

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK INTERLOCAL AGENCY (GAATN)
1111 West 6th Street
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
MEETING HELD January 14, 2013 1:30 p.m.
Lower Colorado River Authority
LCRA Service Center, Room A504
3505 Montopolis Blvd.
Austin, Texas**

Agenda Item No. 1:

Call to Order

The meeting was called to order by Chairman Wayne Wedemeyer at 1:27 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas
Teri Pennington, on behalf of the City of Austin
John Hoffman, on behalf of DIR (arrived at 1:40 p.m.)
David Kelly, on behalf of DIR
John Kohlmorgan, on behalf of Austin Independent School District
Gary Weseman, on behalf of ACC
Dain Herbat, on behalf of Travis County
Tom Lott, on behalf of the Lower Colorado River Authority
Jaime Guerra, on behalf of the University of Texas
Jerry Daugherty, on behalf of Lower Colorado River Authority
Mike LaMarre, on behalf of City of Austin

GAATN and City of Austin Personnel present at the start of the meeting:

Syd Falk, GAATN Attorney
Martha Krischke, GAATN
Frank Ammons, City of Austin

Guests:

Carlos DeMatos, Titus Systems, LP
Joe Begey, Titus Systems, LP
Mike Ragain, JC Communications
Carlos Reyes, EAR Telecommunications, LLC

Agenda Item No. 2:

Citizen Communications

There was no citizen communications today.

Agenda Item No. 3:

Review and Approve the Minutes for the regular Board meeting of December 3, 2012.

The December 3, 2012 Regular Board meeting minutes were reviewed by the members. Dain Herbat made the motion to approve the minutes as written. The motion was seconded by Jaime Guerra and it passed unanimously.

Agenda Item No. 4:

Discussion and possible action regarding the Technical Subcommittee Update

A. Bentley GWPC Presentation

Tom Lott told the group that Dan Banks and Bob Sengele with TRC Solutions out of San Antonio (used to be Alexander Engineering) had presented a brief overview of the Bentley Geo-Web Publishing Communications (GWPC) web browsing tool. TRC has used GWPC to provide access to server based as-built information for three clients (TRC is also maintaining that as-built information on servers at their SA location). The Technical Subcommittee asked several questions and requested additional information on security and pricing. TRC will investigate and bring those answers back to the Committee at a future meeting (probably February).

B. Internet Access Options at GAATN Supernodes

Wayne Wedemeyer reported that UT was finalizing pricing. As soon as that is completed, UT will begin setting up conference calls with the entities to discuss possibilities and individual requirements.

C. Recommend for approval four site additions for AISD

- a. B1N
- b. B1S
- c. C1N
- d. D1N

After brief discussion, Jaime Guerra made the motion to approve the addition of the four AISD locations – one on B1N, one on B1S, one on C1N and one on D1N, per the recommendation from the Technical Subcommittee. The motion was seconded by David Kelly and it passed unanimously.

Agenda Item No. 5:

Update on Network Coordinator position

Teri Pennington told the group that there have been a couple of procedural delays with hiring for this position. She is hopeful that she will be able to announce the new employee by the next Board meeting.

Agenda Item No. 6

Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. This will be at the discretion of the Chairperson.

A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;

a. Report on Pending Projects

Martha Krischke used the Status Report to review the following projects:

- (1) A1N Squirrel Damage near FS 4; approved by Board 12-2-2012, on hold for Legislature;
- (2) SRN Splice Audit; one case remaining to audit; on hold;
- (3) SRS Splice Audit; slated to begin next after SRN completes, on hold;
- (4) SRN Squirrel Damage near PP2 permanent repair; approved by Board on 10/1/2012, on hold for Legislature;
- (5) SRS Replacement of Isolated Section of SS Cable on Manchaca Rd, deferred for reconsideration in March 2013;

Completed Projects:

- (6) Ductbank Construction 3rd Street; construction completed 11/13.
- (7) D1N Expansion CTECC, completed on 12/20/2012;

- (8) C1N Segment 7, Hwy 290E second phase of toll road; completed 12/19/2012;

Entity Specific Node work:

- (9) AISD BIS Phoenix Academy, due in January 2013;
- (10) AISD D1N N. Central Elementary #2, due in Fall 2014;
- (11) AISD C1N N. Central Elementary #1, due in August 2013;
- (12) AISD D1N PAC, due in August or December 2013.

b. Update on pending claims

Frank Ammons reported that he was getting no response from Wright Tree Service on the chainsaw damage that had occurred along Clawson Lane between Ben White and Lightsey. He has now sent the claim letter to the corporate office in Des Moines, Iowa and is working back through Austin Energy to apply pressure via AE’s contract with Wright.

On the BIS dumpster fire situation, Syd Falk reported that his office had received a reply from the refuse company denying any responsibility. He requested that the Board discuss options on this situation in executive session.

**Agenda Item No. 7
2014 Budget Work Session**

The group began discussion of the preliminary 2014 budget package along with two supplementary worksheets. In the last Board meeting, John Kohlmorgan had requested that the Network Manager provide a comparison of budgeted versus actual expenditures for all budget categories and sub-categories over the past five years. The first of the supplemental worksheets provided that information, from 2006 thru 2012 by year and then all years totaled and finally averaged. Where there was a variance of more than 10% in a year, an explanation for the variance was included. It was also noted that the average variance over the 7 year period was 4.21%.

The second supplemental worksheet was the 10 year project plan that had been discussed at the Technical Subcommittee meeting. This document showed the recommended inclusion of \$90,000 for Phase 2 of the C2S Western Expansion project and \$180,000 to begin the B1N All-dielectric Replacement project as CIP in the 2014 budget. Any additional projects that the Board might authorize for construction will need to be funded out of the Reserve Fund.

After further discussion, the Board was ready to take action on its 2014 budget. Tom Lott made the motion to approve GAATN’s 2014 budget at the \$1,900,000 level with \$270,000 of CIP included. The motion was seconded by Dain Herbat and it passed unanimously. The approved budget follows:

2013/2014 Network Rights Percentages and Quarterly Entity Contributions	APPROVED 1-14-2013			2012 Qtrly actuals	
	2014 Approved	2014 NTWK RIGHTS	13/14 ANNUAL CONTRIBUTIONS		13/14 Quarterly Contributions
AUSTIN IND. SCHOOL DIST.	29.89%		\$567,910	\$141,977.50	\$141,265.00
CITY OF AUSTIN	21.33%		\$405,175	\$101,293.75	\$103,231.75
AUSTIN COMMUNITY COLLEGE	12.73%		\$241,870	\$60,467.50	\$59,850.00
TRAVIS COUNTY	12.91%		\$245,195	\$61,298.75	\$60,439.00
STATE OF TEXAS	12.89%		\$244,910	\$61,227.50	\$61,384.25
UNIVERSITY OF TEXAS	4.74%		\$90,060	\$22,515.00	\$22,705.00
LCRA	5.52%		\$104,880	\$26,220.00	\$26,125.00
TOTALS	100.00%		\$1,900,000.00		

The regular open session reconvened at 2:53 p.m. for discussion and actions on matters considered in the closed session. There were no actions to be taken.

Agenda Item No. 9

Discussion and possible action regarding the Board Chairperson Update.

A. Discussion and possible action regarding the third extension (of four allowed in the contract) from March 1, 2013 through February 28, 2014 of the D & O Insurance Policy, AISD RFP 10-002 American Casualty Co., thru William Gammon Insurance; 2012 annual premium; 2014 premium likely to increase by 10% to ~\$4050; no change in coverage.

After brief discussion, it was decided to reconsider this renewal in February after we have received the actual quote on the policy renewal. There was some concern about why the premium was rising 10% annually when GAATN has not utilized the policy at all.

B. Discussion and possible action regarding the first extension (of two allowed in the contract) from April 6, 2013 through April 5, 2014 of the GAATN Utility Notification Services Agreement, AISD RF12-023, One Call Concepts, Inc. aka Lone Star Notification Center; no change proposed in the current per ticket fee of \$0.85. After brief discussion, the motion to approve the first possible extension of the Utility Notification Services Agreement with One Call Concepts, Inc, from April 6, 2013 through April 5, 2014, at the per ticket fee of \$0.85 per ticket, was made by John Kohlmorgan. The motion was seconded by Gary Weseman and it passed unanimously.

Agenda Item No. 10

Discussion and possible action regarding the financial report and current fiscal year budget issues.

John Kohlmorgan presented the financial report dated November 30, 2012 to the Board. The only observation that John made about the current report was that the City was past due with its GAATN payment. Teri offered that due to a change in accounting procedures, CTM had to go to Council to re-authorize the continued GAATN payments. Currently the matter is on the agenda for the 1/31/2013 City Council meeting.

At this point, Teri interjected an introduction of Mike LaMarre to the group. Mike is the new Network Services Group Manager for COA CTM. He has taken Scott Buechler's old position.

Agenda Item No. 11

Confirm date, time, and location for the next regular Board meeting as February 4, 2013 at 12 noon (early start due to the SLA semi-annual review), at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.

A. Add any agenda topics for next month.

a. SLA Semi-Annual Review – to be conducted from 12 noon to 1:15 p.m. on Feb 4th before the regularly scheduled meeting.

The meeting adjourned at 3:04 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK INTERLOCAL AGENCY (GAATN)
1111 West 6th Street
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
MEETING HELD February 4, 2013 12:00 noon
Lower Colorado River Authority
LCRA Service Center, Room A504
3505 Montopolis Blvd.
Austin, Texas**

Agenda Item No. 1:

Call to Order

The meeting was called to order by Chairman Wayne Wedemeyer at 12:03 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas
Teri Pennington, on behalf of the City of Austin
David Kelly, on behalf of DIR
John Kohlmorgan, on behalf of Austin Independent School District
Gary Weseman, on behalf of ACC
Dain Herbat, on behalf of Travis County
Tom Lott, on behalf of the Lower Colorado River Authority
Jerry Daugherty, on behalf of Lower Colorado River Authority
Mike LaMarre, on behalf of City of Austin

GAATN and City of Austin Personnel present at the start of the meeting:

Frank Ammons, City of Austin

Guests:

None

Agenda Item No. 2:

Service Level Agreement (SLA) semi-annual evaluation, regarding the service agreement with the City of Austin to provide GAATN operational management services.

Wayne Wedemeyer opened the group discussion using the SLA Evaluation form. Individual Participant opinions and numeric scores (5 being highest) were offered on each of the six Evaluation categories. After discussion, the individual category scores were summarized and the overall performance score was determined to be 4.2. The evaluation portion of the Board meeting was recessed at 1:18 p.m.

Agenda Item No. 3:

Reconvene at 1:30 pm., or at the conclusion of the SLA evaluation, if that is later than 1:30 p.m.

The Board reconvened the meeting at 1:33 p.m. for its regular meeting session.

Agenda Item No. 4:

Updated Roll Call

The following additional Board members announced as present at this time:

Jaime Guerra, on behalf of the University of Texas

Additional GAATN & City of Austin Personnel present at this time:

Syd Falk, GAATN Attorney

Martha Krischke, GAATN

Additional Guests present at this time:

Carlos DeMatos, Titus Systems, LP

Mike Ragain, JC Communications

Joe Begey, Titus Systems, LP

Board member Tom Lott of LCRA left the meeting at this time.

Agenda Item No. 5:

Citizen Communications

There was no citizen communications today.

Agenda Item No. 6:

Review and Approve the Minutes for the regular Board meeting of January 14, 2013.

The January 14, 2013 Regular Board meeting minutes were reviewed by the members. John Kohlmorgan made the motion to approve the minutes as written. The motion was seconded by Dain Herbat and it passed unanimously.

Agenda Item No. 7:

Discussion and possible action regarding the Technical Subcommittee Update

A. Internet Access Options at GAATN Supernodes

In Tom Lott's absence, Wayne Wedemeyer reported that UT was still finalizing pricing. As soon as that is completed, UT will setup conference calls with the individual entities to discuss possibilities and requirements.

