GREATER AUSTIN AREA
TELECOMAfUNICATIONS NETWOFJ(
INTERLOCAL AGENCY

BOARD OF DIRECTORS
MEETING

January 10, 1994
1:30 p.m.
Austin Community College, Pinnacle Campus 7748
Hwy 290 W.
Room 1015

AGENDA

1. citizen communications (3 minutes).

'2. Approve Minutes of previous meeting (3 minutes).

3. Receive update report fromAISD Construction Manager (30 minutes) .

4. Discuss new locations requested by Travis County and City of Austin - Del Valle Correctional, Expo Center, Sheriff's office on Johnny Morris Road, and Bergstrom Airport - and expansion rules as outlined in the Interlocal Agreement, section 5,A and section 10 (30 minutes).

5. Review "Vision" Statement and establish timeline for grant proposals (30 minutes).

6. Consider changing February 21 meeting date because of holiday (10 minutes).

7. Confirm time, date, and location for next meeting as 1:30 p.m., January 24, at Austin ISO (2 minutes).

8. Suggest agenda items for next meeting (5 minutes).

MINUTES OF GAATN MEETING
JANUARY 10, 1994
PINNACLE CAMPUS, AUSTIN COMMUNITY COLLEGE

1. Present were: GAATN representatives Ron Brey (ACC) , Jim Ullrich (AISD), Les Marcos (COA) , Garry Wilkison (TVC) , Linda Picazo (GSC) , construction manager Glen Smith (AISD) *i* guests M.H. Beeman (AISD), Dan Hodges (TVC) , David Killand (Travis Appraisal District, Bill Range (GSC) , James Ting (GSC) , and Don Webb (COA).

2. It was moved by Ron Brey and seconded by Linda Picazo to move agenda item 4 to the next item of business. Motion passed unanimously.

3. A discussion was held on the proposed three extensions: Bergstrom Airport/Del Valle Correctional, Expo Center, and Sheriff's office on Johnny Morris Rd. Each institution needs to decide if it is interested in these extensions. Glen Smith will write SWB a letter requesting the construction cost of the extensions, including the option of rings versus extensions.

4. The minutes were corrected. Approval of the corrected minutes was moved by Garry Wilkison and seconded by Ron Brey. Passed unanimously.

5. New route maps have been reviewed by GSC staff and they are much more accurate. Glen will check to determine if TVC de-mark points were included in the original bid.

5. Each GAATN member will review the Shared Vision and FAX to Ron by January 18. Ron will consolidate into a revised document.

7. It was decided to wait until our next meeting to determine if we will meet on February 21 because it is a holiday for most institutions.

8. Garry wilbison moved and Les Marcos seconded a motion to adjourn. I~ passed unanimously.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS
MEETING

January 24, 1994
1:30 p.m.
Austin ISD Carruth Administration Center 1111
West 6th street
Room B-300, Construction Management

AGENDA

1. citizen Communications (3 minutes).

2. Approve Minutes of previous meeting (3 minutes).

3. Receive update report from AlSD Construction Manager to include demarcation points, costs for extensions, and pole attachment issues (30 minutes).

~~ 4. Establish (a) technical subcommittee(s) for data, voice and video (20 minutes) .

5. Review "Vision" statement and discuss writing grant proposals rro minutes).

6. Brainstorm the issue of other entities desiring access to the network via a new site: who pays? Does the formula change? (30 minutes) .

7. Consider changing Qr canceling February 21 meeting date because of holiday _(5 minutes).

8. Confirm time, date, and location for next meeting as 1:30 p.m., February 7, at City of Austin (2 minutes).

9. Suggest agenda items for next meeting (5 minutes) .

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MEETING
MINUTES

The GAATN Interlocal Agency Board of Directors meeting on January 24, 1994 was called to o: •. .'der at 1:37 p.m. Present were Jim U~lrich, chairman, and Glen Smith, construction manager (AlSD), Ron Brey and Lee Hisle (ACC), Don Webb (COA), Garry Wilkison (TC), and Bill Range (state GSC).

~. There were no citizen communications.

2. Garry Wilkison movefi to approve the minutes of the previous meeting. Bill Range seconded the motion, which passed unanimously.

3. Glen Smith reported that the pole attachment issue is still unresolved. Jim Ullrich reported that a luncheon meeting was held on aanuary 24 with Les Marcos, Milton Lee from the Electric utility Department, Terry BiShop, superintendent of schools, Jean Nipper, and Jim Ullrich. It seemed to Ullrich that the EUD might accept the brackets on the back side of the poles, as proposed by Southwestern Bell in their alternate bid with was accepted by GAATN. Bill Range moved to accept the report and, that GAATN agrees to accept the original proposal of placing the fiber on brackets on the back side of the poles, and encourage the use of the brackets. Ron Brey seconded the motion. Bill Range, Ron Brey, Jim Ullrich, and Garry wilkison voted aye. Don Webb abstained from the vote.

4. Three technical subcommittees, chaired by GAATN representatives, to be~composed of people from the staffs of the Participants and others outside the Participants, except vendors, were established. Don Webb will chair the data subcommittee. Bill Range will chair the voice subcommittee. Garry Wilkison will chair the video subcommittee. Issues to be addressed by the subcommittees include a listing of the issues themselves, applications of the technology, standards, equipment, levels and types of cooperative effort~and interfaces needed for cooperative efforts.

3a. Les Marcos, who joined the meeting during the discussion on Item 4, asked that Item 3 be reconsidered, since he disagrees with the report that EUD will agree to the bracket on the back side of the poles. He stated that the options given by EUD do not include brackets on the back side. Garry Wilkison moved to reconsider the motion to accept the report. Les Marcos seconded the motion, which passed unanimously. Ron Brey moved to rescind the previous motion to accept the report with the brackets on the back side of the poles. Garry W~lkison seconded the motion. No vote was taken.

Les Marcos recommended that a strongly worded letter be sent to Southwestern Bell Telephone telling them that they are to go through proper channels, namely through Glen Smith and the chair of GAATN Board, if there are problems, and not go directly to administrators or elected officials of the Participants. Glen Smith said he would write the letter.

5. Ron Brey reported that the NTIA grant guidelines have been published and are aimed at video. He would receive them shortly. He recommended that AISD and ACC work together on a proposal to receive a planning grant through NTIA. The NTII guidelines are not out yet, but the guidelines will be aimed at data applications.

6. Three scenarios were identified by Les Marcos that need to be clarified: a) an entity wants to purchase dark fiber from one or more of the current GAATN Participants and become a GAATN member; b) an entity pays for a new site on a ring through the sponsorship of a current GAATN Participant in order to cooperate in a joint proj ect; c) an enti ty joins with a current Participant at an existing site to cooperate in a project. Les suggested that these scenarios be discussed and resolved by a subcommittee. This will be added to the next agenda.

7. It was decided to wait until the next meeting before deciding whether to cancel or move the February 21 meeting.

8. The n~xt meeting will be held at Waller Creek Center.

9. Items for the next meeting, in addition to those noted above, include accepting the solutions proposed by EUD for the placement of the fiber on the poles, technical subcommittee reports, and continue discnssion of grant proposals.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS
MEETING

February 7, 1994
2 :00 p. m. (NOTE TIME!)
City of Austin, Waller Creek Center 625
East 10th street
1st Floor Assembly Room

AGENDA

1. citizen Communications (3 minutes).

2. Approve Minutes of previous meeting (3 minutes).

3. Receive update report from AISD Construction Manager to include demarcation points and costs for extensions, and accept pole attachment solutions (30 minutes).

4. Receive reports from technical subcommittees of data, voice and video (20 minutes).

5. Discuss and accept which grant proposal(s) to pursue, and review "vision" statement (30 minutes) .

6. Establish a subcommittee to discuss and resolve issues involving other entities accessing the network (20 minutes).

7. Consider changing or canceling February 21 meeting date because of holiday (5 minutes).

8. Confirm time, date, and location for next meeting as 1:30 p.m., February xx, at state General Services (2 minutes).

9. Suggest agenda items for next meeting (5 minutes).

Greater Austin Area Telecommunications Network
Inte~loc81 Alsncy

Board of Directors Meeting Mi~t.s *2/8194*

The GAATN Interlacel Agency Board of Directors vas called to order at 2114 p.m. on r.bt'uary 7, 1994. Present were Jim Ullrich (AlSO), cbairpo:t"lon, Glen Sa! th (iUSD) ı Le.
Marcos (COA), Don 'i1ebb (COA), Garry V111dson(TC), Ron Brey(ACC). ~d Linda Picazo (Stat. GSC).

1. There were no citizen co..unieatlous.

z. Ron Brey approved and Linda Picazo .seconded the pravlous meeti11l minutes, whieh passed unanimously.

3. Glen SEith reported the pole attachment policy issue had btae.n resolved vi th SV Ball IIJld ACV and it was JIOvet1 by Ron Brey and seconded by Linda Picazo to approve the pol. a.tta.o.hmen t policy GlIItabl1ilhad by the Ct.l~ 11 e.etrf,. Ht111 ty Department (EUD) as follows:

a. Use any .pace available in the commun1~tlons area with 12 inch clearance or

b. *Use* a bracke t fo!; clee.ranee on the cable dde or

c. Place a ney pole .ith the elearance adjusted properly The contractor in conjunction vith BUD is reviewing the clearance on each pole and putting information into a data ~e, Out of 1.000 poles reviewed so far no additional pole replf!lCII coats have been noted. Glen passed out SV B.ll'$ proposed i.pIuentat1on Ichedul.e and he 11111 review against original sehedule to note any variances

4. Don Webb passed out the network. techr1ica1 sub-eollllllnee minutes (see attached). The teebnieal Bub-oo~1ttee will act •• the steering eo •• ittea for the voice. data, and video work iroups.

5. Ron Bray passed out the NTIA grant proposal applleatlon, procedure, and s8JIlple grant application frOB Dad. County. He stated the erueial part of the application is to include letters of support from the entiti.s the proposal addnsse8. Le.lJ Marcos moved and Garry Vllkl.son 21lDconded, wi th a unanimous approval, that AISD and ACC take the Iud on prepar1DI this grant application for the Boards subsequent review and approval. Additionally, Ron will edit the GAATN's vision st~t~t and fax to other Board melilDurs.

6. The next meeting vill b. Feb. 28, 1t30 p.m., at ValIer Creek Plaza room 613. The Board will brainstorm how otber entities can either ~s., extend, or add on to the GAATN.

7. The Peb. 21, 1994 =-eting vas canceled.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS
MEETING

February 28, 1994 1
:.30 p. ID.
city of Austin, Waller Creek Center 625
East 10th street
Room 613

AGENDA

1. citizen Communications. (3 minutes)

2. Approve Minutes of previous meeting. (3 minutes)

:3. Receive update report from AlSO Construction Manager to include demarcation points and pole survey. (Smith, 15 minutes)

4. Receive and approve Travis County's request for additional sites on the fiber system. (Wilkerson, 10 minutes)

5. Receive report on NTIA/PTFP grant proposal. (Ullrich, Brey, 5 minutes)

6. Approve video documentary of GAATN construction, to include allocation of funds, if needed. (Brey, 10 minutes)

7. Discuss network manager/maintenance request for qualifications. (Marcos, 15 minutes)

8. Brainstorm GAATN membership policy to include:
   a) purchase fiber from existing member(s)
   b)share fiber with existing member(s) c)
   extend ring to include new member(s)
   --shared
   --owned
   (Marcos, 90 minutes)

9. Adjourn into executive session to discuss value of network. (Marcos, 15 minutes)

10. Confirm time, date, and location for next meeting as 1:30 p.m., March 7, at Travis County. (2 minutes)

11. Suggest agenda items for next meeting. (5 minutes)

MEMORANDUM

TO: Jim Ullrich
AISD

Les narcos. v~ty of AU8tin
Inf~rm&tion System. D9partm~nt

PAT!! March 2, 1994

Minutes - GAATN 2/28 meeting

The GAATN Interloc~t hg~ncy Board of nirQctor~ ~.6 callEd to o~der at 2;04 p.m. on P~br."~ry 28, 1994. Pre~ent ~~r~ Jim Ullrich (AISD), chairperson. Les Marcos (CO"), G~ry Will:!Eon (Te). Ron Brey (ACe), and Bill Range, subl'ltitut:l..I'!g for: tin.de Picazo (State GSC)•

1. There were no citizen communications.

2. Gary Wilki~on approved and Ron Brey asconded the previQ~~ meeting minut.efll, which passed unanimously.

::5. Glen Seith reported that 1900 ctH~ of 9000 polu 'hs:d been surveyed and that pole replacement wam ~t a minimu~. He has asked S'i Bell to. show the Board the coat uV'.ing~ alu"ei!lt~d with not using brackets .!.\M. replacinFi the n~i.mi!l;t.:t~ t;1Ql~& in 1:ne contra.ct.

