

**GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN)
INTERLOCAL AGENCY**

MEETING OF THE BOARD OF DIRECTORS

April 4, 2023 1:30 p.m.

LCRA Service Center at 3505 Montopolis, Austin, Texas 78744

Building A, Room A502/503

Teams Videoconference link provided 72 hours prior to meeting on homepage of www.gaatn.org

Remote audio-only option for public access: (512) 831-7858, Access Code: 521 878 49#

MINUTES

1. Call to Order and Roll Call:

GAATN Board Chairman Dain Herbat called the meeting to order at 1:30 p.m.

The following announced as present at the start of the meeting:

Jaime Guerra, on behalf of UT-Austin (remote)

Steve Pyle, on behalf of State of Texas DIR (remote)

Gary Weseman, on behalf of Austin Community College (remote)

Leslye Conoley, on behalf of City of Austin (remote)

John Greiner, on behalf of Austin ISD (remote)

Dain Herbat, on behalf of Travis County (on site)

Robert Saddler, on behalf of LCRA (remote) – left meeting at 1:37 p.m., rejoined at 1:42 p.m.

Anthony Breckenridge, on behalf of City of Austin (remote)

Harold Nall, on behalf of UT-Austin (remote)

Syd Falk, GAATN attorney (on site)

Frank Ammons, on behalf of GAATN (remote)

Carlos DeMatos, on behalf of GAATN (remote)

Sarah Eichelberger, on behalf of GAATN (remote)

A quorum was established at roll call.

Members joining after the meeting started:

Bo Kinsey, on behalf of Travis County (remote)

GAATN Contractors:

Doug Wilson, on behalf of JC Communications (remote)

Chris Gonzales, on behalf of BryComm (remote)

2. Citizen Communications: There were no citizen communications.

3. Review and Approve the minutes for the regular Board Meeting of March 7, 2023

Dain Herbat moved to approve the draft minutes as presented; Jaime Guerra seconded the motion and it passed unanimously. Robert Saddler abstained off camera.

4. Consent Agenda Items from the March 21, 2023 Technical Subcommittee Meeting:

Jaime Guerra moved to approve Consent Agenda Items 4A, 4B, 4C, and 4D; John Greiner seconded the motion and it passed unanimously. Robert Saddler was not present for this vote.

A. Seeking approval for new UT tie cable to Dobie Twenty21 entity-specific project at no cost to GAATN

APPROVED ON CONSENT.

B. Seeking approval for Travis County A1N – 192 Upgrade at Ronald Earl Building Input GAATN-funded project at a cost not to exceed \$65k to be funded by FY24 MAC budget

APPROVED ON CONSENT.

C. Seeking approval for Travis County A1N – 192 Upgrade at Ronald Earl Building Output GAATN-

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funded project at a cost not to exceed \$58k to be funded by FY24 MAC budget

APPROVED ON CONSENT.

- D. Seeking approval for Travis County A2N – 192 Upgrade at Ronald Earl Building GAATN-funded project at a cost not to exceed \$47k to be funded by FY24 MAC budget**

APPROVED ON CONSENT.

5. Board Chairperson Update – Discussion and possible action regarding:

A. Cap Metro license agreement for UT project

Frank reported that a meeting was held between Syd, Dain, Jaime and Frank; they determined that the best course of action is for Dain, Jaime and Frank to meet with Cap Metro to see if GAATN can get terms matching the 2021 license agreement. Frank reached out to a Cap Metro vice president to see if the insurance issue can be favorably resolved and the agreement was put back into legal review. Jaime said that the delay in completing this project may affect university research so it is a very high priority for UT. Frank said that he will ask for a response by April 14, and then look to escalate the agreement further if no response is received.

B. Property damage claim against JD Abrams/Lone Star Paving for damage to C1N at IH-35 and Rutherford on 9/20/21

Syd said that one of the defendants is seeking to join an additional intermediary subcontractor. Syd said they are waiting on the court to grant that motion and he is hoping that by the next Board meeting, they will be able to start on discovery.