Agenda Item No. 8:

Update on Network Coordinator and Network Manager positions

Teri Pennington told the group that the new Project Coordinator is to have a Criminal Background Investigation (CBI) performed this week. Depending on how that came out, he should be starting to work very soon. On the Network Manager position, Teri stated that she would need volunteers from the Board to assist with the two interview panels for candidates for the permanent Network Manager position. Wayne Wedemeyer and Gary Weseman responded that they were willing to serve on the interview panels. Teri then said that the job opening should be posting soon [actually posted 2/14/2013] and would need to be posted two weeks before candidates could be selected for first interviews. She indicated that the City's objective was to get the best possible candidate for the position.

At this point, the existing Network Manager spoke up to remind the Board that the SLA contained specific wording about the qualifications of the personnel to be utilized on GAATN's behalf, to wit:

"The Service Provider will provide the equivalent of two (2) full-time employees (80 hours of weekly labor) covering the GAATN Network Manager and the GAATN Network Administrator functions. The GAATN Network Manager will focus on Network design elements, implementation and support and the Network Administrator will focus on maintenance, evaluation and compliance assurance on forms, contracts and procedures. Service Provider

will be responsible for all salaries, benefits, insurance, etc. for these GAATN assigned employees and will require that they sign the approved GAATN confidentiality/non-disclosure agreement to prohibit proprietary information disclosure after departure from Service Provider employment. The Agency will not be responsible for any expense or employment-related claim associated with the employees. **The individual designated by the Service Provider as the Network Manager must be technically and procedurally familiar with GAATN and should carry these (minimum) qualifications: 1. 7 or more years experience with designing, constructing and/or maintaining outside plant and datacenter fiber; 2. 4 or more years experience working with GAATN; 3. current PMP, TPM, RCDD or PE credentials.** Service Provider may designate other individuals as needed periodically, full-time and/or part-time, to assist in providing the services described in Section 5 of this document. The Service Provider will share deliverables to the Agency impartially and as required."

After some discussion, Syd Falk said that under Contract Law, that requirements could be varied if the participating parties to the contract agree, especially when the situation is outside of the bidding process. Chariman Wayne Wedemeyer then asked: For example, the Board can also choose to accept a level of performance differing from that stipulated in the contract for a temporary interval allowing time for (an) individual(s) to gain appropriate credential(s) and qualify? To which Syd replied, yes. Teri then reiterated that it was the City's intention to get the best possible candidate to fill the opening.

Agenda Item No. 9

Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. This will be at the discretion of the Chairperson.

A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;

a. Report on Pending Projects

Frank Ammons remarked that due to the hold on routine work pending completion of the 2013 Legislative Session, there was little change to report on projects. The Project Status Report will be reference material only until we start scheduling work again in May for the June timeframe:

- (1) A1N Squirrel Damage, FS 4 Blanco Street; Approved by Board, pending scheduling;
- (2) SRN Splice Audit; began 8/16/12, one case in UG remaining, on hold;
- (3) SRS Splice Audit; on hold;
- (4) SRN Squirrel Damage, Approx. 12,000' south of FS 14; Approved by Board on 10/15/12;
- (5) SRS Replacement of Isolated Section of SS Cable, from Ben White to Manchaca Library; pending prioritization in March 2013.

Completed Operations:

- (6) Ductbank Construction along East 3rd, Connection of Znet Colorado to Brazos; construction completed 11/13/12, invoicing for engineering services to AISD 12/14/2012;
- (7) D1N Expansion to reach CTECC, to establish a second supernode on D1N; splicing completed on input and output 12/20/12;
- (8) C1N Segment 7-Hwy 290, second phase of toll road relocation; splicing completed 12/18/12 and testing completed 12/19/12;

Entity Specific Node work:

- (9) AISD B1S Phoenix Academy, scheduled for January 2013;
- (10) AISD D1N N. Central Elementary #2, scheduled for Fall 2014;
- (11) AISD C1N N. Central Elementary #1, scheduled for August 2013;
- (12) AISD D1N PAC, scheduled for August or December 2013.

b. Update on pending claims

Frank Ammons reported that he had finally received a response from Wright Tree Service on the chainsaw damage that had occurred along Clawson Lane between Ben White and Lightsey. Wright totally denied any involvement, stating that they were not working in Austin and were not responsible for any damage along Clawson. However, Frank has photos of Wright personnel and trucks on site the day of the damage as well as previous acknowledgement statements from Wright personnel. He has also been in contact with the tree-trimming manager at Austin Energy, who confirmed that Wright has a \$3 million contract with AE for tree trimming and that he himself had witnessed Wright's involvement on Clawson Rd that day. Furthermore, per the AE tree trimming contract, Wright has to resolve this issue with us or else will risk losing the AE contract. This will be reported on again at our next meeting

On the Colorado Street damage claim, pressure is being applied through the COA Public Works management for Jerdon to settle the matter. This should be resolved soon.

Agenda Item No. 10

Executive Session

There was no need for an executive session today.

Agenda Item No. 11

Discussion and possible action regarding the Board Chairperson Update.

A. Discussion and possible action regarding the third extension (of four allowed in the contract) from March 1, 2013 through February 28, 2014 of the D & O Insurance Policy, AISD RFP 10-002 American Casualty Co., thru William Gammon Insurance; 2012 annual premium \$3,330.05; 2013 premium \$3,477.02; no change in coverage.

After brief discussion, Gary Weseman made the motion to extend the D & O Insurance Policy through William Gammon Insurance for the period of March 1, 2013 through February 28, 2014 for the premium amount of \$3,477.02. John Kohlmorgan seconded the motion and it passed unanimously.

Agenda Item No. 12

Discussion and possible action regarding the financial report and current fiscal year budget issues.

John Kohlmorgan presented the financial report dated December 31, 2012 to the Board. The only observation that John made about the current report was that the City was still past due with its GAATN payment. Martha offered that the Council authorization has passed on January 31st and that City accounts payable personnel were working on setting up the payment. It should be made within the next week or so. [Payment was delivered to AISD on February 6, 2013.] In answer to a question, John said that the highlighted locating services payment on page 3 of the report was highlighted because AISD was researching it to see where it had come from (if it might actually belong to the old budget year).

John then took the opportunity to question Syd and Carlos about the possibility of changing the payment retention process on the fiber maintenance contract with Titus Systems. Syd stated that if the parties agree, then the change could be made. Upon agreement, Syd would draft up an amendment letter for signature by both parties.

Gary then asked about creating a sub-committee to begin work on defining the financial reports that GAATN wants to see from Network Management. Since the topic was not posted on the agenda, Syd said that the Board could not do this today. Wayne instead asked for volunteers to identify their willingness to serve either to Network Management or to Wayne and that he would appoint the committee at the next meeting.

John Kohlmorgan then asked if Network Management had sent out the approved Budget to the Board members. Martha replied that she had finalized it and had had it posted on the GAATN website for the members to access. She said that she would also send out personal copies to all the members.

Agenda Item No. 12

Confirm date, time, and location for the next regular Board meeting as April 1, 2013 at 1:30 p.m., at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.

A. Add any agenda topics for next month.

a.

The meeting was adjourned at 2:28 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK INTERLOCAL AGENCY (GAATN)
1111 West 6th Street
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
MEETING HELD March 4, 2013 1:30 p.m.
Lower Colorado River Authority
LCRA Service Center, Room A504
3505 Montopolis Blvd.
Austin, Texas**

Agenda Item No. 1:

Call to Order

The meeting was called to order by Chairman Wayne Wedemeyer at 1:30 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas
Teri Pennington, on behalf of the City of Austin
John Kohlmorgan, on behalf of Austin Independent School District
Gary Weseman, on behalf of Austin Community College
Tom Lott, on behalf of the Lower Colorado River Authority

GAATN and City of Austin Personnel present at the start of the meeting:

Mike LaMarre, City of Austin
Frank Ammons, City of Austin
Brent Bright, GAATN

Guests:

Mike Gibbons, Lower Colorado River Authority
Syd Falk, GAATN Attorney
Joe Begey, Titus Systems, LP
Carlos Reyes Titus Systems, LP
Mike Ragain, JC Communications
Martha Krischke

Chairman of the Board, Wayne Wedemeyer awarded Martha Krischke with a plaque recognizing her for her service to GAATN. After the award was presented Martha exited the meeting.

Vice Chairman, Tom Lott introduced Mike Gibbons as his replacement upon his upcoming retirement.

Agenda Item No. 2:

Citizen Communications

There was no citizen communications today.

Agenda Item No. 3:

Review and Approve the Minutes for the regular Board meeting of February 4, 2013.

The February 4, 2013 Regular Board meeting minutes were reviewed by the members. Tom Lott requested that a change be made to item 8, "CBI-ed" to be spelled out to reflect Criminal Background

Investigation. Gary Weseman made the motion to approve the minutes with the requested change. The motion was seconded by Teri Pennington and the vote passed unanimously.

Agenda Item No. 4:

Discussion and possible action regarding the Technical Subcommittee Update

A. Disposition of Surplus Materials

The Technical Subcommittee recommends that the Board execute a material exchange with Titus. The components of the exchange are as follows:

- GAATN to receive credit for material items totaling \$17,142
- Titus Systems to purchase for GAATN 4600' of 114 ct fiber and other materials equaling the credit amount
- The GAATN Board requested that the fiber footage be increased to 10,000' with GAATN to pay the cost difference (approximately \$10k) for the additional 5400' of 114 ct fiber footage

The Board requests that the transaction be recorded on a single document outlining the material, quantities and cost of items being credited too and purchased for GAATN. Syd Falk indicated that documentation will need to be provided as an attachment to the final documented minutes. Gary Weseman made a motion to approve and it was seconded by Tom Lott. The vote passed unanimously.

"Attachment A" is for record purposes.

B. Maintenance Contract Retention Payment Modification

Frank Ammons stated that Titus has agreed to the retention policy change request. Syd Falk has drafted an amendment that addresses the appropriate section in the existing Titus maintenance contract that will allow the contract to be amended. Syd indicated that he needed clarification on a few small items, one of which is the company name; the name on e-mail correspondence differs from that on the actual signed contract. Syd asked that John Kohlmorgan and Joe Begey review the document to make sure that it captures desired verbiage to include an effective date. John Kohlmorgan stated that the return of the retention is going to an annual basis verses a quarterly basis. Syd Falk requested for the board to approve the amendment and for Wayne Wedemeyer to execute on behalf of GAATN. Syd is to review the executed agreement and revise amendment based on boards suggested changes and comments, upon GAATN Board approval Wayne Wedemeyer will sign and execute on behalf of GAATN. Titus Systems will present current year retention documents at the July board meeting for determination and payment review. John Kohlmorgan made a motion to approve the maintenance contract retention payment modification, inclusive of the evaluation at the July Board Meeting and the authorization being granted to the Board Chairperson to execute, it was seconded by Gary Weseman, the vote passed unanimously.

C. Internet Access Options at GAATN Supernodes

Wayne Wedemeyer reported that UT is integrating a proposal based on AISD's new internet access and information will be shared with the board members within the week with a conference call to follow.

Agenda Item No. 5:

Update on Network Coordinator and Network Manager

Teri Pennington introduced Brent Bright as the new IT Project Coordinator and that the Network Managers requisition has been opened and the job posted. Mike LaMarre stated that there have been several applicants as of this past Friday with three or four being strong possibilities. Teri Pennington stated that Wayne Wedemeyer and Gary Weseman will be on hiring panel for the Network Manager.

Agenda Item No. 6:

Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076 regarding agency security devices and audits and/or Government Code section 418.181 regarding confidentiality of certain critical public infrastructure details, or otherwise to obtain advice from legal counsel. This will be at the discretion of the Chairperson. Discussion and possible action regarding:

A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;

a. Report on Pending Projects

Frank Ammons reported that most construction is on hold and remains on hold due to legislative session that is currently ongoing. Frank also updated the following items:

Current projects:

D1N - Input and Output at Kealing MS – Change to HLC pigtails over spring break.

