

**GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN)
INTERLOCAL AGENCY**

MEETING OF THE BOARD OF DIRECTORS

MEETING HELD April 3, 2018 1:30 p.m.
AT Lower Colorado River Authority
LCRA Service Center, Room A502/503
3505 Montopolis Blvd.
Austin, Texas

MINUTES

1. Call to Order and Roll Call

GAATN Board Chairperson Dain Herbat called the meeting to order at 1:30 p.m.

The following announced as present at the start of the meeting:

Dain Herbat, on behalf of Travis County

Steve Pyle, on behalf of State of Texas DIR

Mike Gibbons, on behalf of Lower Colorado River Authority

John Kohlmorgan, on behalf of Austin ISD

Bruce Hermes, on behalf of City of Austin

Jaime Guerra, on behalf of the University of Texas at Austin

Frank Ammons, on behalf of GAATN

Sarah Eichelberger, on behalf of GAATN

Harold Nall, on behalf of the University of Texas at Austin

Syd Falk, GAATN attorney

Carlos DeMatos, on behalf of

A quorum was established at roll call.

Members of the public:

Wayne Wedemeyer, retired GAATN Board Member

Tom McElhaney, on behalf of Titus Systems

Chris Gonzales, on behalf of BryComm LLC

Cory Brymer, on behalf of BryComm LLC

2. Citizen Communications

There were no citizen communications.

3. Review and Approve the minutes for the regular Board Meeting of March 6, 2018

Dain Herbat asked members to review the draft minutes from the regular Board Meeting of March 6, 2018. Dain Herbat moved to approve the draft minutes as presented; Jaime Guerra seconded the motion and it passed unanimously.

4. Technical Subcommittee Update – Discussion and possible action regarding:

A. Seeking approval for Travis County A1N Node to New DA's Building

Jaime Guerra stated that this was reviewed and recommended by the Technical Subcommittee at the March 20 meeting. Jaime Guerra moved to approve the Travis County A1N node to New DA's Building; Dain Herbat seconded the motion and it passed unanimously.

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B. Seeking approval for Travis County A2N Node to New DA's Building

Jaime Guerra stated that this was reviewed and recommended by the Technical Subcommittee at the March 20 meeting. Jaime Guerra moved to approve the Travis County A1N node to New DA's Building; Dain Herbat seconded the motion and it passed unanimously.

C. Seeking approval for City Hall re-connectorization A1N/A2N/SRN/SRS project

Frank reviewed the proposed cost for the City Hall re-connectorization project as well as the MAC budget impact for FY18 and FY19. He noted that, if approved, FY18 expenditures for this project would be \$58.3k and FY19 expenditures would be \$64.2k. John Kohlmorgan moved to approve the City Hall re-connectorization A1N/A2N/SRN/SRS project at a cost not to exceed \$123k; Mike Gibbons seconded the motion and it passed unanimously.

5. Board Chairperson Update – Discussion and possible action regarding:

A. Seeking approval for FY18 Budget Line Item Transfers for MAC Cable, MAC Labor, Consultants, Legal Services and Utility Locates

Sarah presented proposed FY18 budget line item transfers to decrease Locate Services by \$30k and MAC Cable by \$20k and increase Legal services by \$20k, Consultants by \$20k, and MAC Labor by \$10k. Dain Herbat moved to approve the FY18 Budget Line Item Transfers as presented; Mike Gibbons seconded the motion and it passed unanimously.

B. Seeking approval to transfer funding from Unplanned and Capital Improvement Projects Fund for approved projects

Sarah stated that management was currently tracking two approved projects under the GAATN Unplanned/CIP project budget, both of which totaled \$122k and were 100% reimbursable to GAATN. She stated that the purpose of this agenda item was to request the transfer of up to \$122k into the MAC budget to fund these projects if needed. Jaime Guerra moved to approve transferring \$122k from the CIP/Unplanned Projects fund into the FY18 MAC budget if needed; Bruce Hermes seconded the motion and it passed unanimously.

C. Seeking approval for revision to GAATN Technical Guidelines

Frank reviewed the proposed redlines to the GAATN Technical Guidelines. Members asked for a clarification in one item. Bruce Hermes moved to approve the draft revision of the GAATN Technical Guidelines as amended; Steve Pyle seconded the motion and it passed unanimously.

