

**GREATER AUSTIN AREA TELECOMMUNICATIONS  
NETWORK INTERLOCAL AGENCY (GAATN)  
1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
MEETING HELD January 9, 2012 1:30 p.m.  
Lower Colorado River Authority  
Redbud Building, Room RBC 108N  
3601 Lake Austin Blvd.  
Austin, Texas**

**Agenda Item No. 1:**

**Call to Order**

The meeting was called to order by Chairman Wayne Wedemeyer at 1:32 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas  
Scott Buechler, on behalf of the City of Austin  
David Kelly, on behalf of DIR  
Dain Herbat, on behalf of Travis County  
John Kohlmorgan, on behalf of Austin Independent School District  
Gary Weseman, on behalf of ACC  
Tom Lott, on behalf of the Lower Colorado River Authority

GAATN & City of Austin Personnel present at the start of the meeting:

Syd Falk, GAATN Attorney  
Martha Krischke, GAATN  
Bill Bennett, GAATN  
Frank Ammons, City of Austin

Guests:

Kyle Gehrer, Titus Systems, LP  
Carlos De Matos, Titus Systems, LP  
Mike Ragain, JC Communications  
Joe Begey, Titus Systems, LP

Chairman Wedemeyer mentioned that Scott Buechler is acting on behalf of Teri Pennington today; he has her proxy for voting purposes.

**Agenda Item No. 2:**

**Citizen Communications**

There was no citizen communications today.

**Agenda Item No. 3:**

**Approval of the Minutes for the regular Board Meeting of December 5, 2011**

The December 5, 2011 Board minutes were reviewed by the members. Tom Lott made the motion to approve the minutes as written, and it was seconded by John Kohlmorgan. The motion then passed unanimously.

**Agenda Item No. 4**

**Discussion and possible action regarding the Board Chairperson Update.**

**A. Approve Second Extension of D & O Insurance Policy, RFP10-002; Replaces Policy # B4018072175 from American Casualty Co. thru William Gammon Insurance; annual premium \$ 3,672.05; Coverage to be identical;**

Bill Bennett explained that the cost of the policy is divided into three premiums (Business Owners, Umbrella, Directors and Officers Liability policies) that together totaled \$3,672.05 for 2011. The William Gammon Insurance Agency has not yet given us the final written proposal for 2012, but they have verbally indicated that their carriers will agree to do the following:

Business Owners portion will increase by \$ 19.00

Umbrella portion will remain the same

Directors and Officers Liability could possibly increase by ten percent (maximum)

If the D&O portion of the policy (current premium of \$2,768.00) increases the maximum amount (\$276.80), then the overall increase would be \$295.80. Also, Bill told the group that we could defer this decision until the February Board meeting since the policy expiration date is February 28, 2012. By that time we should have the firm price from Gammon. After brief discussion, the group decided to defer this matter until the February meeting.

**B. Utility Notification Services Re-Bid; RFP responses are due January 27, 2012**

Martha Krischke told the group that the AISD purchasing department has issued an RFP for Utility Notification Services with the bid response date of January 27, 2012. We should be hearing about the results of this solicitation at our next Board meeting.

**Agenda Item No. 5**

**Discussion and possible action regarding the financial report and current fiscal year budget issues.**

John Kohlmorgan presented the financial report for the period ending November 30, 2011; John explained that a couple of accounting changes had been made since the last report: on page 2, the "Insurance Recovery" revenue account was split away from the "AISD Local Sources" account; on pages 4 and 5, \$350,000.00 was moved from the Reserve Fund Balance Account to the active maintenance accounts. This was related to the expenditures for the CTECC and Western Expansion Projects and had been directed by the Board at the October 2011 meeting. After a few additional questions regarding the report, the meeting continued to the next agenda item.

**Agenda Item No. 6**

**Discussion and possible action regarding the Technical Subcommittee Update**

**A. Discuss, Consider Revised Work Delay Policy**

John Kohlmorgan and Martha presented the draft of the proposed modified GAATN Work Delay Policy, which the Technical Subcommittee is recommending to the Board for approval and adoption. The significant change in the policy is that GAATN, rather than the maintenance contractor, will invoice the responsible participant for the \$500 penalty fee. After brief discussion, John Kohlmorgan made the motion to approve and adopt this modified Work Delay Policy as official GAATN policy. The motion was seconded by Gary Weseman, and it passed unanimously.

## **B. Discuss, Consider Revised Damage Recovery Process, Claim Procedure**

After listening to a brief introduction of the topic, the group decided to continue the discussion in an executive session that is planned later in today's meeting. The group then moved on to Agenda Item 6C.

## **C. Discuss, Consider Move of Documentation Management Process to "in-house"**

Martha Kruschke opened the discussion on moving the Bentley Document Management Process "in-house". Martha noted that in previous discussion, the Technical Subcommittee agreed that there are three possible choices for Bentley document management:

- 1) Continue having our Maintenance Contractor handle it,
- 2) Include it in the SLA and have the SLA service provider handle it, by hiring an additional person, who will have the Bentley skill set;
- 3) Move it totally out-of-house and have a third party Bentley contractor handle it.

John Kohlmorgan stated that it will be good for GAATN not to have "all of our eggs in one basket", and to achieve more ownership in our documents process. The solution might entail a "blending" of items 2) and 3), in parallel, to achieve the desired efficiency and accuracy. Or there might be a completely different strategy that eliminates the single GAATN workstation and provides a new and improved way of approaching Bentley document management. Wayne stated that the Board needs to establish what is to be expected of the document "maintainer", relative to the value of documentation to each entity. Also, the entities need to consider the "pros" and "cons" that are related to making this change. Gary Weseman said that he thought that the best option would be for us to have our documentation residing with one of the GAATN partners, rather than with an outsider. It was then noted that choices 2) and 3) above, are somewhat similar and will both entail significant extra cost and effort. They will also need to be considered in relation to our next annual budget.

After brief discussion, it was decided to continue with this topic under the Budget Work Session planned for Agenda Item 7A.

## **D. 2013 Project Prioritization**

This item was postponed for discussion in conjunction with item 7A, below.

## **Agenda Item No. 7**

**Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. This will be at the discretion of the Chairperson.**

### **A. 2013 Budget Work Session**

Martha Kruschke used several handouts to discuss the 2013 budget, and how the Agency's project prioritization affects yearly budget decisions. She told the group that at the last Technical Subcommittee meeting, she was asked to trim the proposed budget to \$2,000,000, which would require the removal of all project work in 2013. Martha believes this to be untenable for GAATN and thus presented a \$2,225,000 budget for consideration instead.

There were several questions from Board members regarding whether the GAATN entities can afford such a large increase (25%) at this point in time. John Kohlmorgan stated that AISD would not be able to tolerate that much of an increase in the upcoming FY. Further discussion of the various items on the Project List and General Budget ensued and a few adjustments were made. The Board then directed Martha to target the proposed FY 2013 Budget to a total of \$1.9 million (5.5% increase) by making the following adjustments:

The projected SLA allocation changes as follows:

|               |   |
|---------------|---|
| \$ 183,000.00 | Current SLA amount  |
| 30,000.00     | Differential to cover oversight of the drawing process              |
| 51,000.00     | ½ Year Cost for a Bentley Specialist (hired to start April 1, 2013) |
| -----         |   |
| \$ 264,000.00 | SLA amount to be proposed in FY 2012-2013                           |

The \$19,400 allocation for Consultants was eliminated  
The allocation for Maintenance and Repair Labor was set at \$700,000.

Martha will revise the proposed Budget worksheets and make the modified portfolio available to the Board for review as soon as possible.

**B. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board meeting.**

At 3:43 p.m., Chairman Wedemeyer announced that he wished to adjourn for executive session. The executive session was called under Texas Government Code section 551.071, to seek legal advice about any pending litigation concerning:

- A. damage to GAATN fiber optic cables, equipment, hardware, and other property;
- B. contractual, tort or other claims by or against GAATN; and about
- C. the procedures and operations of the Board or the organization.

The regular open session reconvened at 4:02 p.m. for discussion and actions on matters considered in the closed session. There were no items from executive session to discuss further or to take action on, so the meeting moved on to the next item.

**i. Update of pending claims**

- a. 5203 Cameron Road  
There was no need for discussion at this time.
- b. B1S Fire Damage  
There was no need for discussion at this time.
- c. Other Pending Situations  
There was no need for discussion at this time.

**ii. Report on Pending Projects**

- a. Martha Krischke used the Status Report to review the following projects:
  - 1) C1N Fire Damage Manor Road near Winn ES, placing underway;
  - 2) C1S SS replacement Brodie Lane at El Dorado to Bailey MS; placing complete; splicing scheduled 1/10/12 and testing scheduled 1/11/12;
  - 3) A2N & SRN at New Federal Courthouse; payment received 1/9/12; Phase 2 conduit construction start pending ROW Permit approval;
  - 4) SRN damage Brentwood @ IH-35 north feeder; Board approved 10/3/11; permitting approved, pending cable;

- 5) C1N Squirrel damage IH-35 frontage north of Rutland; Bd. Approved by Board 11-7-11; pending cable;
- 6) C1N Output from CTECC; approved by Board 10/3/11; make-ready in progress;
- 7) C1N CTECC Input Installation/reroute; make-ready in progress;
- 8) C2S Teardown Mopac near Convict Hill/Brush Country, trenching/bore started 1/3/2012, cable placing pending;
- 9) C2S Westward Expansion; TC West Command in service 10/25/11; TC & COA in service, final splicing pending;
- 10) SRN fire damage at Hartford and W. 24<sup>th</sup> St. – manhole placed 1/5/12; further conduit diagnosis pending;
- 11) C1N SS segment 7, Hwy. 290E, second part of toll road relocation; agreement with developer pending;
- 12) B1N Splice Audit; started 12-15-11; on-going;

Completed operations;

- 13) B2S gunshot repair E. Ben White at Burlison Road; Complete 1/6/12;
- 14) C1S SS replacement Bowie HS to Deer Lane; splicing complete 12/28; testing complete 12/29;
- 15) C1S SS replacement Wyldwood to Bowie HS; splicing complete 12/28; testing complete 2/29;
- 16) C1N Splice Audit, completed 12-12-2011;
- 17) C1S Emergency Repair, cut by tree trimmers, west of Kellywood at Wyldwood; splicing of temporary repair completed 11-10-2011.

**Agenda Item No. 8**

**Executive Session:**

There was no further need for executive session at this time.

**Agenda Item No. 9**

**Confirm date, time, and location for the next regular Board meeting as February 6, 2012 at 1:30 p.m. at LCRA Redbud.**

**A. Add any agenda topics for next month.**

- i. 2013 Budget Approval
- ii. SLA Semi-annual Review – to be conducted from 12:15 to 1:30pm on February 6<sup>th</sup> before the normally scheduled meeting.

The meeting adjourned at 4:16 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS  
NETWORK INTERLOCAL AGENCY (GAATN)  
1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
MEETING HELD  
February 6, 2012 12:15 p.m.  
Lower Colorado River Authority  
LCRA Service Center, Room A504  
3505 Montopolis Blvd  
Austin, Texas**

**Agenda Item No. 1:**

**Call to Order**

The meeting was called to order by Chairman Wayne Wedemeyer at 12:15 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas  
Teri Pennington, on behalf of the City of Austin  
David Kelly, on behalf of DIR  
John Kohlmorgan, on behalf of Austin Independent School District  
Gary Weseman, on behalf of ACC  
Tom Lott, on behalf of the Lower Colorado River Authority  
Jerry Daugherty, on behalf of the Lower Colorado River Authority  
Jaime Guerra, on behalf of the University of Texas

GAATN & City of Austin Personnel present at the start of the meeting:

Bill Bennett, GAATN

Guests:

None

**Agenda Item No. 2:**

**Service Level Agreement (SLA) semi-annual evaluation, regarding the service agreement with the City of Austin to provide GAATN operational management services.**

Wayne Wedemeyer opened the group discussion using the SLA Evaluation form. Individual Participant opinions and numeric scores (5 being highest) will be offered on each of the ten Evaluation categories. Tom Lott will make notes on all comments and scores. He will then summarize the individual category scores and comments onto an overall evaluation and furnish this as feedback to the City.

At 12:21 p.m., Chairman Wedemeyer announced that he wished to adjourn for executive session. The executive session was called under one or more of Texas Government Code sections 551.071, 551.072, 551.074, and/or 551.076, to seek legal advice about any pending, anticipated or contemplated litigation concerning:

- A. construction, equipment, and product warranty claims;
- B. damage to GAATN fiber optic cables, equipment, hardware, and other property;
- C. contractual, tort or other claims by or against GAATN; or

- D. the procedures and operations of the Board or the organization;
- E. GAATN Management and Operation

and/or to consider matters concerning

- F. real property purchase, exchange, lease, easements or value;
- G. personnel matters;
- H. security devices, security personnel or security procedures or protocols; or
- I. issues involving GAATN physical plant detail made confidential by law.

The regular open session reconvened at 1:45 p.m. for discussion and actions on matters considered in the closed session. There were no items from executive session to discuss further or to take action on. The meeting then moved on to Item No. 3 on the agenda.

**Agenda Item No. 3:**

**Reconvene at 1:30 pm., or at the conclusion of the SLA evaluation, if that is later than 1:30 p.m.**

The Board reconvened the meeting at 1:45. There was nothing to discuss from the executive session at this time.

**Agenda Item No. 4**

**Updated Roll Call**

Wayne Wedemeyer, on behalf of the University of Texas  
Teri Pennington, on behalf of the City of Austin  
David Kelly, on behalf of DIR  
John Kohlmorgan, on behalf of Austin Independent School District  
Gary Weseman, on behalf of ACC  
Tom Lott, on behalf of the Lower Colorado River Authority  
Jerry Daugherty, on behalf of the Lower Colorado River Authority  
Jaime Guerra, on behalf of the University of Texas

Dain Herbat was absent. He has given Chairman Wedemeyer his proxy for voting purposes in today's meeting.

GAATN & City of Austin Personnel present at the start of the meeting:

Syd Falk, GAATN Attorney  
Martha Krischke, GAATN  
Bill Bennett, GAATN  
Frank Ammons, City of Austin

Guests:

Kyle Gehrer, Titus Systems, LP  
Carlos De Matos, Titus Systems, LP  
Mike Ragain, JC Communications  
Joe Begey, Titus Systems, LP

**Agenda Item No. 5**

**Citizen Communications**

There was no citizen communications today.

