

GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN) INTERLOCAL AGENCY

MEETING OF THE BOARD OF DIRECTORS

September 13, 2022 1:30 p.m.

LCRA Service Center at 3505 Montopolis, Austin, Texas 78744

Building A, Room A502/503

Teams Videoconference link provided 72 hours prior to meeting on homepage of www.gaatn.org

Remote audio-only option for public access: (512) 831-7858, Access Code: 650 685 478#

MINUTES

1. Call to Order and Roll Call:

GAATN Board Chairman Dain Herbat called the meeting to order at 1:30 p.m.

The following announced as present at the start of the meeting:

Dain Herbat, on behalf of Travis County (on site)

Steve Pyle, on behalf of State of Texas DIR (remote)

Leslye Conoley, on behalf of City of Austin (remote)

Jaime Guerra, on behalf of UT-Austin (remote)

John Greiner, on behalf of Austin ISD (remote)

Anthony Breckenridge, on behalf of City of Austin (remote)

Bo Kinsey, on behalf of Travis County (remote)

Harold Nall, on behalf of UT-Austin (remote)

Mike Lohrstorfer, on behalf of Austin ISD (remote)

Gunnar Seaquist, GAATN attorney (on site)

Carlos DeMatos, on behalf of GAATN (remote)

Sarah Eichelberger, on behalf of GAATN (remote)

A quorum was established at roll call.

Members joining after roll call:

Robert Saddler, on behalf of LCRA (remote)

Members of the public/GAATN Contractors:

Chris Gonzales, on behalf of BryComm (remote)

Greg Flay, on behalf of Austin Energy (remote)

Oliver Higgs, on behalf of Austin Energy (remote)

2. Citizen Communications: There was no citizen communications.

3. Austin Energy processes, communication and collaboration:

Oliver Higgs from Austin Energy (AE) presented an overview of the AE pole attachment application process and timelines associated with each step of the process. The presentation included an example of a pole that GAATN applied to attach to and the reasons the application was denied. Oliver noted that GAATN is the only comm that uses AE to do their make ready, which means that any GAATN make ready goes into the overall AE queue and that part of the process can take up to a year to complete. He suggested that GAATN may be able to shorten the timeline by contracting directly with one of the qualified AE electrical make ready contractors. Dain asked Oliver to send management the presentation and list of qualified contractors to distribute to the Board. Dain also asked Oliver if AE had ever requested that GAATN correct an application and then GAATN submitted the exact same application with no corrections; Oliver said yes and that he would compile that data to distribute to the Board as well. Dain thanked Oliver and Greg for the informative presentation and invited them to remain for the rest of the meeting.

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4. Review and Approve the minutes for the regular Board Meeting of August 2, 2022

Dain Herbat moved to approve the draft minutes from the August 2, 2022 Board meeting as presented; Jaime Guerra seconded the motion and it passed unanimously.

5. Consent Agenda Items from the August 23, 2022 Technical Subcommittee meeting

Jaime Guerra moved to approve Consent Agenda Items 5A and 5B; Steve Pyle seconded the motion and it passed unanimously.

A. Seeking approval for COA D1N new node at Austin Energy headquarters in Mueller

APPROVED ON CONSENT.

B. Seeking approval for C2S & B1N new nodes at Travis County Tax Office 8110 Ranch Road 620

APPROVED ON CONSENT.

6. Board Chairperson Update – Discussion and possible action regarding:

A. 2023 GAATN Board and Technical Subcommittee meeting dates

Sarah reviewed the proposed 2023 GAATN meeting dates. She noted that meetings will continue to be held in a hybrid format. She also noted that the new physical location for the Technical Meetings will be at the City of Austin’s Permitting and Development Center, which is open to the public. Dain noted that these dates may be subject to change. Jaime Guerra moved to approve the proposed 2023 GAATN meeting dates; John Greiner seconded the motion and it passed unanimously.

B. City of Austin Network Management resource request

This agenda item was deferred until the October Board meeting.

C. Property damage claim against JD Abrams/Lone Star Paving for damage to C1N at IH-35 and Rutherford on 9/20/21

Gunnar gave an update on this pending claim. He noted that the claimant’s insurance had requested some information, which he submitted to them and has yet to hear anything back.

7. Network Manager’s Update

A. Project status report

Carlos noted that there were no updates to this report since the last meeting. Jaime asked if Carlos could revise the project status report to show where each project is on the AE application process. Carlos said that he could try, but it might prove difficult. Oliver showed members the AE application status sheet and said that they could have access to it if they wanted. Dain asked Sarah to poll members to find out who would like access and to request that from AE. He also asked Sarah to put a link to the smartsheet on the GAATN SharePoint.

B. Job budget report

Sarah noted that management is tracking 34 jobs totaling \$1.76 million. So far, for FY23, 3 jobs have been completed and \$111k has been invoiced.

8. Executive Session: There was no executive session.

9. Update Roll Call (only if executive session called): There was no updated roll call.

10. Discussion and possible action regarding the financial report and current fiscal year budget issues:

Sarah reviewed the beginning of FY23 overall financial report for the month ending July 31, 2022. She reported that the BOFY project fund was \$1.695 million plus the \$2.1 million emergency fund totaled \$3.8 million. So far for FY23, GAATN has received \$19k in revenue. She noted that the purchase orders were not issued by AISD until August, so there were no expenditures noted for July.

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11. Meeting and Action Items Summary:

- Management - Add AE process status to project status report
- Management – Distribute AE presentation and list of qualified contractors to Board upon receipt.
- Management – Compile list of members who would like access to AE smartsheet and submit to AE for access; put link to smartsheet on GAATN SharePoint.
- AE – Send management information on GAATN applications that needed corrections but were resubmitted without the corrections.

- 12. Confirm date, time, and location for the next regular Board meeting on October 4, 2022 at 1:30 p.m. at LCRA Service Center 3505 Montopolis Austin, TX and via Video Conference on Microsoft Teams.**
The date, time and location for the next regular Board meeting were confirmed; the meeting adjourned at 2:24 p.m.