Completed Operations:

None at this time

Entity Specific Node work:

AISD – B1S – Phoenix Academy splicing completed on February 12th.

b. Update on pending claims

Frank Ammons reported on two claims:

Colorado Street damage; contractor (Jerdon Enterprise, L.P.) working for the City of Austin Public Works Department has agreed to pay damages in the amount of approximately 60k and payment is scheduled to arrive within the next two weeks.

Clawson chainsaw damage in October, 2012, initial contact with Wright Tree Trimming service indicated their involvement but communications stalled after they were given the dollar amount of the damages due GAATN. Frank Ammons has received correspondence from Wrights' cooperate office stating they were not on site and will not pay the damage claim, Frank has left/sent several messages sense with no response. Frank has been working with Austin Energy (Wright is a contractor for Austin Energy) in hopes to substantiate Wrights involvement, being they were performing work for Austin Energy at the time the damage occurred. Mike LaMarre stated that he has escalated this matter with Austin Energy hoping they will assist with reconciling the damage claim with their contractor. Syd asked if this item should be discussed in the executive session so the claim is not prolonged, Wayne Wedemeyer agreed to move to executive session at 2:17 p.m.

Agenda Item No. 7:

Executive Session

Pending claim regarding Clawson chainsaw damage in October, 2012:

Syd Falk stated that the information to date is pretty conclusive and indicates Wrights' involvement and that verification by Austin Energy would be very helpful in bringing closure. Syd Falk indicated that this claim, unlike most, may actually be one to take to a jury and asked the board how they would like to proceed at this point. Syd offered two options:

- (1) A more forceful letter on legal letter head stating specific details and appropriate facts
- (2) File legal lawsuit

Gary Weseman asked if Austin Energy is currently withholding any type of bond or retention payment until the matter was resolved. Frank confirmed that Austin Energy has the ability to withhold retention payments with this vendor. Mike LaMarre and Teri Pennington will pursue Austin Energy in regards to retainage.

Executive Session concluded at 2:32p.m.

Agenda Item No. 8:

Discussion and possible action regarding the Board Chairperson Update.

A. Appointment of working subcommittee to develop standardized format for reporting of costs for GAATN.

Chairman Wedemeyer asked for volunteers, the following people volunteered to serve on the budget subcommittee:

Brent Bright
Gary Weseman
Tom Lott
Mike Gibbons
Mike LaMarre
Dain Herbart

Mike LaMarre and Wayne Wedemeyer want to make sure that the tracking mechanism is standard and simplistic in nature so anyone unfamiliar with the budget could make sense of the information. Gary Weseman provided a brief description of what he saw as the subcommittee's objectives; project preparation, tracking and reporting along with budget preparation.

Chairman Wedemeyer asked that a proposal be presented at the next board meeting. Chairman Wedemeyer then asked if the GAATN Board needed to assign a subcommittee chair, Syd Falk stated that the GAATN bylaws did not speak to this. It was determined that the subcommittee would select their own chairperson during the first meeting.

Agenda Item No. 9:

Discussion and possible action regarding the financial report and current fiscal year budget issues.

John Kohlmorgan presented the financial report dated 1/31/13 to the Board. Mr. Kohlmorgan stated that the City of Austin payment was received with nothing else significant to report and asked if anyone had questions regarding existing budget report.

Agenda Item No. 10:

Confirm date, time, and location for the next regular Board meeting as April 1, 2013 at 1:30 p.m., at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.

A. Add any agenda topics for next month.

a.

The meeting was adjourned at 2:57 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK INTERLOCAL AGENCY (GAATN)
1111 West 6th Street
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
MEETING HELD April 1, 2013 1:30 p.m.
Lower Colorado River Authority
LCRA Service Center, Room A504
3505 Montopolis Blvd.
Austin, Texas**

Agenda Item No. 1:

Call to Order

The meeting was called to order by Chairman Wayne Wedemeyer at 1:30 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas
Paul Hopingardner, on behalf of the City of Austin
John Kohlmorgan, on behalf of Austin Independent School District
Mike Gibbons, on behalf of the Lower Colorado River Authority
John Hoffman, on behalf of the State of Texas, DIR
David Kelly, on behalf of the State of Texas, DIR
Dain Herbat, on behalf of Travis County
Jerry Daugherty, on behalf of Lower Colorado River Authority

GAATN and City of Austin Personnel present at the start of the meeting:

Mike LaMarre, City of Austin
Frank Ammons, GAATN
Brent Bright, GAATN
Syd Falk, GAATN Attorney

Guests:

Joe Begey, Titus Systems, LP
Carlos Dematos, Titus Systems, LP
Mike Ragain, JC Communications

Agenda Item No. 2:

Citizen Communications

There was no citizen communications today.

Agenda Item No. 3:

Review and Approve the Minutes for the regular Board meeting of March 4, 2013.

The March 4, 2013 Regular Board meeting minutes were reviewed by the members, John Hoffman moved to approve the minutes. The motion was seconded by John Kohlmorgan and the motion passed unanimously.

Agenda Item No. 4:

Discussion and possible action regarding the Technical Subcommittee Update

At 1:35 p.m., Chairman Wedemeyer announced that he wished to adjourn for executive session. The executive session was called under one or more of Tex. Gov't Code sections 551.071, 551.072, 551.074, 551.076 and/or one or more of sections 418.175 - 418.181 ("H.B. 9").

The regular open session reconvened at 2:02 p.m. for discussion and actions on matters considered in the closed session.

West Command Phase 2 Project (Board approval)

Dain Herbat moved to approve West Command Phase 2 Project with a not-to-exceed total cost of \$100,000 and the motion was seconded by Paul Hopingardner.

John Kohlmorgan raised the question as to why the project was now being scheduled in FY 2012-2013 vs. 2013-2014 as previously discussed. Frank Ammons explained that from a City of Austin standpoint, the "Water Treatment Plant 4" schedule had greatly advanced and this route would provide services to the Admin Building of "Water Treatment Plant 4" as needed.

John Kohlmorgan stated that phase one and two of this project cost GAATN approximately \$250,000 and only the City of Austin and Travis County can "take advantage of that fiber" at the current time.

After discussion regarding the 2012-2013 remaining budget; Wayne Wedemeyer made a motion to amend the motion made by Dain Herbat to state that funding will come from reserve account and was seconded by Paul Hopingardner. The amendment to the motion was passed with John Kohlmorgan and Gary Weseman (by proxy through John Kohlmorgan) voting against, the amendment passed with majority.

The original motion to approve West Command Phase 2 with a not to exceed cost of \$100,000 was passed with John Kohlmorgan and Gary Weseman (by proxy through John Kohlmorgan) voting against, the motion passed with majority in favor.

Internet Access Options at GAATN Supernodes

Wayne Wedemeyer reported that it is moving forward with work still to be done.

Agenda Item No. 5:

Update on Network Coordinator and Network Manager

Mike LaMarre reported that there were twenty-two applicants with three finalists to be interviewed on April 4th.

Agenda Item No. 6:

Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. regarding agency security devices and audits and/or Government Code section 418.181 regarding confidentiality of certain critical public infrastructure details, or otherwise to obtain advice from legal counsel. This will be at the discretion of the Chairperson. Discussion and possible action regarding:

A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;

a. Report on Pending Projects

Frank Ammons reported that most construction is on hold and remains on hold due to legislative session that is currently ongoing. Frank also updated the following items:

Current projects:

D1N - Input and Output at Kealing MS – Change to HLC pigtails over spring break.

Completed Operations:

None at this time

b. Update on pending claims

Frank Ammons reported on two claims:

Colorado Street damage – A check was received from the contractor (Jerdon Enterprise, L.P.) working for the City of Austin Public Works Department

Clawson Road chainsaw damage on October, 2012 - Frank Ammons met with Wright Tree Service representatives in the field and they agree that the cut appears to be from chain saw damage and agree they were in the area. Frank Ammons is now working with their claims department on reimbursement details.

Agenda Item No. 7:

Executive Session

There was no need for further executive session discussion at this time.

Agenda Item No. 8:

Discussion and possible action regarding the Board Chairperson Update.

A. Subcommittee Budget progress report

GAATN team presented standardized reporting spreadsheets to the Board and will be used beginning with the next Board meeting with the following considerations and changes

- Add column that shows amount spent on projects in previous years
- Roll-up maintenance activity into one line item
- Consider terminology changes
- Separate projects into maintenance and projects categories with labor and cable broken out

B. Election of Vice Chairperson to fill Tom Lott’s vacancy for remainder of term

Chairman Wayne Wedemeyer opened the floor for nominations for the Board Vice Chairperson Paul Hopingardner nominated Dain Herbat, Dain was elected unanimously.

Agenda Item No. 9:

Discussion and possible action regarding the financial report and current fiscal year budget issues.

John Kohlmorgan presented the financial report dated 2/28/13 to the Board. Mr. Kohlmorgan stated that the City of Austin payment was received with nothing else significant to report and asked if anyone had questions regarding existing budget report.

Wayne Wedemeyer discussed the possible need for a certified audited financial report, possibly through a third party. John Kohlmorgan stated that GAATN is audited at the same time AISD is every year. John is going to see what can be provided by AISD.

Agenda Item No. 10:

Confirm date, time, and location for the next regular Board meeting as May 6, 2013 at 1:30 p.m., at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.

A. Add any agenda topics for next month.

a.

The meeting was adjourned at 3:39 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK INTERLOCAL AGENCY (GAATN)
1111 West 6th Street
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
MEETING HELD May 6, 2013 1:30 p.m.
Lower Colorado River Authority
LCRA Service Center, Room A504
3505 Montopolis Blvd.
Austin, Texas**

Agenda Item No. 1:

Call to Order

The meeting was called to order by Chairman Wayne Wedemeyer at 1:30 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas
Teri Pennington, on behalf of the City of Austin
John Kohlmorgan, on behalf of Austin Independent School District
Mike Gibbons, on behalf of the Lower Colorado River Authority
John Hoffman, on behalf of the State of Texas, DIR
David Kelly, on behalf of the State of Texas, DIR
Dain Herbat, on behalf of Travis County
Gary Weseman, on behalf of Austin Community College

GAATN and City of Austin Personnel present at the start of the meeting:

Mike LaMarre, City of Austin
Brent Bright, GAATN
Syd Falk, GAATN Attorney

Guests:

Joe Begey, Titus Systems, LP
Carlos Dematos, Titus Systems, LP
Nathan Burns, JC Communications

Agenda Item No. 2:

Citizen Communications

There was no citizen communications today.

Agenda Item No. 3:

Review and Approve the Minutes for the regular Board meeting of April 1, 2013.

The April 1, 2013 Regular Board meeting minutes were reviewed by the members, Dain Herbat moved to approve the minutes. The motion was seconded by John Hoffman and the motion passed unanimously.

Agenda Item No. 4:

Discussion and possible action regarding the Technical Subcommittee Update

Moves Adds and Changes Contracts (MAC)

The Board approved the use of COMBS Consulting Group (COMBS) as the vendor for contract and Request For Proposal (RFP) oversight, COMBS is an approved vendor for AISD. Gary Weseman, John Kohlmorgan, Frank Ammons and Brent Bright will make up the subcommittee to oversee and provide technical feedback during the RFP process on behalf of GAATN. John Kohlmorgan sent current MAC contract out to all Board members and requested that any changes be sent to him by end of May. Current MAC contracts expire in August of 2013, the Board wants to have the RFP ready by June 1st.

Google Fiber Discussion

Teri Pennington has spoken with Rondella Hawkins with the City of Austin Telecommunications & Regulatory Affairs regarding her attendance at a future Board meeting to discuss, date TBD.

Agenda Item No. 5:

Update on Network Coordinator and Network Manager

Mike LaMarre reported that the Frank Ammons was selected to be the Network Manager effective May 6th 2013.

Agenda Item No. 6:

Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. regarding agency security devices and audits and/or Government Code section 418.181 regarding confidentiality of certain critical public infrastructure details, or otherwise to obtain advice from legal counsel. This will be at the discretion of the Chairperson. Discussion and possible action regarding:

A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;

a. Report on Pending Projects

It was reported that most construction is on hold and remains on hold due to legislative session that is currently ongoing, nothing new to report. Projects will begin as soon as the legislative session has ended.

b. Update on pending claims

Clawson Road chainsaw damage on October, 2012 – Syd Falk is currently drafting responses to questions ask by the adjuster for Wright Tree Service and should have a draft to Frank Ammons this week for review

Agenda Item No. 7:

Executive Session

There was no need for executive session discussion at this time.