SW Bell wiil be forwardin.g a. 1ett.€It' to the CO! rlilqueaHng they revle~ using exi5tfng conduit into the COA build.ing~.

". Travis County' i request for lldtH tim.I!!!l dte~ w-ill 'be: r'o1".1'io.n;;d by ACe and the CDA and bf."ought 'bf!.ck to ll. !:H.1b9£'quen.t llls2ting.

5. Comment~ to the NTIA/PT?P grant proposal have bA~n rec~ivgd and tha final document will be reviewed by the BOArd.

6. AlSn, 'rravia CO\L.'"\ty, and ACe, will meet to develop a GAA.TN" video p~oject pl~ and present to the Board.

1. Lee Hisle and Jim Ullrich will meOlt: t.o dev~lop the requirements for fiber IIIAintenance, network ffionit!:!ring, end network extension engineering. ~he network managEr job description previOl.!$ly developed by the Board will b~ Uiiftd fHl ɜ starting paint. This information will be used to gener&te a r8que~t fer proposal to contract out this work,

8. The Board dove ed three scenarios for other entities existing access [illegible]

-Addiq~ n.(l. l>.ddH,ional fd,\'o
-Leaee band width from a Gu1li IlIEimber
-Pcovidg ~ fiber pool for leasQ (this will not b$ consldtn:ed u.ntil CCl!'1r>truc:tict'l. iii demEl)
-Pt"!81op ıt t:::metcuction cost recovery fo):' the above.

9. Adjourned to executive session.6.

10. Tha *3/7* GAATNQ89ting has basn cancelled, Th~ n~xt m~etin~ will he at ACe *S/21.* Lea Marcos movad and Ga~y Wilki60n seconded adjourning the meeting.

Les

Les Marcos, Director
Information Systems Department

Post-it™ brand fax transmittal memo 7671	# of pages ▸ 2
To Jim Ulrick	From Les Marcos
Co. RISD	Co. COR-ISD
Dept. 474-1419	Phone # 499-2547
Fax # 474-7575	Fax # 499-2091

GREATER AUSTIN AREA
TELECOMMUNICAI10NS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS
MEETING

March 21, 1994
1:30 p.m.
Austin Community College, pinnacle Campus 7748
Hwy 290 W.
Room 1015

AGENDA-

1. citizen Communications. (3 minutes)

2. Approve Minutes of previous meeting. (3 minutes)

3. Receive update report from AISD Construction Manager to include costs for Bergstrom & Del Valle Correctional Institute. (Smith, 20 minutes)

4. Receive and approve Travis County's request for additional sites on the fiber system. (Wilkerson, 10 minutes)

5. Accept the four scenarios regarding adding other members as discussed by GAATN board at last meeting. (Ullrich/Marcos, 15 minutes)

6. Discuss and possibly approve LCRA's request for quotations for costs to join GAATN with three sites and additional fiber strands. (Ullrich, 20 minutes)

7. Receive report on NTIA/PTFP grant proposal. (Ullrich, Brey, 5 minutes)

8. Discuss qualifications for a company to act as network manager and perform maintenance on network. (Ullrich, 15 minutes)

9. Discuss GAATN video project. (Brey, 10 minutes)

10. Confirm time, date, and location for next meeting as 1:30 p.m., April 4, at Travis County. (2 minutes)

11. Suggest agenda items for next meeting. (5 minutes)

MARCH 21, 1994 MINUTES OF THE GAATN BOARD OF DIRECTORS

AUSTIN COMMUNITY COLLEGE, PINNACLE CAMPUS

~ '\', ""'",)) (' :; 1~94 ~.;\

\\\~.;._l;~ltt~ as ca~led to order at 1:5.0 p.m .. Attending representing GAATN me~bers were: \ \ \':-,l:..y· .. --/Rdn Ittey.~AeC), BIll Range (GSC), JIm Ullnch (AISD), Don Webb (COA) and JIm Clark ':_~----~-rTRC). Also present were: James Ting (GSC), Anne Robertson (ACC), Lee Hisle (ACC),.John Edmonds (LCRA), Hill Brady (LCRA), Jack Kirfman (COA), Glen Smith (AISD), Ed Delabarre (COA), Nancy Reppert (UT student).

There were no citizens communications.

5.

Ron Brey moved, second by Bill Range, to approve the minutes of the March 7, 1994 meeting. It passed unanimously.

Glen Smith distributed SW Bell's response to the Bergstrom and DelValle extensions. Lee Hisle pointed out that the data may be incorrect for the redesign of the B2S and DIN rings. The difference is -$39,747, not +$39,747. Glen Smith will review the numbers with Donald Silver.

The approval of Travis County's request for additional sites on the system was postponed until the next meeting because Garry Wilkison was absent.

There was a discussion to accept the four scenarios for adding other sites to the network (not induding new partners to the interlocal agreement which is covered in the existing agreement). Ron Brey moved, Bill Range second, to accept the outline proposed by Les Marcos with one change: part 1, 3rd * amended to "*Side contracts between new user and sponsor is optional". The motion passed unanimously.

Hill Brady presented LCRA's request to become a member of the GAATN inter10cal agency. LCRA is requesting costs for induding four sites with variqus amounts of fiber strands. Ron Brey moved that GAATN considertrus request and forward it to SW Bell to compute the network costs, seconded by Don Webb, and passed unanimously.

Jim Ullrich gave an update on the AISD NTIA planning grant proposal. A proposal was submitted and a copy of the budget forms and narrative will be distributed at the next meeting.

Lee Hisle and Jim Ullrich distributed documents on the job description and qualifications of the GAA TN "manager" staff person and the need for a maintenance contract. The Board agreed that an individual rather than a company should be hired as GAATN coordinator. Companies should be hired as needed for specific projects. Hisle and Ullrich should continue working on the job description for possible approval by May with the person beginning work on September 1, 1994. Also, they should develop a proposed budget for FY 1995 including staff salary and maintenance contract.

Discussion on the proposed video project was postponed because Jim Ullrich and Ron Breywere

unable to meet before the meeting to develop a proposal.

Bill Range moved, second by Jim Clark, to adjourn at 3 :20 p.m.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS
MEETING

April 4, 1994
1::30 p.m.
Travis County Administration Building, stokes Building 314
West 11th street
suite 110, General Services Conference Room

AGENDA

1. Citizen Communications. (3 minutes)

2. Approve Minutes of previous meeting. (3 minutes)

3. Receive update report from AISD Construction Manager, to include costs for adding Lower Colorado River Authority to GAATN, point of presence on poles or in buildings, and approval of submittals; discuss report. (Smith, 20 minutes)

4. Receive and approve Travis County's and Austin Community College's requests for additional sites on the fiber system. (Wilkerson, Brey, 10 minutes)

5. Discuss approval process for adding LCRA to GAATN (see William Bingham's March 24 memo to Ullrich). (Ullrich, 20 minutes)

6. Receive and discuss variable budget for FY 1995. (Ullrich, 15 minutes)

7. Approve budget expenditures policies. (Ullrich, 15 minutes)

8. Receive and approve job description and qualifications for a person to act as network coordinator. (Ullrich, 20 minutes)

9. Receive NTIA grant application, discuss NIl grant application, and approve special meeting of GAATN Board, April 11 or 12 (see Ron Brey's March 28 memo to Board) . (Ullrich, 10 minutes)

10. Discuss need for GAATN logo and approve cost for creating a logo. (Ullrich, 5 minutes)

11. Confirm time, date, and location for next regular meeting as 1:3~ p.m., April 18, at Austin ISD. (2 minutes)

12. Suggest agenda items for next meeting. (5 minutes)

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MEETING
MINUTES

The GAATN lnterlocal Agency Board of Directors meeting on Apri14, 1994 was called to order at 1:38 p.m. Present were Glen Smith and Jim Ullrich (AISD), Lee Hisle (ACC), Les Marcos and Don Webb (COA), Garry Wilkison and Jim Clark (TC), and Linda Picazo and Bill Range (State GSC). The meeting was chaired by Jim Ullrich.

Item I - Citizens Communications. No communicants.

Item 2 - Approval of minutes of last meeting - Item postponed until next meeting, minutes are not complete.

Item 3 - Receive update report from AISD Construction Manager. Glen Smith (AISD Construction Manager) gave the report. Glen reported on point-of-presence (POP) requirements, LCRA addition and SWB submittals. Glen reported that the City and Travis County are determining requirements for POP and that this will incur a cost for each of those entities. Glen also said he would follow-up on questions concerning the pay me now versus pay me later pricing scenarios.
Glen then spoke of requests that the COA want to have considered and pricing provided as a result of their meeting with SWB.
Glen then explained that the submittals from SWB were in and exceptions need to be detailed by April 8. Members are to call Glen and he will put them in touch with either SWB or JanCom.

Item #4 - Travis County and Austin Community College's request for additional sites. Garry Wilkison asked for postponement of the southern ring extension (B2S) until the next meeting as a courtesy to Ron Brey and to have discussions with the COA. Garry Wilkison moved approval of the northeast extension (C1N) to add the Sheriff's Substation and the Exposition Center to the ring for a cost of $110,374.70 to be paid by Travis County. Les Marcos seconded the motion. The motion passed unanimously.

Item #5 - Discussion of approval process for adding LCRA to GAATN. The discussion centered on the immediacy required to keep from delaying network construction and completion. Several entities stand to lose savings if the network is delayed. The process was determined and moved by Linda Picazo; "GAATN will accept LCRA as a member using SWB's cost figures plus an additional 25 % network design and administration fee if the LCRA Board approves involvement and costs with GAATN by April 29, 1994". Garry Wilkison seconded the motion. The motion passed unanimously.

Item #6 - Jim Ullrich asked members to review the variable budget document provided and be prepared to act on it at the next meeting.

Item #7 - Jim Ullrich asked members to review the budget policies document provided and be prepared to act on it at the next meeting.

Item #8 - Jim Ullrich reported that the final draft of the network coordinator job description and qualifications was not ready but will be at the next meeting.

Item #9 - Jim Ullrich distributed copies of the NTIA/PTFP grant application. He also distributed a mer:lO from Ron Brey regarding the NIl grant and called a special meeting for Monday, April 11, 1994, 1:30 p.m. at the AISD Treaty Oak Complex, Room B-300 to discuss the grant.

Item #10 - Jim Ullrich passed out sample logos and asked members to help with the creation of a logo for the network. Lee Hisle said ACC has graphic artists who can help design a logo.

Item #11 - Next regular meeting was confirmed: 1:30 p.m., April 18, at AISD, Room B-300.

Item #12 - No additional suggestions were made at this time for inclusion in the next agenda.

Meeting adjourned at 3:55 p.m.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS
SPECIAL CALLED MEETING

April 11, 1994
1:30 p.m.
Austin ISO Carruth Administration Center
1111 West 6th street
suite B-300, Construction Management

AGENDA

1. citizen Communications. (3 minutes)

2. Approve Minutes of previous meeting. (3 minutes)

3. Approve process and timeline for LCRA to pay GAATN the 25% network design and administration fee~ pending LCRA board approval of participation. (Ullrich, 15 minutes)

4. Discuss NIl grant application. (Brey, 150 minutes)

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS SPECIAL CALLED MEETING
MINUTES

The special Called Meeting of GAATN was held on April 11, 1994, at Austin ISD Carruth Administration Center. The meeting was called to order at 1:35 p.m. Jim Ullrich presided. Present were Ron Brey (ACC), Don Webb (COA), Garry wilkison (TC), Linda Picazo (state), and Jim Ullrich (AISD). Glen Smith, construction manager, was also present.

1. There were no citizens communications.

2. Ron Brey moved to accept the minutes of the April 4 meeting as printed. Garry wilkison seconded the motion which passed unanimously.

