstation would be discussed again at the Committee level on the 13th. Patrick affirmed that several people at the City of Austin were looking at the issue and would present their recommendation for the Technical Committee to consider. Tom said that the Technical Committee would look at it and bring it back to the Board for discussion in January.

### **Agenda Item No. 8:**

#### **Hear discuss and consider reports from the Network Manager concerning the following: maintenance cable situation, transfer of the administrative task responsibility, FY2001 preliminary budget, and renegotiations/shifting of the Cable Locating Service Contracts**

Martha began by discussing the current bulk fiber situation. Worldwide demand has created a shortage situation that was affecting normal business processes for the Agency. Since our heretofore-exclusive cable supplier, Sincor/Corning, "No Bid" the last cable order because their commitment interval would exceed 12 months, GAATN must now develop alternatives. The problem is compounded because GAATN utilizes a custom cable: colorcoded, dedicated 12 and 6 fiber buffer tubes plus a stamped sheath. Martha reported that she did have a tentative agreement with a supplier for a 20,000' and a 10,000 reel of 144-strand fiber. This fiber is non-custom but would still be a very good backup for GAATN's needs.

Patrick asked Martha how many feet of the on-hand fiber stock were currently committed to construction projects and was told 15,000. He then commented that about 4000 feet a month was the average for maintenance and repairs so the reel being ordered and the available supply would not even cover expected need across the next year. Chairman Bard asked Martha where they could get the money from the budget to make the purchase of the fiber. She replied that the way the construction budget was set up, there was a \$100,000 contingency fund in the construction budget in addition to the normal \$150,000 that is allocated to cable reorders. She further proposed to increase the prelim budget numbers projected for next year to accommodate additional cable stock costs.

Steve Zoromsky expressed his concerns with the 'Fruit Salad' effect of using a variety of cable on the network and questioned the long-term effects of this action. It was explained by Martha that the cable ordered still allowed for a 'matching' of buffer tubes by entity and that the 144 strand fiber would

integrate well with existing plant. Tom commented that the fiber database that Ron Roberts is working on for GAATN would be very important to complete and maintain for this very reason. Martha went on to explain that the cable would be ordered, shipped and tested the same as any other reel of cable and she had included the shipping costs in her cost projection. Patrick suggested, and Debbie agreed, to work with the budget to allow for CoCom to bring in the extra reel needed at a cost of \$62,500. The money would move from account 6244 to 6319 to allow acquisition of the second reel. So the motion then was made by Patrick Jordan to acquire 10,000 feet of cable through CoCom for \$62,500. Steve Zoromsky seconded the motion and it passed unanimously.

The next item for discussion was the transfer of administrative duties. Martha explained that per the SLA, this function now resides with the Service Provider. She explained that Ron would be handling the minutes of the meetings from now on along with the posting and public notices required. This would result in a direct and immediate expense savings to GAATN. Further, contact was made with Katherine Mudge and Dorinda about this transition and they have agreed to forward the information necessary for Ron to post the required notices for the GAATN Board Meetings.

The other task Martha mentioned was the organization of all GAATN records. She explained that AISD could keep their GAATN related material but that the Service Provider would like the opportunity to organize and index it. Debbie commented that they were ready for this process to begin. Chairman Bard commented that a future plan might be to have the material digitally collected at some later date, possibly through a scanning service. Debbie commented that some of the material could be in other offices such as the previous attorneys for GAATN. Chairman Bard noted that the most important thing was that the Board recognized the need and importance and was now acting accordingly to maintain and preserve records.

Martha then presented the budget timeline to the Board. Basically, it outlined the activities and goals to accomplish getting the GAATN budget adopted by March 1st as per the By-Laws. Martha reported some difficulty with working with the accounts as set up by AISD after some of the year-end shifting was done. Debbie explained that unexpected expenditures caused a lot of shifting in the budget but that the money was there. Patrick noted that this next year's budget numbers reflected a 75% increase in fiber material costs. He encouraged the participants to begin looking at the budget to understand these increases and plan accordingly.

Martha then commented that the Network Right numbers were being worked on and that Wayne's basic site list had not yet been updated. Chairman Bard noted that these numbers are to be adopted just previous to the new budget and if this is done in January then the budget can be voted on in the February Board Meeting.

Martha then began discussion on the locate service contracts. The Technical Committee had voted to move GAATN's ONECALL association from LoneStar to TESS since TESS is the predominant Central Texas notification center and we are the last entity in our area still using the Houston-based LoneStar. The local locate service contract is also being worked on and would be discussed again the Technical Committee on December 13th. Chairman Bard noted the need for Board action on this item. Patrick then made the motion to have the Network Manager begin the process of moving GAATN to TESS, subject to compliance with Texas procurement laws procedures. Steve Zoromsky seconded and the motion passed unanimously.

Chairman Bard then asked for an on-the-record explanation of locate services for reference. Martha explained that the 310 miles of fiber that comprises GAATN has about 15-20% underground fiber. The locate service is in place to watch for and respond to activity that could cut or damage the

underground plant. Damage prevention costs less than cable replacement or repair operations. Both the notification center and the local locate service operate under State regulation. GAATN participation is required since it is a public organization. The move to TESS is important because it will help the local locate service to be more responsive to GAATN specific requests and provide a better paper trail for accountability purposes.

**Agenda Item No. 9:**

**Confirm date, time and location for the next regular Board meeting as January 8, 2001 at 1:30 p.m. in room 517 of the Shapiro Building at LCRA.**

Steve Zoromsky noted that next year's meetings will be in different locations because the Board Room/Board Conference Room is already booked. The above location reflects the January 8th meeting site but subsequent sites will need to be discussed.

---

Copyright © 2000 [Greater Austin Area Telecommunications Network \(GAATN\)](#)

Questions or Comments about GAATN? Email [info@gaatn.org](mailto:info@gaatn.org).

Send questions or comments regarding this page to [www@gaatn.org](http://www@gaatn.org).