Agenda Item No. 8:

Discussion and possible action regarding the Board Chairperson Update.

A. Approved job and budget status

The Board reviewed the pending projects scheduled to begin after the legislative session and verified that funding is available to complete as scheduled

B. Budget Subcommittee progress report

The proposed budget and project tracking spreadsheet was discussed with the following changes to be made.

1. Remove the column, show funds spent by quarter
2. Add columns to break out cost to show Labor and Material separately
3. Board will continue to review and send any requested changes to Gary Weseman for consideration

The Board asked that the network operating expenses were reviewed and validated in preparation for 2014 budget discussions.

C. Bentley Conversion and Upgrade

The GAATN management team is continuing to gather costs to upgrade to V8i as well as cost to have a 3rd party house and manage data base updates and backups. GAATN management team is going to provide cost for a third party to perform data conversion, training and software upgrades that is necessary to bring Bentley up to the latest V8i standards.

The GAATN management team will also provide cost for housing the Bentley database and performing database updates as needed, which is currently performed by Titus Systems.

The two options being considered are:

- a. GAATN to provide cost of adding additional staff
- b. Cost of 3rd party (that is not a MAC or Maintenance contractor) to perform work

Agenda Item No. 9:

Discussion and possible action regarding the financial report and current fiscal year budget issues.

John Kohlmorgan presented the financial report dated 3/31/13 to the Board. Mr. Kohlmorgan had nothing significant to report and asked if anyone had questions regarding existing budget report. Board members reviewed the budget and had no question.

Agenda Item No. 10:

Confirm date, time, and location for the next regular Board meeting as June 3, 2013 at 1:30 p.m., at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.

A. Add any agenda topics for next month.

- a. Discuss design session and disaster recovery meeting alternation from year-to-year

The meeting was adjourned at 3:30 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK INTERLOCAL AGENCY (GAATN)
1111 West 6th Street
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
MEETING HELD June 3, 2013 1:30 p.m.
Lower Colorado River Authority
LCRA Service Center, Room A504
3505 Montopolis Blvd.
Austin, Texas**

Agenda Item No. 1:

Call to Order

The meeting was called to order by Chairman Wayne Wedemeyer at 1:30 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas

Teri Pennington, on behalf of the City of Austin

John Kohlmorgan, on behalf of Austin Independent School District

John Hoffman, on behalf of the State of Texas, DIR

David Kelly, on behalf of the State of Texas, DIR

Dain Herbat, on behalf of Travis County

Gary Weseman, on behalf of Austin Community College

Jaime Guerra, on behalf of University of Texas

GAATN and City of Austin Personnel present at the start of the meeting:

Frank Ammons, GAATN

Brent Bright, GAATN

Brad Young, GAATN Attorney

Guests:

Ray Loera, on behalf of the Lower Colorado River Authority

Joe Begey, Titus Systems, LP

Carlos Dematos, Titus Systems, LP

Agenda Item No. 2:

Citizen Communications

There was no citizen communications today.

Agenda Item No. 3:

Review and Approve the Minutes for the regular Board meeting of May 6, 2013.

The May 6, 2013 Regular Board meeting minutes were reviewed by the members, Gary Weseman moved to approve the minutes as amended. The motion was seconded by Dain Herbat and the motion passed unanimously.

Agenda Item No. 4:

Discussion and possible action regarding the Technical Subcommittee Update

Moves Adds and Changes Contracts (MAC)

Subcommittee met on May 31st to discuss changes related to the MAC Request for Proposal (RFP), John Kohlmorgan sent the discussed changes to COMBS Consulting Group (COMBS) for review. Subcommittee is scheduled to meet with COMBS on June 6th to discuss changes and set a timeline for RFP completion, RFP advertisement to take place the second or third week of June.

Google Fiber Discussion

The GAATN Board added Rondella Hawkins with the City of Austin Telecommunications and Regulatory Affairs Department, to the Board Meeting via conference call to discuss Google Fiber implications with the City of Austin. The Board had questions regarding internet peering agreements/arrangements, hosted caching, Austin Energy pole attachment agreements, and how the community connections will be selected. Rondella stated that many of the details have yet to be worked out regarding these items and that she would be working closely with Teri Pennington as the technical items are addressed. The Board asked for a “template” of the services that are available, along with the guidelines and limitations on how and what they can be used for.

GAATN Design Session

The Board wants to ensure that there is a long term vision regarding network architecture and expansion. GAATN needs to review future network expansion to make certain that it meets the needs of current members as well as the needs of potential future members. The Board will provide goals and direction to the Technical Subcommittee so they can bring recommendations to the Board for approval. This will be an item of ongoing discussion in future Board meetings.

Agenda Item No. 5:

Update on Project Manager Position

Teri Pennington informed the Board that the job posting should take place in a few weeks and interview panel members would be needed.

Agenda Item No. 6:

Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076 regarding agency security devices and audits and/or Government Code section 418.181 regarding confidentiality of certain critical public infrastructure details, or otherwise to obtain advice from legal counsel. This will be at the discretion of the Chairperson. Discussion and possible action regarding:

A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;

a. Report on Pending Projects

It was reported that most construction is on hold and remains on hold due to legislative session being extended. Frank Ammons referenced the project status sheet and indicated that the SRS (Ben White - Manchaca Library) self-support cable replacement project may move to 2014 budget in accordance with project prioritization in regards to time allotted in FY 2013. The

Board also discussed the desire to look at GAATN rings that would not affect the legislative session should it further extend, in an effort to properly maintain the network. Frank Ammons updated the Board on each item on the project status sheet and provided the Projects slated to begin once legislation concludes. A1N Squirrel damage repair near fire station 4 was canceled at the request of LCRA due to internal network issues, may be rescheduled to take place in June or July.

b. Update on pending claims

SRS - 3928 Clawson Road – Frank Ammons and Syd Falk are reviewing a letter from Wright Tree Service’s claims department in response to Frank's original demand letter. Frank will send another letter providing clarity to the questions asked by Wright Tree Service in their response letter.

6507 Circle S Road – Demand letter has gone out to Custom-Crete Concrete Company informing them of the cost to repair and requesting reimbursement, although they did not actually cut the fiber cable, according to a witness they did snag the cable detaching it from the poles which led to it being cut. The person or entity that actually cut the fiber is currently unknown.

11108 Parkfield – Fiber cable was snagged and torn from a pole attachment by an unidentified vehicle which resulted in the driveway of a multi dwelling unit being blocked. After this occurred, the local fire department arrived and cut the fiber cable in the interest of public safety.

Agenda Item No. 7:

Executive Session

At 2:47 p.m., Chairman Wedemeyer announced that he wished to adjourn for executive session. The executive session was called under Texas Government Code section 551.071, to seek legal advice about any pending litigation concerning:

- A. Damage to GAATN fiber optic cables, equipment, hardware, and other property;
- B. Contractual, tort or other claims by or against GAATN; and about
- C. The procedures and operations of the Board or the organization.

The regular open session reconvened at 3:07 p.m. for discussion and actions on matters considered in the closed session. There were no items from executive session to discuss further or to take action on, so the meeting moved on to the next item.

Agenda Item No. 8:

Discussion and possible action regarding the Board Chairperson Update.

A. Budget Subcommittee progress report

Gary Weseman has not received any change request or recommendations at this time, will continue to move forward with the spreadsheet as presented.

B. Network Operations Expenses Review

Shared progress of information gathered showing actual network operations cost. Network Management will continue to compile data in preparation for upcoming budget planning session.

Agenda Item No. 9:

Discussion and possible action regarding the financial report and current fiscal year budget issues.
John Kohlmorgan presented the April financial report to the Board. Mr. Kohlmorgan had nothing significant to report and asked if anyone had questions regarding existing budget report. Board members reviewed the budget and had no questions, John informed the Board that the coversheet had changed. John also shared information regarding a possible financial audit, he is working with a vendor and waiting on pricing scope to bring back to the board as a recommendation.

Agenda Item No. 10:

Confirm date, time, and location for the next regular Board meeting as June 3, 2013 at 1:30 p.m., at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.

A. Agenda Topics for Upcoming Meetings

A. Board

- a) Discuss design session, Board to provide goals and direction regarding design session
- b) Recurring agenda item to discuss budget and project status reports until finalization
- c)

B. Tech

- a) Discuss Advanced 1 Bentley management services and data migration cost
- b) Discuss the pressurization of underground splice cases
- c) Add an agenda item for the Board to approve the addition 8011 Cameron Road (Travis County) to GAATN.
- d) Discuss fiber tagging project
- e) Discuss adding height verification over commercial driveways to maintenance contract

The meeting was adjourned at 3:43 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK INTERLOCAL AGENCY (GAATN)
1111 West 6th Street
Austin, Texas 78703-5399**

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
MEETING HELD June 19, 2013 1:15 p.m.
Lower Colorado River Authority
LCRA Service Center, Room A504
3505 Montopolis Blvd.
Austin, Texas**

Agenda Item No. 1:

Call to Order

The meeting was called to order by Chairman Wayne Wedemeyer at 1:15 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas

John Kohlmorgan, on behalf of Austin Independent School District

David Kelly, on behalf of the State of Texas, DIR

Gary Weseman, on behalf of Austin Community College

Jaime Guerra, on behalf of University of Texas

GAATN and City of Austin Personnel present at the start of the meeting:

Frank Ammons, GAATN

Brent Bright, GAATN

Syd Falk, GAATN Attorney

Mike LaMarre on behalf of City of Austin

Guests:

Carlos Dematos, Titus Systems, LP

Chris Gonzales, Titus Systems, LP

Agenda Item No. 2:

Citizen Communications

There was no citizen communications today.

Agenda Item No. 3:

Recommendation of Technical Subcommittee-Approval of Travis County Facility

Chairman Wayne Wedemeyer spoke to the Board regarding approval of a new Travis County facility to be added to GAATN C1N ring along Cameron RD. After brief discussion of the additional Travis County facility, John Kohlmorgan moved to approve. The motion was seconded by Dave Kelly and passed unanimously.

Agenda Item No. 4:

Executive Session

There was no need for Executive Session Today.

Agenda Item No. 5:

Confirm date, time, and location for the next regular Board meeting as July 8, 2013 at 1:30 p.m., at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.

A. Agenda Topics for Upcoming Meetings

A. Board

- a) Discuss design session, Board to provide goals and direction regarding design session

B. Tech

- a) Discuss Advanced 1 Bentley management services and data migration cost
- b) Discuss the pressurization of underground splice cases
- c) Discuss fiber tagging project
- d) Discuss adding height verification over commercial driveways to maintenance contract

The meeting was adjourned at 1:23 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK INTERLOCAL AGENCY (GAATN)
1111 West 6th Street
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
MEETING HELD July 8, 2013 1:30 p.m.
Lower Colorado River Authority
LCRA Service Center, Room A504
3505 Montopolis Blvd.
Austin, Texas**

Agenda Item No. 1:

Call to Order

The meeting was called to order by Chairman Wayne Wedemeyer at 1:30 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas

Teri Pennington, on behalf of the City of Austin

John Kohlmorgan, on behalf of Austin Independent School District

Mike Gibbons, on behalf of Lower Colorado River Authority

David Kelly, on behalf of the State of Texas, DIR

Dain Herbat, on behalf of Travis County

Gary Weseman, on behalf of Austin Community College

Jaime Guerra, on behalf of University of Texas

GAATN and City of Austin Personnel present at the start of the meeting:

Frank Ammons, GAATN

Syd Falk, GAATN Attorney

Guests:

James Bailey, on behalf of JC Communications

Joe Begey, Titus Systems, LP

Carlos Dematos, Titus Systems, LP

Agenda Item No. 2:

Citizen Communications

There was no citizen communications today.

Agenda Item No. 3:

Review and Approve the Minutes for the regular Board meeting of June 3, 2013.