3. Ron Brey move~ that the Lower Colorado River Authority be given thirty (30) days from the date that the final signature is affixed to the Interlocal Agreement amendment, permitting LCRA to join GAATN, in which to pay the 25% network design and administration fee. Garry Wilkison seqpded the motion which
passed unanimously. *O*

4. Ron Brey distributed information about the Telecommunications and Information Infrastructure Assistance Program grant application, and discussion ensued.

Don Webb moved to adjourn the meeting at 3:55. Garry wilkison seconded the motion.

5.

GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK INTERLOCAL AGENCY

BOARD OF DIRECTORS
MEETING

April 18, 1994
1:30 p.m.
Austin ISD Carruth Administration Center
1111 West 6th street
suite B-300, Construction Management Conference Room

AGENDA

1. citizen Communications. (3 minutes)

2. Approve Minutes of previous meeting. (3 minutes)

3. Receive update report from AISD Construction Manager, to include costs for adding Lower Colorado River Authority and University of Texas @ Austin to GAATN, fiber connections on transmission poles, point of presence on poles or in buildings; discuss report. (Smith, 30 minutes)

4. Receive and approve Travis County's and Austin Community College's requests for additional sites on the fiber system~ (Wilkerson, Brey, 10 minutes)

6. Discuss approval process for adding LCRA and UT to GAATN' (see William Bingham's March 24 memo to Ullrich). (Ullrich, 20--minutes)

6. Receive and discuss variable budget for FY 1995. (Ullrich, 15 minutes)

Approve budget e~nditures policies, including levels and types of expenditures that need/do not need prior Board approval. (Ullrich, 20 minutes)

8. Receive and approve job description and qualifications for a person to act as network coordinator. (Ullrich, 20 minutes)

9. Discuss ~ grant application. (Ullrich, 10 minutes)

10. Discuss need for GAATN logo and approve cost for creating a logo. (Ullrich, 5 minutes)

11. Confirm time, date, and location for next regular meeting as 1:30 p.m., May 2, at State General Services. (2 minutes)

12. Suggest agenda items for next meeting. (5 minutes)

END

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS REGULAR MEETING
MINUTES

The Regular Meeting of the GAATN Board was-held on April 18, 1994, at Austin ISD Carruth Administration Center. The meeting was called to order at 1:42 p.m. Jim Ullrich presided. Present w~e Ron Brey (ACC), Les Marcos (COA), Garry wilkison (TC), Linda Picazo (State), and Jim Ullrich (AISD). Glen Smith, construction manager, was also present.

1. There were no citizens communications.

2. Ron Brey moved to accept the minutes of the April 11 special called meeting, with one typographical error corrected. Garry wilkison seconded the motion which passed unanimously.

3. Glen smith provided handouts with a new timeline for construction.

4. Garry wilkison moved to accept the recorrf±guration of ring B2S, which includes moving Allison Elementary from Dl~ to B2S, adding 36 strands of fiber to ~for AISD, and extending the ring bJBergstrom Airport. The savings that accrue because of this reconfiguration will be apportioned to the current Participants according to the construction percentages. Les Marcos seconded the motion which passed unanimously.

5. Glen smith and Jim Ullrich agreed to work on the Interlocal Amendment #2 and try to have it-ready for LCRA's signature.

6. The variable budget was distributed, but it is incomplete because the insurance cost had not been received from the agent. Ullrich said he would have it by next meeting.

7. Ron Brey moved to approve the expenditures policies for the GAATN Board, but change the amount above which Board approval must be received prior to expending the money to $1000.00. Les Marcos seconded the motion, which passed unanimously.

8. The jOb description was discussed and changes made. The final draft will be distributed and approved at the next meeting.

9. The TIIAP grant application was discussed.

10. Nothing has been done regarding the GAATN logo.

11. The next meeting will be in Room 401 of the General Services, at 1:30 on May 2.

~ 12. Agenda items suggested include:

- approval of TIIAP grant
- approval of variable budget
- approval of job description for network manager
- approve the Del Valle Correctional spur
- discuss maintenance of the network
- receiYe a report from Jose Gutierrez of EUD
- discuss a logo.

13. Linda Picazo moved and Ron Brey seconded the motion to adjourn the meeting.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DI RECTORS
MEETING

May ~, 1994
1:3{) p.m.
state of Texas General Services Building 1711
San Jacinto
Room 401

AGENDA

1. citizen communications. (3 minutes)

2. Approve Minutes of previous meeting. (3 minutes)

3. Receive report from Jose Gutierrez, Electric utility Department. (Gutierrez, 15 minutes)

4. Receive update report from AISD Construction Manager, to include final request of Lower Colorado River Authority for number of strands, and projected expenditures for JanCom Inc. and McGinnis, Lochridge and Kilgore; discuss report and ap~ove expenditures. (Smith, 30 minutes)

5. Approve Travis County's and Austin Community COllege's request for Del Valle Correctional Institution spur. (Wilkerson, Hisle, 10 minutes)

6. Approve jOb description for GAATN network manager. (Ullrich, 20 minutes)

7. Discuss maintenance of network and related" costs. (Ullrich, Smith, 20 minutes)

8. Approve variable budget for FY 1995. (Ullrich, 15 minutes)

9. Discuss TIIAP grant application. (Ullrich, 10 minutes)

10. Discuss need for GAATN logo and approve cost for creating a logo.-(Ullrich, 5 minutes)

11. Confirm time, date, and location for next regular meeting as 1:30 p.m., May 16, at City of Austin. (2 minutes)

12. Suggest agenda items for next meeting. (5 minutes)

13. Adjourn

GREATER AUSTIN AREA TELECO~lfl1fUNICATIONS NETWORK lIVTERLOCAL AGENCY

BOARD OF DIRECTORS REGULAR MEETING
MINUTES

TIle OM TN Interlocal Agency Board meeting was held on May 2, 1994 at the General Services Commission. The meeting was called to order at 1:37 p.m. Present were Lee Hisle (ACe), Linda Picazo {State), Jim UHrich (AlSD), Les Marcos (City), Garry Wilkison (Tra-vi:s COUllty), Wayne Wedemeyer (UT), and John Edmonds (LCRA). Abro present was Glen Smith, construction manager,

1. There were no citizen conununications.

2. Les MarGos moved to accept the minutes of the April 18th regular meeting. Lee Hisle seconded the motion which passed unanimously.

3. Jose Gutierrez vvill speak at the next GAATN board meeting.

4. Glenn Smi1:h, AlSD Construc.tion Manager, gave the update report- Spreadsheet') were handed out to reflect the addition of UT and LCRA. A presentation of engineering and legal expenditures was presented, followed by discussion. Les Marcos suggested that each entity could bid on inAcind legal services. A.motion was made by Les Marcos and seconded by Gary Wilkison to accept the expenditures of$2{).OOO for engineering and $5,000 for legal from the '93 - '94 budget. The motion pa')sed unanimously. John Edmonds It".ad a discussion of LCRA's position on providing righrof way for new cQnstruction. LCRA is willing to cooperate when able, but in some cases the right of way may be controlled by one ofLCRA's customers.

5. Garry Wilkison moved we accept the figures for the spur from Bergstrom to the Del Valle Correctional Institution. The motion was seconded by Linda Picazo. The motion passed, with the City abstaining.

6-. Lee Hisle made the motion to accept the Network Manager job description "\lith the following changes: add "or equivalent work experience" under education. delete "Lotus, DBase, and Wordperfect'l, and change wording to "telecom.munications" under education. The motion was seconded by Gary Wilkison. How to advertise was also discussed.

7. Maintenance of the network and related costs were discussed. The City of Austin Electric Utility Dept. is preparing a proposal for maintaining GAATN.

g. The variable budget was tabled to the next meeting.

9. The City of Austrrl will do a grant proposaL Those members 'willing to paIticipate in preparation were the City, State, and A1SD,

10. Discu .. '\sion of the GAATN logo was tabled until the next meetIDK

11. The next lneeting will be held at 1 :30 p.m. at the City of Austin on May 16th_

12. There were nO suggested items for inclusion in the next agenda_

13- 111e meeting was adjourned at 4:20 p.m.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS
MEETING

May 16, 1994
1:30 p.m.
city of Austin, Waller Creek Center 625
East 10th street
1st Floor Assembly Room

AGENDA

1. Citizen Communications. (3 minutes)

2. Approve Minutes of previous meeting. (3 minutes)

3. Receive update report from AISD Construction Manager. (Smith, 20 minutes)

4. Discuss and approv-e Interlocal Amendment #2, with final wording changes and additions. (Ullrich, Marcos, 20 minutes)

5. Approve GAATN network manager selection timeline. (Ullrich, 10 minutes)

6. Discuss maintenance of network and related costs, including Electric Department's latest proposal: free maintenance for 5 years in exchange for 24 strands. (UllriCh, Marcos, Smith, 30 minutes)

7. Discuss variable budget for FY 1995. (UllriCh, 15 minutes)

8. Discuss TIIAP grant application. (Marcos, 10 minutes)

9. Discuss need for GAATN logo and approve design~draft. (UllriCh, 10 minutes)

10. Confirm time, date, and location for next regular meeting as 1:30 p.m., May 31 (Tuesday), at Austin Community College. (2 minutes)

11. Suggest agenda items for next meeting. (5 minutes)

12. Adjourn

GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK
BOARD OF DIRECTORS MEETING MINUTES

:M-AY 16,1994

The Board of Directors meeting was held on May 16, 1994 in the first floor meeting room of Waller Creek Center. The meeting was called to order at 1 :40 P.M. by Chairman Jim Ullrich. Participating entities were represented by the following Attendees:

Don Webb -- Cify of Austin
Linda Picazo -- State of Texas Garry
Wilkison -- Travis County Wayne
Wedemeyer -- UT at Austin
John Edmonds -- Lower Colorado River Authority
Ron Brey -- Austin Community College

Glen Smith, Construction Manager, was also present. Minutes by Don Webb.

AGENDA ITEMS:

1. There were no citizen communications.

2. Minutes of the May 2 Board of Directors meeting were read and unanimously approved after minor modification. Garry Wilkison moved to accept, Linda Picazo seconded.

3. Construction Update by Glen Smith

- The Austin Electric Utility was not present to speak -- they are still working on a proposal to be presented at a future date.

- The cost estimate to extend The City's super ring (north) strands into \Valler Creek Center ($23,132) was presented.

- Glen Smith will begin attending the Utility Construction Coordinating meeting to stay apprised of construction projects that may effect GAA TN construction.

- No additional final construction drawings had been received.

4. Interlocal Agreement Amendment #2

- After discussion, Ron Brey moved to accept the amendment after deletion of the first sentence of paragraph eight (8), second by Don Webb. Linda Picazo voted "NO". Unanimous affimative vote is required.

- Garry Wilkison moved to reconsider the vote, second by Don Webb. Vote was unanimous (affirmative).

- After discussion, Ron Brey moved to rescind the initial vote, second by Gary Wilkison. Vote was unanimous (affmnative).

- After further discussion Ron Brey moved that the entire Board meet, with attorneys, at AISD facilities on Tuesday, May 17 to resolve issues and to obtain agreement -- second by Garry Wilkison. Vote was unanimous (affIrmative).

- Glen Smith to estimate ring extension mileage and report to Board at next meeting.

- Motion to-make provision to seek additional Right of Way from City upon entry of new participants into GAA TN was made by Garry Wilkison, second by Linda Picazo. Vote was an affIrmative majority .

5. AISD will begin search for new Network Manager with a target to complete hiring by mid September, 1994.

6. Glen Smith is to prepare an "RA" to be submitted to parties interested in obtaining a contract to maintain the GAA TN network after construction.

7. Jim Ullrich will make minor changes to the proposed GAA TN 1995 variable budget and present at the next meeting.

8. Don Webb reported that the City had prepared and submitted a TIIAP grant application. Copies of the application will be forwarded to GAA TN participants before the next Board meeting.

9. Discussions about a GAATN logo design were held. Lee Hisle (ACC) will prepare variations of the selected logo and present at a future meeting.

10. The next regular meeting will be held at 1:30 P.M. on May 31,1994 in the ACe District office.

11. Garry Wilkison moved to recess the meeting and resume on May 17 in the AISD Treaty Oaks Building -- time to be set by Jim Ullrich. Second by Ron Brey. Vote was unanimous (affmnative).