**Agenda Item No. 6:**

**Approval of the Minutes for the regular Board Meeting of January 9, 2012**

The January 9, 2012 Board minutes were reviewed by the members. Gary Weseman made the motion to approve the minutes as written, and it was seconded by John Kohlmorgan. The motion then passed unanimously.

**Agenda Item No. 7**

**Discussion and possible action regarding the Board Chairperson Update.**

**A. Approve Second Extension of D & O Insurance Policy, RFP10-002; Replaces Policy # B4018072175 from American Casualty Co. thru William Gammon Insurance; annual premium \$ 3,672.05; Coverage to be identical;**

Bill Bennett used a handout of the proposal from the William Gammon Insurance Agency to discuss the renewal of the Directors and Officers Liability (including Business Owners & Umbrella) policy for an additional year, beginning 2/29/12. The proposed premiums are:

|                                |             |
|--------------------------------|-------------|
| Business Owners Liability      | \$ 519.00   |
| Umbrella Liability             | 404.00      |
| Directors & Officers Liability | 2,407.00    |
| Total                          | \$ 3,330.00 |

The cost for the previous year for the same coverage was \$3,672.05; the new proposal represents a cost reduction of \$342.05. After brief discussion, Gary Weseman made a motion to accept the proposed premium change and to extend the coverage for a second year. The motion was seconded by Teri Pennington, and was approved unanimously.

**B. Utility Notification Services Re-Bid; RFP responses are due January 27, 2012**

Bill Bennett told the group that the AISD purchasing department had received two responses on January 27, 2012 for RFP No. P12-023 Utility Notification Services. The two responses were from One Call Concepts Inc. (OCC, aka Lonestar) in the amount of \$ 0.85 per call received, and from Texas Excavation Safety System (TESS) in the amount of \$ 0.95 per call received. The response from TESS was deemed non-compliant since it consisted of a single page offering a price with no other supporting material. In Texas, there are only two Utility Notification Services operating and GAATN is required by law to participate. Martha Krischke told the group that the computerized mapping system used by One Call Concepts is more precise than that used by TESS, so participating with OCC saves GAATN money since it generates fewer and more accurate locate requests. After discussion, the participants agreed that GAATN should continue services with OCC. Tom Lott made the motion to award the contract to One Call Concepts, Inc., with services beginning April 6, 2012 and continuing through April 5, 2013 at the per ticket cost of \$0.85, with two possible future extensions. The motion was seconded by Dave Kelly, and it passed unanimously.

**C. New Topic**

Wayne Wedemeyer told the group that he wishes to plan for a “Table Top Work Session”. Wayne explained that a “Table Top” is a work session where a hypothetical disaster scenario is randomly chosen from several possible scenarios and worked as a drill. As a group, the Board Members will respond with their ideas regarding response to the mock disaster. The work session will consider the actions by network management, the individual participants and their organizations as well as by the fiber maintenance contractors. Also, the possibility that one of the GAATN entities cannot assist (or is not present, for whatever reason) will be examined. Wayne said that he expects the work session to last about 2.5 to 3 hours. The “Table Top Work Session” would conclude with an evaluation of all the responses that are offered, and how they relate to GAATN policies. This idea will be discussed further at a future meeting.

## **Agenda Item No. 8**

### **Discussion and possible action regarding the financial report and current fiscal year budget issues.**

John Kohlmorgan presented the financial report for the period ending December 31, 2011; John noted that AISD had found account number inaccuracies on the Summary (last page) portion of the report. Because some of the account numbers were incorrect, the Summary yielded totals that were very different from the individual account reports in the front of the report. These errors have now been corrected.

#### **A. Authorize Fiscal Agent to increase the budget amounts in the GAATN expenditure accounts as follows:**

**1. Account 6249 (GAATN Equipment, Maintenance, Repair) by \$320,000 to \$1,590,000.**

John Kohlmorgan told the group that the total amount budgeted in account 6249 needed to be increased by \$320,000.00, to show a new total budgeted amount of \$1,590,000. After some brief discussion, Tom Lott moved that the budgeted total on account # 6249 of the report be increased by \$320,000 to show a new total budgeted amount of \$1,590,000. The motion was seconded by Teri Pennington, and it passed unanimously.

**2. Account 6319 (GAATN Maintenance and Repair Cable) by \$15,000 to \$475,000.**

John Kohlmorgan told the group that the total amount budgeted in account 6319 needed to be increased by \$15,000, to show a new total budgeted amount of \$475,000. After some brief discussion, Tom Lott moved that the budgeted totals on account # 6319 of the report be increased by \$15,000 to show a new total budgeted amount of \$475,000. The motion was seconded by Dave Kelly, and it passed unanimously.

#### **B. Authorize Fiscal Agent to increase PO P271059 to JC Communications as follows:**

In response to a question, John Kohlmorgan explained to the group that these two increases in PO P271059 to JC Communications, were connected to the two adjustments above (items 8A(1) and 8A(2)). This amounts to a total increase to the JC Communications purchase order of \$335,000.00.

**1. Network Labor by \$320,000 to \$540,000.**

After some brief discussion, Tom Lott moved to authorize the GAATN fiscal agent to increase the purchase order to JC Communications by \$320,000.00. The motion was seconded by Dave Kelly, and it passed unanimously.

**2. Network Cable by \$15,000 to \$115,000.**

After brief discussion, Tom Lott moved to authorize the GAATN fiscal agent to increase the purchase order to JC Communications by \$15,000.00. The motion was seconded by Dave Kelly, and it passed unanimously.

#### **C. Revenues for these expenditures will be funded from the “Insurance and Recovery” account 5745, which will be funded in the amounts of \$255,000 by COA and \$77,000 by GSA.**

John Kohlmorgan then explained to the group that the two increases in PO P271059 to JC Communications will be funded from the “Insurance and Recovery” account, # 5745, in the amounts of \$255,000 (already paid by COA) and approximately \$77,000 that will be coming from GSA. Martha Krischke explained that the funds coming into the Insurance and Recovery

account items balance the changes listed above (8A and 8B). All are related to the new Federal Courthouse project, which is currently under construction.

**Agenda Item No. 9**

**Discussion and possible action regarding the Technical Subcommittee Update**

**A.. Discuss, Consider Revised Damage Recovery Process, Claim Procedure**

After brief discussion, it was decided to continue with this topic in Executive Session, planned for in item 10B.

**B.**

**Agenda Item No. 10**

**Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. This will be at the discretion of the Chairperson.**

**A. 2013 Budget Work Session**

Martha Krischke presented a handout containing the proposed GAATN budget for FY 2012-2013, with a total amount of \$1,900,000.00.

After extensive discussion, it was decided that the \$51,000 shown in the handout for Bentley Software plus one-half-of-a-year personnel cost for the Bentley Specialist should be included in the Account # 6244 Bentley line item. This made no change on the projected budget total of \$1,900,000. These two items would appear as follows:

SLA amount has been increased: as follows;

|               |  |
|---------------|--|
| \$ 183,000    | Current SLA amount                             |
| 30,000        | Differential to cover additional SLA costs     |
| -----         |  |
| \$ 213,000.00 | New SLA amount, to be proposed in FY 2012-2013 |

Account # 6244 (Mtce. & Repair Labor) contains the following:

|            |  |
|------------|--|
| \$ 100,000 | Bentley Improvement thru the continuing Splice Case Audit                              |
| 700,000    | Labor  |
| 51,000     | Bentley Software + ½ Year Cost for a Bentley Specialist (hired to start April 1, 2013) |

Gary Weseman moved to approve the GAATN budget for FY 2012-2013 as presented with a total amount of \$1,900,000 and modified by the two changes discussed above. Dave Kelly seconded the motion and it was approved unanimously.

The budget, as approved, follows:

**2012/2013 Network Rights  
Percentages and Quarterly Entity  
Contributions**

**APPROVED  
02-06-2012**

| 2013 approved            | 2013<br>NTWK<br>RIGHTS | 12/13 ANNUAL<br>CONTRIBUTIONS | 12/13 Quarterly<br>Contributions | 2011 Qtrly actuals |
|--------------------------|------------------------|-------------------------------|----------------------------------|--------------------|
| AUSTIN IND. SCHOOL DIST. | 29.74%                 | \$565,060                     | \$141,265.00                     | \$134,253.00       |
| CITY OF AUSTIN           | 21.73%                 | \$412,927                     | \$103,231.75                     | \$97,947.00        |
| AUSTIN COMMUNITY COLLEGE | 12.60%                 | \$239,400                     | \$59,850.00                      | \$56,610.00        |
| TRAVIS COUNTY            | 12.72%                 | \$241,756                     | \$60,439.00                      | \$57,390.75        |
| STATE OF TEXAS           | 12.92%                 | \$245,537                     | \$61,384.25                      | \$57,915.00        |
| UNIVERSITY OF TEXAS      | 4.78%                  | \$90,820                      | \$22,705.00                      | \$21,078.00        |
| LCRA                     | 5.50%                  | \$104,500                     | \$26,125.00                      | \$24,806.25        |
| <b>TOTALS</b>            | <b>100%</b>            | <b>\$1,900,000.00</b>         |                                  |                    |

**2012/2013 Forecasted Expenses**

| ITEM                                       | Notes | FY 2013 Prelim     | Current 2012 | FY 2011 actual        |
|--|-------|--------------------|--------------|-----------------------|
| Ntwk Mgmt SLA                              |       | \$213,000          | \$183,000    | \$183,000.00          |
| Travel                                     |       | -                  |              |                       |
| FICA                                       |       | -                  |              |                       |
| Health                                     |       | -                  |              |                       |
| Worker's Comp                              |       | -                  |              |                       |
| Legal                                      |       | \$100,000          | \$100,000    | \$60,671.59           |
| Consultants                                |       | -                  | \$21,000     | \$0.00                |
| Maintenance Contracts - 6244               |       |                    |              |                       |
| Maintenance                                |       | \$255,000          | \$345,000    | \$298,999.98          |
| MAC  |       |                    |              |                       |
| Mtce and Repair labor - 6244               |       |                    |              |                       |
| Bentley                                    |       | \$151,000          | \$100,000    | \$59,172.00           |
| Labor                                      |       | \$700,000          | \$570,000    | \$804,524.22          |
| Mtce and Repair Cable - 6319               |       | \$250,000          | \$250,000    | \$310,289.95          |
| Notification & Locate Services             |       | \$115,000          | \$115,000    | \$94,765.85           |
| Reproduction                               |       | \$0                | \$0          | \$0.00                |
| Supplies                                   |       | \$0                | \$0          | \$0.00                |
| Out of Town Travel                         |       | -                  |              |                       |
| Insurance                                  |       | \$100,000          | \$100,000    | \$88,591.05           |
| Capital Outlay                             |       | -                  |              |                       |
| Fees, Dues (SV, Pedernales)                |       | \$14,000           | \$14,000     | \$10,783.29           |
| Food/Refreshments                          |       | \$2,000            | \$2,000      | \$1,126.61            |
| <b>PROPOSED BUDGET AMOUNT</b>              |       | <b>\$1,900,000</b> |              |                       |
|  |       |                    |              |                       |
|  |       | \$0                |              |                       |
|  |       |                    |              |                       |
| <b>Proposed Total Entity Contributions</b> |       | <b>\$1,900,000</b> | \$1,800,000  | <b>\$1,911,924.54</b> |

\_ END \_

**(Continuing with Item 10)**

**B. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board meeting.**

At 3: 00 p.m., Chairman Wedemeyer announced that he wished to adjourn for executive session. The executive session was called under one or more of Texas Government Code sections 551.071, 551.072, 551.074, and/or 551.076, to seek legal advice about any pending, anticipated or contemplated litigation concerning:

- A. construction, equipment, and product warranty claims;
- B. damage to GAATN fiber optic cables, equipment, hardware, and other property;
- C. contractual, tort or other claims by or against GAATN; or
- D. the procedures and operations of the Board or the organization;
- E. GAATN Management and Operation

and/or to consider matters concerning

- F. real property purchase, exchange, lease, easements or value;
- G. personnel matters;
- H. security devices, security personnel or security procedures or protocols; or
- I. issues involving GAATN physical plant detail made confidential by law.

The regular open session reconvened at 3:15 p.m. for discussion and actions on matters considered in the closed session. Chairman Wedemeyer announced that it was the will of the Board to make the document titled “GAATN Damage Recovery Process Policy”, entirely confidential in the future. Further, the document is to be removed from the GAATN website. There were no other items from executive session to discuss further or to take action on, so the meeting moved on to the next item.

**i. Update of pending claims**

- a. 5203 Cameron Road  
There was no need for discussion at this time.
- b. B1S Fire Damage  
There was no need for discussion at this time.
- c. Other Pending Situations  
There was no need for discussion at this time.

**ii. Report on Pending Projects**

- a. Martha Krischke used the Status Report to review the following projects:
  - 1) A2N & SRN at New Federal Courthouse; COA payment received 1/9/12; Phase 2 trenching started 1/23; projected completion 3/9;
  - 2) C2S Teardown Mopac near Convict Hill/Brush Country, trenching to complete by 2/15; cable placing pending;
  - 3) C1N Seg. 7, Hwy 290E second phase of toll road; work plan and permit application submitted 1/27, approval pending;
  - 4) C1N CTECC Input Installation/reroute; placing in progress, splicing scheduled for 1/21 and testing scheduled for 1/22;

- 5) C1N Output from CTECC; approved by Board 10/3/11; splicing scheduled for 1/21 and testing scheduled for 1/22;
- 6) C1N AISD Blanton ES Reroute; splicing and testing scheduled for 2/15/2012;
- 7) B1N Splice Audit; started 12-15-11; due to complete 2/13/2012;
- 8) C1S Splice Audit; scheduled to start 2-16-12; begin near Crockett HS;
- 9) C1N Squirrel damage IH-35 frontage north of Rutland; approved by Board 11/7/11; cable due late February;
- 10) SRN damage Brentwood @ IH-35 north feeder; Board approved 10/3/11; permitting approved, cable due late February;
- 11) SRN fire damage at Hartford and W. 24<sup>th</sup> St.–manhole placed 1/5/12; awaiting further clearing of blocked conduit;

Completed operations;

- 12) C1N Fire Damage Manor Road near Winn ES, splicing/testing complete on 1/25;
- 13) C2S Westward Expansion;; TC & COA in service, final splicing complete;
- 14) C1S SS replacement Brodie Lane at El Dorado to Bailey MS; splicing/testing complete 1/10-11/2012;
- 15) B2S gunshot repair E. Ben White at Burleson Road; Complete 1/6/12;

**Agenda Item No. 11**

**Executive Session:**

There was no further need for executive session at this time.