The June 3, 2013 Regular Board meeting minutes were reviewed by the members, Dain Herbat moved to approve the minutes as written. The motion was seconded by David Kelly and the motion passed unanimously.

Review and Approve the Minutes for the Special Board meeting of June 19, 2013.

The June 19, 2013 Special Board meeting minutes were reviewed by the members, Gary Weseman moved to approve the minutes as written. The motion was seconded by David Kelly and the motion passed unanimously.

**Agenda Item No. 4:
Annual Elections**

A) Board Chairperson

Chairman Wedemeyer opened the floor for Board Chairperson nomination. Teri Pennington nominated Wayne Wedemeyer. John Kohlmorgan made a motion to close nominations, Gary Weseman seconded the motion and the motion passed unanimously. Wayne Wedemeyer opened the floor for a vote to accept nominee Wayne Wedemeyer as the Board Chairperson, the vote to accept Wayne as the Board Chairperson passed unanimously.

B) Board Vice-Chairperson

Chairman Wedemeyer opened the floor for Board Vice-Chairperson nomination. Teri Pennington nominated Dain Herbat. Teri Pennington made a motion to close nominations, Gary Weseman seconded the motion and the motion passed unanimously. Wayne Wedemeyer opened the floor for a vote to accept nominee Dain Herbat as the Board Vice-Chairperson, the vote to accept Dain as the Board Vice-Chairperson passed unanimously.

Agenda Item No. 5:

Technical Subcommittee Update and Agenda items

(Sub-committee Chairperson, 40 minutes). This item may necessitate an executive session under Government Code section 551.076 regarding agency security devices and audits and/or Government Code section 418.181 regarding confidentiality of certain critical public infrastructure details, or otherwise to obtain advice from legal counsel. This will be at the discretion of the Chairperson. Discussion and possible action regarding:

A. Moves Adds and Changes Contracts (MAC)

Gary Weseman shared that the bids would be opened on July 10th and reviewed by the Technical Subcommittee at the July 24th Subcommittee meeting.

B. Google Fiber

Gary Weseman made a recommendation to the Board that GAATN communicate with Google Fiber as a single entity and should re-enforce each of the entities bid for free Google services by leveraging peering services with GAATN. Teri Pennington made a motion to accept the recommendation, Gary Weseman seconded the motion and the motion passed unanimously.

Agenda Item No. 6:

Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. regarding agency security devices and audits and/or Government Code section 418.181 regarding confidentiality of certain critical public infrastructure details, or otherwise to obtain advice from legal counsel. This will be at the discretion of the Chairperson. Discussion and possible action regarding:

A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;

a. Job Tracking Review

Frank Ammons reviewed the job tracking report, there was much discussion regarding the project prioritization list. The Board asked that the project prioritization list be discussed at the July 24th Technical Subcommittee meeting.

b. Report on Pending Projects

Frank Ammons reviewed current and pending projects, the board had no questions regarding items discussed.

c. Update on Pending Claims

- a. 6507 Circle S Road – Demand letter has gone out to Custom-Crete Concrete Company informing them of the cost to repair and requesting reimbursement. No response from Custom-Crete yet, as second demand letter will go out.
- b. 11108 Parkfield – Don't know who damaged the fiber so GAATN can't pursue reimbursement, removing from pending claims. Permanent repair is complete.
- c. SRS - 3928 Clawson Road – Discussed in Executive Session.

B. GAATN Contract Renewals

a. GAATN Legal Services Contract – Final Renewal Option Three

September 1, 2013 - August 31, 2014

Gary Weseman made a motion to execute option three of the contract including a five dollar per hour increase, Dain Herbat seconded the motion and it passed unanimously.

b. GAATN Maintenance Contract - Third Renewal Option of Four

September 1, 2013 - August 31, 2014

Gary Weseman made a motion to execute option three of the contract, John Kohlmorgan seconded the motion and it passed unanimously.

c. GAATN Property Insurance Contract - First Renewal Option of Two

November 1, 2013 - Nov 1, 2014

The Board requested if there will be a cost increase and inquired if there were any claims, this information will be presented at August Board meeting.

Agenda Item No. 7:

Executive Session

At 2:35 p.m., Chairman Wedemeyer announced that he wished to adjourn for executive session. The executive session was called under Texas Government Code section 551.071, to seek legal advice about any pending litigation concerning:

- A. Damage to GAATN fiber optic cables, equipment, hardware, and other property;
- B. Contractual, tort or other claims by or against GAATN; and about
- C. The procedures and operations of the Board or the organization.

The regular open session reconvened at 2:55 p.m. for discussion and actions on matters considered in the closed session. There were no items from executive session to discuss further or to take action on, so the meeting moved on to the next item.

Agenda Item No. 8:

Discussion and possible action regarding the Board Chairperson Update.

A. Design Session

a. Guiding Principles

b. Entity Specific Build Forecast/Projections

Frank Ammons discussed the desire to meet with each entity to discuss their future needs to ensure continuity and the ability to leverage all the different entity needs. The Board asked that the Technical Subcommittee schedule a design meeting during their July meeting.

Agenda Item No. 9:

Discussion and possible action regarding the financial report and current fiscal year budget issues.

John Kohlmorgan presented the May financial report to the Board, Mr. Kohlmorgan noted that there was nothing significant to report. The Board discussed the release of remaining retention funds to Titus, Teri Pennington made a motion to release funds for final payment of retention funds, Gary Weseman seconded the motion and motion passed unanimously.

A. GAATN Financial Audit - Padgett Stratemann & Co., LLP Arrangement Letter

Syd Falk reviewed the proposal documents with the Board and expressed no major concerns with moving forward and executing the agreement. Gary Weseman made a motion to execute the agreement, John Kohlmorgan seconded and the motion passed unanimously.

Agenda Item No. 10:

Confirm date, time, and location for the next regular Board meeting as August 5, 2013 at 12:30 p.m., at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.

A. Agenda Topics for Upcoming Meetings

A. Board

a) SLA Review

B. Tech

a) Schedule Design Meeting

The meeting was adjourned at 3:30 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK INTERLOCAL AGENCY (GAATN)
1111 West 6th Street
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
MEETING HELD August 5, 2013 12:30 p.m.
Lower Colorado River Authority
LCRA Service Center, Room A504
3505 Montopolis Blvd.
Austin, Texas**

Agenda Item No. 1:

Call to Order

The meeting was called to order by Chairman Wayne Wedemeyer at 12:30 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas

Mike LaMarre, on behalf of the City of Austin

John Kohlmorgan, on behalf of Austin Independent School District

Mike Gibbons, on behalf of Lower Colorado River Authority

Dain Herbat, on behalf of Travis County

Gary Weseman, on behalf of Austin Community College

GAATN and City of Austin Personnel present at the start of the meeting:

Frank Ammons, GAATN

Brent Bright, GAATN

Guests:

None

Agenda Item No. 2:

Service Level Agreement (SLA) semi-annual evaluation regarding the service agreement with the City of Austin to provide GAATN operational management services.

Agenda Item No. 3:

Reconvene at 1:30 p.m. or at the conclusion of SLA evaluation.

Agenda Item No. 4:

Updated Roll Call.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas

Mike LaMarre, on behalf of the City of Austin

John Kohlmorgan, on behalf of Austin Independent School District

Mike Gibbons, on behalf of Lower Colorado River Authority

David Kelly, on behalf of the State of Texas, DIR

Dain Herbat, on behalf of Travis County

Gary Weseman, on behalf of Austin Community College

GAATN and City of Austin Personnel present at the start of the meeting:
Frank Ammons, GAATN
Syd Falk, GAATN Attorney
Brent Bright, GAATN

Guests:

Mike Ragain, JC Communications
Joe Begey, Titus Systems, LP
Carlos Dematos, Titus Systems, LP
Brian Combs, Combs Consulting

Agenda Item No. 5:

Citizen Communications

There was no citizen communications today.

Agenda Item No. 6:

Review and Approve the Minutes for the regular Board meeting of July 8, 2013.

The July 8, 2013 Regular Board meeting minutes were reviewed by the members, Dain Herbat moved to approve the minutes with proposed changes. The motion was seconded by Gary Weseman and the motion passed unanimously.

Agenda Item No. 7:

Technical Subcommittee Update and Agenda items

(Sub-committee Chairperson, 40 minutes). This item may necessitate an executive session under Government Code section 551.076 regarding agency security devices and audits and/or Government Code section 418.181 regarding confidentiality of certain critical public infrastructure details, or otherwise to obtain advice from legal counsel. This will be at the discretion of the Chairperson. Discussion and possible action regarding:

A. Moves Adds and Changes Contracts (MAC)

Brian Combs with Combs Consulting shared their evaluation of the RFP respondents with the Board. The Technical Subcommittee recommended that the Board select JC Communications and Titus Systems as MAC contractors. Gary Weseman made a motion to approve the selection of JC Communications and Titus Systems as the MAC contractors, Dain Herbat seconded the motion and the motion passed unanimously.

B. Google Fiber

Gary Weseman and Wayne Wedemeyer shared information from a Google Fiber meeting on August 1, 2013

Agenda Item No. 8:

Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. regarding agency security devices and audits and/or Government Code section 418.181 regarding confidentiality of certain critical public infrastructure details, or otherwise to obtain advice from legal counsel. This will be at the discretion of the Chairperson. Discussion and possible action regarding:

A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;

a. Job Tracking Review

Frank Ammons reviewed the job tracking report and went over the latest changes to the tracking spreadsheet. The Board discussed potential changes to the spreadsheet be implemented by the next Board meeting.

b. Report on Pending Projects

Frank Ammons reviewed current and pending projects, he noted that the splicing for Baker Media has been rescheduled at the request of LCRA, and there were no other significant changes.

c. Update on Pending Claims

a. 6507 Circle S Road – Demand letter has gone out to Custom-Crete Concrete Company informing them of the cost to repair and requesting reimbursement. No response from Custom-Crete yet, as second demand letter will go out.

b. 3928 Clawson Road, SRS October 2012 Chainsaw damage – Continue to work with Austin Energy in hopes that their relationship with their vendor (Wright Tree Service) will help to resolve the damage dispute.

B. GAATN Contract Renewals

**a. GAATN Property Insurance Contract - First Renewal Option of Two
November 1, 2013 - Nov 1, 2014**

Franks Ammons shared the projected cost of renewing GAATN property insurance contract with Alamo Insurance Group and recommended that we exercise option one of two to extend the current contract. Dain Herbat moved to exercise the first of two options. The motion was seconded by Mike LaMarre and the motion passed unanimously.

**Agenda Item No. 9:
Executive Session**

At 1:35 p.m., Chairman Wedemeyer announced that he wished to adjourn for executive session. The executive session was called under Texas Government Code section 551.071, to seek legal advice about any pending litigation concerning:

- A. Damage to GAATN fiber optic cables, equipment, hardware, and other property;
- B. Contractual, tort or other claims by or against GAATN; and about
- C. The procedures and operations of the Board or the organization.

The regular open session reconvened at 2:37 p.m. for discussion and actions on matters considered in the closed session. There were no items from executive session to discuss further or to take action on, so the meeting moved on to the next item.

Agenda Item No. 10:

Discussion and possible action regarding the Board Chairperson Update.

A. Design Session

a. Meeting Dates Established

Dates for the design session have been set for the second and fourth Wednesday's of September, Mike Gibbons is going to check on conference room availability.

b. General Discussion

The Board stressed the importance of having some "guiding principles" defined and available prior to the design session. Wayne Wedemeyer will gather this information and distribute to the Subcommittee.

Agenda Item No. 11:

Discussion and possible action regarding the financial report and current fiscal year budget issues.

John Kohlmorgan went over the latest financial report, the Board had no questions with the information shared.

A. Final review of 2014 fiscal year budget amount

The Board asked that John Kohlmorgan move forward with the 2014 fiscal year budget based on 1.9 Million in revenue and a capital improvement budget of \$270,000.

Agenda Item No. 12:

Confirm date, time, and location for the next regular Board meeting as September 9, 2013 at 1:30 p.m., at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.