6. Network Manager's Update:

A. Project status report

Frank reported on the following upcoming and recently completed projects:

- C1N Permanent repair at Hwy 290 and Johnny Morris – scheduled to complete 4/6
- A1N Upgrade project Segment 7 – completed 3/23
- D1N Emergency repair at Hargrave St (AISD strands hit by gunfire) – completed 3/13
- Travis County C2S Mansfield Dam Park new node install – completed 3/23

Frank reviewed the pending A1N and SRS upgrade segments:

- A1N Upgrade segment 1 – AE approved/pending traffic control and ROWMAN – expected to complete by June 30.
- A1N Upgrade segment 2 – AE approved/pending traffic control and ROWMAN – expected to complete by June 30.
- A1N Upgrade segment 4 – AE approved/pending traffic control and ROWMAN – expected to complete by June 30.
- A1N Upgrade segment 10 – AE approved/pending traffic control and ROWMAN – expected to complete by June 30.
- A1N Upgrade segment 11 – AE approved/pending small project exemption request as well as traffic control and ROWMAN – will probably go into FY24 before completion.
- SRS Upgrade segment 1 – AE approved/pending cable delivery and traffic control/ROWMAN permits, expected to complete in by end of calendar year.
- SRS Upgrade segment 2 – All underground/pending cable delivery and traffic control/ROWMAN permits, expected to complete in by end of calendar year.
- SRS Upgrade segment 3 – All underground/pending cable delivery and traffic control/ROWMAN permits, expected to complete in by end of calendar year.
- SRS Upgrade segment 4 – AE approved/pending cable delivery and traffic control/ROWMAN permits, expected to complete in by end of calendar year.
- SRS Upgrade segment 5 – will use GAATN stock cable, pending approval for traffic

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control/ROWMAN permits – expected to complete by June 30.

- SRS Upgrade segment 6 – AE approved/pending cable delivery and traffic control/ROWMAN permits, expected to complete in FY24.
- SRS emergency repair at 2708 St. Edwards Circle – GAATN’s cable to severed mid-span by an unknown party. An emergency repair was completed, but SRS segment 6 upgrade will become the permanent repair for this damage.

B. Job budget report

Sarah reported that management is tracking 45 jobs totaling \$3.4 million. So far for FY23, 10 jobs have been completed and \$380k has been invoiced. She noted that, with all awarded jobs and all guaranteed revenue/reimbursements considered, the remaining fund balance is projected to be \$1 million, not inclusive of the GAATN emergency set aside of \$2.1 million.

C. Update on open GAATN RFP/RFQs:

Sarah noted that all three GAATN RFQ/RFPs closed on March 21 and are currently in the evaluation process.

1) AISD 23RFP041 GAATN Moves, Adds, and Changes – closed March 21, 2023

A best and final offer was issued on April 3 and closes on April 6. A recommendation for award(s) will be brought to the April 18 Technical Subcommittee and May 2 Board meeting.

2) AISD 23RFP042 GAATN Bentley Management – closed March 21, 2023

Only one submission was received for this RFP from GAATN’s current vendor. A recommendation for award will be brought to the April 18 Technical Subcommittee and May 2 Board meeting.

3) AISD 23RFQ040 GAATN Legal Services – closed March 21, 2023

Two submissions were received for this RFQ, including one from GAATN’s current vendor. A recommendation for award will be brought to the May 2 Board meeting.

7. Executive Session: There was no executive session.

8. Update Roll Call (only if executive session called): There was no updated roll call, since there was no executive session.

9. Discussion and possible action regarding the financial report and current fiscal year budget issues. (AISD, 10 minutes):

A. Financial Report

Sarah reviewed the AISD/GAATN financial report for the month ending February 28, 2023. As of that date, GAATN had received \$1.85 million in revenue and expended \$1.16 million, leaving an ending project reserve balance of \$2.39 million.

10. Meeting and Action Items Summary:

Frank reviewed the following action items from this meeting:

1. Call Cap Metro contact requesting response by April 14.
2. Add an Agenda item to review GAATN strand allocations on the next Board meeting.

11. Confirm date, time, and location for the next regular Board meeting on May 2, 2023 at 1:30 p.m. at LCRA Service Center 3505 Montopolis Austin, TX and via Video Conference on Microsoft Teams.

The date, time and location for the next regular Board meeting were confirmed; the meeting adjourned at 2:07 p.m.