

**GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN)
INTERLOCAL AGENCY**

MEETING OF THE BOARD OF DIRECTORS
MEETING HELD March 3, 2020 at 1:30 p.m.
AT Lower Colorado River Authority
LCRA Service Center, Room A502/503
3505 Montopolis Blvd.
Austin, Texas

MINUTES

1. Call to Order and Roll Call:

GAATN Board Chairman Dain Herbat called the meeting to order at 1:30 p.m. The following announced as present at the start of the meeting:

Dain Herbat, on behalf of Travis County

Harold Nall, on behalf of UT-Austin

Steve Pyle, on behalf of State of Texas DIR

Gary Weseman, on behalf of Austin Community College

Ruben Reyes, on behalf of City of Austin

Sarah Eichelberger, on behalf of GAATN

Frank Ammons, on behalf of GAATN

Syd Falk, GAATN attorney

A quorum was established at roll call.

John Kohlmorgan, on behalf of Austin ISD, arrived at 1:32 p.m.

Chris Gonzales, on behalf of BryComm

Cory Brymer, on behalf of BryComm

Doug Wilson, on behalf of JC Communications

Wayne Wedemeyer, on behalf of UT-Austin

2. Citizen Communications: There were no citizen communications.

3. Review and Approve the minutes for the regular Board Meeting of February 4, 2020

Gary Weseman moved to approve the draft minutes as presented from the regular Board Meeting of February 4, 2020; Dain Herbat seconded the motion and it passed unanimously.

4. Consent Agenda Items recommended by Technical Subcommittee at February 18, 2020 Meeting:

Dain Herbat moved to approve Consent Agenda Items 4A, 4B, and 4C; Gary Weseman seconded the motion and it passed unanimously.

A. Seeking approval for GAATN funded project C1S TxDOT Re-route Manchaca and FM1626 using GAATN stock 114-count fiber at a cost not to exceed \$46k to be funded by FY20 MAC budget

APPROVED ON CONSENT.

B. Seeking approval for Travis County funded project C1N Tax Office Building node insertion at no cost to GAATN

APPROVED ON CONSENT.

C. Seeking approval for Developer funded project SRN/D1N/TIE CVS @ Manor and Airport Relocation at no cost to GAATN

APPROVED ON CONSENT.

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5. Board Chairperson Update – Discussion and possible action regarding:

A. Cap Metro License Agreement

This item was discussed in executive session under Texas Government Code 551.071 for attorney consultation. Upon reconvening in open session, Dain stated that GAATN legal will continue to work on the licensing agreement.

B. Property damage claim against Asplundh Tree Expert Co. at C1N Willamette Drive

Syd reported that Bruce is working to facilitate a response from Austin Energy. Frank said that if he is unsuccessful, then the next step is to do a formal open records request.

6. Network Manager’s Update – Discussion and possible action regarding:

A. GAATN Backup NOCC project update

Frank reported that the City executed the agreement with IMEG on February 17 to finalize the revisions to the design. Frank has since received a revised schedule that he will send out to the members.

The revised solicitation schedule is tentatively scheduled as:

- March 18: Solicitation for bids
- March 18 – April 15: Questions & Answers period for vendors
- April 29: Bids due to Public Works
- April 30 – May 7: Evaluation period
- May 12: Deadline for GAATN approval of bid
- June 4: Austin City Council approval of bid

Frank said he is still waiting to get confirmation back from COA Capital Contracting Office as to the extent of GAATN’s involvement in the evaluation process, and he is still under the impression that the award will go to the lowest bidder. Frank said he believes that GAATN will be allowed to review the bids and make recommendations to Public Works. Frank said GAATN may need its own subcommittee to review the bids. Dain asked for the project manager from Public works to attend the special Board meeting prior to the start of the next scheduled Technical meeting on March 24. Syd says he feels that GAATN should have the ultimate veto power over the selection. Steve requested that Frank send out the RFP/scope of work to members to review and make comments. Steve brought up a concern he had voiced previously about the bus plugs; he noted the bid that was previously received showed the customer supplying the bus plugs, but he suggests those be added to the scope of work for the vendor to include in their bid. Frank noted that the original final design has been available for members to review on the SFTP site, and the only changes IMEG is making is the generator placement and fire suppression system. Frank said he will send to members the revised schedule, SOW, and a request for questions for Public Works. Gary said he wants to know about the process and who is going to answer the vendors’ questions.

B. Project status report

Frank reviewed the following upcoming/completed projects:

- SRN/A2N Capitol Complex re-routes – still pending conduit construction
- SRN Grove at Shoal Creek relocation – completed 2/13
- A1N Grove at Shoal Creek relocation – completed 2/11
- B2S Emergency repair at Thornberry Rd & SH71 – completed 2/9
- AISD D1N Govalle Elem renovations – completed 2/18

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C. Job budget tracking report

Sarah reported that management is tracking 16 jobs totaling \$679k, leaving \$38k remaining for additional jobs in the FY20 MAC budget. She reported that TxDOT paid the \$162k reimbursement for the 183 Direct Connect project on 1/29, and so far, GAATN has recovered a total of \$201k from reimbursements/damage recoveries.

- 7. Executive Session:** At 2:05 p.m., GAATN Board Chairman Dain Herbat adjourned the GAATN Board for closed session under Texas Government Code section 551.071, to seek legal advice regarding Agenda Item 5A.

At 2:37 p.m., Dain Herbat reconvened the GAATN Board in open session. Agenda Item 5A was the only item discussed. Upon reconvening in open session, Dain stated that GAATN legal will continue to work on the licensing agreement.

- 8. Discussion and possible action regarding the financial report and current fiscal year budget issues.**

A. Financial Report

John Kohlmorgan reviewed the financial report for the month ending January 31, 2020. He asked members to send him any questions regarding the report.

- 9. Meeting & Action Items Summary:**

Frank reviewed the following action items for management from this meeting:

- Send members revised solicitation schedule, scope of work, and request questions or comments for Public Works.
- Request Public Works presence at March 24 Special Board Meeting.
- Request more detail on GAATN's involvement in the solicitation process, including who will answer vendor questions, and evaluate bids.

- 10. Confirm date, time, and location for the next regular Board meeting on April 7, 2020 at 1:30 p.m. at the LCRA Service Center, 3505 Montopolis Blvd., Room A502/503, Austin, Texas.**

The date, time, and location for the next regular Board meeting were confirmed; the meeting adjourned at 2:41 p.m.