A. Agenda Topics for Upcoming Meetings

The meeting was adjourned at 3:30 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK INTERLOCAL AGENCY (GAATN)
1111 West 6th Street
Austin, Texas 78703-5399**

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
MEETING HELD September 3, 2013 1:30 p.m.
Lower Colorado River Authority
LCRA Service Center, Room A504
3505 Montopolis Blvd.
Austin, Texas**

Agenda Item No. 1:

Call to Order

The meeting was called to order by Chairman Wayne Wedemeyer at 1:30 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas

David Kelly, on behalf of the State of Texas, DIR

John Hoffman, on behalf of the State of Texas, DIR

Terri Pennington, on behalf of the City of Austin

Jerry Dougherty, on behalf of the Lower Colorado River Authority

Mike Gibbons, on behalf of the Lower Colorado River Authority

Dain Herbat, on behalf of Travis County

Gary Weseman, on behalf of Austin Community College

GAATN and City of Austin Personnel present at the start of the meeting:

Frank Ammons, GAATN

Brent Bright, GAATN

Syd Falk, GAATN Attorney

Agenda Item No. 2:

Citizen Communications

There was no citizen communications today.

Agenda Item No. 3:

Discussion and possible action regarding the GAATN Moves Adds and Changes (MAC) Contract/s

Wayne Wedemeyer asked that Syd Falk summarize the Boards discussions, Syd shared that no contracts have been signed as a result of the Boards action to approve MAC contracts to Titus Systems and JC Communications during the August 5, 2013 Board Meeting. He also shared that since the August 5th Board Meeting it has come to our attention that one of the RFP respondents, namely Titus Systems, arguably was not in strict compliance with RFP regarding the bid guaranty. The RFP stated the bid guaranty should be in the form of bid bond or certified check. Titus provided a company check with their RFP response. Syd said the question before the Board is whether or not to maintain the nominal award to either or both of the bidders/proposers that were otherwise qualified, namely JC Communications and Titus Systems, or take some other action in the ultimate award and execution of one or more contracts for the Moves Adds and Changes (MAC) contract. Gary Weseman made a motion to amend the actions taken during the August 5, 2013 Board meeting and to award the MAC

contract solely to JC Communications due to the non-compliance of Titus Systems during the RFP process. Dain Herbat seconded the motion and the motion passed unanimously. Gary Weseman also made a motion to instruct GAATN Management to seek a second provider via the RFP process with the intent to execute a second MAC contract. Teri Pennington seconded the motion and the motion passed unanimously.

Agenda Item No. 4:

Executive Session

At 1:33 p.m., Chairman Wedemeyer announced that he wished to adjourn for executive session.

The executive session was called under Texas Government Code section 551.071, 551.072,

551.074, 551.076 and/or one or more of sections 418.175 - 418.181 ("H.B. 9"), to seek legal advice about including but not limited to pending, anticipated or contemplated litigation concerning):

- A. Construction, equipment, and product warranty claims;
- B. Damage to GAATN fiber optic cables, equipment, hardware, and other property;
- C. Contractual, tort or other legal or equitable claims by or against GAATN; or
- D. The procedures and operations of the Board or the organization;
- E. GAATN Management and Operation

and/or to consider matters concerning:

- F. Real property purchase, exchange, lease, easements or value;
- G. Personnel;
- H. Security devices, security personnel or security procedures or protocols; or
- I. Issues involving GAATN physical plant detail made confidential by law
- J. Or other matters as permitted by the Texas Open Meetings Act. to seek legal advice about any pending litigation concerning:

The regular open session reconvened at 2:37 p.m. for discussion and actions on matters considered in the closed session. There were no items from executive session to discuss further or to take action on, so the meeting moved on to the next item.

Agenda Item No. 5:

Confirm date, time, and location for the next regular Board meeting as September 9, 2013 at 1:30 p.m., at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.

The meeting time and place were confirmed

A. Agenda Topics for Upcoming Meetings

The meeting was adjourned at 2:43 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK INTERLOCAL AGENCY (GAATN)
1111 West 6th Street
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
MEETING HELD September 9, 2013 1:30 p.m.
Lower Colorado River Authority
LCRA Service Center, Room A504
3505 Montopolis Blvd.
Austin, Texas**

Agenda Item No. 1:

Call to Order

The meeting was called to order by Chairman Wayne Wedemeyer at 1:29 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas

Teri Pennington, on behalf of the City of Austin

John Kohlmorgan, on behalf of Austin Independent School District

Mike Gibbons, on behalf of Lower Colorado River Authority

David Kelly, on behalf of the State of Texas, DIR

Dain Herbat, on behalf of Travis County

Gary Weseman, on behalf of Austin Community College

Jaime Guerra, on behalf of University of Texas

GAATN and City of Austin Personnel present at the start of the meeting:

Brent Bright, GAATN

Syd Falk, GAATN Attorney

Guests:

James Bailey, on behalf of JC Communications

Joe Begey, on behalf of Titus Systems

Carlos Dematos, on behalf of Titus Systems

Mike Ragain, on behalf of JC Communications

Mike LaMarre and John Hoffman arrived after roll call.

Agenda Item No. 2:

Citizen Communications

There was no citizen communications today.

Agenda Item No. 3:

Review and Approve the Minutes for the regular Board meeting of August 5, 2013.

The August 5, 2013 Regular Board meeting minutes were reviewed by the Board members, Teri Pennington moved to approve the minutes as written. The motion was seconded by David Kelly and the motion passed unanimously.

Review and Approve the Minutes for the Special Board meeting of September 3, 2013.

The September 3, 2013 Special Board meeting minutes were reviewed by the Board members, Gary Weseman moved to approve the minutes with changes. The motion was seconded by Teri Pennington and the motion passed unanimously.

Agenda Item No. 4:

Technical Subcommittee Update and Agenda items

(Sub-committee Chairperson, 40 minutes). This item may necessitate an executive session under Government Code section 551.076 regarding agency security devices and audits and/or Government Code section 418.181 regarding confidentiality of certain critical public infrastructure details, or otherwise to obtain advice from legal counsel. This will be at the discretion of the Chairperson. Discussion and possible action regarding:

A. Google Fiber

a. Ongoing Topic of Discussion

Wayne Wedemeyer discussed a meeting with AT&T U-verse and their desire to deliver similar service as including peering with GAATN. Mike LaMarre and Teri Pennington updated the Board regarding their meetings with Google and mentioned that Google has yet to discuss any possible peering locations. Teri is going to scan and share the applications for the 100 free Google sites.

B. Request for Proposal (RFP) for Housing Bentley

a. Security Concerns & Possible Outsource to 3rd Party

Brent Bright shared that no items of concern have been sent to GAATN Management yet. Teri Pennington shared that the City is in discussions with vendors discussing cloud security contracts and based on those meetings she expressed a strong desire to have a 3rd party review our Bentley agreement to ensure everything possible has been done to secure GAATN's critical data. Wayne Wedemeyer asked that all Board members provide items/areas of concern to GAATN Management by the end of September, to be compiled for discussions during the RFP process. All RFP documents will be reviewed by Syd Falk, prior to the Boards final approval of the RFP documents

C. Possible Action/Approval of C2S Travis County Facility on Hamilton Pool Road

Discussion regarding the tie cable and if there would be twelve fibers allocated to the City of Austin that would count against the pool of free miles allocated to GAATN. If not, Travis County would pay for any associated ROW cost. Teri Pennington is going to inquire if the City of Austin has a desire to obtain twelve fibers along this route. Teri Pennington made a motion to approve both options and ask that GAATN Management update the Board of the final outcome. The motion was seconded by John Kohlmorgan and the motion passed unanimously.

Agenda Item No 5:

Update on GAATN Project Manager Position (COA, 10 minutes)

Mike LaMarre and Teri Pennington shared that the position has been posted on Monster and other sites. Mike stated that the City of Austin is moving forward with hiring some temp administrative help so Brent Bright can help with the Project Managers duties until the position can be filled.

Agenda Item No. 6:

Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. regarding agency security devices and audits and/or Government Code section 418.181 regarding confidentiality of certain critical public infrastructure details, or otherwise to obtain advice from

legal counsel. This will be at the discretion of the Chairperson. Discussion and possible action regarding:

A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;

a. Job Budget Tracking Review

Brent Bright reviewed the latest changes made to the tracking spreadsheet and updated the Board on current projects and explained that B1N was moved from the proposed project list to planned.

b. Report on Pending Projects

Brent Bright reviewed the pending projects, the Board had no questions.

c. Update on Pending Claims

a. 3928 Clawson Road, SRS October 2012 chainsaw damage

The Board asked that Syd Falk draft a “mutual release” document for delivery to Wright Tree Service.

B. 2014 Meeting Dates Review

The meeting dates were approved by the Board. The Board requested that GAATN Management send out all of the dates as early as possible in the form of a Microsoft Outlook meeting request.

Agenda Item No. 7:

Discussion and possible action regarding the Board Chairperson Update.

A. Moves Adds and Changes “MAC” Request for Proposal Subcommittee

Wayne Wedemeyer opened the floor and asked for volunteers to participate on the MAC RFP subcommittee. Dain Herbat, Teri Pennington and Wayne Wedemeyer volunteered and will make up the subcommittee. Syd Falk and Brian Combs will serve as the legal and technical advisors.

B. Possible Action – Damage Claim Process

Three proposed categories were approved with one change requested.

Agenda Item No. 8:

Executive Session

At 2:14 p.m., Chairman Wedemeyer announced that he wished to adjourn for executive session. The executive session was called under Texas Government Code section 551.071, to seek legal advice about any pending litigation concerning:

- A. Damage to GAATN fiber optic cables, equipment, hardware, and other property;
- B. Contractual, tort or other claims by or against GAATN; and about
- C. The procedures and operations of the Board or the organization.

The regular open session reconvened at 3:17 p.m. for discussion and actions on matters considered in the closed session. There were no items from executive session to discuss further or to take action on, so the meeting moved on to the next item.

Agenda Item No. 9:

Discussion and possible action regarding the financial report and current fiscal year budget issues.

John Kohlmorgan presented the July financial report to the Board and shared that it looked like we would be about 222k under budget for the year. John shared that the E-Rate fund check in the amount of \$409,081.29 had been received by GAATN and requested that the funds be transferred to AISD. Gary Weseman made a motion to transfer the E-Rate funds to AISD. The motion was seconded by Teri Pennington and the motion passed unanimously.

Agenda Item No. 10:

Confirm date, time, and location for the next regular Board meeting as October 7, 2013 at 1:30 p.m., at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.

A. Agenda Topics for Upcoming Meetings

The meeting was adjourned at 3:35 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK INTERLOCAL AGENCY (GAATN)
1111 West 6th Street
Austin, Texas 78703-5399**

**MINUTES OF THE SPECIAL DESIGN MEETING OF THE BOARD OF DIRECTORS
MEETING HELD September 11, 2013 1:00 p.m.
Lower Colorado River Authority
LCRA Service Center, Room A504
3505 Montopolis Blvd.
Austin, Texas**

Agenda Item No. 1:

Call to Order

The meeting was called to order by Chairman Wayne Wedemeyer at 1:00 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas
David Kelly, on behalf of the State of Texas, DIR
Gary Weseman, on behalf of Austin Community College
Jaime Guerra, on behalf of University of Texas
Dain Herbat, on behalf of Travis County

GAATN and City of Austin Personnel present at the start of the meeting:

Leslye Conoley, on behalf of City of Austin
Tracy Gunderson, on behalf of City of Austin
Brent Bright, GAATN
Mike LaMarre on behalf of City of Austin

Guests:

Carlos Dematos, Titus Systems, LP

John Kohlmorgan with AISD and Jerry Daugherty with LCRA arrived after roll call.

Agenda Item No. 2:

Citizen Communications

There was no citizen communications today.