**Agenda Item No. 12**

**Confirm date, time, and location for the next regular Board meeting as March 5, 2012 at 1:30 p.m. at the LCRA, Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.**

**A. Add any agenda topics for next month.**

The meeting adjourned at 3:25 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS  
NETWORK INTERLOCAL AGENCY (GAATN)  
1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
MEETING HELD March 5, 2012 1:30 p.m.  
Lower Colorado River Authority  
LCRA Service Center, Room A504  
3505 Montopolis Blvd.  
Austin, Texas**

**Agenda Item No. 1:**

**Call to Order**

The meeting was called to order by Chairman Wayne Wedemeyer at 1:30 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas  
Teri Pennington, on behalf of the City of Austin  
David Kelly, on behalf of DIR  
Jaime Guerra, on behalf of the University of Texas  
John Kohlmorgan, on behalf of Austin Independent School District  
Gary Weseman, on behalf of ACC  
Tom Lott, on behalf of the Lower Colorado River Authority  
Jerry Daughtery, on behalf of the Lower Colorado River Authority

GAATN & City of Austin Personnel present at the start of the meeting:

Syd Falk, GAATN Attorney  
Martha Krischke, GAATN  
Bill Bennett, GAATN  
Frank Ammons, City of Austin

Guests:

Kyle Gehrer, Titus Systems, LP  
Carlos De Matos, Titus Systems, LP  
Mike Ragain, JC Communications  
Joe Begey, Titus Systems, LP

**Agenda Item No. 2:**

**Citizen Communications**

There was no citizen communications today.

**Agenda Item No. 3:**

**Approval of the Minutes for the regular Board Meeting of February 6, 2012**

The February 6, 2012 Board minutes were reviewed by the members. Dain Herbat made the motion to approve the minutes with three corrections. The motion was seconded by Gary Weseman, and it passed unanimously.

#### **Agenda Item No. 4**

##### **Discussion and possible action regarding the Board Chairperson Update.**

###### **A. Table Top Drill**

Wayne Wedemeyer said that he would like to ask the Board's opinion on whether a Table Top Drill would be beneficial to GAATN as a whole. After discussion, several of the participants showed interest. Wayne noted that this exercise would demonstrate how the GAATN participants could share resources and equipment in the event of a disaster. He said the GAATN session might be planned for the summer months, perhaps in June. Also, Wayne stated that UT's IT department is currently holding a Table Top exercise, and that it has been quite informative. Teri Pennington stated that she agrees that this is a good idea, but that perhaps a non-GAATN affiliated technical person from one of the agencies could be enlisted to act as the facilitator of the exercise. Tom Lott reported that LCRA conducts a similar exercise on an annual basis, and that it is definitely helpful to their personnel.

John Kohlmorgan suggested that perhaps the disaster scenarios could be planned by the existing Disaster Recovery subcommittee, consisting of Jaime Guerra, Gary Weseman, and Jerry Daughtry. Jaime told the group that he would be happy to begin planning for a Table Top work session, possibly to be held in June, 2012. Wayne requested that all members identify qualified personnel within their organization that might act as the facilitator for the exercise. These names should be given directly to Jaime Guerra.

Wayne also mentioned that the San Antonio City Council District 3 member, Leticia Ozuna, and her special projects coordinator, Stephanie Guerra, had contacted him about attending our April Board meeting to discuss how their city might emulate GAATN. Wayne asked that this item be placed on the April agenda, immediately before meeting adjournment.

#### **Agenda Item No. 5**

##### **Discussion and possible action regarding the financial report and current fiscal year budget issues.**

John Kohlmorgan presented the financial report dated January 31, 2012 to the Board, noting that it looked typical for a mid-year report as far as expenditures were concerned. Revenue, however, is up sharply due to payments received in advance of construction. After brief discussion, there were no questions regarding the financial report.

#### **Agenda Item No. 6**

##### **Discussion and possible action regarding the Technical Subcommittee Update**

###### **A. TC extension on B1S to Cyrus One**

Tom Lott said that Travis County wishes to add a node on B1S, and that it has been reviewed and is being recommended for Board approved by the Technical Subcommittee. Dain Herbat explained that Travis County has contracted to move their data center to the Cyrus One Building at the Met Center and that they wish to invite the other GAATN participants to partner with them, if any are interested. The extension from B1S will provide a diversely routed second connection into the Met Center. Martha Krischke noted that if another partner joined with Travis County, it might be possible to extend SRS instead of the sub-ring. After discussion, Gary Weseman moved to approve the Travis County extension on B1S to the Cyrus One building. The motion was seconded by Dave Kelly and it passed unanimously. Dain reiterated that any GAATN participants who are interested in partnering at Cyrus One need to contact him as soon as possible. The Technical Subcommittee will consider partnering options at its next meeting and advise the Board of any changes needed to this motion.

## **Agenda Item No. 7**

**Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. This will be at the discretion of the Chairperson.**

**A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;**

### **i. Update of pending claims**

#### **a. 5203 Cameron Road**

Syd Falk told the group that the Liberty Tax lawsuit is still moving (at a slow pace). The attempts at mediation have not produced the desired results; therefore, several motions have recently been filed. In answer to GAATN's lawsuit, both the owner of the property and his tenant have filed motions for summary judgment. On March 2, 2012, GAATN filed its own motion for summary judgment (in our favor), naming the owner and his tenant as responsible parties.

Ironically, the property owner has placed all blame for the damage on the tenant, while the tenant has placed 100% of the blame on the owner. We (GAATN) expect to file our answers to these two opposition motions by the 19<sup>th</sup> of March. Once that happens, a hearing date and time will be set.

#### **b. B1S Fire Damage**

There was no need for discussion at this time.

#### **c. Other Pending Situations**

There was no need for discussion at this time.

### **ii. Report on Pending Projects**

Martha Krischke used the Status Report to review the following projects:

- 1) A2N & SRN at New Federal Courthouse; COA payment received 1/9/12; Phase 2 trenching completed 3/3/12; GAATN underground work completed; awaiting completion of MasTec's portion of the ductbank; receipt of cable due May or June 2012;
- 2) C1N Squirrel damage IH-35 frontage north of Rutland; approved by Board 11/7/11; cable due mid-March 2012;
- 3) SRN damage Brentwood @ IH-35 north feeder; Board approved 10/3/11; permitting approved, placing in progress;
- 4) B1N output at Gullett ES; changing out connectors to HLC pigtailed; splicing 3/13 and testing on 3/14/2012;
- 5) C1S Splice Audit; began 2/16/12; should finish up early April;
- 6) SRN fire damage at Hartford and W. 24<sup>th</sup> St.—manhole placed 1/5/12; awaiting further clearing of blocked conduit;
- 7) C1N Seg. 7, Hwy 290E second phase of toll road; work plan and permit application submitted 1/27, approval pending;

Completed operations:

- 8) C2S Teardown Mopac near Convict Hill/Brush Country, trenching to complete by 2/15; cable splicing & testing complete;
- 9) C1N Output from CTECC; approved by Board 10/3/11; splicing completed 2/21 and testing completed 2/22;
- 10) C1N CTECC Input Installation and reroute; splicing completed 2/21 and testing completed 2/22/12;
- 11) B1N Splice Audit; started 12/15/11; completed 2/13/2012;
- 12) C1N AISD Blanton ES Reroute; splicing and testing completed 2/15/2012;
- 13) A2N Rework at Convention Center; cable to ship 3/5;

**B.**

**Agenda Item No. 8**

**Executive Session:**

There was no further need for executive session at this time.

**Agenda Item No. 9**

**Confirm date, time, and location for the next regular Board meeting as April 2, 2012 at 1:30 p.m. at LCRA Redbud.**

**A. Add any agenda topics for next month.**

The meeting adjourned at 2:21 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS  
NETWORK INTERLOCAL AGENCY (GAATN)  
1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
MEETING HELD April 2, 2012 1:30 p.m.  
Lower Colorado River Authority  
LCRA Service Center, Room A504  
3505 Montopolis Blvd.  
Austin, Texas**

**Agenda Item No. 1:**

**Call to Order**

The meeting was called to order by Chairman Wayne Wedemeyer at 1:30 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas  
Teri Pennington, on behalf of the City of Austin  
David Kelly, on behalf of DIR  
John Kohlmorgan, on behalf of Austin Independent School District  
Gary Weseman, on behalf of ACC  
Tom Lott, on behalf of the Lower Colorado River Authority  
Jerry Daugherty, on behalf of the Lower Colorado River Authority  
Dain Herbat, on behalf of Travis County

GAATN & City of Austin Personnel present at the start of the meeting:

Syd Falk, GAATN Attorney  
Martha Krischke, GAATN  
Bill Bennett, GAATN  
Frank Ammons, City of Austin

Guests:

Kyle Gehrler, Titus Systems, LP  
Carlos De Matos, Titus Systems, LP

**Agenda Item No. 2:**

**Citizen Communications**

There was no citizen communications today.

**Agenda Item No. 3:**

**Approval of the Minutes for the regular Board Meeting of March 5, 2012**

The March 5, 2012 Board minutes were reviewed by the members. Dain Herbat made the motion to approve the minutes as written. The motion was seconded by Dave Kelly, and it passed unanimously.

**Agenda Item No. 4**

**Discussion and possible action regarding the Technical Subcommittee Update**

Tom Lott told the group that there was nothing to report today, except that the subcommittee had conducted several good discussions on ongoing matters.

Martha Krischke noted that claims are the next item on the agenda, and asked the Board whether they wished for Syd Falk to update them at this time on the status of ongoing claims. Wayne Wedemeyer said that he prefers to delay discussion of claims until after current projects are discussed, so that our contractors will be free to leave the meeting after the projects discussion. After brief discussion, it was decided to move to item 5A(ii), the report on pending projects, and to continue discussion of item 5A(i) in executive session, item 6.

#### **Agenda Item No. 5**

**Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. This will be at the discretion of the Chairperson.**

#### **A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;**

##### **ii. Report on Pending Projects**

This item was taken out of normal order, as discussed in item 4 above. Martha Krischke used the Status Report to review the following projects:

- 1) C1S Splice Audit; began 2/16/12; should finish up on April 5, 2012;
- 2) C2S Splice Audit; scheduled to began at Crockett HS on April 9; will be on-going;
- 3) B2S Input at Travis HS; change-out of existing connectors; splicing scheduled 4/10 with testing 4/11;
- 4) SRN damage Bentwood @ IH-35 north feeder near CTECC; Board approved 10/3/11; permitting approved, SRN input reconnectorization and testing scheduled for April 11; SRN output rearrangement splicing and testing scheduled for April 18 and 19;
- 5) B2S Output at Travis HS; splicing scheduled for 4/17, and testing 4/18 [cancelled];
- 6) C1N Squirrel damage IH-35 frontage north of Rutland; approved by Board 11/7/11; cable received and TxDOT permit approved; pending placing;
- 7) A2N and SRN at New Federal Courthouse; Phase 2 trenching completed 3/3/12; awaiting completion of MasTec's portion of the ductbank; payment received from GSA on the cabling cutaround; scheduling pending ductbank completion;
- 8) SRN fire damage at Hartford and W. 24<sup>th</sup> St.–2 manholes placed; awaiting clearing of third blocked conduit location before proceeding;
- 9) C1N Seg. 7, Hwy 290E second phase of toll road; work plan and permit application submitted 1/27, approval pending;

Completed operations:

- 10) B1N output at Gullett ES; changing out connectors to HLC pigtails; splicing completed 3/13 and testing complete on 3/14/2012;
- 11) C2S Teardown Mopac near Convict Hill/Brush Country, cable splicing and testing complete by 2/29; pending other utility cutarounds for wreckout of span over Mopac;

Entity-specific node work:

- 12) A2N Rework at Convention Center; cable received and preparing ducts for placement;

The meeting then moved back to item 5A(i) as discussed above.

**i. Update of pending claims**

At 2:02 p.m., Chairman Wedemeyer announced that he wished to adjourn for executive session. The executive session was called under one or more of Texas Government Code sections 551.071, 551.072, 551.074, and/or 551.076, to seek legal advice about any pending, anticipated or contemplated litigation concerning:

- A. construction, equipment, and product warranty claims;
- B. damage to GAATN fiber optic cables, equipment, hardware, and other property;
- C. contractual, tort or other claims by or against GAATN; or
- D. the procedures and operations of the Board or the organization;
- E. GAATN Management and Operation

and/or to consider matters concerning

- F. real property purchase, exchange, lease, easements or value;
- G. personnel matters;
- H. security devices, security personnel or security procedures or protocols; or
- I. issues involving GAATN physical plant detail made confidential by law.

The regular open session reconvened at 2:21 p.m. for discussion and actions on matters considered in the closed session. There were no items from executive session to discuss further or to take action on.

**a. 5203 Cameron Road**

There was no need for discussion at this time.

**b. B1S Fire Damage**

There was no need for discussion at this time.

**c. Other Pending Situations**

There was no need for discussion at this time.

**B.**

The meeting then moved on to Item No. 6 on the agenda.

**Agenda Item No. 6**

**Executive Session:**

There was no further need for executive session at this time.

**Agenda Item No. 7**

**Discussion and possible action regarding the Board Chairperson Update.**

**A. Table Top Drill**

Wayne Wedemeyer told the group that Jaime had asked him to tell the Board that he has spoken with Ms. Linda Buckley, from UT's staff, who has previously hosted Table Top Drills for other organizations. Ms. Buckley told Jaime that she will be happy to act as host for GAATN's Table Top Drill whenever it can be scheduled. Wayne stated that if the Board wishes, he or Jaime will endeavor to set up the Drill on a mutually convenient day in either June or July. After some discussion, it was decided that this is a good idea; Tom Lott, Wayne and Jaime will work together to schedule the Table Top Drill as a separate, special GAATN worksession of about three hours duration to be held at LCRA this summer.

**Agenda Item No. 8**

**Discussion and possible action regarding the financial report and current fiscal year budget issues.**

John Kohlmorgan presented the financial report dated February 29, 2012 to the Board, noting a few changes on the report. Specifically, the budget has increased to \$2,135,000 due to project and recovery income of approximately \$439,000. After brief discussion, there were no questions regarding the financial report.

**Agenda Item No. 9**

**Discussion of GAATN with Officials from San Antonio**

There was nothing to discuss today on this item, as we have not heard anything more from the San Antonio officials. Wayne said that he will make contact with them tomorrow and see where this is going.