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GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MEETING

May 31, 1994
1:30 p.m.
Austin Community College Admini3tration Offices 5930
Middle Fiskville Road
Room 439

AGENDA

1. Citizen Communications. (3 minutes)

2. Approve Minutes of previous meeting. (3 minutes)

3. Receive reports from SWB and EUD regarding construction delays; discuss and approve recommended solutions. (Ullrich, Smith, SWB representative, EUD representative, 45 minutes)

4. Receive update report from AISD Construction Manager, including RFI for maintenance contract and milage count of network. (Smith, 10 minutes)

5. Discuss and approve Letter of Understanding, with final wording changes. (Ullrich, Marcos, 20 minutes)

6. Hear Les Marcos' presentation regarding GAATN made to Council Committee for Telecommunications Infrastructure, and discuss. (Marcos, 20 minutes)

7. Adjourn into executive session to discuss personnel item: network manager. (Ullrich, 10 minutes)

8. Reconvene in open session. Discuss advertisement for network manager. (Ullrich, 10 minutes)

9. Discuss need for GAATN attorney. (Picazo, 10 minutes)

10. Discuss and approve variable budget for FY 1995. (Ullrich, 10 minutes)

11. Discuss TIIAP grant application. (Marcos, 5 minutes)

12. Discuss and approve GAATN logo design draft. (Hisle, 10 minutes)

13. Confirm time, date, and location for next regular meeting as 1:30 p.m., June 13 at Travis County. (1 minutes)

14. Suggest agenda items for next meeting. (5 minutes)

.~ 15. Adj ourn

MINUTES OF GAATN MEETING
.MA-Y31,1994
AUSTIN COMMUNITY COLLEGE, ROOM 439 1:30
P.M.

1. GAATN directors present were: Ron Brey (ACe), Jim Ullrich (AlSD), Les Marcos and Don Webb (COA), Garry Wilkison (TVC), Linda Picazo and Bill Range (GSC), construction manager Glen Smith (AlSO);

2. Les Marcos requested that agenda item 6 be placed after 12. It was approved by the Board.

3. John Moore from the COA EUD discussed the issues concerning GAATN using EUD poles and the need to get these resolved. Jim Ullrich read a letter from Terry Bishop on the costs to AISD of the construction delays. Don Silber reviewed the work status and gave SW Bell's perspective on the issues. Both John and Don stressed the good history of working together and their desire to retain that relationship. Joe Jankowski stated that it was realized when the system was being designed that these issues would occur during construction; however, the current problem seemed to center on who is in control and communications among the parties.

There was further discussion on the number of transmission pole that may need to be used and the potential problems this may create for EUD. It was agreed by everyone that a meeting needed to be held ASAP with AlSD, EUD and SW Bell to resolve the pole issues for superring north and AIN so that these could be bid and construction begin. A meeting was set for later this week.

4. Glen Smith issued a summary page on the number of miles in the system and changes due to work order changes.

5. David Peterson, COA attorney, presented a revised version of the proposed letter of understanding that would clarify GAATN members' ability to sell or lease fibers or bandwidth.

It was moved by Linda Picazo and 2nd by Ron Brey to recess the meeting until 11:00 a.m., June 2 at AlSD, Treaty Oak.

The meeting reconvened at 11:12 a.m., •. Tune 2 at AISD, 1216 Rio Grande.

Jim Ullrich reported that the meeting was held and that the issues of pole attachments for resolved and that SW Bell could move forward to bid the construction of these two rings.

David Peterson presented a revised letter of understanding. After some discussion, it was felt that there was general agreement on our intent and that the attorneys representing the different members should go to a different room and develop a revised document. Agenda item 5 was tabled at 12: 10 until 12:30 p.m.

7. The Board went into executive session at 12:15 to discuss personnel issues and reconvened in open session at 12:30.

8. The Board directed the Employment Committee to prepare a budget not to exceed $2,000 to advertise the manager position and to finalize the advertisement wording.

9. Linda Picazo asked if there was a need for an independent attorney to represent GAA TN instead of using in-kind services from GAATN members. There was general agreement with this argument and no motion was presented.

10 . .Jim Ullrich presented the budget. Ron Brey moved and Garry Wilkison 2nd to adopt the budget proposed for FY 1995. It passed unanimously. [Don Webb replaced Les Marcos at this time as COA director.]

11. Don Webb said that the TIIAP proposal has been distributed to everyone. The Board win take up this issue again later in the year.

12. Less Hisle hasn't presented the revised logo and this issue will be carried over to the next meeting.

Jim Ullrich read a letter from- the UT Austin president stating that UT had met all the r~quirements for GAATN membership and was requesting to join. Garry Wilkison moved, Ron Brey 2nd, and it passed unanimously to accept UT's joining.

5. Discussion returned to this agenda item as the attorneys returned. The revised document was read by Bill Bingham. Garry Wilkison moved and Ron Brey 2nd to accept the letter. All voted yes with COA abstaining. Don \Vebb indicated that COA staff would need to review changes.

3. Ron Brey moved and Linda Picazo 2nd, that Southwestern Bell be required to submit in writing to the construction manager any changes in the construction time-line for any ring any the reasons for the changes, and the construction manager will forward these changes to the Board.

14. Agenda items for the next meeting were discussed. Garry Wilkison moved and Don Webb 2nd to adjourned and it passed unanimously.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MEETING

June 13, 1994
1:30 p.m.
Travis County Administration Building, stokes Building 314
West 11th street
Commissioners Courtroom, first floor

AGENDA

1. citizen Communications. (3 minutes)

2. Approve Minutes of previous meeting. (3 minutes)

3. Adopt Order of Agenda. (1 minute)

4. Receive update report from AlSD Construction Manager, including RFl for maintenance contract, and proposed procedure for change orders. (Smith, 10 minutes)

5. Approve procedure for submitting change orders, and recelvlng information from Southwestern Bell regarding potential delays. (Smith, Ullrich, 10 minutes)

6. Discuss proposed Amendment No. 3 to the Interlocal Agreement. (Marcos, 20 minutes)

7. Discuss and approve UT's request for four or six strands in ring AIW, and the attachment of two sites, Lake Austin Center, 3001 Lake Austin Blvd. and Gateway Student Housing, 1618 W. 6th, to A1N. (Warlick, 10 minutes)

8. Discuss advertising plan for GAA'rN network manager. (Ullrich, 10 minutes)

9. Discuss and approve GAATN logo design. (Hisle, 15 minutes)

10. Discuss and approve variable budget for FY 1995. (Ullrich, 10 minutes)

11. Establish a subcomittee to develop a handbook of policies and procedures for GAATN. (Ullrich, 15 minutes)

12. Discuss methodologies of allowing equipment and connections to external services for one Participant in a GAATN site owned by another GAATN Participant. (Warlick, 15 minutes)

13. Hear Les Marcos' presentation regarding GAATN made to Council Committee for Telecommunications Infrastructure, and discuss. (Marcos, 20 minutes)

14. Confirm time, date, and location for next regular meeting as 1:30 p.m., June 27 at Austin lSD. (1 minutes)

15 Suggest agenda items for next meeting. (5 minutes)

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16. Adjourn

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MEETING
MINUTES

The GAATN Interlocal Agency Board of Directors meeting on *Tune* J4--, 1994 was called to order at 1:43 p.m. The meeting took place at the Travis County Administration Building, 314 West 11th St. Present were Glen Smith and Jim Ullrich (AISD), Lee Hisle (ACC), Les Marcos apd Don Webb (COA), Garry Wilkison (TC), James Ting (State GSC), Dr. Charles Warlick and Wayne Wedemeyer (UT) and John Edmonds (LCRA). The meeting was chaired by Jim Ullrich.

Item 1 - Citizens Communications. No communicants.

Item 2 - Approval of minutes of last meeting - Postponed until next meeting because of some clarifications needed. No action on this item.

Item 3 - Adopt Order of Agenda. There were no changes to printed order.

Item 4 - Receive update repqrt from AISD Construction Manager, including RFI for maintenance contract, and proposed procedure for change orders. Glen Smith (AISD Construction Manager) gave the report. Glen reported that UT has asked for pricing for four and six fibers and two sites on the AIN ring. Upon notification by SWB of any delays the UT extension mayor may not cause the board will consider approval. Glen is continuing the meetings with the Electric Utility Department (EUD) to finalize fiber routing. The draft of the RFI for maintenance currently only contains requirements for fix and repair and does not include adds and moves..

Item 5 - Approve procedure for submitting change orders, and receiving information from SWB regarding potential delays. Glen Smith spoke to this item and handed out a sample form. Changes include adding wording to provide members with any project delay information. Members will review the document and consider approval at the next regularly scheduled meeting.

Item 6 - Discuss proposed Amendment No.3 to the Interlocal Agreement. Les Marcos handed out a draft amendment at the meeting. UT asked that the wording regarding attaching to a commercial serviee be inserted. Les Marcos agreed to insert the wording and to fax new copies to everyone. Members and attorneys will review the document and consider approval at a future meeting.

Item 7 - Discuss and approve UT's request for four strands in ring AlN, and the attachment of two sites, Lake Austin Center, 3001 Lake Austin Blvd. and Gateway Student Housing, 1618 W. 6th. The motion included "approval contingent on no delays to the project". Motion was made by Garry Wilkison and seconded by Les Marcos. The motion passed unanimously.

Item 8 - Discuss advertising plan for GAA TN network manager. Jim Ullrich provided research on ad pricing and a sample ad. Discussion took place about possible budget problems and changes to the ad and changes to what publications to advertise in. No action was taken.

Item 9 - Discuss and approve GAATN logo design. On the sample design sheet provided the following approvals took place: Moved to approve design #4 by Lee Hisle, seconded by John Edmonds. The motion passed unanimously. Moved to approve the color green by John Edmonds seconded by Garry Wilkison. The motion-passed unanimously. Moved to approve the listing of participants across the bottom of the letterhead by Garry Wilkison, seconded by John Edmonds. The motion passed unanimously.

Item 10 - Discuss and approve variable budget for FY 1995. No action was taken.

Item 11 - Establish a subcommittee to develop a handbook of policies and procedures for GAATN. Jim Ullrich appointed Garry Wilkison and Wayne Wedemeyer to head up the committee.

Item 12 - Discuss methodologies of allowing equipment and connections to external services for one Participant in a GAA TN site owned by another GAA TN Participant. Discussion took place and was referred to existing committees.

Item 13 - Hear Les Marcos' presentation regarding GAATN made to Council Sub-Committee for Telecommunications Infrastructure, and discuss. This item was postponed indefinitely.

Item 14 - Next meeting. June 27, 1994, 1:30 p.m. at Austin ISD District Office.

Item 15 - Suggested agenda items for next meeting:
System Maintenance.

Item 16 - Moved by Garry Wilkison, seconded by Wayne Wedemeyer, passed unanimously. Meeting adjourned at 3:55 p.m.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MEETING

June 27, 1994
1:30 p.m.
Austin ISD Carruth Administration Center 1111
West 6th street
suite B-300, Construction-Management Conference Room

AGENDA

1. citizen Communications. (3 minutes)

2. Approve Minutes of previous meetings. (3 minutes)

3. Adopt Order of Agenda. (1 minute)

4. Receive update report from AISD Construction Manager. (Smith, 10 minutes)

5. Discuss City's Request for Information: Telecommunications Infrastructure and its impact on GAATN. (Webb, 20 minutes)

6. Discuss proposed Amendment No. 3 to the Interlocal Agreement. (Webb, 5 minutes)

7. Finalize advertisement for GAATN network manager. (Ullrich, 10 minutes)

8. Discuss maintenance of network, including how to allocate maintenance if only one Participant has activated strands. (Ullrich, 20 minutes)

9. Discuss holding a media event/press conference on or about August. 15 when the first fiber is installed. (Ullrich, 15 minutes)

10. Receive latest percentages and variable budget for FY 1995. (Ullrich, 5 minutes)

11. Confirm time, date, and location for next regular meeting as 1:30 p.m., July 11 at State General Services. (1 minutes)

12. Suggest agenda items for next meeting. (5 minutes)

13. Adjourn

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS REGULAR MEETING
MINUTES

The Regular Meeting of the GAATN Board was held 011 June 27, 1994, at Austin ISD Carruth Administration Center. The meeting was called to order at 1:37 p.m. Jim Ullrich presided. Directors present were Ron Brey (ACC), Don Webb (COA), Jim Clark (TC), Linda Picazo (state), Charles Warlick (UT @ Austin), Larry Krenek (LCRA) and Jim Ullrich (AISD). Glen Smith, construction manager, was also present.