D. GAATN Backup Network Operation Control Center update including procurement and construction management options

Bruce Hermes said that the GAATN redlines to the ILA have reached City legal and Convention Center management and that has raised the level of scrutiny on the ILA. Dain Herbat said he would like to meet with the Convention Center manager to hear their concerns. Dain Herbat asked management to include an agenda item on the next Technical meeting to discuss other options for backup NOCC sites. Frank handed out an estimate for project management from the COA Public Works Department and a draft project schedule. Frank reviewed the estimate with the Board; he noted which items were included in the estimate but would not apply to this project. John Kohlmorgan asked Frank if the project estimate could be reduced; Frank and Carlos

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said that reducing the power requirements would reduce the project estimate. Jaime Guerra asked if management would need to further engage IMEG to change the power requirements. Frank said that between management and the COA data center expert, they could make the changes themselves. Dain Herbat asked for management to look into the average cost per square foot for a data center. Frank said he has seen prices as low as \$1,500 per square foot. John Kohlmorgan said the cost depends on the power requirements and type of data center. Steve Pyle asked about the cost impact if an entity decided not to go into the backup NOCC. Carlos said it would be premature for an entity to opt out of the backup NOCC because there will be new allocated fibers to all entities per the transport ring fiber allocation that was recently approved. Frank said that entities need to remember how much GAATN saves each entity. John Kohlmorgan said entities need to anticipate future needs. Frank said he will send out the cost estimate and detailed timeline for the backup NOCC project to all members.

6. Network Manager's Update – Discussion and possible action regarding:

A. Any existing network operations, repairs, or maintenance issues, including any that occurred since the last Board Meeting

1. Treaty Oak Decommission project status update

Frank said that the goal is to have all projects completed by June 15 with the exception of the splicing and testing, which will be completed in FY19. Frank said that working with Austin Energy is a daily task for these projects. Frank said the goal is to get the splicing and testing completed no later than October. He reminded members that next year is a legislative year and asked John Kohlmorgan if he had any updates on the sale of Treaty Oak. John Kohlmorgan said the trend was looking like there may be a little more time than originally stated but that it would be prudent to evacuate by October, especially no later than the start of the session. Frank said that he sent out the ring prioritization and link loss budget for each member's response. Frank said there is a risk to the network to leave fiber hanging and waiting to be spliced.

2. Pending projects

Frank reviewed the following pending projects:

- D1N splice case audit – ongoing through 5/21
- Supernode Connector alignment projects – ongoing through 5/16
- B1N ACC Northridge node replacement – completed 3/15
- C1N AISD node replacement at Pecan Springs ES – scheduled to complete 4/16
- C1N COA new node at Pard 9641 Decker Lane – completed 3/5
- B2S Travis County new node at SAT 4 – completed 4/3

3. Job Budget Tracking review

Sarah reported that management is tracking 36 jobs in the FY18 MAC budget totaling \$732k, leaving \$63k remaining for additional FY18 jobs. She also noted that there would be 7 projects that are divided into two phases between FY18 and FY19 and the phase two expenditures for FY19 for those projects would be \$119k.

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4. GAATN Moves, Adds, and Changes RFP update

Sarah reported that the GAATN MAC RFP is scheduled to be issued by AISD on April 10 and close on May 1. She said the evaluation subcommittee will bring a recommendation to the May Technical meeting and the June Board meeting.

5. GAATN Legal Services RFQ (AISD RFQ18-097) update

Sarah stated that the Legal Services RFQ was closing today and that she would deliver the bids to the evaluation subcommittee members who will evaluate and bring a recommendation to the May Board meeting.

6. GAATN Bentley Management RFP (AISD RFP18-104) update

Sarah stated that the Bentley Management RFP was closing today and that she would deliver the bids to the evaluation subcommittee members who will evaluate and bring a recommendation to the April Technical and May Board meetings.

7. Executive Session: There was no executive session.

8. Discussion and possible action regarding the financial report and current fiscal year budget issues. (AISD, 10 minutes)

A. Financial Report

John Kohlmorgan reviewed the budget summary he handed out. John said that AISD is still working on the detailed report the Board is accustomed to receiving. He said that GAATN should come really close to the budget this year.

9. Meeting & Action Items Summary (10 minutes):

- Add clarification to GAATN Technical Guidelines
- Setup meeting between Dain and Convention Center management to discuss ILA
- Add item to next Technical agenda for other options for backup NOCC including costs
- Find out if any members want to decrease their planned presence requirements at the backup NOCC; cut fat out of estimate
- Distribute convention center estimate and project schedule to Board and Technical members
- Send out reminder for ring prioritization request for Treaty Oak

10. Confirm date, time, and location for the next regular Board meeting on May 1, 2018 at 1:30 p.m. at the LCRA Service Center, 3505 Montopolis Blvd., Room A502/503, Austin, Texas.

A. Items to be added to the next Board Agenda:

The date, time, and location for the next regular Board Meeting were confirmed; the meeting adjourned at 2:54 p.m.