**Agenda Item No. 10**

**Confirm date, time, and location for the next regular Board meeting as May 7, 2012 at 1:30 p.m. at the LCRA, Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX. (1 minute).**

**A. Add any agenda topics for next month.**

The meeting adjourned at 2:21 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS  
NETWORK INTERLOCAL AGENCY (GAATN)  
1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
MEETING HELD May 7, 2012 1:30 p.m.  
Lower Colorado River Authority  
LCRA Service Center, Room A504  
3505 Montopolis Blvd.  
Austin, Texas**

**Agenda Item No. 1:**

**Call to Order**

The meeting was called to order by Chairman Wayne Wedemeyer at 1:30 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas  
Teri Pennington, on behalf of the City of Austin  
David Kelly, on behalf of DIR  
John Hoffman, on behalf of DIR  
John Kohlmorgan, on behalf of Austin Independent School District  
Gary Weseman, on behalf of ACC  
Tom Lott, on behalf of the Lower Colorado River Authority  
Jerry Daugherty, on behalf of the Lower Colorado River Authority  
Dain Herbat, on behalf of Travis County

GAATN & City of Austin Personnel present at the start of the meeting:

Syd Falk, GAATN Attorney  
Martha Krischke, GAATN  
Bill Bennett, GAATN  
Frank Ammons, City of Austin

Guests:

Kyle Gehrler, Titus Systems, LP  
Joe Begey, Titus Systems, LP  
Jeff Kirk, JC Communications

**Agenda Item No. 2:**

**Citizen Communications**

There was no citizen communications today.

**Agenda Item No. 3:**

**Approval of the Minutes for the regular Board Meeting of April 2, 2012**

The April 2, 2012 Board minutes were reviewed by the members. Dain Herbat made the motion to approve the minutes as written. The motion was seconded by Gary Weseman, and it passed unanimously.

#### **Agenda Item No. 4**

##### **Discussion and possible action regarding the Technical Subcommittee Update**

#### **A. Cost Avoidance Workbook 2012 Update finalized**

Tom Lott used a handout showing the final Cost Avoidance numbers as reported by each of the GAATN entities as of first quarter 2012. Tom explained the grand total of \$17,607,978 represents a ratio of nearly 10 to 1 of costs avoided compared to the yearly operating cost of the network.

In response to a question, Martha Krischke noted that current spreadsheet reflects annual cost savings only. To get a clearer contrast between savings and costs, Tom Lott suggested that Martha add the current annual operating costs for each entity and for GAATN as a whole and then show net savings numbers at the bottom of the spreadsheet. This will then be the final version of the workbook for 2012.

#### **B.**

#### **Agenda Item No. 5**

**Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. This will be at the discretion of the Chairperson.**

**A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;**

##### **i. Report on Pending Projects**

Martha Krischke used the Status Report to review the following projects:

- (1) SRN fire damage at Hartford and W. 24<sup>th</sup> St.—existing blocked conduit issues cleared, cable placed; splicing scheduled for 5/9 and testing for 5/10;
- (2) C1N Squirrel damage IH-35 frontage north of Rutland; approved by Board 11/7/11; cable received and TxDOT permit approved; splicing scheduled for 5/16 and testing for 5/17;
- (3) B2S Output at Travis HS; splicing scheduled for 6/12, and testing for 6/13;
- (4) SRS Output at Travis HS; splicing scheduled for 7/17, and testing for 7/18;
- (5) C2S Splice Audit; started 4/9 at Crockett HS; ongoing, should finish mid-June;
- (6) SRS Reroute South 1<sup>st</sup> at Post Road; pending customer provided conduit;
- (7) B1N Conduit install on East 3<sup>rd</sup> Street from Colorado to Brazos; because of permitting and scheduling this project will be built and invoiced in FY 2013;
- (8) C1N Seg. 7, Hwy 290E second phase of toll road; work plan and permit application submitted 1/27 and approved; pending roadway construction;
- (9) A2N & SRN at New Federal Courthouse; underground work completed as of 5/1; duct proofing and innerduct placement pending;

Completed operations;

- (10) B2S Input at Travis HS; splicing and testing completed 5/1-2;
- (11) SRN damage Bentwood @ IH-35 north feeder near CTECC; Board approved 10/3/11; re-arrangement splicing and testing completed 4/18-19;
- (12) SRS Input at Travis HS; splicing and testing completed 4/10 and 4/12;
- (13) C1S Splice Audit; began 2/16/12; completed on 4/5/12;

Entity-specific Node Work;

- (14) AISD – Early Childhood Development Facility; splicing & testing completed on 4/25;

- (15) AISD Bus Transportation Facility; on B1S south of LCRA's Hi-Cross substation;
- (16) A2N Rework at Convention Center; splicing scheduled 5/29 and 5/30; testing scheduled 5/31; Martha mentioned that this project will cause A2N to wrap, so all entities on A2N will be affected;

Chairman Wedemeyer announced that he prefers to delay consideration of Item 5A(ii) at this time, and move on to Item 5B.

**B. Upcoming Contract Dates (all have extensions left on contract)**

Martha Krischke explained that the three Fiber Maintenance and MAC contracts listed below all have an extension option remaining for consideration. Because there had been some discussion in the past about re-bidding some or all of them for 2013, she wanted to initiate review early enough to allow either possibility.

Martha then reported that the performance of the contractors under all three contracts has been solid and that she would recommend that the extension options be exercised. After some discussion, the group decided to defer consideration of the contract extensions for another month, to allow for further analysis of the two contractors' performance at the Technical Subcommittee meeting.

**i. GAATN Fiber Maintenance/Repair                      due Sept 1, 2012**

The group decided to discuss this contract at the next Technical Subcommittee meeting and to delay approval until the June Board Meeting.

**ii. GAATN Fiber MAC (JC Comm)                              due Sept 1, 2012**

The group decided to discuss this contract at the next Technical Subcommittee meeting and to delay approval until the June Board Meeting.

**iii. GAATN Fiber MAC (Titus Systems)                      due Sept 1, 2012**

The group decided to discuss this contract at the next Technical Subcommittee meeting and to delay approval until the June Board Meeting.

**iv. GAATN Legal Services    due Sept 1, 2012**

Martha Krischke noted that the legal services contract is also due to be renewed for an additional year. After brief discussion, Gary Weseman made the motion to extend the legal services contract for an additional year beginning September 1, 2012 and through August 31, 2013. The motion was seconded by Dain Herbat, and it passed unanimously.

The meeting then moved back to Item 5A(ii) on the agenda.

**5A. ii. Update of pending claims**

At 2:05 p.m., Chairman Wedemeyer announced that he wished to adjourn for executive session. The executive session was called under one or more of Texas Government Code sections 551.071, 551.072, 551.074, and/or 551.076, to seek legal advice about any pending, anticipated or contemplated litigation concerning:

- A. construction, equipment, and product warranty claims;
- B. damage to GAATN fiber optic cables, equipment, hardware, and other property;
- C. contractual, tort or other claims by or against GAATN; or
- D. the procedures and operations of the Board or the organization;
- E. GAATN Management and Operation

and/or to consider matters concerning:

- F. real property purchase, exchange, lease, easements or value;
- G. personnel matters;
- H. security devices, security personnel or security procedures or protocols; or
- I. issues involving GAATN physical plant detail made confidential by law.

The regular open session reconvened at 2:27 p.m. for discussion and actions on matters considered in the closed session. Dain Herbat made a motion to accept the tentative settlement offer (subject to final acceptance by both parties) in the amount of \$29,000.00 that had recently been received regarding the Liberty Tax sign damage lawsuit. The motion was seconded by Teri Pennington, and it passed unanimously.

There were no further items from executive session to discuss further or to take action on.

**a. 5203 Cameron Road**

There was no need for discussion at this time.

**b. B1S Fire Damage**

There was no need for discussion at this time.

**c. Other Pending Situations**

There was no need for discussion at this time.

The meeting then moved on to Item No. 6 on the agenda.

**Agenda Item No. 6**

**Executive Session:**

There was no further need for executive session at this time.

**Agenda Item No. 7**

**Discussion and possible action regarding the Board Chairperson Update.**

Wayne Wedemeyer offered a hearty welcome to our newest Board Member, John Hoffman, who represents DIR, State of Texas. Wayne invited John to call him (or any other Board member) if he has any questions regarding how the GAATN Board operates and conducts business.

Also, Wayne mentioned that he has sent several additional e-mails to the San Antonio city officials, but has received no response whatsoever.

**Agenda Item No. 8**

**Discussion and possible action regarding the financial report and current fiscal year budget issues.**

John Kohlmorgan presented the financial report dated March 31, 2012 to the Board, noting that there was nothing out of the ordinary to report this month. In response to a question, Martha Kruschke used her expenditure tracking spreadsheet to reflect her opinion that most of the money allocated to projects and repair will be used and invoiced for by the middle of August 2012. After brief discussion, there were no further questions regarding the financial report.

**Agenda Item No. 9**

**Confirm date, time, and location for the next regular Board meeting as June 4, 2012 at 1:30 p.m. at the LCRA, Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX. (1 minute).**

- A. Add any agenda topics for next month.**

The meeting adjourned at 2:38 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS  
NETWORK INTERLOCAL AGENCY (GAATN)  
1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
MEETING HELD June 4, 2012 1:30 p.m.  
Lower Colorado River Authority  
LCRA Service Center, Room A504  
3505 Montopolis Blvd.  
Austin, Texas**

**Agenda Item No. 1:**

**Call to Order**

The meeting was called to order by Chairman Wayne Wedemeyer at 1:30 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas  
Teri Pennington, on behalf of the City of Austin  
David Kelly, on behalf of DIR  
John Hoffman, on behalf of DIR  
John Kohlmorgan, on behalf of Austin Independent School District  
Gary Weseman, on behalf of ACC  
Tom Lott, on behalf of the Lower Colorado River Authority  
Jerry Daugherty, on behalf of the Lower Colorado River Authority  
Jaime Guerra, on behalf of the University of Texas

GAATN & City of Austin Personnel present at the start of the meeting:

Syd Falk, GAATN Attorney  
Martha Kruschke, GAATN  
Bill Bennett, GAATN  
Frank Ammons, City of Austin

Guests:

Carlos De Matos, Titus Systems, LP  
Joe Begey, Titus Systems, LP  
Jeff Kirk, JC Communications  
Sean Casey, Lake Travis ISD

**Agenda Item No. 2:**

**Citizen Communications**

There was no citizen communications today.

**Agenda Item No. 3:**

**Approval of the Minutes for the regular Board Meeting of May 7, 2012**

The May 7, 2012 Board minutes were reviewed by the members. Gary Weseman made the motion to approve the minutes as written. The motion was seconded by David Kelly, and it passed unanimously.

#### **Agenda Item No. 4**

##### **Discussion: Lake Travis ISD becoming GAATN Participant**

Wayne Wedemeyer introduced Mr. Sean Casey, the Technology and Information Systems Services Assistant Superintendent for Lake Travis ISD. Sean expressed LTISD's gratitude for GAATN's assistance last year in obtaining TxDOT permitting on the fiber build to their new Bee Cave Elementary School near Hwy 71 W and Hamilton Pool Rd. His visit today was to discuss the possibility of LTISD partnering again with GAATN on the build of network infrastructure for schools they have planned to build further to the west on Hwy 71. Sean used the overhead projector to illustrate LTISD's boundaries and the locations of two planned schools. The first new school will be near Bee Creek Road and Hwy 71 W, at the Falconhead development (4 miles west of Hwy 620). The second school will be sited close to where Hwy 71 crosses the Pedernales River (13.5 miles west of Hwy 620, still in Travis County). Sean said that the purpose of today's visit is twofold; first to seek GAATN's help in acquiring permitting for the fiber infrastructure that will be needed to serve the new schools (to open 2014-15), and secondly, to ask the GAATN Board to consider the possibility of LTISD becoming the eighth member of GAATN. After some discussion, Chairman Wedemeyer thanked Sean for attending the meeting, and told him that GAATN would look forward to further discussion on the topic of LTISD membership in the near future.

#### **Agenda Item No. 5**

##### **Discussion and possible action regarding the Technical Subcommittee Update**

###### **A. Cost Avoidance Workbook 2012 Update finalized**

Tom Lott referenced the final version of the Cost Avoidance spreadsheet, pointing out the revised cover sheet that now reflects the gross annual cost avoidance totals (gross savings), the annual variable network expenses (gross operating cost) and the net cost savings per entity and for the Agency as a whole.

###### **B. Upcoming Contract Renewals**

Tom Lott told the group that the Technical Subcommittee has considered and is recommending that the Board approve the available extensions on each of the three contracts shown below. Additionally, the Subcommittee is recommending to the Board that they authorize payment of the retainage on the Titus Systems Maintenance/Repair contract for the first two quarters of contract year 2011- 2012.

###### **i. GAATN Fiber Maintenance/Repair due Sept 1, 2012**

After a brief discussion, Tom Lott made the motion to renew the GAATN Fiber Maintenance/Repair contract with Titus Systems for an additional year, from September 1, 2012 through August 31, 2013. The motion was seconded by Gary Weseman, and it passed unanimously.

Tom then made a motion authorizing the payment to Titus Systems of the retainage (\$6,375.00 per quarter) withheld from the Mtce Contract payments made in September and December 2011. The motion was seconded by Gary Weseman, and it passed unanimously.

###### **ii. GAATN Fiber MAC (JC Comm) due Sept 1, 2012**

After a brief discussion, Tom Lott made the motion to renew the GAATN Fiber MAC contract with JC Communications for an additional year, from September 1, 2012 through August 31, 2013. The motion was seconded by Gary Weseman, and it passed unanimously.

**iii. GAATN Fiber MAC (Titus Systems) due Sept 1, 2012**

After a brief discussion, Tom Lott made the motion to renew the GAATN Fiber MAC contract with Titus Systems for an additional year, from September 1, 2012 through August 31, 2013. The motion was seconded by Gary Weseman, and it passed unanimously.