1. There were no citizens communications.

2. Don Webb moved to accept the minutes of the May 31 and June 13 meetings. Ron Brey seconded the motion which passed unanimously.

3. There were no changes to the order of the agenda.

4. Glen smith provided handouts with a new timeline for construction, costs for separate entrancesjexits for State sites, a listing of site deletions and additions, and a draft of a maintenancejservicejexpansionjupgrade request for bid. Board members were requested to accept or reject the new construction timeline by 4:00 p.m., June 28, 1994.

5. Don Webb asked Patrick Jordan from the city to make the presentation regarding the City of Austin's Request for Information: Telecommunications Infrastructure. Jordan stated that the RFI is simply an information acquisition process through which the City will gain the knowledge they need to decide if a fiber network should be built by the City for use by private entities. It will have no effect on GAATN nor the GAATN construction schedule, but GAATN members may be allowed to connect to the network if it is built.

6. Ed Delabar handed out a new version of Amendment No.3. Ron Brey suggested some wording changes which the city accepted. A copy with the latest changes will be faxed to the directors.

7. Jim Ullrich distributed a copy of a 2 column by 2 inch display ad for the network manager position. The cost to run the ad in four publications will be under the $2000 limit set by the board. Ullrich was requested to check with the AISD personnel office regarding the correct wording regarding the length of time the ad should remain open. He is to proceed with placing the ads as soon as the AISD personnel office assigns a job classification code.

8. Jim Ullrich distributed copies of letters from SWB regarding the warranty starting dates. Maintenance of the network - fixing an accidental fiber break when not all of the strands have been activated - is still to be resolved. Ullrich pointed out that the variable budget provides the funding to cover the repair/splicing of the fiber. It would make no sense to splice only those fibers that are in use at the time of the break. Therefore, all Participants will contribute to the maintenance through their portion of the variable budget, and all of the fibers will be fused when broken in an accident. Everyone agreed to this policy.

9" The members agreed that it would be a good idea to hold a media event/press conference when the first fiber is installed on or about August 15. Ron Brey volunteered to again work on the Mission statement for GAATN. He will fax a draft to Participants who will make changes and send back to Ron. Jim Ullrich agreed to write a draft of a technical page which will explain, in laymen's language, how GAATN is designed.

10. Ullrich distributed the latest percentages for construction and fiber costs, and the variable budget for FY 95. These new numbers are based on the approval of UT's request for four strands and two sites on A1N.

11. The next meeting is July 11, 1:30 p.m., General Services Building, Room 401F. It was agreed that UT and LCRA will also begin hosting GAATN board meetings.

12. Items for next meeting include a report from the Data Subcommittee, approve City's request for a fire station node site change, a presentation from the Electric Utility Department, a further discussion on the media event/press conference, and discussion on the Interlocal Amendment #3.

13. It was moved by Linda Picazo and seconded by Don Webb to adjourn the meeting. The motion passed unanimously.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MEETING

July II, 1994
1:30 p.m.
state of Texas General Services Building 1711
san~Tacinto
Room 401F

AGENDA

1. citizen communications. (3 minutes)

2. Approve Minutes of previous meeting. (Picazo, 3 minutes)

3. Adopt Order of Agenda. (Picazo, 1 minute)

4. Receive update report fro~AISD Construction Manager. (smith, 10 minutes)

5. Hear report from City of Austin Electric utility Department. (Marcos, EUD representative, 20 minutes)

6. Hear report from Data Work Group of the Technical Subcommittee. (Webb, 15 minutes)

7. Discuss and approve City of Austin's request for fire station site change. (Marcos, 5 minutes)

8. Discuss proposed Amendment No. 3 to the Interlocal Agreement. (Marcos, 5 minutes)

9. Discuss the proposed media event/press conference, to be held on or about August 15, includi~g revisions to Mission statement. (Picazo, Brey, 20 minutes)

10. Receive and make changes to Subcommittee sheet. (Picazo, 5 minutes)

11. Receive new list of meeting dates and locations. (Picazo, 5 minutes)

12. Confirm time, date, and location for next regular meeting as 1:30 p.m., July 25 at University of Texas. (1 minutes)

13. Suggest agenda items for next meeting. (5 minutes)

14. Adjourn

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCALAGENCY

BOARD OF DIRECTORS MEETING
MINUTES

The GAA TN Interlocal Agency Board of Directors meeting on July 11, 1993 was called to order at 1:36 P.M. Vice-Chair of the GAAW Board, Linda Picazo,. presided over the meeting in Jim Ullrich's absence. Present were Glen Smith (AISD), Ron Brey (ACC), Les . Marcos and Don Webb (City of Austin), Gary Wilkison (Travis County), Bill Range, James Ting, and Willy Niwagaba (State of Texas), John Edmonds (LCRA), and Wayne Wedemeyer (University of Texas).

Item 1 - Citizens Communications. There were no citizen communications.

Item 2 - Approval of the Minutes. After a discussion on the partial fiber cut issue, John Edmonds made a motion to approve the minutes. Les Marcos seconded the motion, which . was approved unanimously.

Item 3 - Adopt Order of Agenda. Ron Brey made a motion to move item #8 before #4. It was seconded by Glen Smith and approved unanimously. Item 7 was tabled until the next meeting.

Item 8 - Discuss proposed Amendment No.3 to the Interlocal Agreement A copy of the proposed amendment was passed out to be signed by the various governing boards.

Item 4 - Receive4:~p4atereport fromAISP,~onstructionManai~rJ.:hh·e~~3~ejoRon. , Brey's qu~stion,th~gpnacle ~ll beac:~~vated;ori APri121;i199,~~t~~ft*~~;~;5!!~;2~9:'"5' ••)· construction .. Glen,al~o mentIOned lliat1l1eState m~eded tofo10Y~9:;ll:,9~g((,r~~~stJor,.'?,'· moving Park andWi!dlifeioB2S. Southw~st~fI1Bell'sfe·2ofufuefimttl¥>fi"6'li\VhellierorJiot·">·· to reconfigure B2S'isdue byJuly 13 .

Item 5 - I:Iear repprt. from City o~ ~ustin El~:tric~tility DePartn1~nt. J~seguite:re~~?t over the CIty. Of. ,A.·.~ .....•.. IS .. , ...co . s. ,t t.o ald. ~th .....".e., .•.... e."n., gm ee. on ..... " .. ,g.~f. 8~ .•. " TN.' ...•..... : .. 1:~·· .....0 ..... tal co s.~ ....•... , .. 1 ! .. ~{f: ~C1:D ,' .. ' .. ooat~ faeilities,~as.$94,981..~atSo . " . . ~t~~"1hraugK-tlie~1>resent~tmd-d6"ilGt~inehtdedflmlrew.ork, Linda Picazo asked if the COA could be frion~ specific on the details of the k co1st. W7ayne Wedemeyer asked· the City discussed the Data Work Group's recent meeting. Topics address#l¥.rer~:~o~ JO'allocate rack space for common equipment and tha£tCPIIP willbetbe interagen:cy'addressing . standard. The Connty and AISD haveqmade an applicationfor Class B adcli,"esses; . Common equipment group buying power was discussed. The Data Work Group WilfrheeHwo times

per month on the first and third Tuesday of the month. A new chairperson is needed since Don Webb is retiring.

Item 10 - Receive and make changes to Subcommittee sheet. John Edmonds made the recommendation that the three work groups be merged. Wayne Wedemeyer said he would serve as Chair of the newly merged work group, with the approval of Dr. Warlick. Each entity will have one voting member on the work group.

Item 9 - Discuss the proposed media event/press conference to be held on or about Aug. 15, including revisions to the Mission Statement. Ron Brey asked for revisions to the Mission Statement by Monday, July 18. ACC is willing to tape the event.

Item 11 - Receive new list of meeting dates and locations. A new meeting schedule was passed out. Linda Picazo asked if a map and parking information could be included.

Item 12 - Confirm Time, Date and Location for Next Meeting as 1 :30 PM, July 25 at the University of Texas. The I1?-eeting will be held at the J. J. Pickle Research Center, Commons Building, Room 1.113.

Item 13 - Suggest agenda items for next meeting. Suggested items were to discuss partial/total fiber break issue, action on information presented by the City of Austin EUD, revisions to the Mission Statement, how to promote the media event, revisit the COA's request for fire station site change, and discussion of the restructuring of the technical subcommittees.

Item 14 - Adjourn. Gary Wilkison made the motion for adjournment and John Edmonds seconded the motion.

GREATER AUSTIN AREA
TELECOA1A4UNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MEETING

July 25, 1994
1:30 p.m.
University of Texas at Austin, pickle Research Center
10100 Burnet Road
Commons Building, Room 1.130

AGENDl-I.

1. ,citizen Communications. (3 minutes)

2. Approve Minutes of previous meeting. (Ullrich, 3 minutes)

3. Adopt Order of Agenda. (Ullrich, 1 minute)

4. Receive update report from AlSO Construction Manager. (Smith, 10 minut.es)

~ .. Hear report and discuss/consider recommendations from Data Work Group of the Technical Subcommittee. (Wedemeyer, 15 minutes)

6. Discuss/consider City of Austin's request for fire station site change. (Marcos, 5 minutes)

7. Discuss/consider sharing total or partial fiber break. (Marcos, 10 minutes)

8. Discuss/consider City of Austin Electric utility Department's request for reImbursement. (Marcos, 15 minutes)

9. Discuss/consider the proposed media event/press conference, to be held mid to late September, including revisions to Mission Statement, questions to be answered, and duties. (Ullrich, Brey, Frommack, Gadell, 30 minutes)

10. Discuss various financial issues: (a) UT's payment(s) of their. share of network cost of $521,296; (b) AlSO, Travis County and State's shares of UT's payment ($130,324 each); (c) LCRA's payment of 25% ($96,825.75); (d) AlSO, City, ACC, County, and state's use of their shares of the $96,825.75. (Ullrich, Smith, 20 minutes)

11. Receive revised network manager hiring schedule and appoint network manager hiring subcommittee. (Ullrich, 5 minutes)

12. Confirm time, date, and location for n~t regular meeting as 1:30 p.m., August 8 at Lower Colorado River Authority. (1 minutes)

13. Suggest agenda items for next meeting. (5 minutes)

14. Adjourn

The GAATN Interlocal Agency met on July 25, 1994, at the J.J. Pickle Research Center. Jim Ullrich presided over the meeting. Present were representatives from AISD, ACC, the CLty of Austin, Travis County, state of Texas, LCRA and the UniversityoLTexas. The meeting was called to order at 1:41 **p.m.**

ITEM 1 - citizens communications. There were no citizens communications.

ITEM 2 - Approval of the minutes. Upon Ron Brey's suggestion item #5 was modified. Gary wilkison motioned to approve the minutes and Ron Brey seconded the motion which was approved unanimously.

ITEM 3 - Adopt Order of Agenda. Item 8 was tabled until the next meeting.

ITEM 4 - Received update report from AISD Construction Manager.

ITEM 5 - Heard report from Data Work Group of the Technical S-ubcommittee. There are two main points of concern dealing with how to pr~ceed to get space raquirements. Ron Brey suggested that a letter. be sent to Glen Smith stating what rack space is needed.

ITEM 6 - Discussion and consideration of the city of Austin's request for fire station site change. Les Marcos requested to delete fire station #31 and to apply the $24,000 credit to adding another fire station which would cost approximately $38,000. Ron Brey commented that a motion was needed on the agenda with details of the site change including additional costs such as operating costs. Ron Brey made a motion to table item 6 until next meeting. Linda Picazzo seconded the motion which was approved unanimously.

ITEM 7 - Discussion and consideration of sharing total or partial fiber break. After a brief discussion Ron Brey motioned that all breaks be covered by budget of GAATN. John Edmonds seconded the motion which was passed unanimously.

ITEM 9 - Proposed media event/press conference. Becky

·7c ...•.••• r·~«j'-

Gadell met with -L~-os and Jim Ullrich on J"uly 17, 1994. The conference is to be held mid to late September but the exact date is not yet known. The possible site of the press conference is near Treaty Oak. No motion was made.

ITEM 10 - Financial issues. Main question is how is the University of Texas going to pay for their share of network costs. Decisions regarding method of paying need to be put in writing once invoices are sent out.

