

GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN) INTERLOCAL AGENCY

MEETING OF THE BOARD OF DIRECTORS

February 8, 2022 1:00 p.m.

LCRA Service Center at 3505 Montopolis, Austin, Texas 78744

Building A, Room A502/503

Teams Videoconference link provided 72 hours prior to meeting on homepage of www.gaatn.org

Remote audio-only option for public access: (512) 831-7858, Access Code: 108 084 8#

MINUTES

1. Call to Order and Roll Call

GAATN Board Chairman Dain Herbat called the meeting to order at 1:01 p.m.

The following announced as present at the start of the meeting:

Dain Herbat, on behalf of Travis County (on site)

Jaime Guerra, on behalf of UT-Austin (remote)

Gary Weseman, on behalf of Austin Community College (remote)

Mace Royston, on behalf of LCRA (remote)

Harold Nall, on behalf of UT-Austin (remote)

Anthony Breckenridge, on behalf of City of Austin (remote)

Frank Ammons, on behalf of GAATN (remote)

Sarah Eichelberger, on behalf of GAATN (remote)

Carlos DeMatos, on behalf of GAATN (remote)

A quorum was established at roll call.

Members joining after the start of the meeting:

Ruben Reyes, on behalf of City of Austin (remote) – joined at 1:04 p.m.

Steve Pyle, on behalf of State of Texas DIR (remote) – joined at 1:28 p.m., left meeting at 2:05 p.m.

John Kohlmorgan, on behalf of Austin ISD (remote) – joined at 1:29 p.m.

Gunnar Seaquist, GAATN attorney (remote) – joined at 1:30 p.m.

GAATN Contractors/Members of the public:

Chris Gonzales, on behalf of BryComm (remote)

Wayne Wedemeyer, on behalf of UT-Austin (remote)

2. Citizen Communications: There were no citizen communications.

3. Review and Approve the minutes for the regular Board Meeting of January 11, 2022

Dain Herbat moved to approve the draft minutes as presented; Jaime Guerra seconded the motion and it passed unanimously.

4. Mid-year Network Management SLA feedback session

The Board reviewed the Network Management SLA Deliverables and Accomplishments document and gave the following feedback for each section:

- Section 1 (Network Management, Engineering, and Planning): Board desires improvement on how long it takes to install/upgrade the network.
- Section 2 (Engineering Documentation): O365 SharePoint site is a success.
- Section 3 (Damage Management and Disaster Recovery): More progress needed for DR documentation and planning. Good work on documenting network interruption incidents.
- Section 4 (Financial Management): Keep up the good work!
- Section 5 (Contract Administration): Consider moving deliverable b) to section III during next SLA renewal in 2024.

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- Section 6 (Business Administration): Keep up the good work!

5. Board Chairperson Update – Discussion and possible action regarding:

A. Review of February 3, 2022 winter storm and any resulting effects to the network

Frank said management and the GAATN maintenance contractor monitored the network throughout the winter storm and there was no damage or outages reported.

B. Agreement between City of Austin and GAATN for maintenance of the GAATN Backup NOCC

Frank reported that the Backup NOCC maintenance agreement subcommittee met with the City of Austin Data Center Operations (DCO) subject matter expert on January 24 and February 8 and are almost ready to make a recommendation at the upcoming Technical Subcommittee meeting regarding the desired levels of service for maintenance.

C. Cap Metro license agreement for entity-specific project C1N UT Pickle Research Center

Frank noted that GAATN has a license agreement with Cap Metro for a Travis County crossing, and since Travis County is the only entity utilizing the cable for that crossing, they reimbursed GAATN for the license fee from Cap Metro. He said it will be the same situation for this new license agreement management and Syd are working on for a UT entity-specific project crossing; Jaime agreed that UT will reimburse GAATN for the Cap Metro license fee since they will be the only one using the cable involved in the crossing. Sarah said that GAATN will pay the license fees and then invoice UT and Travis County for their respective crossing fees. She noted that the first year crossing fee is approximately \$2,500 with a slight annual increase each year thereafter. Frank stated that there is a DIR cable that utilizes the same crossing that UT will be using, but that cable was installed before Cap Metro started charging crossing fees and therefore it was grandfathered and GAATN/DIR won't be charged for it. Jaime said UT is anxious to get this project completed and would like to get this license agreement executed, however they don't currently have a final license agreement in hand for the Board to consider. Sarah noted that Dain, as Board Chair, executed the previous license agreement, so the Board will have to approve this new one as well and Dain will have to execute. Dain asked Jaime/management to bring the final version of the license agreement for Board consideration to the March meeting.