**Agenda Item No. 6**

**Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. This will be at the discretion of the Chairperson.**

**A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;**

**i. Report on Pending Projects**

Martha Krischke used the Status Report to review the following projects:

- (1) B2S Splice Audit; to begin 6/21 at Travis HS; ongoing;
- (2) C2S Splice Audit; began April 9<sup>th</sup>; to finish 6/14;
- (3) B2S Output at Travis HS; splicing scheduled for 6/12 and testing for 6/13;
- (4) SRS Output at Travis HS; splicing scheduled for 7/17 and testing for 7/18;
- (5) SRS Reroute South 1<sup>st</sup> at Post Road; pending customer provided conduit;
- (6) C1N Segment 7, Hwy 290E second phase of toll road; work plan and permit application submitted 1/27 and approved; pending roadway construction;
- (7) A2N & SRN at New Federal Courthouse; underground work completed as of 5/1; duct proofing and innerduct placement pending; cable placing early July;

Completed operations:

- (8) C1N Squirrel damage IH-35 frontage north of Rutland; approved by Board 11/7/11; cable received and TxDOT permit approved; splicing completed 5/16 and testing completed 5/17;
- (9) SRN fire damage at Hartford and W. 24<sup>th</sup> St., existing blocked conduit issues cleared, cable placed; splicing completed 5/9 and testing completed 5/10;
- (10) B2S Input at Travis HS; splicing completed 5/1 and testing completed 5/2;

Entity Specific Node work:

- (11) SRS Expansion into Convention Center; awaiting cable placing in June;
- (12) SRN Expansion into Convention Center; placing underway; should splice in July;
- (13) A2N Rework at Convention Center; splicing scheduled 6/19 and testing scheduled 6/20; Martha mentioned that this project will cause A2N to wrap and all entities on A2N will be affected;
- (14) AISD Bus Transportation Facility; on B1S south of LCRA's Hi-Cross substation, should be ready to splice in Dec 2012;
- (15) State – A2N Governor's Mansion; splicing completed 6/1/2012;

**ii. Update on Pending Claims**

At 2:37 p.m., Chairman Wedemeyer announced that he wished to adjourn for executive session. The executive session was called under one or more of Texas Government Code sections 551.071, 551.072, 551.074, and/or 551.076, to seek legal advice about any pending, anticipated

or contemplated litigation concerning:

- A. construction, equipment, and product warranty claims;
- B. damage to GAATN fiber optic cables, equipment, hardware, and other property;
- C. contractual, tort or other claims by or against GAATN; or
- D. the procedures and operations of the Board or the organization;
- E. GAATN Management and Operation

and/or to consider matters concerning:

- F. real property purchase, exchange, lease, easements or value;
- G. personnel matters;
- H. security devices, security personnel or security procedures or protocols; or
- I. issues involving GAATN physical plant detail made confidential by law.

The regular open session reconvened at 2:37 p.m. for discussion and actions on matters considered in the closed session. Gary Weseman made a motion for the Board to authorize Chairman Wedemeyer to sign the tentative settlement offer in the amount of \$29,000 that had recently been received regarding the Liberty Tax sign damage lawsuit. The motion was seconded by John Kohlmorgan, and it passed unanimously. There were no further items from executive session to discuss further or to take action on.

**a. 5203 Cameron Road**

There was no need for further discussion at this time.

**b. B1S Fire Damage**

There was no need for discussion at this time.

**c. Other Pending Situations**

There was no need for discussion at this time.

**Agenda Item No. 7**

**Executive Session:**

There was no further need for executive session at this time.

**Agenda Item No. 8**

**Discussion and possible action regarding the Board Chairperson Update.**

There was nothing to discuss today.

**Agenda Item No. 9**

**Discussion and possible action regarding the financial report and current fiscal year budget issues.**

John Kohlmorgan presented the financial report dated April 30, 2012 to the Board, noting that there was nothing out of the ordinary to report this month. John mentioned that we need to watch spending (as we always do) on certain accounts to be sure we do not over-spend.

**Agenda Item No. 10**

**Confirm date, time, and location for the next regular Board meeting as July [2] 9, 2012 at 1:30 p.m. at the LCRA, Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX. (1 minute).**

**A. Add any agenda topics for next month.**

Chairman Wedemeyer reminded all that July is the annual election for Board Chairman and Vice-Chairman.

John Hoffman inquired whether it would possible to re-schedule the July meeting from July 2<sup>nd</sup> to July 9<sup>th</sup>. There was no objection from the group, but Tom Lott noted that he would need to verify whether there is a room available on the 9<sup>th</sup> before the date change can be confirmed. A subsequent e-mail will be issued to notify all members of the confirmed meeting date for July.

The meeting adjourned at 2:50 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS  
NETWORK INTERLOCAL AGENCY (GAATN)  
1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
MEETING HELD July 9, 2012 at 1:30 p.m.  
Lower Colorado River Authority  
LCRA Service Center, Room A504  
3505 Montopolis Blvd.  
Austin, Texas**

**Agenda Item No. 1:**

**Call to Order**

The meeting was called to order by Chairman Wayne Wedemeyer at 1:31 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas  
Teri Pennington, on behalf of the City of Austin  
David Kelly, on behalf of DIR  
John Hoffman, on behalf of DIR  
John Kohlmorgan, on behalf of Austin Independent School District  
Tom Lott, on behalf of the Lower Colorado River Authority  
Dain Herbat, on behalf of Travis County  
Jaime Guerra, on behalf of the University of Texas

GAATN and City of Austin Personnel present at the start of the meeting:

Syd Falk, GAATN Attorney  
Martha Krischke, GAATN  
Bill Bennett, GAATN  
Frank Ammons, City of Austin

Guests:

Carlos De Matos, Titus Systems, LP  
Mike Ragain, JC Communications

**Agenda Item No. 2:**

**Citizen Communications**

Carlos De Matos of Titus Systems told the group that Kyle Gehrler has resigned from Titus and joined another firm. Carlos noted that Kyle was a very talented person, but that Titus still has many other highly experienced technicians with which they have previously and will continue to use in supporting GAATN's plant. The Board then discussed Titus's assigned GAATN support team in detail. Carlos noted that Jesse Hernandez will be stepping up into Kyle's splicing leadership role while Chris Gonzales will take on Kyle's project management duties. Carlos distributed an updated GAATN project Org Chart and an updated emergency contact number list for their future reference and use.

There were no other citizen communications today.

**Agenda Item No. 3:**

**Approval of the Minutes for the regular Board Meeting of June 4, 2012**

The June 4, 2012 Board minutes were reviewed by the members. Dain Herbat made the motion to approve the minutes as written. The motion was seconded by John Kohlmorgan, and it passed unanimously.

**Agenda Item No. 4:**

**Annual Elections**

**A. Board Chairperson**

Chairman Wayne Wedemeyer opened the floor for nominations for the position of GAATN Board Chairperson for the upcoming year. Teri Pennington nominated Wayne Wedemeyer and the motion was seconded by Dain Herbat. Chairman Wedemeyer asked if there were any other nominations: there were none. Tom Lott moved to close the nominations and his motion was seconded by Dain Herbat. Nominations were then closed by unanimous consent. Wayne Wedemeyer was then re-elected Board Chairperson by unanimous vote with one abstention (UT).

**B. Board Vice-Chairperson**

Chairman Wayne Wedemeyer opened the floor for nominations for the position of GAATN Board Vice-Chairperson for the upcoming year. Dain Herbat nominated Tom Lott and there were no other nominations. Dain then made the motion to close the nominations and his motion was seconded by Dave Kelly. Nominations were then closed by unanimous consent. Tom Lott was re-elected Board Vice-Chairperson by unanimous vote with one abstention (LCRA).

**Agenda Item No. 5**

**Discussion and possible action regarding the Technical Subcommittee Update**

**A. June meeting was cancelled at the request of Network Management**

Vice-Chairman Lott noted that there was nothing to discuss today because the June Technical Subcommittee meeting had been cancelled.

**Agenda Item No. 6**

**Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. This will be at the discretion of the Chairperson.**

**A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;**

**i. Report on Pending Projects**

Martha Krischke used the Status Report to review the following projects:

- (1) SRN Expansion into Convention Center; splicing is scheduled for 7/12 and testing for 7/13;
- (2) SRS Output Reconn at Travis HS; reconnectorization is scheduled for 7/17 and testing for 7/18;
- (3) SRS Expansion into Convention Center; splicing is scheduled for 7/24 and testing 7/25;
- (4) A2N & SRS at New Federal Courthouse; cable placing early July with A2N splicing tentatively scheduled 7/31 and testing 8/1; SRS splicing tentatively scheduled 8/9 and 8/10;
- (5) B2S Splice Audit; began on 6/21 at Travis HS; ongoing;
- (6) SRS Reroute South 1<sup>st</sup> at Post Road; pending customer provided conduit;

- (7) C1N Segment 7, Hwy 290E second phase of toll road; work plan and permit application submitted 1/27 and approved; pending roadway construction;

Completed operations:

- (8) A2N Rework at Convention Center; splicing completed 6/19 and testing completed 6/20;
- (9) C2S Splice Audit; began 4/9 and finished 6/14;
- (10) B2S Output at Travis HS; splicing completed 6/12 and testing completed 6/13;

Entity Specific Node work:

- (11) AISD Bus Transportation Facility; on B1S south of LCRA's Hi-Cross substation, splicing scheduled 7/17 and 7/18; [subsequently postponed indefinitely]

Dain Herbat asked Martha to try to reschedule the A2N splicing to August 1<sup>st</sup> and 2<sup>nd</sup>, in order to avoid conflict with the primary election on July 31, 2012. Martha said that she could comply with this request.

**ii. Update on Pending Claims**

Chairman Wedemeyer asked if there was any need to adjourn for executive session. Both Martha Krischke and Syd Falk answered that there was no need.

**a. 5203 Cameron Road**

Syd Falk mentioned that the settlement check on this claim has not yet been received, but has been reported as on its way. His assistant is checking on it.

**b. B1S Fire Damage**

There was no need for discussion at this time.

**c. Other Pending Situations**

There was no need for discussion at this time.

**Agenda Item No. 7**

**Executive Session:**

There was no need for executive session at this time.

**Agenda Item No. 8**

**Discussion and possible action regarding the Board Chairperson Update.**

Chairman Wedemeyer told the group that he recently had discussions with Ms. Linda Buckley of UT, who will be facilitating the Table Top Drill (TTD) for the GAATN members. Wayne said that he is planning to schedule a date for the TTD prior to September, because timing becomes a problem later in the year.

**Agenda Item No. 9**

**Discussion and possible action regarding the financial report and current fiscal year budget issues.**

John Kohlmorgan presented the financial report dated May 31, 2012 to the Board, noting that the Titus labor account, on page 9, has been slightly overspent. This situation requires some adjustments between accounts. After some discussion, the following actions occurred:

**A. Authorize Fiscal Agent to increase the budget amounts in the GAATN expenditure account as follows:**

**1. Account 6249 (GAATN Equipment, Maintenance, Repair) by \$70,600 to \$1,660,600.**

John Kohlmorgan made the motion to increase the budgeted amount in account #6249 (Equipment, Maintenance, Repair) by **\$102,200.00**, to give an account total of \$1,692,200.00. The motion was seconded by Teri Pennington, and it passed unanimously.

**2. Account 6319 (GAATN Maintenance and Repair Cable) by \$31,600 to \$506,600.**

This transaction was not acted upon since the \$31,600 increase was included in the authorization/vote under **Item 9A – 1** above.

**B. Authorize Fiscal Agent to increase PO P271061 to Titus Systems as follows:**

**1. Network Labor by \$70,600 to \$610,600.**

John Kohlmorgan made the motion to increase purchase order # PO P271061 issued to Titus Systems for Network Labor by the amount of **\$102,200**, to a total amount of \$642,200.00. The motion was seconded by Dain Herbat and it passed unanimously.

**2. Network Cable by \$31,600 to \$391,600.**

This transaction was not acted upon since the \$31,600 increase was included in the authorization/vote under **Item 9B – 1** above.

**C. Revenues for these expenditures will be funded from the Insurance Recovery Income Account 5745 in the amount of \$102,200.**

John Kohlmorgan reviewed the above mentioned transactions, telling the Board that the expenditures would be funded from the Insurance Recovery Income Account # 5745, in the amount of \$102,200.00.

John noted that beyond the necessity for these changes, this month's report has nothing out of the ordinary to discuss.

**Agenda Item No. 10**

**Confirm date, time, and location for the next regular Board meeting as August 6, 2012 at 12:00 p.m. at the LCRA, Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX. (1 minute).**

**A. Add any agenda topics for next month.**

Chairman Wedemeyer reminded all that the August meeting is the semi-annual SLA Review, and that the review will start at **12:00 Noon**, with the regular meeting following at about 1:30 pm.

The meeting adjourned at 2:29 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS  
NETWORK INTERLOCAL AGENCY (GAATN)  
1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
MEETING HELD August 6, 2012 at 12:00 p.m.  
Lower Colorado River Authority  
LCRA Service Center, Room A502/3  
3505 Montopolis Blvd.  
Austin, Texas**

**Agenda Item No. 1:**

**Call to Order**

The meeting was called to order by Chairman Wayne Wedemeyer at 12:20p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas  
Teri Pennington, on behalf of the City of Austin  
David Kelly, on behalf of DIR  
Jerry Daugherty, on behalf of the Lower Colorado River Authority  
Dain Herbat, on behalf of Travis County  
Jaime Guerra, on behalf of the University of Texas  
Gary Weseman, on behalf of ACC

GAATN & City of Austin Personnel present at the start of the meeting:

Syd Falk, GAATN Attorney

Chairman Wedemeyer noted that Syd Falk had notified him that according to a 2012 Texas Attorney General's opinion, any personnel review that involves a "class of employees" or a department, for example, must be held in open session. Syd remarked that there is no Open Meetings Act exception for evaluating contractors in a closed session, and since the SLA review involves evaluating performance a contractor (even though it is a GAATN Participant), it must be held in open session.

Also, Wayne noted that the requirements for a quorum were met, with six participants present, representing about 70% of the ownership.

**Agenda Item No. 2:**

**Service Level Agreement (SLA) semi-annual evaluation, regarding the service agreement with the City of Austin to provide GAATN operational management services.**

Wayne Wedemeyer opened the group discussion using the SLA Evaluation form. Individual Participant opinions and numeric scores (5 being highest) were offered on each of the six Evaluation categories. Wayne made notes on all comments and scores. He will summarize the individual category scores and comments into an overall evaluation and then furnish this as feedback to the City. The evaluation portion of the Board meeting was recessed at 1:30 p.m.

**Agenda Item No. 3:**

**Reconvene at 1:30 pm., or at the conclusion of the SLA evaluation, if that is later than 1:30 p.m.**

The Board reconvened the meeting at 1:35 p.m. for its regular meeting session.

**Agenda Item No. 4:  
Updated Roll Call**

The following Board members announced as present at this time:

Wayne Wedemeyer, on behalf of the University of Texas  
Teri Pennington, on behalf of the City of Austin  
David Kelly, on behalf of DIR  
Gary Weseman, on behalf of ACC  
Jerry Daugherty, on behalf of the Lower Colorado River Authority  
Jaime Guerra, on behalf of the University of Texas  
Dain Herbat, on behalf of Travis County

GAATN & City of Austin Personnel present at this time:

Syd Falk, GAATN Attorney  
Martha Krischke, GAATN  
Bill Bennett, GAATN  
Frank Ammons, City of Austin

Guests:

Carlos DeMatos, Titus Systems, LP  
Mike Ragain, JC Communications  
Joe Begey, Titus Systems, LP

**Agenda Item No. 5  
Citizen Communications**

There were no citizen communications today.