ITEM 11 - Network Manager Hiring Schedule. Ad went out Sunday, July 25, 1994. Goal is to be down to ten candidates by the end of August. The purpose of the manager hiring ~bcommittee is to conduct phone interviews to lower the number of applicants to 3-5. The manager hiring subcommittee members are Linda Picaz'o, Glen Smith, Les Marcos and ~S.A~~~ .}- K-j).c... C;<./ftY((o/l)
L a...~ /'C.rl.>-_~"--

ITEM 12 - Confirmed time, date and location for next regular meeting is 1:30 p.m., August 8 at LCRA. The room number is to be announced.

ITEM 13 - Agenda items for next meeting. Suggested items to discuss were the City of Austin's request for fire station site change upon a formal motion, City of Austin Electric Utility Department's request for reimbursement and details concerning the proposed media event/press conference to be held in September.

ITEM 14 - Adjourn. Gary Wilkison made the motion for adjournment and John Edmonds seconded the motion. The meeting ended at 3:30.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MEETiNG

August 8, 1994
1:30 p.m.
Lower Colorado River Authority 3701
Lake Austin Blvd.
Hancock Building, Board Room

AGEND
A

1. citizen Communications. (3 minutes)

2. Approve Minutes of previous meeting. (Ullrich, 3 minutes)

3. Ado~ Order of Agenda. (Ullrich, 1 minute)

4. Receive/consider update report from AISD Construction Manager. (Smith, 10 minutes)

5. Hear report and discuss/consider recommendations from Data Work Group of the Technical Subcommittee. (Wedemeyer, 15 minutes)

6. Discuss/consider City of Austin's request for fire station site changes and addition of Police Academy. (Marcos, 5 minutes)

7. Discuss/consider RFI's 105, 106, 108, and 109. (Ullrich, Smith, 15 minutes)

8. Discuss/provide Amendment #3 update. (Marcos, 15 minutes)

9. Discuss/consider the proposed media event/press conference, to be held mid to late September, including revisions to Mission Statement, questions to be answered, and duties. (Ullrich, Brey, Frommack, 20 minutes)

10. Update subcommittee list. (Ullrich, 10 minutes)

11. DiscuBs/approve GAATN letterhead, envelopes, and business cards. (Ullrich, Hisel, 10 minutes)

12. Report on network manager applications. (Ullrich, 5,minutes)

13. Confirm time, date, and location for next regular meeting as 1:30 p.m., August 22 at city of Austin. (1 minutes)

14. Suggest agenda items for next meeting. (5 minutes)

15. Adjourn

Greater Austin Area Telecommunications Network Interlocal Agency MINUTES
for August 8, 1994
Board of Directors Meeting

The *GAA TN* Interlocal Agency Board of Directors met on August 8, 1994 at the Lower Colorado River Authority's-general office complex located on Lake Austin Blvd. Present were representatives from AlSD, ACC, COA, Travis-Count}', State of Texas, LCRA and the University of Texas. Jim Ullrich presided until 3:00 p.m. and then passed the chair to Glen Smith to continue in his absence. The meeting was called to order at 1 :30 p.m.

ITEM 1 - Citizen communications. There were no citizen communications.

ITEM 2 - Approval of minutes - ITEM # 11 was amended to delete Garry Wilkison from the hiring subcommittee and add Larry Krenek (LCRA) and Kyle Capps (COA for technical support). Larry Krenek moved to adopt the minutes as amended and Les Marcos seconded the motion. The motion was approved unanimously.

ITEM 3 - Adopt Order of Agenda - I'FEM # 11 was moved to top of the list. Item # 7 was moved to follow ITEM # 11.

ITEM 4 - Receive/Consider report from AlSD construction manager. Glen Smith reviewed a compilation of items supplied by Southwestern Bell (SWB). SWB was having their preconstruction meeting this afternoon. Discussion ensued regarding various portions of the contracted work. Wayne Wedemeyer pointed out that in any proposed changes we should consider if there are any regulatory issues that dictate how we operate our fiber. A motion was made by Les Marcos that the issue of fiber sharing/use be studied by the data committee and was seconded by Garry Wilkison. Motion was voted and passed. Standards for electronics, rack space, and fiber colors were discussed. Glen Smith asked who would be the contact person for each site that the contractor will coordinate with.

ITEl\'1 5 - Heard report and recommendations from the technical subcommittee. The subcommittee will continue to consider how entities would exchange information (interconnect) on the fiber network and the legalities ofthis.

ITEM 6 - Discuss/Consider *CONs* request for fire station site changes and addition of Police Academy. Bill Range asked that this issue be tabled until the next meeting. Bill Range moved to table and Garry Wilkison seconded. Five members (LCRA, State, AlSD, Travis County, ACC) voted to table, the COA voted no, and UT abstained. The motion passed.

ITEM 7 - Discuss/Consider RFI's 105, 106, 108, and 109. Bill Range representing the State asked that this be tabled until the impact to other entities are known. It was noted by Jim Ullrich that these RFI deadlines were not immediate, so there was time to postpone. Impact to project timing was discussed. Glen Smith indicated that in the future Don Silver would be attending the meetings and would keep us updated on the schedule. A motion to table was made by Bill Range and seconded by Garry Wilkison. The motion passed unanimously.

Meeting turned over to Glen Smith as AISD Alternate.

ITEM 8 - DiscusslProvide Amendment # 3 update. A motion was made by Larry Krenek and seconded by Les Marcos to have our respective attorneys meet and resolve the language for the Board's approval. The motion passed.

ITEM 9 - Discuss/Consider the proposed Media event/press conference to be held mid to late September. It was decided that the public relations people for respective parties should meet on Monday, August 15, to discuss what the media event should be.

ITEM 10- Update subcommittee list. It was agreed that an agenda item be placed on the next agenda to discuss the potential consolidation of the technical subcommittee.

ITEM 11 - Discuss approval of GAA TN letterhead, envelopes, and business cards. Jim Ullrich recommended companies be listed in alphabetical order. Motion was made by Les Marcos and seconded by Wayne Wedemeyer to list companies in alphabetical order. The motion was approved unanimously.

ITEM 12- Report on network manager applications. Glen Smith gives report in Jim Ullrich's absence. Jim Ullrich and Glen Smith have started to review applications.

ITEM 13- Confirm time, date, and location for next meeting. Location will be auhe COA on August 22, at 1:30 p.m. Agenda items - bring back items 6, 7, 8, 9,10,12.

Garry Wilkison moved to adjourn and Les Marcos seconded the motion. The motion passed unanimously.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MEETING

August 22, 1994
1:30 p.m.
City of Austin, Waller Creek Center 625
East 1eth street
1st Floor Assembly Room

AGENDA

1. citizen Communications. (3 minutes)

2. Approve Minutes of previous meeting. (Ullrich, 3 minutes)

3. Adopt Order of Agenda. (Ullrich, 1 minute)

4. Receive/consider update report from AISD Construction Manager and Southwestern Bell representative. (Smith, Silver, 20 minutes)

5. Hear report and discuss/consider recommendations from Data Work Group of the Technical Subcommittee. (Wedemeyer, 15 minutes)

6. Discuss/consider network expansion statement. (Ullrich, 10 minutes)

7. Discuss/consider maintaining variable budget at the same percentages and amounts for Participants throughout the fiscal year. (Ullrich, 5 minutes)

8. Discuss/consider City of Austin's request for fire station site changes and addition of Police Academy. (Marcos, 5 minutes)

9. Discuss/consider RFI's 105, 106, 108, and 109. (Ullrich, Smith, 15 minutes)

10. Provide Amendment #3 update. (Ullrich, 2 minutes)

11. Discuss/consider the media event/press conference, to be held September 19 at 10:00 a.m. (Brey, 20 minutes)

12. Discuss/consider subcommittee list, including the consolidation of the technical subcommittee. (Ullrich, Wedemeyer, 10 minutes)

13. Report on network manager applications. (Ullrich, 5 minutes)

14. Discuss/consider LCRA's offer to hold all GAATN board meetings for remainder of year at LCRA's board room. (Krenek, 5 minutes)

15. Confirm t,ime, date, and location for next regular meeting as 1:30 p.m., September 6 (Tuesday) at LCRA or ACC. (1 minutes)

16. Suggest agenda items for next meeting. (5 minutes)

17. Adjourn

Greater Austin Area Telecommunications Network Interloeal Agency MINUTES

for August 22, 1994

Board of Directors Meeting

The GM TN Intorlocal Agency Board of Directors met on August 22, 1994 at the City of Austin's Waller Creek Center facility. Representatives from LCRA, UT, COA, AlSO, ACC, Travis County, and the Slate of Texas were present DorrSilver, of Southwestern Bell, was also present. Jim Ullrich presided over the meeting which began at 1 :37pm.

ITEM 1: Citizen communications.
None.

ITEM 2: Approval of minutes.
Corrections in the spellings of Wayne Wedemeyer, Don Silver and Garry Wilkison were offered. The State moved to accept the minutes. The County second9d. Motion passed unanimously.

ITEM 3: Adopt order of the agenda.
The agenda was accepted in its original order.

ITEM 4: ReceiveIConslder report from construction manager.
Glen Smith brimly reviewed a listing of existing RFls. Glen provided an updated list of added and deleted node sites. Don Silver noted testing of SRN fiber has been completed. Don advised that further ring size or routing changes, beyond those already noted, may impact the construction schedule. A customized fiber cable was used by the construction contractor because it did I)Ot represent additional cost, and could utilize custom color coding. Travis County, COA, and Glen wiD coordinate efforts at Brackenridge Hospital/Star FlightfTravis County node(s). Dobie Center (ACC site) wilt not have equipment, but will remain as a node. A listing of Historically Underutilized Businesses will be provided to the GMTN Board by SWBT. All GMTN members must get space and power requirements to Glen as soon as possible. A working group to address space in common locations was suggested. Maps of all rings and nodes will be provided to each GAA TN member by SWBT as they are released at bid.

ITEM 5: Technical Subcommittee report
Various product demonstrations were discussed. There is no update from the UT lawyer regarding the sharing of fibers and/or fiber bandwidth.

ITEM 6: Network expansion statement.
ITEM 7: Variable budget discussion.
These agendaJtems were combined in discussion. The State moved to adopt the essence of the "GM TN Statement Regarding Expansion of the Network" as a working policy for the Agency. LCRA seconded the motion. It passed unanimously. language was suggested to clarify practical limits of the statement. Jim Ullrich will provide a revised draft at the next Board meeting.

ITEM 8: COA request for fire station site changes and additions of the Police Academy.

The drfference in cost paid by the City was adjusted upward to $9,066.69 with the recent SWB response to the City's RFI. The motion to accept the exchange of sites was made by the State and seconded by ACC. The motion was passed unanimously.

ITEM 9: RFI105, 106, 108,109 discussion

The State took no action on RFI1 05, 106, or 108. The City moved to accept RFI 109, and was seconded by ACC. The motion for RFI109 passed unanimously.

ITEM 10: Amendment #3 update

The attorneys for each Agency were directed to meet together to resolve differences regarding Amendment #3. The City attorney, Ed Delabarre, will coordinate this meeting.

ITEM 11: GAATN press conference

ACC distributed information regarding the press conference for GM TN. It will be held September 19 at Treaty Oak at iO:OOam. The next commi1tee meeting to discuss the media event will be August 24, room 531 9:00am at ACC Administrative Building. A letter from the GM TN Board will be provided to each Agency member inviting one member from each Agency to represent their Agency at the press event. Jim Ullrich will draft this letter and FAX to each member.

ITEM 12: Subcommittee lists & committee consolidation

Tabled until next meeting.

ITEM 13: Report on Network manager Applications

Many applications have been received. By the end of the week, the list will be complete in its first cut form.

ITEM 14: LCRA offer to hold all meetings at their facilities

It was moved by the City, seconded by the State to hold all future GM TN Board meetings at LCRA's facilities on Lake Austin Blvd - with the excep1ion of the September 19th meeting. Each member agency will still be accountable for taking minutes of each meeting.