Agenda Item No. 3:

Discussion of Future, Past and Present Design Initiatives

A. 114ct vs 144ct and original build sizes

Much discussion regarding different standard fiber counts, types and needs going forward, the Board asked that GAATN Management provide data showing the cost difference between 114ct and 144ct over the past three years if we had purchased and deployed 144ct. The Board also asked that Titus provide a maintenance and installation cost analysis between 114ct and 144ct fiber. The Board asked that Management gather additional information on larger fiber counts and types (ribbon) for future consideration.

B. Possibilities of fiber availability for current and future entities

Much discussion on how and when to allocate dark fiber to existing/new entities going forward, do you allocate based on partial ring or wait for ring completion? Much discussion regarding sharing/splitting buffer tubes, the general consensus is to allocate one buffer tube (12 fibers) at a

time and not split buffer tubes unless it becomes cost prohibitive. GAATN Management will provide data showing the affect that the proposed additional fiber will have of Network Rights.

C. Future sites to be added

Each entity is to provide the location of proposed future sites (if available) and proposed fibers needed per ring for the 9/24/2013 design meeting, this information will be based on a five year projection.

D. Future GAATN build out areas and growth areas for each entity

The information from Agenda Item 3.C. will be used for this exercise.

Agenda Item No. 4:

Executive Session

There was no need for Executive Session Today.

Agenda Item No. 5:

Confirm date, time, and location for the next Special Design Session Board meeting as September 24, 2013 at 1:00 p.m., at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.

A. Agenda Topics for Upcoming Meetings

The meeting was adjourned at 3:00 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK INTERLOCAL AGENCY (GAATN)
1111 West 6th Street
Austin, Texas 78703-5399**

**MINUTES OF THE SPECIAL DESIGN MEETING OF THE BOARD OF DIRECTORS
MEETING HELD September 24, 2013 2:00 p.m.
Lower Colorado River Authority
LCRA Service Center, Room A504
3505 Montopolis Blvd.
Austin, Texas**

Agenda Item No. 1:

Call to Order

The meeting was called to order by Chairman Wayne Wedemeyer at 2:00 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas
David Kelly, on behalf of the State of Texas, DIR
John Hoffman, on behalf of the State of Texas, DIR
Gary Weseman, on behalf of Austin Community College
Jaime Guerra, on behalf of University of Texas
John Kohlmorgan, on behalf of AISD
Mike Gibbons, on behalf of LCRA

GAATN and City of Austin Personnel present at the start of the meeting:

Tracy Gunderson, on behalf of City of Austin
Brent Bright, GAATN
Frank Ammons, GAATN

Guests:

Carlos Dematos, Titus Systems, LP
Chris Gonzales, Titus Systems, LP

Agenda Item No. 2:

Citizen Communications

There was no citizen communications today.

Agenda Item No. 3:

Discussion of Future, Past and Present Design Initiatives

A. 114ct vs 144ct and original build sizes

GAATN Management shared information showing the cost impact of using 144ct fiber if used during the previous three years of construction. The Board understands the possible advantages of moving forward with 144ct fiber and feel that SRN and SRS would be the best place to begin deployment of 144ct fiber, but would like to see estimates to upgrade these rings along with all cost associated with patch panels, fiber jumpers, additional rack space/ splicing that will provide a better picture of total cost to convert to 144ct. Based on the above information, the Board will also consider converting other rings to 144ct when additional fiber is needed. The Board asked that Management to modify the fiber conversion process to include 144ct fiber for future review.

B. Possibilities of fiber availability for current and future entities

Much discussion on how and when to allocate dark fiber to existing/new entities going forward, do you allocate based on partial ring or wait for ring completion? A lot of discussion regarding sharing/splitting buffer tubes, the Board made the decision not to split buffer tubes as a general practice, buffer tubes can be split/shared only when the parties sharing/splitting the buffer tubes agree to do so. The Board agreed that fibers will be allocated per buffer tube.

C. Future sites to be added

The Management Team shared the information they received from Board Members regarding future locations and additional fiber requirements for the five year projections, Management also discussed the impact the additional fiber requested would have on existing plant and shared with the Board areas in the fiber plant that would need to be upgraded to accommodate the requested changes. The Board asked that any/all changes to the five year projections be sent to GAATN Management ASAP for consideration for future planning.

D. Future GAATN build out areas and growth areas for each entity

Based on the information shared in Item 3A, the Board asked that Management provide proposed routes for a southern outer ring to pick up the locations in the five year projection plan, the Board asked that the plan include possible super-node sites as well.

Agenda Item No. 4:

Executive Session

At 2:09 p.m., Chairman Wedemeyer announced that he wished to adjourn for executive session. The executive session was called under Texas Government Code section 551.071, 551.072, 551.074, 551.076 and/or one or more of sections 418.175 - 418.181 ("H.B. 9"), to seek legal advice about including but not limited to pending, anticipated or contemplated litigation concerning):

- A. Construction, equipment, and product warranty claims;
- B. Damage to GAATN fiber optic cables, equipment, hardware, and other property;
- C. Contractual, tort or other legal or equitable claims by or against GAATN; or
- D. The procedures and operations of the Board or the organization;
- E. GAATN Management and Operation

and/or to consider matters concerning:

- F. Real property purchase, exchange, lease, easements or value;
- G. Personnel;
- H. Security devices, security personnel or security procedures or protocols; or
- I. Issues involving GAATN physical plant detail made confidential by law
- J. Or other matters as permitted by the Texas Open Meetings Act. to seek legal advice about any pending litigation concerning:

The regular open session reconvened at 3:33 p.m. for discussion and actions on matters considered in the closed session.

Agenda Item No. 5:

Confirm date, time, and location for the next Special Design Session Board meeting as September 24, 2013 at 1:30 p.m., at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.

A. Agenda Topics for Upcoming Meetings

The meeting was adjourned at 3:53 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK INTERLOCAL AGENCY (GAATN)
1111 West 6th Street
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
MEETING HELD October 7, 2013 1:30 p.m.
Lower Colorado River Authority
LCRA Service Center, Room A504
3505 Montopolis Blvd.
Austin, Texas**

Agenda Item No. 1:

Call to Order

The meeting was called to order by Chairman Wayne Wedemeyer at 1:29 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas

Teri Pennington, on behalf of the City of Austin

John Kohlmorgan, on behalf of Austin Independent School District

Jerry Doherty, on behalf of Lower Colorado River Authority

David Kelly, on behalf of the State of Texas, DIR

Dain Herbat, on behalf of Travis County

Gary Weseman, on behalf of Austin Community College

Jaime Guerra, on behalf of University of Texas

GAATN and City of Austin Personnel present at the start of the meeting:

Brent Bright, GAATN

Frank Ammons, GAATN

Syd Falk, GAATN Attorney

Guests:

James Bailey, on behalf of JC Communications

Joe Begey, on behalf of Titus Systems

Carlos Dematos, on behalf of Titus Systems

Agenda Item No. 2:

Citizen Communications

There was no citizen communications today.

Agenda Item No. 3:

Review and Approve the Minutes for the Board meeting of September 9, 2013.

The Board meeting minutes were reviewed by the Board members, Dain Herbat moved to approve the minutes with requested changes. The motion was seconded by Teri Pennington and the motion passed unanimously.

Review and Approve the Minutes for the Special Board meeting of September 11, 2013.

The Special Board meeting minutes were reviewed by the Board members, Gary Weseman moved to approve the minutes as written. The motion was seconded by Dave Kelly and the motion passed unanimously.

Review and Approve the Minutes for the Special Board meeting of September 24, 2013.

The Special Board meeting minutes were reviewed by the Board members, Gary Weseman moved to approve the minutes as written. The motion was seconded by Dave Kelly and the motion passed unanimously.

Agenda Item No. 4:

Technical Subcommittee Update and Agenda items

(Sub-committee Chairperson, 40 minutes). This item may necessitate an executive session under Government Code section 551.076 regarding agency security devices and audits and/or Government Code section 418.181 regarding confidentiality of certain critical public infrastructure details, or otherwise to obtain advice from legal counsel. This will be at the discretion of the Chairperson. Discussion and possible action regarding:

A. Google Fiber

- a. Ongoing Topic of Discussion
Nothing new to report

B. Request for Proposal (RFP) for Housing Bentley

a. Decision of Recommendation to Outsource RFP to 3rd Party

Much discussion regarding GAATN requirements for Cyber Security and how to implement as a part of the RFP process to ensure an appropriate level of security and accountability is obtained. Teri Pennington volunteered to assist the GAATN Management team with the security requirements for the RFP. The draft document will be presented at the November 4th Board Meeting for review.

Agenda Item No 5:

Update on GAATN Project Manager Position (COA, 10 minutes)

Teri Pennington informed the GAATN Board the first round of interviews to fill the open position should be completed by the next Board Meeting

Agenda Item No. 6:

Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. regarding agency security devices and audits and/or Government Code section 418.181 regarding confidentiality of certain critical public infrastructure details, or otherwise to obtain advice from legal counsel. This will be at the discretion of the Chairperson. Discussion and possible action regarding:

A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;

a. Job Budget Tracking Review

GAATN Management reviewed the latest changes made to the tracking spreadsheet and updated the Board on current projects, the Board asked that the Convention Center build-out be added to the list of projects. The GAATN Board requested that the Technical Subcommittee review all proposed projects based on latest fiber requirements/needs and re-prioritize accordingly.

b. Report on Pending Projects

GAATN Management team reviewed the pending projects and said that 9001 Cameron Road relocation is complete and Todd Lane relocation is awaiting a proposal.

c. Update on Pending Claims

- a. 3928 Clawson Road, SRS October 2012 chainsaw damage
Frank and Syd discussed the "Mutual Release" letter that was sent to Wright Tree Services for execution.

Agenda Item No. 7:

Discussion and possible action regarding the Board Chairperson Update.

A. Moves Adds and Changes “MAC” Request for Proposal Subcommittee

Dain Herbat informed the Board that final revisions to the RFP Documents were complete and asked that GAATN Management forward the documents to the board members for review.

B. Utility Notification Services; RFP responses are due December 15, 2013 to be executed by January 27, 2014

The Board requested that Management forward the RFP documents from the last RFP and current agreement to the Board for review.

C. Discussion of requirements of Open Meetings Act

Discussed in Executive Session

D. Agreements between GAATN entities that do not involve GAATN

Discussed in Executive Session

E. Bluebonnet Pole Attachment Agreement Resolution

Syd presented the requested changes to the Board, the Board made the decision to pursue the requested changes with the Bluebonnet legal team.

Agenda Item No. 8:

Executive Session

At 3:13 p.m., Vice Chairman Herbat announced that he wished to adjourn for executive session. The executive session was called under Texas Government Code section 551.071, to seek legal advice about any pending litigation concerning:

- A. Damage to GAATN fiber optic cables, equipment, hardware, and other property;
- B. Contractual, tort or other claims by or against GAATN; and about
- C. The procedures and operations of the Board or the organization.

The regular open session reconvened at 4:28 p.m. for discussion and actions on matters considered in the closed session. There were no items from executive session to discuss further or to take action on, so the meeting moved on to the next item.

Agenda Item No. 9:

Discussion and possible action regarding the financial report and current fiscal year budget issues.

John Kohlmorgan presented the year final financial report and noted that there is a fund balance of approximately 2.17 Million after transferring E-Rate funds in the amount of \$409,081.29 to AISD. John noted that 270k was allocated to new construction projects for the 2014 fiscal year.

Agenda Item No. 10:

Confirm date, time, and location for the next regular Board meeting as November 4, 2013 at 1:30 p.m., at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.

A. Agenda Topics for Upcoming Meetings

The meeting was adjourned at 4:32 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK INTERLOCAL AGENCY (GAATN)
1111 West 6th Street
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
MEETING HELD November 4, 2013 1:30 p.m.
Lower Colorado River Authority
LCRA Service Center, Room A504
3505 Montopolis Blvd.
Austin, Texas**

Agenda Item No. 1:

Call to Order

The meeting was called to order by Chairman Wayne Wedemeyer at 1:30 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas
Teri Pennington, on behalf of the City of Austin
Mike Gibbons, on behalf of Lower Colorado River Authority
David Kelly, on behalf of the State of Texas, DIR
Dain Herbat, on behalf of Travis County
Gary Weseman, on behalf of Austin Community College
Jaime Guerra, on behalf of University of Texas
John Hoffman, on behalf of the State of Texas, DIR

GAATN and City of Austin Personnel present at the start of the meeting:

Brent Bright, GAATN
Frank Ammons, GAATN
Syd Falk, GAATN Attorney

Guests:

Mike Ragain, on behalf of JC Communications
Joe Begey, on behalf of Titus Systems
Carlos Dematos, on behalf of Titus Systems

Agenda Item No. 2:

Citizen Communications

There was no citizen communications today.