**Agenda Item No. 6**

**Approval of the Minutes for the regular Board Meeting of July 9, 2012**

The July 9, 2012 Board minutes were reviewed by the members. Dain Herbat made the motion to approve the minutes as written. The motion was seconded by Dave Kelly, and it passed unanimously.

**Agenda Item No. 7**

**Discussion and possible action regarding the Technical Subcommittee Update**

Since Tom Lott was called away today by an emergency and John Kohlmorgan was absent, Wayne Wedemeyer reviewed the actions of the last Technical Subcommittee meeting. Wayne reported that the Subcommittee had discussed the chart that the Network Manager had provided comparing 14 different data management requirements across the three options (all using the services of a third party: either 1. status quo, 2. a GAATN entity or 3. an outside provider) for Bentley drawing administration that the group has been considering for some time. After lengthy discussion, the conclusion remains that the least cost and most efficient solution is maintaining the status quo (using our Maintenance Contractor to maintain and administer Bentley). The GAATN Board members must decide whether a universal Enterprise capability is really wanted and if so, is it worth the additional security challenges, loss of efficiency and expense involved to achieve it.

Also, the progress of the Splice Audit project was reviewed by the Technical Subcommittee. It is currently ~ **67%** completed with SRN beginning on August 16. At this time, only SRN, SRS, A1N and A2N remain to be done.

Under the Disaster Recovery topic, the site prioritization information needed per entity was discussed and responses were requested from the entities that are still outstanding.

Finally the pending Table Top disaster recovery exercise was discussed. It was decided to schedule the event as the second half of the Technical Subcommittee meeting in September.

### **Agenda Item No. 8**

**Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. This will be at the discretion of the Chairperson.**

#### **A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;**

##### **1. Report on Pending Projects**

Martha Krischke used the Status Report to review the following projects:

- (1) SRS at New Federal Courthouse; cable placed in July; SRS splicing scheduled 8/14 and testing 8/15;
- (2) B1N Non-Armored Cable Replacement; output of Gullett ES, past Read ES to splice B1N05 just past MoPac crossing; placing begins 7/30, and splicing/testing tentatively scheduled 8/21 and 8/22/12;
- (3) B2S Splice Audit; began on 6/21 at Travis HS; ongoing; to finish Aug 9;
- (4) D1N Expansion to Reach CTECC; will establish second Supernode (connect super ring to D1N; pending Board approval of funding in FY2013;
- (5) Duct bank Construction along E. 3<sup>rd</sup> St. from Colorado to Brazos; Preliminary engineering in progress; permitting expected by early September;
- (6) SRS Reroute South 1<sup>st</sup> at Post Road; manholes in, pending customer provided conduit;
- (7) C1N Segment 7, Hwy 290E second phase of toll road; work plan and permit application submitted 1/27 and approved; pending roadway construction;

Completed Operations:

- (8) A2N at New Federal Courthouse; cable placing early July with A2N splicing completed 8/1 and testing 8/2;
- (9) SRS Expansion into Convention Center; splicing completed 7/24 and testing 7/25;
- (10) SRS Output at Travis HS; splicing complete; testing complete 7/18;
- (11) SRN Expansion into Convention Center; splicing complete 7/12; testing 7/13;

Entity Specific Node work:

- (12) TC Austin State Hospital; PO under revision; placing to begin soon;
- (13) AISD Bus Transportation Facility; splicing postponed; to be rescheduled;

##### **2. Update on Pending Claims**

At 2:09 p.m., Chairman Wedemeyer announced that he wished to adjourn for executive session. The executive session was called under Texas Government Code section 551.071, to seek legal advice about any pending, anticipated or contemplated litigation concerning:

damage to GAATN fiber optic cables, equipment, hardware, and other property.

The regular open session reconvened at 2:30 p.m. There were no items from executive session to discuss further or to take action on.

**Agenda Item No. 9**

**Executive Session:**

There was no need for further executive session discussion at this time.

**Agenda Item No. 10**

**Discussion and possible action regarding the Board Chairperson Update.**

**A. DIR Presentation on Legislative Session Issues**

Dave Kelly told the Board that John Hoffman will be making this presentation at the next Board meeting in September. There was no need for further discussion at this time.

**Agenda Item No. 11**

**Discussion and possible action regarding the financial report and current fiscal year budget issues.**

Martha Krischke presented the financial report dated June 30, 2012 to the Board, as John Kohlmorgan was not present today. She noted that there was nothing out of the ordinary to report this month, and that it looks likely that we will roll over about \$150,000 into the holding account at fiscal year-end (8/31/2012). After brief discussions, the meeting moved on to the next item.

**Agenda Item No. 12**

**Confirm date, time, and location for the next regular Board meeting as September 10, 2012 at 1:30 p.m. at the LCRA, Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX. (1 minute).**

**A. Add any agenda topics for next month.**

Chairman Wedemeyer suggested two items to discuss at the next Technical Subcommittee meeting.

- 1) Develop process for notification to property owners regarding potential network risk situations
- 2) Develop process for participants to share information on each individual entity's technical network strategy.

The meeting adjourned at 2:40 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS  
NETWORK INTERLOCAL AGENCY (GAATN)  
1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
MEETING HELD September 10, 2012 1:30 p.m.  
Lower Colorado River Authority  
LCRA Service Center, Room A504  
3505 Montopolis Blvd.  
Austin, Texas**

**Agenda Item No. 1:**

**Call to Order**

The meeting was called to order by Chairman Wayne Wedemeyer at 1:30 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas  
Teri Pennington, on behalf of the City of Austin  
David Kelly, on behalf of DIR  
John Kohlmorgan, on behalf of Austin Independent School District  
Gary Weseman, on behalf of ACC  
Tom Lott, on behalf of the Lower Colorado River Authority  
Jaime Guerra, on behalf of the University of Texas  
Dain Herbat, on behalf of Travis County

GAATN & City of Austin Personnel present at the start of the meeting:

Syd Falk, GAATN Attorney  
Martha Krischke, GAATN  
Lisa Moore, City of Austin  
Frank Ammons, City of Austin

Guests:

Chris Gonzales, Titus Systems, LP  
Joe Begey, Titus Systems, LP  
James Bailey, JC Communications

**Agenda Item No. 2:**

**Citizen Communications**

There was no citizen communications today.

**Agenda Item No. 3:**

**Approval of the Minutes for the regular Board Meeting of August 6, 2012**

The August 6, 2012 Board minutes were reviewed by the members. Teri Pennington made the motion to approve the minutes as written. The motion was seconded by Gary Weseman, and it passed unanimously.

Arriving at 1:40 p.m., Alternate Jaime Guerra, on behalf of the University of Texas

#### **Agenda Item No. 4**

##### **Discussion and possible action regarding the Technical Subcommittee Update**

Since Tom Lott had been absent at the July Tech meeting, Vice-Chairman John Kohlmorgan gave the report.

##### **A. 3rd Street Ductbank Construction**

John reminded the Board that this project is a joint venture between the City of Austin and GAATN and that the cost associated with it will be split 50-50. The Tech Committee was now recommending that the Board approve the project for construction. In discussion, it was pointed out that the proposed route shortens the current ZNet pathway by approximately 1-1/2 miles while adding pathway diversity between City Hall and the Convention Center. Current in-progress and scheduled road improvements on 3<sup>rd</sup> Street make it imperative that this ductbank construction takes place as soon as possible; once Great Streets is complete on 3<sup>rd</sup> Street, there will be a 7 year moratorium on routine street cuts. John concluded by stating that there is funding already in the FY 2013 budget for this project. Dain Herbat made the motion to approve the 3rd Street Project for construction in FY 2013 at a not-to-exceed cost of \$200,000 (GAATN's 50% share). The motion was seconded by Dave Kelly, and it passed unanimously.

##### **B. D1N Expansion to CTECC**

Martha Krischke explained that the extension of the D1N ring to CTECC had been approved by the Board in October 2011 as part of the CTECC area hardening project, but that it was not funded at that time. In both May and July 2012, the Tech Committee had discussed it as a possible 2013 project, but had not yet taken action to recommend it for approval. The reason the project was on today's agenda is because Martha had an end-of-budget-year opportunity to apply City of Austin funding to a priority project and D1N into CTECC was chosen. GAATN now has the opportunity to partner with COA to the benefit of both organizations. City of Austin is offering to place a 114 count instead of the City-only 24 count cable on the route. Similar to the partnering GAATN did with COA and Travis County on the C2S Westward Expansion project, the City is offering to cover the cost of labor (\$84,666.35) for the install if GAATN will cover the cost of the cable (\$55,040). After brief discussion, Dain Herbat made the motion to approve the D1N expansion to CTECC as a joint GAATN-COA project with GAATN providing the cable at a cost not-to-exceed \$56,000 and the City providing construction labor. The motion was seconded by Teri Pennington, and it passed unanimously.

Also, Teri Pennington mentioned that the City of Austin was considering establishing a backup Internet connection at CTECC. Should the need arise in the future for other entities to do something similar, there would be availability.

#### **Agenda Item No. 5**

**Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. This will be at the discretion of the Chairperson.**

**A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;**

##### **1. Report on Pending Projects**

Martha Krischke used the Status Report to review the following projects:

- (1) SRN Splice Audit; began in August at Travis HS; ongoing;
- (2) SRS Splice Audit; slated next with the possibility of A2N starting after SRS. It is likely that A2N and A1N will begin in June 2013, after the Legislative Session finishes;

- (3) SRS Post Road Reroute; COA node work scheduled for 9/18 and 9/19 and SRS ring cable splicing scheduled for 9/25 with testing on 9/26;
- (4) C1N Segment 7, Hwy 290E second phase of toll road; bore completed with conduit placement pending. Tentative splice date of 10/15 [subsequently changed to 11/26];
- (5) D1N Expansion CTECC, approved today; scheduling pending material acquisition;
- (6) Ductbank Construction 3rd Street; construction to begin in October, pending permit approval;

Completed Projects:

- (7) B1N Non-Armored Cable Replacement, completed 8/22;
- (8) SRS New Federal Courthouse, completed 8/15;
- (9) B2S Splice Audit, completed 8/9;
- (10) A2N New Federal Courthouse, completed 8/2.

Entity Specific Node work:

- (11) TC Austin State Hospital, cable placed and pending TC
- (12) AISD Bus Transportation Facility, completed 8/22;
- (13) Dain Herbat with Travis County reminded the group of the Cyrus One project and that it was slated for splicing on 9/19.

## **2. Update on Pending Claims**

There was no update on pending claims today.

### **B. RFP for Property Insurance – Bids due 9-4-2012. Discuss, consider options.**

Martha Krischke told the Board that we had issued a new RFP to contract for GAATN Property Insurance beginning 11/01/2012. AISD had sent out 8 packets and received several questions from various insurance carriers. However, AISD received only one bid. Martha reminded the group that GAATN has had similar low responses on previous versions of this RFP and it is up to the Board to decide to go out for re-bid or to consider/take action on the single bid. Discussion then began on the response received, particularly on the enhanced benefits being offered versus the existing Property Insurance Contract from the same provider. The event level funding went from \$4.5 million in the previous contract to \$6 million with this offering. The respondent was also offering GAATN a combined aggregate and per event deductible that would ensure that GAATN's yearly out-of-pocket would not exceed \$100,000. After further discussion, Tom Lott made the motion to accept the offer from Alamo Insurance Group for a new property insurance policy to begin November 1, 2012 with three possible one-year extensions, with the initial yearly premium of \$84,919.00. The motion was seconded by Dave Kelly and it passed unanimously.

### **Agenda Item No. 6**

#### **Executive Session:**

There was no need for executive session at this time.

### **Agenda Item No. 7**

#### **Discussion and possible action regarding the Board Chairperson Update.**

Wayne Wedemeyer requested that everyone provide the names of the personnel, along with their job descriptions, that would be present at the Disaster Recovery Table Top Drill scheduled for 9/19/2012. This information should be sent to Jaime Guerra and Wayne as soon as possible.

#### **A. DIR Presentation on Legislative Session Issues**

Delayed per Dave Kelly (DIR) request until further notice.

#### **B. Addition of Internet Service Provider point-of-presence at GAATN Supernodes**

Wayne Wedemeyer handed out documentation and opened a discussion to determine if GAATN was interested in procuring a secondary or tertiary Internet Service Provider connection. Wayne stated that UT has been working with AISD on this topic. Wayne believes selection of an ISP comes down to two key factors: quality/diversity along with redundancy/survivability, and the cost for bandwidth. And there are some clear advantages to bundling the requirements of all seven entities together in this effort. He briefly discussed the advantages of burstable metered service and the cost differential savings it offered.

Wayne stated that UT is very close to having a proposal ready to go on acquiring suitable additional ISP bandwidth/connection(s), and that it will proceed if GAATN is interested. Teri Pennington with the City of Austin and John Kohlmorgan with AISD both replied with interest. Tom Lott asked if this is something UT would operate separately or whether this would be combined with services UT already provides. Wayne replied that UT is proposing to operate this connection separately, as a service solely for GAATN. Tom Lott stated that he would have to further review and speak with his group. Dain Herbat stated that Travis County does not have a current bandwidth issue, but that they are interested. Wayne informed the Board that UT would proceed as planned.

#### **Agenda Item No. 8**

##### **Discussion and possible action regarding the financial report and current fiscal year budget issues.**

John Kohlmorgan presented the financial report dated July 31, 2012 to the Board, noting that it is close to the end of the fiscal year and that final invoices have been turned in. Some discussion took place about what funds might roll over with yearend and where the fund balance should be at the start of FY 2013.

##### **A. Authorize Payment to Austin ISD from ERate/USAC funds received for maintenance of Dark Fiber.**

John Kohlmorgan reminded the Board that 2011 was the first time that ERate/USAC allowed discounted reimbursement payments on dark fiber. AISD had applied for the program and USAC had approved their request, making the 2011 year payment in August 2012. The payment represents a 75% refund of AISD's annual GAATN payment. Because of the mechanics of the program, the payment is made to AISD's dark fiber service provider which is GAATN. GAATN now needs to refund this payment to AISD. After brief discussion, Gary Weseman made the motion to instruct AISD to transfer the \$410,222.25 ERate/USAC payment from GAATN's account over to AISD. The motion was seconded by Teri Pennington and it passed unanimously.