ITEM 15: Next Board Meeting

location: LCRA, September 6 (Tuesday). Minutes: ACe

ITEM 16: Suggested agenda items

Work se..<;sion on space requirements was delegated to the Technicalsub-commiUee
Discussion and definition of a "drop", a "spur", and "repeater" site
Item 11
Policy of Items € & 7
Sub-committee reports
RFI Regional Economic Development Network discussion
Additional GAATN RFls

ITEM 17: Adjournment

It was moved by UT and seconded by the State to adjourn the meeting. The motion passed unanimously.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MEETING

September 6, 1994
2:00 p.m.
Lower Colorado RiveF Authority 3701
Lake Austin Blvd.
Hancock Building, Board Room

AGEND
A

1. citizen communications. (3 minutes)

2. Approve Minutes of previous meeting. (Ullrich, 3 minutes)

3. Adopt Order of Agenda. (Ullrich, 1 minute)

4. Receive/consider update report from AlSD Construction Manager and Southwestern Bell representative. (Smith, Silver, 20 minutes)

5; Hear report and discuss/consider recommendations from Data Work Group of the Technical Subcommittee. (Wedemeyer, 10 minutes)

6. Hear report and discuss/consider recommendations from Voice Work Group of the Technical Subcommittee. (Range, 10 minutes)

7. Discuss/consider network expansion/variable budget statement. (Ullrich, 5 minutes)

8. Discuss/consider RFl's submitted to SWB. (Smith, 10 minutes)

9. Discuss/consider the possible utilization of OneCal1 System to insure against fiber cuts during and after construction of the network. (Marcos, 2 minutes)

10. Discuss/consider special called work session to discuss definitions for "spur," "drop," "node," "repeater site." (Ullrich, 5 minutes)

11. Discuss/consider the media event/press conference, to be held September 19 at 10:00 a.m. (Brey, 20 minutes)

12. Discuss/consider subcommittee list, including the consolidation of the technical subcommittee. (Ullrich, Wedemeyer, 10 minutes)

13. Report on network manager applications. (Ullrich, Picazo, 5 minutes)

14. Confirm time, date, and location for next regular meeting as 1:30 p.m., Se2tember 19 at LCRA. (~minutes)

15. Suggest agenda items for next meeting. (5 minutes)

16. Adjourn.

MINUTES OF GAATN MEETING
September 6, 1994
LCRA, 2:00 P.M.

1. GAATN directors present were: Ron Brey (ACe), Jim Ullrich (AISD), Les Marcos (COA), Jim Clark (TYC),. Linda Picazo and James Ting (GSC), Ron Nourzad (LCRA), Charles Warlick (UT), and construction manager Glen Smith (AISD);

2. !twas-moved by Jim Clark and seconded by Linda Picazo to table approving the minutes until the next meeting, and passed unanimously.

3. ~es Marcos made a motion, 2nd by Ron Brey, that the status of highway construction and its potential impact on GAATN be determined. Linda Picazo will check with the Department of Transportation. It was approved by the Board. A letter sent two years ago by the Department of Transportation denying GAATN use of state ROW was discussed. Linda Picazo will check into this for the Board.

4. The Board requests updates from committees at the next meeting and that a brief written report describing activities and who attended. The Board agreed that space requirements for electronics to be located at AISD had urgency and that this needed to be provided AISD so that Glen Smith can try to provide appropriate space.

5. Jim Ullrich handed out a draft copy of a proposed policy regarding network expansion. James Ting moved to table discussion of the policy until a special work session is held, seconded by Les Marcos, and passed unanin.lously by the Board.

6. An update was provided on outstanding RFls. Ron Brey moved, 2nd by James Ting, to approve RFI lOJ with the City of Austin to pay the total cost. It passed unanimously. Don Silver requested that RFls indicate whether or not entity needS specific information or just general pricing in order to determine if a more specific RFI should be issued. The cost of researching the information needed to respond to RFls is becoming large.

7. Les Marcos made a motion to obtain cost and related information on One Call system that all utilities use. Contractors contact One Call before commencing construction to determine if there are any utilities in their construction area. Ron Brey 2nd. Tom Fromrnock and Glen Smith will obtain more information .. Passed unanimously.

8. Les Marcos made motion, James Ting 2nd, to meet in a work session after the regular session on Oct. 3 to discuss the issues of defining spur, drop, repeater, etc. Passed unanimously.

9. Ron Br.ey gave an update on the Press Conference to be held September 19.

10. Jim Ullrich distributed an updated work committee list. It was agreed that Network Manager would coordinate subcommittee activities and provide communications among the group. Updates will be made to the Board monthly.

11. Jim Ullrich provided an update on the Network Manager position and distributed a list of the people who applied. There are many good candidates.

12. The next meeting will meet September 19 at 11:00 a.m. at AISD after the press conference. It will be a short meeting with only those items requiring action on the agenda.

13. Ron Brey moved, 2nd Jim Clark, to adjourn. Passed unanimously.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MfH1NG

September 19 1994
1L:00 a.m.
Austin Independent School District 1111
West 6th Street
Board Room, B-100

AGENBA

1. Citizen Communications. (3 minutes)
2. Approve Minutes of previous meetings. (Ullrich, 3 minutes)
3. Adopt Order of Agenda. (Ullrich, 1 minute)
4. Receive/consider update report from AISD Construction Manager and Southwestern Bell representative. (Smith,_Silver, 10 minutes)
5. Hear report and discuss/consider recommendations from Data Work Group of. the Technical Subcommittee. (Wedemeyer, 10 minutes)
6. Hear report and discuss/consider recommendations from Voice Work Group of the Technical Subcommittee. (Range, 5 minutes)
7. Hear report on highway construction, and State right of way usage by GAATN. (Picazo, 10 minutes)
8. Discuss/consider network expansion/variable- budget statement. (Ullrich, 5 minutes)
9. Report on network manager applications. (Picazo, 5 minutes)
10. Confirm time, date, and location for next regular meeting as 1:30 p.m., October 3 at LCRA. (1 minutes)
11. Suggest agenda items for next meeting. (5 minutes)
12. Adjourn.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENC"f

BOARD OF DIRECTORS MEETING
MINUTES

The GAA TN Interlocal Agency Board of Directors meeting on September 19, 1994 was called to order at 11: 12 a.m7t!y Linda Picazo. Present were Glen Smith (AISD), Ron Brey (ACC), Les Marcos (COA), Ganj Wilkison (TC), Dr. Charles Warlick (UT), Ron Nourzad (LCRA) and Linda Picazo (State GSC). The meeting was chaired temporarily by Linda Picazo and then by Jim Ullrich at 11:46 a.m.

Itel1T 1 - Citizens Communications. No communicants.

Item 2 - Approval of minutes of last meeting - Postponed until Jim Ullrich could rejoin meeting then it was taken up after Item #5. Dr. Warlick Ullrich moved approval of August 22, 1994 meeting minutes. Ron Brey seconded the motion. The motion passed unanimously. September 6, 1994 meeting minutes will be reviewed for the next meeting.

Item 3 - Adopt Order of Agenda. There were no changes to printed order. Dr. Warlick moved approval of agenda. Ron Brey seconded the motion. The motion passed unanimously.

Item 4 - Receive update report from AISD Construction Manager. Glen Smith (AISD Construction Manager) gave the report. A new RFI was handed out. The last several RFI requests will not be able to be done on a timely basis due to field engineering. ROW problems on 290 West should be resolved with TXDOT. SRN is starting from Gullet elementary in two directions. Two additional rings are out to bid this week.

Item 5 - Hear report and discuss data work group of the technical sub committees. Wayne Wedemeyer made report and delivered a one page summary. Report entails space requirements for electronics at all supernodes. Entities will need to conclude their studies in order to provide information. AISD may be able to accommodate electronics but , in some cases !!1 exterior building may be required. *vt)* *!/,.~,.,-.Ir'''-·* *7* *I--:'~'''*
o *(l -'~ -r-z'/~"-r.~:' .. '·--~-- ").*

Item 6 - Hear report and discuss work groups and technical sub committees. Bill Range handed out minutes of the last meeting that dealt largely with services between entities.

Item 7 - Highway construction and state ROW issues. Linda Picazo reported that all issues with TXDOT should be resolved and that she is working with their representatives.

Item 8 - Discuss network expansion/variable budget statement. No action. Item will be taken up at a work session scheduled for October 3, 1994 after the regular meeting.

Item 9 - Manager Applications. Top 20 applicants have been narrowed to 11. Telephone interviews will be conducted with the top prospects. The top three to five will be forwarded to the Board. Results of phone interviews should be available next meeting.

Item 10 - Next meeting is October 3, 1994, 1:30 p.m. at LCRA, AISD is responsible for the minutes. A work session will follow.

Item 11 - Suggested agenda items: One Call Presentation, Update on Manager Applicants, Update on Amendment #3.

Meeting adjourned at 12: 10 p.m. Moved by Dr. Warlick and seconded by Linda Picazo.

GREATER AUSTIN AREA
TELECOMM.liNICATIONS NETWORK
INTEa~OCAL AGENCY

BOARD OF DIRECIDRS MEEI'.IN3

October 3, 1994
1:30 p.m.
Lower Colorado River Authority 3701
Lake Austin Blvd.
Hancock Building, Board Room

AGENDA

1.' Citizen Communications. (3 minutes)

2. Approve Minutes of previous meeting. (Ullrich, 3 minutes)

3. Adopt Order of Agenda. (Ullrich, 1 minute)

4. Receive/consider update report from AISD Construction Manager and Southwestern Bell representative. (Smith, Silver, 10 minutes)

5., Hear report and discuss/consider recommendations from Data Work Group of the Technical Subcommittee. (Wedemeyer, 5 minutes)

6. Hear report and discuss/consider issues related to highway construction and State ROW usage. (Picazo, 5 minutes)

7. Hear "OneCall" presentation and consider any recommendations. (Frommack, 30 minutes)

8. Discuss/Consider EUD's request for construction design costs. (Marcos, 20 minutes)

9. Hear update on Amendment #3. (Marcos, 4 minutes)

10. Discuss/consider policy on communications among GAATN participants. (Ullrich, 5 minutes)

11. Report on network manager applications. (Picazo, 5 minutes)

12. Establish date/time/location for a work session to discuss maintenance issues. (Ullrich, Smith, 3 minutes)

13. Confirm time, date, and location for next regular meeting as 1:30 p.m., October 17 at LCRA. (1 minutes)

14. Suggest agenda items for next meeting. (5 minutes)

15. Adjourn.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS
WcrRK SESSION

October 3, 1994
3:00 p.m.
Lower Colorado River Authority
3701 Lake Austin Blvd.
Hancock Building, Board Room

AGENDA

1. Discuss and define "spur," "drop," "node," "repeater site" and other terms that relate to the network, and how these apply to costs and percentages of ownership.

2. Discuss wording of Network Expansion Policy statement.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS REGULAR MEETING
MINUTES

The Regular Meeting of the GAATN Board was held on October 3, 1994, at the Lower Colorado River Authority Board Auditorium. T~ meeting was called to order at 1:37 p.m. Jim Ullrich presided. Directors or Alternates present were Ron Brey (ACC) , L~s Marcos (COA), Garry Wilkison (TC) , Linda Picazo (state), Charles Warlick (UT @ Austin), Ron Nourzad (LCRA) and Jim Ullrich (AISD). Glen Smith, construction manager, was also present.

1. There were no citizens communications.

2. Ron Brey moved to accept the minutes of the September 6 and 19 meetings, with one change to the September 19th minutes. Garry Wilkison seconded the motion which passed unanimously.

3; There were no changes to the order of the agenda.

4. Glen smith handed out copies of RFI's 132 to 14E. Work has begun in and around Carruth Administration Center. Pole make ready is continuing on SRN. Fiber will start being pulled on Burnet Road next week for A1N. Don Silver of SWB stated that the RFI's will be processed in the order received, but will usually take longer than a few days. Tom Frommack requested a new timeline, and a total dollar amount of MBE/WBE contracts that have been awarded to subcontractors.

5. Wayne Wedemeyer distributed a written report of the Oata Work Group meeting. Tom Frommack asked when would the final answer to space requirements in the various nodes be resolved. Glen Smith said the final answer would be forthcoming in a week or two.

6. Linda Picazo reported that there is nothing in writing at this point resolving the State right-of-way issue. A final plan will be taken to the Texas Department of Transportation Commission. There will probably be a very small charge for the use of the ROW.

7. A presentation on the "One Call" system was made by Susan Gurley from the City, and Lee Marrs from the Texas Excavation Safety System. A cost for GAATN to join TESS will be established at a later date.