Agenda Item No. 3:

Review and Approve the Minutes for the Board meeting of October 7, 2013.

The Board meeting minutes were reviewed by the Board members, Dain Herbat moved to approve the minutes as written. The motion was seconded by Gary Weseman and the motion passed unanimously.

Agenda Item No. 4:

Technical Subcommittee Update and Agenda items

(Sub-committee Chairperson, 40 minutes). This item may necessitate an executive session under Government Code section 551.076 regarding agency security devices and audits and/or Government Code section 418.181 regarding confidentiality of certain critical public infrastructure details, or

otherwise to obtain advice from legal counsel. This will be at the discretion of the Chairperson. Discussion and possible action regarding:

A. Request for Proposal (RFP) For Housing Bentley

Chairman Gary Weseman reminded the group that Frank Ammons previously distributed the Bentley RFP to the group. After discussion, Management was asked to add additional options to the RFP that will allow GAATN to house data (master of backup) per the Board request. Management to continuing working with Syd Falk on AISD “boiler plate” changes to accommodate GAATN’s needs.

Agenda Item No 5:

Update on GAATN Project Manager Position (COA, 10 minutes)

Teri Pennington informed the GAATN Board that a temporary employee is scheduled to start in two weeks. Dain Herbat asked if the temporary employee will work until the position is filled. Teri replied; that we officially have her for 2 months but there is a great probability we will keep her for 4 – 6 months. Teri also informed the Board that the phone interviews for the open Project Manager position are being scheduled.

Agenda Item No. 6:

Discussion and possible action regarding the Network Manager's Update. This item may necessitate an executive session due to protection provided by Government Code 551.076. regarding agency security devices and audits and/or Government Code section 418.181 regarding confidentiality of certain critical public infrastructure details, or otherwise to obtain advice from legal counsel. This will be at the discretion of the Chairperson. Discussion and possible action regarding:

A. Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;

a. Job Budget Tracking Review

GAATN Management reviewed the latest changes made to the tracking spreadsheet and updated the Board on current projects, Gary Weseman and Brent Bright will be working on some possible changes to the format. The Board asked that rings that have yet to have splice audits completed be added to the report. Frank Ammons discussed the current status of the Convention Center, Wayne Wedemeyer asked that Management gather the needs and requirements of each entity and work on cost estimate based on those needs to be provided to the Tech Committee.

b. Report on Pending Projects

Frank Ammons reviewed the pending projects. Gary Weseman asked management to make certain that any projects being worked are added to the report at all times so that it is held current.

c. Update on Pending Claims

3928 Clawson Road, SRS October 2012 chainsaw damage

Frank and Syd discussed the “mutual release” letter that Wright Tree Services executed. Dain Herbat made a motion to authorize Wayne Wedemeyer to accept the check from Wright Tree Service and execute the “mutual release” letter on behalf of GAATN. The motion was seconded by Gary Weseman and the motion passed unanimously.

B. Possible Action of Technical Subcommittee Recommended Projects

a. New Site Approval for C1N City of Austin, Northwest WIC Center

Gary Weseman made a motion to accept the addition of the City of Austin Northwest WIC Center to the C1N ring. The motion was seconded by Mike Gibbons and the motion passed unanimously.

b. D1N Non-Armored cable replacement project approval

Gary Weseman made a motion to approve the DIN non-armored replacement project with a not to exceed cost of \$35,824, existing stock fiber will be used to complete project. The motion was seconded by Dain Herbat and the motion passed unanimously.

c. C1S Non-Armored cable replacement project approval

Gary Weseman made a motion to approve the C1S non-armored replacement project with a not to exceed cost of \$56,354, existing stock fiber will be used to complete project. The motion was seconded by David Kelly and the motion passed unanimously.

Agenda Item No. 7:

Discussion and possible action regarding the Board Chairperson Update

A. Moves Adds and Changes “MAC” Request for Proposal

Dain Herbat informed the Board the subcommittee is currently working with Combs on some additional changes to the AISD boiler plate date and changes should be ready for review at the January 6th Board meeting.

B. Utility Notification Services; RFP responses are due December 15, 2013 to be executed by January 27, 2014

Syd Falk discussed some suggested changes to the RFP documents, Gary Weseman made a motion to accept suggested changes and move forward with the RFP. The motion was seconded by Teri Pennington and the motion passed unanimously.

C. Bluebonnet and Time Warner Pole Attachment Agreement Resolution

Syd Falk informed the Board that he forwarded his suggested changes to Bluebonnet and has not heard back at this time. Frank Ammons has yet to receive an agreement from Time Warner. The Board asked that Syd and Frank continue to pursue closure on both agreements.

Agenda Item No. 8:

Executive Session

At 2:19 p.m., Chairman Wedemeyer announced that he wished to adjourn for executive session. The executive session was called under Texas Government Code section 551.071, to seek legal advice about any pending litigation concerning:

- A. Damage to GAATN fiber optic cables, equipment, hardware, and other property;
- B. Contractual, tort or other claims by or against GAATN; and about
- C. The procedures and operations of the Board or the organization.

The regular open session reconvened at 3:36 p.m. for discussion and actions on matters considered in the closed session. There were no items from executive session to discuss further or to take action on, so the meeting moved on to the next item.

Agenda Item No. 9:

Discussion and possible action regarding the financial report and current fiscal year budget issues.

Nothing to Report

Agenda Item No. 10:

Confirm date, time, and location for the next regular Board meeting as December 2, 2013 at 12:30 p.m., at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.

A. Agenda Topics for Upcoming Meetings

The meeting was adjourned at 3:43 p.m.

**GREATER AUSTIN AREA TELECOMMUNICATIONS
NETWORK INTERLOCAL AGENCY (GAATN)
1111 West 6th Street
Austin, Texas 78703-5399**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
MEETING HELD December 2, 2013 12:30 p.m.
Lower Colorado River Authority
LCRA Service Center, Room A504
3505 Montopolis Blvd.
Austin, Texas**

Agenda Item No. 1:

Call to Order

The meeting was called to order by Chairman Wayne Wedemeyer at 12:30 p.m.

The following Board members announced as present at the start of the meeting:

Wayne Wedemeyer, on behalf of the University of Texas

David Kelly, on behalf of the State of Texas, DIR

John Kohlmorgan, on behalf of Austin Independent School District

Gary Weseman, on behalf of Austin Community College

Mike Gibbons, on behalf of Lower Colorado River Authority

Brent Bright, GAATN

Frank Ammons, GAATN

Kathy Wilson, GAATN

Guests:

Mike Ragain, on behalf of JC Communications

Joe Begey, on behalf of Titus Systems

Carlos Dematos, on behalf of Titus Systems

Agenda Item No. 3:

Recess

A short recess was called by the Board chairman for the annual Christmas luncheon until 1:30 pm.

Agenda Item No.4:

Reconvene

The meeting reconvened at 1:30 pm.

Agenda Item No. 5:

Updated roll call

An updated roll call was held for the inclusion of members arriving after initial roll call.

The following members announced as present:

Jerry Daugherty, on behalf of Lower Colorado River Authority

Syd Falk GAATN Attorney

Agenda Item No. 6:

Citizen Communications

There were no citizen communications today.

Agenda Item No. 7:

Approval of the minutes for the Special Board Meeting of November 4, 2013

The November 4, 2013 Board minutes were reviewed by the members. Gary Weseman made the motion to approve the minutes as written. The motion was seconded by David Kelly and it passed unanimously.

Agenda Item No. 8:

Discussion and possible action regarding the Technical Subcommittee Update

Gary Weseman reported from the November Technical subcommittee meeting:

- A. Network management was to work on creating a policy that would facilitate allocating empty strands of fiber. When this information is received from Network Management it will be brought to the board. Wayne Wedemeyer interjected that any suggestions or ideas on allocation should go to the Technical Subcommittee chair. Network Management brought a possible change to the model for obtaining fiber. Instead of obtaining fiber from MAC or our maintenance vendors, we would obtain it directly from a distributor. Management was asked to work with AISD to prepare a possible RFP. Once this is received it will also be given to the board.
- B. There is a multiphase project (C1N) that replaces all non-armored fiber with armored fiber. The proposed cost of the project is \$126,078.67. Fiber in stock will be used with the exception of one thirteen thousand foot section and approximately twenty thousand feet will need to be purchased. The Technical subcommittee is recommending approval of this project by the board. Gary Weseman moved to approve the projects and it was seconded by Mike Gibbons and the motion was passed unanimously.
- C. Gary Weseman also recommended the approval of two other projects that are developer funded that will have no effect on the GAATN budget that was also presented to the Technical Committee. Broadstone at the Lake Project and the Fairmont Hotel Project. It was moved by Gary Weseman and seconded by Mike Gibbons and the motion passed unanimously.
- D. The 2015 GAATN site list as presented was motioned for approval by Gary Weseman and seconded by Mike Gibbons the motion was passed unanimously.

Agenda Item No. 9:

Update on GAATN Project Manager Position

There was no communication on this matter today.

Agenda Item No. 10

Network Manager's Update: This item may necessitate an executive session due to protection provided by Government Code 551.076. This will be at the discretion of the Chairperson.

Any existing network operations, repairs, or maintenance issues, including any that have occurred since the last Board Meeting;

Frank Ammons updated the board on the following:

- A. Job budget tracking review: additions to this spreadsheet are a column that contains the contractors name, also added was the fiscal year funded column. Gary Weseman and Brent Bright are still working on this and other additions will follow.
- B. Report on pending projects: Proposals have been received on Super Ring North (SRN) and Super Ring South (SRS) splice audit, the work on these projects should begin soon, pending meetings with each vendor. After the discussion regarding the Convention Center it was determined that the pending Convention Center project will be moved for discussion to the February design session.

- C. Preliminary view of the 2015 Budget: The board would like a target budget of 1.8 million dollars. They also suggested showing a graph that displayed the true operational costs and the end of the year reserve fund balance for the upcoming January budget session. The board would also like to discuss Network management being full time staff to GAATN so there is no split of time between GAATN and City. The board is requesting the budget is distributed to the members prior to the January meeting for their viewing only.

Agenda Item No. 11

Discussion and possible action regarding the Board Chairperson Update

- A. Moves Adds and Changes “MAC” request for proposal
- B. Utility Notification Services responses due December 15 2013
- C. Bentley RFP update
Action item- The above will be added to the agenda until they have complete RFP’s
- D. Bluebonnet and Time Warner Pole attachment agreement Resolution: Travis County needs to get a better explanation of why Time Warner will not let GAATN access their poles.
Frank Ammons action item to contact Time Warner and locate the pole agreements.

At 2:47 p.m., Chairman Wayne Wedemeyer announced that he wished to adjourn for the Executive Session. The Executive session was called under one or more of Texas Government Code sections 551.071, 551.072, 551.074, and/or 551.076 to deliberate about issues involving GAATN physical plant detail made confidential by law as described in Tex. Gov’t Code sections 418.175-418.181 (H.B. 9).

The Executive session adjourned at 3:06 p.m.
No items to report from the Executive session.

Agenda Item No. 13

Discussion and possible action regarding the financial report and current fiscal year budget issues.

John Kohlmorgan presented both the Financial Report dated August 31, 2013 to the Board, noting that this is the last monthly report for FY 2013 (this is the 13th month report that reflects all accounts after year end close) and the September 2013 budget.

Agenda Item No. 14

Confirm date, time, and location for the next regular Board meeting as January 6, 2014 at 1:30 p.m. at the LCRA, Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.

- A. Add any agenda topics for next month.**

The meeting adjourned at 3:13 p.m.