#### **Agenda Item No. 9**

**Confirm date, time, and location for the next regular Board meeting as October 1, 2012 at 1:30 p.m. at the LCRA, Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX. (1 minute).**

##### **A. Add any agenda topics for next month.**

The meeting adjourned at 2:56 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS  
NETWORK INTERLOCAL AGENCY (GAATN)  
1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
MEETING HELD October 1, 2012 1:30 p.m.  
Lower Colorado River Authority  
LCRA Service Center, Room A504  
3505 Montopolis Blvd.  
Austin, Texas**

**Agenda Item No. 1:**

**Call to Order**

The meeting was called to order by Chairman Wayne Wedemeyer at 1:30 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas  
Teri Pennington, on behalf of the City of Austin  
John Hoffman, on behalf of DIR  
David Kelly, on behalf of DIR  
John Kohlmorgan, on behalf of Austin Independent School District  
Gary Weseman, on behalf of ACC  
Tom Lott, on behalf of the Lower Colorado River Authority  
Jaime Guerra, on behalf of the University of Texas  
Dain Herbat, on behalf of Travis County

GAATN and City of Austin Personnel present at the start of the meeting:

Syd Falk, GAATN Attorney  
Martha Krischke, GAATN  
Chad Mayfield, City of Austin  
Frank Ammons, City of Austin

Guests:

Carlos DeMatos, Titus Systems, LP  
Chris Gonzales, Titus Systems, LP  
Joe Begey, Titus Systems, LP  
James Bailey, JC Communications

**Agenda Item No. 2:**

**Citizen Communications**

Teri Pennington introduced Chad Mayfield to the group. Chad is a Database Programmer at the City of Austin and is Teri's current mentee. There was no other citizen communications today.

**Agenda Item No. 3:**

**Approval of the Minutes for the regular Board Meeting of September 10, 2012**

The September 10, 2012 Board minutes were reviewed by the members. Tom Lott made the motion to approve the minutes as written. The motion was seconded by Teri Pennington, and it passed unanimously.

#### **Agenda Item No. 4:**

##### **Discussion and possible action regarding the Technical Subcommittee Update**

Tom Lott reported that the September meeting had been dedicated to the Disaster Recovery Table Top Drill and said that he thought that the exercise had been very successful and worthwhile. Linda Buckley, the UT facilitator, will be providing the group an event summary with areas that need to be addressed identified for further action. Tom suggested that this sort of exercise should be an annual event for the Agency as part of its DR-Business Continuity Plan.

#### **Agenda Item No. 5:**

##### **Update on Network Coordinator position**

Teri Pennington gave the group an update on the City's efforts regarding the vacant Network Coordinator position. She has initiated a reclass on the position, from Project Coordinator to IT Project Coordinator so that a succession plan (from coordinator to integrator to network manager) can be implemented. Teri asked two questions of the members: 1) Do you like the idea? and 2) Is there someone in your organization that might be suitable to fill this position? The response to question 1 was uniformly positive. On question 2, Tom Lott suggested that we zero in on applicants that have a technical background since it would be easier to add the administrative activities. John Kohlmorgan countered with the opinion that the business functions were most important in this position; technical elements should be added through on-the-job training. Teri closed the discussion, indicating that she was going to continue with the Reclass effort and that the position would be posted showing business-side skills as required and listing technical knowledge or experience as secondary (preferred).

#### **Agenda Item No. 6**

**Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. This will be at the discretion of the Chairperson.**

**A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;**

##### **1. Report on Pending Projects**

Martha Krischke used the Status Report to review the following projects:

- (1) GAATN/COA Ductbank damage 9/24/2012. SRN to splice 10/4 with testing on 10/5.
- (2) SRN Splice Audit; began in August at Travis HS; temporarily on hold due to (1);
- (3) SRS Splice Audit; slated to begin next after SRN completes;
- (4) C1N Segment 7, Hwy 290E second phase of toll road; bore completed with conduit placement pending. Tentative splice date of 11/26;
- (5) D1N Expansion CTECC, approved today; scheduling pending material acquisition;
- (6) Ductbank Construction 3rd Street; construction to begin in October, pending permit approval;

Completed Projects:

- (7) SRS Post Road Reroute; splicing completed 9/25, testing completed 9/26;
- (8) B1N Non-Armored Cable Replacement, completed 8/22;
- (9) SRS New Federal Courthouse, completed 8/15;
- (10) B2S Splice Audit, completed 8/9;
- (11) A2N New Federal Courthouse, completed 8/2.

Entity Specific Node work:

- (12) TC Austin State Hospital, cable placed and pending TC
- (13) AISD Bus Transportation Facility, completed 8/22;

At 1:59 p.m., Chairman Wayne Wedemeyer announced that he wished to adjourn for executive session. The executive session was called under one or more of Texas Government Code sections 551.071, 551.072, 551.074, and/or 551.076 to deliberate about issues involving GAATN physical plant detail made confidential by law as described in Tex. Gov't Code sections 418.175-418.181 (H.B. 9).

The executive session adjourned at 3:23 p.m.

The regular open session reconvened at 3:27 p.m. for discussion and actions on matters considered in the closed session. Dain Herbat made a motion to authorize the replacement of SRN along Colorado Street for an amount not-to-exceed \$30,000. The motion was seconded by John Kohlmorgan and it passed unanimously.

Gary Weseman made a motion to authorize splicing A1N on Colorado Street for an amount not-to-exceed \$15,000. The motion was seconded by Dain Herbat and it passed unanimously.

#### **Agenda Item No. 6, continued.**

##### **2. Update on Pending Claims**

There was no update on pending claims today.

#### **Agenda Item No. 7**

##### **Executive Session:**

There was no further need for executive session at this time.

#### **Agenda Item No. 8**

##### **Discussion and possible action regarding the Board Chairperson Update.**

##### **A. DIR Presentation on Legislative Session Issues**

John Hoffman told the group that the upcoming Legislative Session was scheduled from January 8 through May 27, 2013. He presented a proposal for a routine maintenance hold during this timeframe on all rings in use by DIR. Only Demand Maintenance (Out of Service or Emergency Repair) would be allowed to occur without the approval of DIR's Quality Assurance team. The QA team will be designating one Saturday each month as a routine maintenance window.

##### **B. Addition of Internet Service Provider point-of-presence at GAATN Supernodes**

Before addressing the ISP topic, Chairperson Wedemeyer interjected the announcement that on October 9<sup>th</sup>, the Texas Senate Committee on Business and Commerce will be holding a hearing on a revamp of the Texas Universal Service Fund (TUSF). The TUSF is the mechanism that has been in place since the mid-90's to incent service providers to offer telephony services in rural areas thru use of the USF fee collected on phone bills. One of the changes under consideration is using IP addresses as a new source of funding for the USF. If implemented, this will have great impact on every organization.

Returning to the current topic, Wayne reported that UT had been in contact with Level 3 and Cogent about rates for service. They are discussing costs for fiber extensions onto campus first; then they will talk about possible extensions to other places. They are trying to define where the service providers' service areas are, particularly in relation to a few GAATN supernodes.

At this point, John Kohlmorgan asked Wayne if UT had published its Internet Bandwidth rate structure for 2013 yet. He also wanted to know if UT was considering offering discounts to high level bandwidth users. Wayne replied that he thought the rate structure was available—he would check—and he said that UT was considering a discounted service rate for volume bandwidth users.

Tom Lott reported that LCRA had recently had an excellent presentation on the expected impact of the F1 race on the Austin area. A fellow from CAPCOG estimated that there would be 300,000 more people in Austin at race time and that rush hour traffic will be constant all day long from November 10<sup>th</sup> through the 19<sup>th</sup>. Tom thought it might be good to have this presentation made at the Tech Committee meeting.

**Agenda Item No. 9**

**Discussion and possible action regarding the financial report and current fiscal year budget issues.**

John Kohlmorgan presented the financial report dated August 31, 2012 to the Board, noting that this is the last monthly report for FY 2012 (except for the 13<sup>th</sup> month report that will reflect all accounts after year end close). He noted that the ERate payment (from USAC to GAATN) had posted, and the transfer from GAATN back to AISD authorized by the Board last month had not posted yet, so GAATN's balance is inflated by approximately \$410k. John expects GAATN's fund balance to be around \$1.246 million at FY final close.

**Agenda Item No. 10**

**Confirm date, time, and location for the next regular Board meeting as November 5, 2012 at 1:30 p.m. at the LCRA, Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.**

**A. Add any agenda topics for next month.**

The meeting adjourned at 3:50 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS  
NETWORK INTERLOCAL AGENCY (GAATN)  
1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399**

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING HELD October 26, 2012 11:00 a.m.  
Lower Colorado River Authority  
LCRA Service Center, Room A504  
3505 Montopolis Blvd.  
Austin, Texas**

**Agenda Item No. 1:**

**Call to Order**

The meeting was called to order by Vice Chairman Tom Lott at 11:08 a.m.

The following Board members announced as present at the start of the meeting:

Tom Lott, on behalf of the Lower Colorado River Authority

Teri Pennington, on behalf of the City of Austin

David Kelly, on behalf of DIR

Gary Weseman, on behalf of ACC

GAATN & City of Austin Personnel present at the start of the meeting:

Martha Krischke, GAATN

Frank Ammons, City of Austin

Guests:

Christopher Mitchell, Institute of Local Self-Reliance, Minneapolis, Minnesota

**Agenda Item No. 2:**

**Citizen Communications**

There was no citizen communications today.

**Agenda Item No. 3:**

**Introduction of Christopher Mitchell, Director of Telecommunications as Commons Initiative, Institute of Local Self-Reliance, Minneapolis, Minnesota.**

Mr. Mitchell explained that the Institute of Local Self-Reliance has been established for approximately 40 years. His Telecommunications as Commons Initiative branch was established in the '90's to focus on the 'loss of power to control what franchised service providers are providing' by local entities. What TCI does is help local governmental entities to gain expertise "by serving themselves first. Then it is natural for those local governments to extend those services [efficiently] to their citizens".

The purpose of Mr. Mitchell's visit is to learn how GAATN works and to examine what benefits derive from it. A brief discussion followed about how GAATN formed and about the Interlocal Agreement and the basic concept of sharing a network to achieve cost savings for the individual partners. Mr. Mitchell then wanted to explore how GAATN might be taking the next step: into sharing common databases and information.

Arriving at 11:40 a.m., Board Member Wayne Wedemeyer, on behalf of the University of Texas

Teri Pennington explained about the City's initiative supporting Public Safety vehicular digital video and petabyte/year storage driving its need for more bandwidth. Tom Lott mentioned that most of the partners' Internet connections are provided by UT and that UT has its own private telephone company that could be utilized to extend connections to hard-to-reach locations. Wayne offered that UT had experimented with partnering with a provider to deliver internet service to low income housing; the resultant cost to UT was \$7.95 per connection. Tom said that LCRA will provide backhaul to wireless service providers if they provide services to local communities. That being said, Tom cautioned that LCRA did not want to be perceived as a 'Service Provider'. Wayne mentioned that UT's technology incubator is served by GAATN fiber. This is an example of GAATN serving an organization that directly creates jobs in the central Texas area. UT also provides connections to its several charter schools. Gary Weseman stated that GAATN allows Austin Community College to provide services that they would otherwise never have been able to afford. They use that technology to deliver classes to remote sites. This led to the mention of South by Southwest, ACL Live (Austin City Limits) and wireless services in the parks – all supported in some way by GAATN infrastructure. Dave Kelly stated that GAATN had given the State an affordable means to interconnect its sites and provide them with lower cost services. In fact, the location of GAATN fiber now drives the selection of new locations for the partners. And where possible, sites are shared to derive maximum benefit from the partnership.

Mr. Mitchell summed up by saying that once the GAATN agreement was sustained, it became easier to get cooperation. That follows his premise that once a service or arrangement is established, then support and cooperation will be there for its continuance. Trust is built and that significantly eases things down the road.

Mr. Mitchell then thanked the group for allowing him to visit and learn about the Agency.

#### **Agenda Item No. 4**

##### **Executive Session:**

There was no need for executive session at this time.

#### **Agenda Item No. 5**

**Confirm date, time, and location for the next regular Board meeting as November 5, 2012 at 1:30 p.m. at the LCRA, Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX. (1 minute).**

##### **A. Add any agenda topics for next month.**

The meeting adjourned at 12:56 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS  
NETWORK INTERLOCAL AGENCY (GAATN)  
1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
MEETING HELD November 5, 2012 1:30 p.m.  
Lower Colorado River Authority  
LCRA Service Center, Room A504  
3505 Montopolis Blvd.  
Austin, Texas**

**Agenda Item No. 1:**

**Call to Order**

The meeting was called to order by Chairman Wayne Wedemeyer at 1:31 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas  
Teri Pennington, on behalf of the City of Austin  
David Kelly, on behalf of DIR  
John Kohlmorgan, on behalf of Austin Independent School District  
Gary Weseman, on behalf of ACC  
Tom Lott, on behalf of the Lower Colorado River Authority  
Dain Herbat, on behalf of Travis County  
Jerry Daugherty, on behalf of LCRA

GAATN and City of Austin Personnel present at the start of the meeting:

Syd Falk, GAATN Attorney  
Martha Krischke, GAATN  
Frank Ammons, City of Austin

Guests:

Carlos DeMatos, Titus Systems, LP  
Joe Begey, Titus Systems, LP  
Mike Ragain, JC Communications

**Agenda Item No. 2:**

**Citizen Communications**

There was no citizen communications today.

**Agenda Item No. 3:**

**Approval of the Minutes for the regular Board Meeting of October 1, 2012**

The October 1, 2012 Board minutes were reviewed by the members. Dain Herbat made the motion to approve the minutes as written. The motion was seconded by David Kelly, and it passed unanimously.

**Agenda Item No. 4:**

**Discussion and possible action regarding the Technical Subcommittee Update**

### **A. F1 Race Presentation**

Tom Lott reported that Julie Cullen, from TCSO (TC Sheriff's Office) and Chuck Brotherton, from the City's Wireless Office, had attended the meeting to give the group a rundown of Race Week and its anticipated impact on the Austin area. Of primary concern is the dramatically increased traffic due to Race related events and having up-to-300,000 extra tourists in Austin. Dealing with the expected gridlock requires advance planning to minimize delays in responses to emergency situations.