D. Property damage claim against JD Abrams/Lone Star Paving for damage to C1N at IH-35 and Rutherford on 9/20/21

This item was discussed in executive session under Texas Government Code 551.071. Upon reconvening in open session, the Board directed management to reach out TxDOT representatives for assistance in resolving this claim since the damage occurred by a TxDOT contractor in the course of completing a TxDOT project.

E. Property damage claim for damage to B1N 11604 Stonehollow Drive on 10/18/21

Sarah reported that this claim was reported to GAATN's property insurance company in December and that management has been in touch with the adjuster and provided all additional requested information. Management is waiting to hear back from the adjuster once a determination is made on the claim.

6. Network Manager's Update

A. GAATN Backup NOCC status update

Frank reported that, as of February 3, 2022, the Backup NOCC is now fully operational. He said this was a huge undertaking which took years and many man hours to accomplish. He congratulated the members and management and the contractors and thanked them for their efforts to make this historical project come to fruition. He noted that the last piece is completing the agreement for the maintenance of the NOCC and that the subcommittee will bring a recommendation for the Technical Subcommittee and Board to consider. He asked

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Sarah to speak to the financial tally and expected refund from the City of Austin during the job budget report. Dain congratulated management for a job well done.

B. Project status report

Frank reported on the following upcoming and recently completed projects:

- A2N Activation in Backup NOCC – completed 2/2
- SRN Activation in Backup NOCC – completed 1/26
- SRS Activation in Backup NOCC – completed 1/19
- C1N temp repair gun shot 1202 E. St. Johns – completed 1/6
- Travis County A1N/A2N TC County Civil/Family Courthouse new node – completed 1/24

C. Job budget report

Sarah reported that management is tracking 38 jobs totaling \$1.6 million. Of the 38 jobs, 14 are complete and paid. She noted that GAATN is anticipating \$352k in recoveries and so far has recovered \$208k of that. For the Backup NOCC, she reported that the final tally, after the refund from the City of Austin, will be approximately \$2.056 million.

- 7. Executive Session:** At 2:05 p.m., Dain Herbat adjourned the GAATN Board meeting for closed session under Texas Government Code section 551.071, to seek legal advice or to preserve confidentiality as permitted by law (including but not limited to pending, anticipated or contemplated litigation concerning) regarding Agenda Item 5D.

At 2:19 p.m., Dain Herbat reconvened the GAATN Board meeting in open session for discussion and actions, if any, on matters considered in closed session. Agenda Item 5D was the only item discussed in closed session. Any further discussion or action taken on items discussed in closed session will be noted the summary for those agenda items.

8. Update Roll Call (only if executive session called):

The following announced as present in the updated roll call: Ruben Reyes, Dain Herbat, Jaime Guerra, Gary Weseman, Mace Royston, John Kohlmorgan, Harold Nall, Anthony Breckenridge, Gunnar Seaquist, Frank Ammons, Sarah Eichelberger, Carlos Dematos and Chris Gonzales. A quorum was re-established at the updated roll call.

9. Discussion and possible action regarding the financial report and current fiscal year budget issues. (AISD, 10 minutes):

A. Financial Report

John reviewed the financial summary report for the month ending December 31, 2021. He asked members to review and send him or Sarah any questions they may have.

10. Meeting and Action Items Summary:

Frank reviewed the following action items from this meeting:

- Look into moving Section 5 deliverable B of network management SLA to Section 3.
- Reach out to TxDOT regarding damage claim for damage sustained during a TxDOT project by a TxDOT contractor at IH35 and Rutherford Lane on September 20.
- Bring final Cap Metro license agreement for UT project to next Board meeting for approval.

11. Confirm date, time, and location for the next regular Board meeting on March 8, 2022 at 1:30 p.m. at LCRA Service Center 3505 Montopolis Austin, TX and via Video Conference on Microsoft Teams.

The date, time and location for the next regular Board meeting were confirmed; the meeting adjourned at 2:25 p.m.