

**GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN)
INTERLOCAL AGENCY**

MEETING OF THE BOARD OF DIRECTORS

MEETING HELD June 4, 2019 at 1:30 p.m.

AT Lower Colorado River Authority
LCRA Service Center, Room A502/503
3505 Montopolis Blvd.
Austin, Texas

MINUTES

1. Call to Order and Roll Call

Board Chairman Dain Herbat called the meeting to order at 1:30 p.m. The following announced as present at the start of the meeting:

Dain Herbat, on behalf of Travis County

Carlos Dematos, on behalf of GAATN

Ruben Reyes, on behalf of City of Austin

Laura Gonzalez, on behalf of GAATN

Gary Weseman, on behalf of Austin Community College

John Kohlmorgan, on behalf of Austin ISD

Gunnar Seaquist, GAATN attorney

Robert Saddler, on behalf of LCRA

A quorum was established at roll call.

Harold Nall, on behalf of the University of Texas arrived at 1:34 p.m.

Jaime Guerra, on behalf of the University of Texas arrived at 1:37 p.m.

Members of the public in attendance:

Chris Gonzales, BryComm

Cory Brymer, BryComm

Elliot Williams, BryComm

Jonathan Baker, JC Communications

Wayne Wedemeyer

Doug Wilson, JC Communications

2. Citizen Communications

There were no citizen communications.

3. Review and Approve the minutes for the regular Board Meeting of May 7, 2019

Gary Weseman moved to accept the minutes as presented; John Kohlmorgan seconded the motion and it passed unanimously.

4. Consent Agenda Items from Technical Subcommittee Meeting of May 21, 2019

A. Seeking approval for B2S reroute at 288ct along Burleson Road to make use of Fiberlight acquisition in the amount of \$141,573.75.

Carlos reported that this item came to the Board meeting for approval out of the design meeting on May 21. The reason for the 288-count fiber is to put all the needed fiber in one conduit and leave the second conduit empty for emergency pull-throughs. Gary asked for planned usage of the proposed re-route. Carlos said it will hold the 114 strands from B2S and the rest will stay dark. There are also five different node cables along the route aerially and having additional strands will allow for future relocates (with Board approval) without

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needing to utilize the spare conduit. Gary asked for this agenda item to be reviewed at the June Technical meeting so the route and pricing can be further analyzed.

5. Board Chairperson Update – Discussion and possible action regarding:

A. Consider and possible action regarding amendment of GAATN By-Laws to account for sale of AISD's Treaty Oak property, and any future property, in the provision regarding posting of meetings under the Open Meetings Act.

Gunnar reported that the current GAATN By-laws specify the specific name of the building where meeting agendas are posted in accordance with the Open Meetings Act. However, that building has been sold and is no longer the location where the notices are posted. Laura reported that the meeting notices are currently posted by AISD outside the Board of Trustees office at Treaty Oak. The Board agreed to finalize the wording for the amendment at the next board meeting for approval after review by Syd Falk.

6. Network Manager's Update – Discussion and possible action regarding:

A. Any existing network operations, repairs, or maintenance issues, including any that occurred since the last Board Meeting

1. Treaty Oak Decommission project status update

Carlos reported that A2N and SRS are scheduled to be decommissioned the week of June 10. Carlos will make a site visit with JC Communications to finalize sites and plans. Carlos asked for LCRA to confirm readiness for decommissioning. Robert said that it depends on the brown-out forecast for that week. Carlos said the permit is still in the works but is planned for Monday.

2. Community Technology & Telecommunications Commission Update

Carlos reported that after a conversation with the head of the commission, Malcolm Yeats, it was stated that the interest of the commission to recommend new city ordinances for regulating the use, construction, and ownership of Utility infrastructure within the city's Right-Of-Way (ROW) is secondary to their recommendation that the city hire full-time equivalents to fill several vacant positions within these departments. The intent being that a full staff will help with expediting and streamlining processes for the installation and deployment of communication infrastructure throughout the COA ROWs.

3. Convention Center NOCC status

Carlos reported that Network Management is meeting with IMEG on June 11 for the final delivery of signed prints.