### **B. Website Review**

Martha had provided a mini-course on the content available on the GAATN website. Among the commonly used items are current and historical Network Rights, Site lists, Budgets, Fiber Attenuation results and Project Status

### **C. Material Surplusing and Disposition Policy**

The Subcommittee had reviewed the draft policy that had been prepared by the GAATN Attorney and modified by Network Management and was recommending it for consideration and approval by the Board. Syd Falk wanted to emphasize that in every instance that material disposition was considered, the Board would be the decision maker as to quantity, method and means utilized. Teri Pennington made the motion to approve the policy as presented, with the omitted 'page 3' describing possible options used as an internal guide for both the Subcommittee and Board. The motion was seconded by John Kohlmorgan, and it passed unanimously.

### **D. Internet Access Options at GAATN Supernodes**

Wayne Wedemeyer reported that UT had received pricing from Level 3 on bringing a second Internet connection into campus. The question to be answered is whether the entities want direct connections back to Level 3 or to a common box that would be owned by GAATN. The latter arrangement would offer economy of scale but poses the question of 'who manages the box?' Regardless of the answer, that second box will have to be closely coupled with UT's existing box. Wayne estimated the price on that box will be in the \$200k range, plus on-going maintenance costs. If UT were to provide it, Wayne thought that they could build the costs into the current internet fees. In answer to a question, Wayne indicated that this new internet connection could be implemented in 45 days after the "yes" was provided to Level 3.

### **Agenda Item No. 5:**

#### **Update on Network Coordinator position**

Teri Pennington told the group that the vacant Network Coordinator position was now posted. She indicated that there were 21 applications submitted so far, and she encouraged the partners to 'spread the word' to any suitable persons within their organizations.

### **Agenda Item No. 6**

**Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. This will be at the discretion of the Chairperson.**

### **A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;**

#### **1. Report on Pending Projects**

Items a. and b. were deferred to discussion in Executive Session

Teri Pennington offered an update on her action item from the October Board meeting. She met with Howard Lazarus and James Snow from the City's Public Works Department about the Colorado Street dig-up. Both gentlemen maintained that this was not typical for Public Works projects and that they would be investigating further. Teri reported that they had agreed to give permission to GAATN for work to continue on 3<sup>rd</sup> Street through Nov. 14, with shutdown Nov. 15-18, and restart on Nov 19.

A question was posed about collecting on the damages caused by Jerdon Enterprise and the likelihood that we would be forced to go to the bonding agreement on the Public Works street project to get compensated. Board members were concerned about 'getting in line' for consideration, if Jerdon's contract allowed third party usage of the performance bond. Network Management will investigate and report back in December.

Martha Krischke used the Status Report to review the following projects:

- (1) SRN Squirrel Damage North of PP2; pending Board consideration
- (2) SRS Replacement of SS cable along Manchaca Rd; pending Board consideration;
- (3) SRS Chainsaw Damage along Clawson Rd; splicing completed 11/1, testing underway 11/5;
- (4) SRN Reroute along Manor Rd; Splicing scheduled for 11/7; testing scheduled for 11/8;
- (5) Ductbank Construction 3rd Street; construction underway, maybe finish by 11/9;
- (6) SRS Splice Audit; slated to begin next after SRN completes;
- (7) A1N Re-splice at Lake Austin Blvd; splicing scheduled for 11/13; testing scheduled for 11/14;
- (8) C1N Segment 7, Hwy 290E second phase of toll road; bore completed with conduit placement; tentative splice date of 11/26;
- (9) D1N Expansion CTECC; placing in progress;
- (10) SRN Splice Audit; one underground case remaining to be audited;

Completed Projects:

- (11) SRN Squirrel Damage 30<sup>th</sup> and Robinson Sts; Temporary repair completed 10/24+25;
- (12) GAATN/COA Ductbank damage 9/24/2012. A1N completed 10/16+17;
- (13) GAATN/COA Ductbank damage 9/24/2012. SRN completed 10/4+5;

Entity Specific Node work:

- (14) TC Austin State Hospital, cable placed; splicing pending.

At 2:21 p.m., Chairman Wayne Wedemeyer announced that he wished to adjourn for executive session. The executive session was called under one or more of Texas Government Code sections 551.071, 551.072, 551.074, and/or 551.076 to deliberate about issues involving GAATN physical plant detail made confidential by law as described in Tex. Gov't Code sections 418.175-418.181 (H.B. 9).

The executive session adjourned at 2:56 p.m.

The regular open session reconvened at 2:57 p.m. for discussion and actions on matters considered in the closed session. Tom Lott made a motion to authorize the replacement of SRN from PP2 to 38-1/2th Street for a cost not to exceed \$40,000. The motion was seconded by Dain Herbat. In discussion, it was indicated that the proposals for SRN Phase 2 from PP2 to Kealing and for SRS along Manchaca Rd south of Ben White Blvd be brought back for consideration in March 2013. The vote was then taken and the motion passed unanimously.

**Agenda Item No. 6, continued.**

## **2. Update on Pending Claims**

There was no update on pending claims today.

**Agenda Item No. 7**

**Executive Session:**

There was no further need for executive session at this time.

**Agenda Item No. 8**

**Discussion and possible action regarding the Board Chairperson Update.**

There was no Board Chairman update today.

**Agenda Item No. 9**

**Discussion and possible action regarding the financial report and current fiscal year budget issues.**

Due to the 13th month close activity at AISD, John Kohlmorgan had no financial report for GAATN today. In lieu of that, the Board discussed the Running Expense report that is regularly provided to the Board by Network Management. The members suggested several changes to the format to make tracking project and maintenance expenditures easier. NM will make the changes and bring the modified report beginning with Tech on November 14.

**Agenda Item No. 10**

**Confirm date, time, and location for the next regular Board meeting as December 3, 2012 at 1:30 p.m. at the LCRA, Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.**

**A. Add any agenda topics for next month.**

The meeting adjourned at 3:22 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS  
NETWORK INTERLOCAL AGENCY (GAATN)  
1111 West 6<sup>th</sup> Street  
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
MEETING HELD December 3, 2012 12:30 p.m.  
Lower Colorado River Authority  
LCRA Service Center, Room A504  
3505 Montopolis Blvd.  
Austin, Texas**

**Agenda Item No. 1:**

**Call to Order**

The meeting was called to order by Chairman Wayne Wedemeyer at 12:45 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas  
Teri Pennington, on behalf of the City of Austin  
John Hoffman, on behalf of DIR  
David Kelly, on behalf of DIR  
John Kohlmorgan, on behalf of Austin Independent School District  
Gary Weseman, on behalf of ACC  
Tom Lott, on behalf of the Lower Colorado River Authority  
Jaime Guerra, on behalf of the University of Texas

GAATN and City of Austin Personnel present at the start of the meeting:

Martha Krischke, GAATN  
Frank Ammons, City of Austin

Guests:

Joe Begey, Titus Systems, LP  
James Bailey, JC Communications

**Agenda Item No. 2:**

**Annual Christmas Luncheon**

Sandwiches and chips were provided by LCRA. Members engaged in general conversations while eating.

**Agenda Item No. 3:**

**Recess**

**Agenda Item No. 4:**

**Reconvene meeting at 1:30p.m.**

**Agenda Item No. 5:**

**Updated Roll Call**

The following individuals had arrived since the roll call in Item No. 1:

Syd Falk, GAATN Attorney  
Chris Gonzales, Titus Systems, LP

**Agenda Item No. 6:**

**Citizen Communications**

There was no citizen communications today.

**Agenda Item No. 7:**

**Review and Approve Minutes for the following meetings:**

**A. Special Board Meeting of October 26, 2012.**

The October 26, 2012 Special Board meeting minutes were reviewed by the members. Gary Weseman made the motion to approve the minutes as written. The motion was seconded by Teri Pennington, and it passed unanimously.

**B. Regular Board Meeting of November 5, 2012.**

The November 5, 2012 Regular Board meeting minutes were reviewed by the members. Tom Lott made the motion to approve the minutes as written. The motion was seconded by Gary Weseman, and it passed unanimously.

**Agenda Item No. 8:**

**Discussion and possible action regarding the Technical Subcommittee Update**

**A. Internet Access Options at GAATN Supernodes**

Wayne Wedemeyer said that UT will be setting up a WebEx conference call with staff from all entities soon, hopefully before the holidays. The purpose will be to gather information that will allow UT and the other entities to define a plan for adding new Internet access points to the existing network.

**B. Recommend for approval the 2014 GAATN Site List**

Tom opened the discussion on the proposed 2014 GAATN Site List that was up for consideration. Once approved, the site list updates will calculate through the Network Rights spreadsheet to establish each entity's Network Rights percentage for the following fiscal year. Tom made the motion to approve the 2014 Site List as proposed. The motion was seconded by Teri Pennington and it passed unanimously.

**C. Recommend for approval the AIN Squirrel Damage near FS 14 project**

Discussion of this item was postponed until Executive Session in Agenda Item No. 12.

**Agenda Item No. 9:**

**Update on Network Coordinator position**

Teri Pennington told the group that phone interviews with potential candidates should be taking place later this week. These 8 or 9 interviews should yield 4 or 5 candidates that will be invited to in-person interviews and skills assessment testing. Teri is hoping that the in-person interviews can take place before the holidays.

**Agenda Item No. 10**

**Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. This will be at the discretion of the Chairperson.**

**A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;**

**a. Preliminary View of 2014 Budget**

The Network Manager briefly discussed the preliminary 2014 Budget sheets in the handout package. These are intended to give the Board members a chance to preview before the Budget work session that will take place at the January meeting. John Kohlmorgan requested that the Network Manager provide a Budget category comparison, actuals versus budgeted on all sub-categories over the past 5 years for review at either the December Tech meeting or for the January Board work session. The Network Manager was also asked to predict what she expected the fund balance to be at the end of FY 2013.

**b. Report on Pending Projects**

Martha Krischke used the Status Report to review the following projects:

- (1) C1N Segment 7, Hwy 290E second phase of toll road; cable placing should begin 12/6;
- (2) D1N Expansion CTECC, scheduled to splice 12/11 and test 12/12;
- (3) A1N Squirrel Damage near FS 4; up for consideration today;
- (4) SRN Squirrel Damage near PP2 permanent repair; approved by Board on 10/1/2012;
- (5) SRS Replacement of Isolated Section of SS Cable on Manchaca Rd, deferred for reconsideration in March 2013;
- (6) SRS Splice Audit; slated to begin next after SRN completes;
- (7) SRN Splice Audit; one case remaining to audit; on hold;

Completed Projects:

- (9) Ductbank Construction 3rd Street; construction completed 11/13.
- (10) A1N Re-splice at Lake Austin Center; splicing completed 11/13, testing completed 11/14;
- (11) SRN Reroute on Manor Rd, splicing completed 11/7, testing completed 11/8;
- (12) SRS Chainsaw Damage along Clawson Rd; splicing completed 11/1, testing completed 11/5.

Entity Specific Node work:

- (13) TC Austin State Hospital, splicing completed 11/15.

**c. Update on pending claims**

The Network Manager reported that she had been told by her Public Works coordinators (Jessica Salinas and Dennis Craybill) that PW had a 10% retainage on the contract with Jerdon Enterprise for the Colorado Street reconstruction project. GAATN's damage claim will be listed as a hold against that retainage to ensure that it is resolved satisfactorily before final payment can be made to Jerdon. After a bit of discussion, the group asked Martha to get this arrangement memorialized in writing so that GAATN would have a record, just in case.

On the Clawson Road chainsaw damage claim, Frank reported that he was having a difficult time getting the manager for Wright Tree Service Company to return his calls. The group requested that Frank generate and send a demand letter as quickly as possible. The other suggestion was to enlist Austin Energy's assistance in putting pressure on Wright (since Wright was doing tree trimming work for AE when they chopped up our cable). Frank indicated that he would work on both.

### **Agenda Item No. 11**

#### **Discussion and possible action regarding a request for UT to add a manhole in the downtown area.**

At 2:13 p.m., Chairman Wayne Wedemeyer announced that he wished to adjourn for executive session. The executive session was called under one or more of Texas Government Code sections 551.071, 551.072, 551.074, and/or 551.076 to deliberate about issues involving GAATN physical plant detail made confidential by law as described in Tex. Gov't Code sections 418.175-418.181 (H.B. 9).

The executive session adjourned at 2:31 p.m.

The regular open session reconvened at 2:32 p.m. for discussion and actions on matters considered in the closed session. Tom Lott made a motion to authorize the A1N Squirrel Damage near FS 4 project in an amount not-to-exceed \$36,900. The motion was seconded by Gary Weseman and it passed unanimously.

Gary Weseman made a motion to authorize UT's request to add a manhole on existing GAATN underground in Colorado Street on an expedited basis due to the Great Streets reconstruction planned for the near future. The motion was seconded by John Kohlmorgan and it passed unanimously.

### **Agenda Item No. 12**

#### **Executive Session:**

There was no further need for executive session at this time.

### **Agenda Item No. 13**

#### **Discussion and possible action regarding the Board Chairperson Update.**

**A. Discussion and possible action regarding the third extension (of three allowed in the contract) from Jan 28, 2013 through Jan 27, 2014 of the GAATN Underground Facilities Locating and Marking Service Agreement (AISD Proposal Number RFP10-021 opened October 29, 2009) with SM&P Utility Resources, Inc. Includes no proposed change to current fee structure (flat rate of \$10 per locate).**

After brief discussion, the motion to approve the third possible extension of the Facility Locating Contract with SM&P Utility Resources, Inc., from 1/27/2013 through 1/27/2014, at the same flat rate of \$10 per locate, was made by Gary Weseman. The motion was seconded by John Kohlmorgan and it passed unanimously.

**B.** Wayne Wedemeyer reported that he had been contacted by Councilperson Ozuna from San Antonio, Texas. She reported that they were excited to be going forward with a network similar to GAATN.

### **Agenda Item No. 9**

#### **Discussion and possible action regarding the financial report and current fiscal year budget issues.**

John Kohlmorgan presented the financial reports dated August 31, 2012 (13<sup>th</sup> month--reflects all accounts after year end close), September 30, 2012 and October 31, 2012 to the Board. John pointed out the \$1,573k ending fund balance for FY2012 and noted that AISD was successful in getting both the credit and debit transactions on the ERATE payment (came from USAC and was payable to AISD) posted in the 13<sup>th</sup> month report.

**Agenda Item No. 10**

**Confirm date, time, and location for the next regular Board meeting as January 14, 2013 at 1:30 p.m. at the LCRA, Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.**

Tom made a point of noting that this would be the second Monday in January.

**A. Add any agenda topics for next month.**

**a. 2014 Budget Work Session**

The meeting adjourned at 2:48 p.m.