

**GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN)
INTERLOCAL AGENCY**

MEETING OF THE BOARD OF DIRECTORS

August 2, 2022 12:30 p.m.

LCRA Service Center at 3505 Montopolis, Austin, Texas 78744

Building A, Room A502/503

Teams Videoconference link provided 72 hours prior to meeting on homepage of www.gaatn.org

Remote audio-only option for public access: (512) 831-7858, Access Code: 753 287 607#

MINUTES

1. Call to Order and Roll Call

GAATN Board Chairman Dain Herbat called the meeting to order at 12:30 p.m.

The following announced as present at the start of the meeting:

Dain Herbat, on behalf of Travis County (on site)

Jaime Guerra, on behalf of UT-Austin (remote)

Gary Weseman, on behalf of Austin Community College (remote)

Ruben Reyes, on behalf of City of Austin (remote)

Anthony Breckenridge, on behalf of City of Austin (remote)

Harold Nall, on behalf of UT-Austin (remote)

Bo Kinsey, on behalf of Travis County (remote)

Sarah Eichelberger, on behalf of GAATN (remote)

Carlos DeMatos, on behalf of GAATN (remote)

A quorum was established at roll call.

Members joining after roll call:

John Greiner, on behalf of Austin ISD (remote) – joined at 12:36 p.m., left meeting at 1:02 p.m.,
rejoined meeting at 1:29 p.m.

Mace Royston, on behalf of LCRA (remote) – joined at 1:05 p.m.

Syd Falk, GAATN attorney (remote) – joined at 12:58 p.m.

Members of the public/GAATN contractors:

Chris Gonzales, on behalf of BryComm (remote) – joined at 1:24 p.m.

Doug Wilson, on behalf of JC Communications (remote) – joined at 1:24 p.m.

2. Annual Network Management SLA Evaluation

The Board held the annual evaluation of the SLA between GAATN and the City of Austin for network management. Overall, network management scored a 4.9 out of 5.

3. Short Break

A short break was taken at 1:02 p.m. and the meeting resumed at 1:10 p.m.

4. Updated roll call

An updated roll call was taken at 1:10 p.m. The following announced as present at the updated roll call:

Dain Herbat, on behalf of Travis County (on site)

Jaime Guerra, on behalf of UT-Austin (remote)

Gary Weseman, on behalf of Austin Community College (remote)

Ruben Reyes, on behalf of City of Austin (remote)

Anthony Breckenridge, on behalf of City of Austin (remote)

Harold Nall, on behalf of UT-Austin (remote)

Bo Kinsey, on behalf of Travis County (remote)

Sarah Eichelberger, on behalf of GAATN (remote)

Carlos DeMatos, on behalf of GAATN (remote)

Mace Royston, on behalf of LCRA (remote) – joined at 1:05 p.m.

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Syd Falk, GAATN attorney (remote) – joined at 12:58 p.m.
A quorum was re-established at the updated roll call.

5. **Citizen Communications:** There were no citizen communications.
6. **Review and Approve the minutes for the regular Board Meeting of July 12, 2022**
Gary Weseman moved to approve the draft minutes as presented; Dain Herbat seconded the motion and it passed unanimously.
7. **Board Chairperson Update – Discussion and possible action regarding:**
 - A. **November 1, 2022 Board meeting start time change to 9:30 a.m.**
Sarah explained the LCRA requested GAATN move the start time of the November 1 meeting to accommodate meeting space needs. Jaime Guerra moved to approve the new start time of 9:30 a.m. for the November 1, 2022 Board meeting; Gary Weseman seconded the motion and it passed unanimously.
 - B. **Austin Energy memorandum discussion**
Dain said that previously, the GAATN entity representatives were supposed to bring this to their entity leadership to review the correspondence to determine whether they would be willing to sign it as a participant of GAATN. Dain asked Carlos about the City’s progress on this matter. Carlos said he is not aware of any progress. Dain said that last month, Frank had noted that CTM executives were touching base with AE to see if this issue could be resolved without the memo being issued. Carlos said he did not have any updates on the City side. Dain asked Carlos if he has seen any improvements in response time; Carlos said the improvement was minimal but not sufficient. Jaime said UT may sign the memo, but he is wondering what level should of leadership should sign; Gary said ACC feels the same and his CIO has approved signing it. Dain said the county would most likely sign at the CIO level. Mace said that LCRA will abstain from signing. Dain proposed bringing this item back to the next Board meeting and requested an update from Frank on internal conversations at the City.
 - C. **Property damage claim against JD Abrams/Lone Star Paving for damage to C1N at IH-35 and Rutherford on 9/20/21**
Syd said that GAATN management put together an explanation for the need of the permanent repair as requested by the responsible party’s insurance attorney. Syd said they will give them a couple of weeks to respond, but if there is not a satisfactory response, then they will file the lawsuit that was previously authorized by the Board.
8. **Network Manager’s Update**
 - A. **Project status report**
Carlos reported on the following upcoming and recently completed projects:
 - A1N upgrade project segment 9 – completed 7/27
 - AISD B1N Brentwood Elem School node replacements – completed 7/28
 - B. **Job budget report**
Sarah reported that management is tracking 33 jobs totaling \$1.745 million. So far for FY23, \$44k has been invoiced and the remaining is encumbered.
9. **Executive Session:** There was no executive session.
10. **Update Roll Call (only if executive session called):** There was no updated roll call.
11. **Discussion and possible action regarding the financial report and current fiscal year budget issues.**
 - A. **Financial Report**

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Sarah reviewed the EOY FY22 GAATN budget report provided by AISD. For FY22, GAATN received \$2.333 million in revenue and expended \$1.83 million. The ending fund balance for FY22 is \$3.795 million. Sarah said that AISD is working to issue the FY23 purchase orders and she expects that vendors will receive their PO's in the next week or two.

12. Meeting and Action Items Summary

Carlos noted that the only action item was to bring further updates on the AE memo to the next meeting.

13. Confirm date, time, and location for the next regular Board meeting on September 6, 2022 at 1:30 p.m. at LCRA Service Center 3505 Montopolis Austin, TX and via Video Conference on Microsoft Teams.

The date, time, and location for the next regular Board meeting were confirmed; the meeting adjourned at 1:31 p.m.