4. Design Meeting Update and Survey Results

a) Draft GAATN/Entity Project List

Laura reported that a list of all the proposed GAATN and entity sites that were discussed at the design meeting has been drafted and provided in the Board members' handouts.

b) Survey Results

Laura shared the proposed ranking of GAATN future projects as calculated from the entities' responses to the survey sent after the design meeting.

5. Draft GAATN 15-Year Financial Forecast FY19-35

Laura shared the updated GAATN financial forecast that includes the new list of ranked GAATN future projects projected over time. Carlos asked the Board for their advice in pursuing any of the projects. Carlos also explained his plan for breaking the projects up over multiple years and overlapping a few projects at a time. Dain

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instructed Network Management to bring a plan for the A1N upgrade to an upcoming technical subcommittee meeting; his preference is to accelerate the NOCC project and get final numbers so the Board can plan for future spending more accurately. Jaime asked if the Board would be willing to approve the first installment of the A1N upgrade. However, expansion requires a unanimous vote and DIR was not present. The A1N upgrade will be brought to the next possible Board meeting for approval. Jaime asked what the Board needs from Network Management in order to get the A1N upgrade approved as soon as possible. Dain advised that Network Management to bring a list of segments to upgrade. Carlos stated that he could not promise to have the list ready for the June tech meeting, but will for the July meeting. Gary advised that the proposed sequence of segments prioritize entities with higher need, such as UT. Carlos said it would, and that entities will be able to utilize each segment upgrade as soon as it is completed. Carlos also said that as soon as the segments are planned and accepted, Network Management will be able to collect bids and get firm numbers to the Board for approval instead of the current ROM estimates.

John proposed the Board consider not only funding from the project reserves but also entity contributions on an annual basis. John also suggested that the time it takes to upgrade a ring be shortened. Dain also wondered if it should be considered to increase the project budget to get the projects completed sooner. John asked if there were any known upcoming public works projects that need to capture in the financial forecast also. Carlos answered yes, that there are a couple of upcoming TxDOT projects, and at least one relocate will require a 50% share from GAATN.

Gary requested that network management always bring upcoming joint projects to the tech committee meetings, so they can keep an eye on what's coming, regardless of the lack of detail available. Carlos reported that the next design meeting is scheduled for September 17th. The reason for continuing design meetings is to coordinate entity partnerships and have more in-depth conversations. Dain suggested that the design session be an agenda item on the regular tech committee agenda.

6. Project Status Report

A2N and SRS decommissioning at Treaty Oak are scheduled for the week of June 10th. C1N TxDOT US 183 relocate is new and not scheduled yet. SRN Treaty Oak decommissioning at Treaty Oak is scheduled for June 24-25.

7. Job Budget Tracking Report

Laura reports no changes to Job Budget Tracking Report from last month; still tracking 17 projects for \$603k with a remainder for \$122k for the year.

7. Executive Session: There was no executive session.

8. Discussion and possible action regarding the financial report and current fiscal year budget issues. (AISD, 10 minutes)

A. Financial Report

John provided the summary expense and revenue reports for the year through May 31.

Overall, all expected revenue has been received and GAATN is currently under budget for

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the year. Carlos reported that all invoices from the contractors are due to GAATN by June 19th.

9. Meeting & Action Items Summary:

Carlos reviewed the following action items for network management from this meeting:

- B2S reroute along Burleson Road to make use of Fiberlight acquisition moved to June Technical Subcommittee agenda for review and approval
- Draft amendment to the GAATN by-laws regarding the location of meeting notice postings in accordance with the Open Meetings Act is due at the July Board meeting
- Network management will provide the proposed list of segments for the A1N upgrade at the July Tech meeting
- Network Management will track all upcoming public works/TxDOT projects on the Project Status Report and update the costs as soon as they become available
- The next design meeting is September 17th

10. Confirm date, time, and location for the next regular Board meeting on July 9, 2019 at 1:30 p.m. at the LCRA Service Center, 3505 Montopolis Blvd., Room A502/503, Austin, Texas.

The date, time, and location for the next board meeting were confirmed; the meeting adjourned at 2:21 p.m.