8. Ed Delabar, an attorney with the City, and Vicki Little of the Electric Department presented an invoice for extra work performed by the City Electric Depar~ent in surveying all poles and rerouting some of the net\vork. Linda Picazo moyed that the

invoice be passed on to Southwestern Bell. The motion was seconded by Les Marcos. Ron Brey moved to substitute a motion to have the Electric Department resubmit the invoice directly to southwestern Bell. Linda Picazo seconded the motion. Ron Brey changed his motion, with the approval of Picazo, to have the construction manager work with the EUD to direct that the invoice go to SWB. The vote to substitute Brey's motion for the main motion was six in favor, no opposed, and Les Marcos abstained. The vote on the new main motion was six in favor, no opposed, and Les Marcos abstained. Les Marcos moved to direct the construction manager to work on the transmission pole costs with the city Electric Department. Ron Brey seconded t~e motion which passed unanimously.

9. Jim Ullrich agreed to contact Bill Bingham and set up a meeting with the various attorneys to resolve the wording on Amendmen't # 3 .

10. Linda Picazo moved to adopt the policy regarding "Communications Among GAATN Agencies.[1i] Les Marcos seconded the motion. The words " ... or designees" were added after " •.. GAATN Board Members ... " in the first sentence by general consensus. The motion passed unanimously.

11. Linda Picazo reported that, after the telephone interviews, the list of candidates for the network manager position has been narrowed to three people. She will set up times for the finalists to come to Austin and be interviewed by the Boarde Les suggested that the technical staff of the Participants meet with the finalists the evening before the Board interviews.

12. A date and time for a work session on maintenance will be postponed until the new network manager is on board, presumably in November.

13. The next meeting will be on October 17 at LCRA, at 1:30 p.m. The state is responsible for the minutes.

14. Items to include on the agenda for the next meeting include voting on a relocation package for the network manager, and items #6, 7, 9, and 12 above.

15. Charles Warlick moved to adjourn. Garry wilkison seconded the motion which passed unanimously.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MEETING

October 17, 1994
1:30 p.m.
Lower Colorado River Authority 3~Ol
Lake Austin Blvd.
Hancock Building, Board Room

AGENDA

1. Executive Session. (75 minutes)

2. Reconvene in open session; citizen Communications. (3 minutes)

3. Approve Minutes of previous meeting. (Ullrich, 3 minutes)

4. Adopt Order of Agenda. (Ullrich, 1 minute)

5. Receive/consider update report from AlSO Construction Manager and Southwestern Bell representative. (Smith, Silver, 20 minutes)

6. Hear report and discuss/consider recommendations from Data Work Group of the Technical Subcommittee. (Wedemeyer, 10 minutes)

7. Hear report and discuss/consider issues related to highway construction and state ROW usage. (Picazo, 5 minutes)

8. Discuss/consider "Texas Excavation Safety System" membership. (Frommack, 15 minutes)

9. Hear update on Amendment #3. (Ullrich, 4 minutes)

10. Discuss/consider interview costs and schedule of network manager ap~licants, and consider relocation package. (Picazo, 15 minutes)

11. Discuss/consider hiring a consultant. (Ullrich, 5 minutes)

12. Hear report on insurance costs for the network. (UllriCh, smith, 3 minutes)

13. Confirm time, date, and location for next regular meeting as 1:30 p.m., October 31 at LCRA. (1 minutes)

14. Suggest agenda items for next meeting. (5 minutes)

15. Adjourn.

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS REGULAR MEETING
MJNUTES

The Regular Meeting of the GAATN Board was held on October 17, 1994 at the Lower Colorado River Authority Board Auditorium. The meeting was called to order at 1 :35 p.m. by Chairman Jim Ullrich of the Austin Independent School District (AlSO). Directors or Alternates present were Ron Brey (ACC), Les Marcos (CCA), Jim Clark (TC), Linda Picazo (State), Charles Warlick (UT at Austin), Larry Krenek (LCRA), and Jim Ullrich (AlSO). Construction Manager Glen Smith of AlSO was also present.

ITEM #1 Executive Session.

Board of Directors went into Executive Session at 1 :40 p.m ..

ITEM #2 Reconvene in Open Session; Citizens Communications.

Board of Directors ended Executive Session at 3:28 p.m. and reconvened in Open Session at 3:33 p.m .. There were no citizens communications.

ITEM #3 Approve Minutes of previous meeting.

Jim Clark moved to accept the minutes of the October 4th meeting and Linda Picazo seconded the motion, which passed unanimously.

ITEM #4 Adopt Order of Agenda.

There were no changes to the order of the agenda.

ITEM #5 Receive/Conside_f update report from AlSO Construction Manager and Southwestern Bell Representative.

Construction Manager Glen Smith reported on the current progress of ring construction. He also stated that fie is continuing negotiations with the City's EUD', Southwestern Bell Representative Don Silver passed out the current list of RFI's and went over those RFI's that he was able to respond to. There was discussion on engineering costs for SW Bell to provide responses for the RFI's.
It was decided that SW Bell is responsible for providing free cost estimates for RFI's. Don Silver assured the Board that there were no additional costs associated with the RFl's at this time and agreed that any such costs would be approved in advance by either the entity requesting the RFI or by the Board as a whole, Any potential costs to GAA TN needs prior approval from the Board and these requests mu~t be in writing. Don also requested that the RFl's need to be more specific for him to respond better. Don reported that the State right-of-way issue may cause a potential delay if it is not resolved soon. Don also brought up the question of who should pay for resurfacing the street cut. Larry Krenek

moved that the Board send a letter to EUD to clarify GAATN's position. Ron Brey-seconded the motion, which passed unanimously.

ITEM #6 Hear report and discuss/consider recommendations from the Data Working Group of the Technical subcommittee.

Wayne Wedemeyer reported on the results from the meeting on October 13,1994. AT&T's Representative at Sellcore, Barry Johnson, delivered a very good presentation on AT&T SONET ADM and DACS, and the data working group had a vary good technical discussion. As to providing additional input for the Network Manager candidates, every entity will rank and provide a question or qualification on the following categories: Construction, Maintenance, Testing, Design, and Management by Wednesday, the October 19, 1994. Wayne will collect anti broadcast these responses from every entity. The candidates will be judged based on their responses to the questions from these five categories, and the results will be averaged and presented to the Board after the interviews. Jim Ullrich asked for the list of attendees at the October 13, 1994 meeting. Wayne said that he will provide the list.

ITEM #7 Hear report and discuss/consider issues related to highway construction and State ROW usage.

Linda Picazo reported that she and Glen will meet with Gary Bernethy of Texas Department of Transportation on October 24, 1994 at 118 E. Riverside to discuss the ROW issues. Linda suggested tnat Dan Banks of Alexander Utility Engineering should participate in the meeting and, at the same time, extended the welcome to all GAATN members. Linda did not have a written report on the State ROW issue at this time. Paul Galley from SW Bell explained the different types of permits from the State and suggested that GAA TN needs to look closely at this issue. Tom Frommack said the State ROW issue will impact future road work and liability at times when Federal Funds are involved - construction under the utility permit might have furds available to relocate utility.

ITEM #8 Discuss/Consider "Texas Excavation Safety System" membership.

Tom Frommack passed out a memorandum to the GAATN Board regarding the cost of membership to participate in TESS. Les Marcos moved to join TESS when the new network manager recommends to the Board that it is time to join. Linda Picazo seconded the motion, which passed unanimously.

ITEM #9 Hear update on Amendment #3.

Jim Ullrich reported that he talked to Bill Bingham this morning and Bill needs to set up a meeting with the attorneys from GAA TN entities to resolve the wording on Amendment #3.

ITEM #10 Discuss/consider interview costs and schedule of network manager applicants, and consider a relocation package.

Linda Picazo reported that the search committee has narrowed the field down to 2 finalists. AISD has agreed to pay the interview costs first, with GMTN reimbursement at a later time. An Executive Session will be scheduled on November 4, t994 to interview the candidates. After some discussion on a relocation package, Linda Picazo moved to offer the new network manager a relocation package, which includes the cost of up to 2 trips with spouse on house hunting, the cost from the lowest of 3 bids to relocate household items, and the cost of the final trip to Austin, with a maximum allowable amount of $15,000.
Les Marcos seconded the motion, which passed unanimously in the absence of Ron Brey, representing ACC.

ITEM #11 Discuss/consider hiring a consultant.

Linda Picazo moved that the Board -enter into a contract with Jean Nipper to serve as a consultant to work up to 10 days a month at the rate of $200.00 per day for the Board starting November 1994 for a continuous period of 6 months with an option to renew at the end of the contract. Larry Krenek seconded the motion, which passed unanimously. It is noted that Ron Brey was not present to vote and Les Marcos abstained.

ITEM #12 Hear report on insurance costs for the network.

Glen Smith and Jim Ullrich reported that it has been a difficult task to find an underwriter for a fiber network of this magnitude. Les Marcos suggested that GM TN invites presentations to the Board from potential insurance companies. Les also mentioned that GM TN needs to address the maintenance costs for the network in addition to the insurance issue.

ITEM #13 Confirm time, date, and location for the next meeting.

The next Board meeting will be held at the LCRA Board Auditorium at 1 :30 p.m. on October 31,1994. The University of Texas at Austin is responsible for the meeting minutes.

ITEM #14 Suggested agenda items for next meeting

Jim Ullrich will post the actual agenda for next meeting on October 28, 1994.

ITEM #15 Adjourn

Larry Krenek moved to adjourn the meeting and Linda Picazo seconded the motion, which passed unanimously in the absence of Ron Brey of ACC.

GREATER AUSTIN AR.EA
TELECOMAIUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MEETING

October 31, 1994
1:30 p.m.
Lower Colorado River Authority 3701
Lake Austin Blvd.
Hancock Building, Board Room

AGEND
A

4. Executive Session. (75 minutes)

2. Reconvene in open session; citize~Communications. (3 minutes)

(ift3. Approve Minutes of previous meeting. (Ullrich, 3 minutes)

-4•Adopt Order o f Agenda. (Ullrich, 1 minute)

~_5. Receive/consider update report from AlSO Construction Manager and Southwestern Bell representative. (Smith, Silver, 20 minutes)

~. Hear report and discuss/consider recommendations from Data Work Group of the Technical Subcommittee. (Wedemeyer, 10 minutes)

V~: Hear report and discuss/consider issues related **to** highway construction and state ROW usage. (Picazo, 5 minutes)

08. Hear update on Amendment #3. (Ullrich, 4 minutes)

~ Discuss/consider schedule of interviews with network manager applicants. (Picazo, 15 minutes)

~~ Discuss/consider hiring a consultant. (Ullrich, 5 minutes)

~;:n. Hear report on insurance costs for the network. (Ullrich, Wyatt, Gammon, 10 minutes)

Confirm time, date, and location for next regular meeting as 1:30 p.m., November 14 at LeRA. Minutes to be taken by LeRA. (1 minutes)

13. Suggest agenda items for next-meeting. (5 minutes)

14. Adjourn.

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GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS REGULAR MEETING
MINUTES

The regular meeting of the GAATN Board was held on October 31, 1994 at LCRA. Present were Jean Nipper, Jim Ullrich, Linda Picazo, Les Marcos, Garry Wilkison, James Ting, Glen Smith, Wayne Wedemeyer, ~ee Hisle and Don Silver.

ITEM #1
The Board of Directors convened in Executive Session.

ITEM #2
The Board of Directors reconvened in Open Session. There were no citizens' communications.

ITEM #3
The minutes of the last meeting were not yet available so approval will be done at the next meeting.

ITEM #4
The order of the agenda was approved.

ITEM #5
G. Smith gave the Manager's Report. There was meeting a contractor's Thursday, October 27, attended by SWB, Works. During EUD and Public this meeting, Steve Bartley of whether SWB was EUD questioned following the national safety installation on the codes in their poles.

L.~icazo and G. Smith met with TxDOT about the right of way issues on TXDOT ROW. TxDOT is still awaiting the delivery from SWB of legal descriptions of SWB ROW desires for ROW.

SWB sent G. Smith a lette stating SWB poles are off limits without a pole attachment agreement between AISD and SWB. G. Smith requested that Don Silver write a letter to GAATN about the reason for using SWB poles. G. Smith also requested a meeting between SWB and AISD to resolve the pole use. D. Silver stated that it was unrealistic to assume a network the size of GAATN could be constructed without using SWB poles. J. Nipper stated she remembered at earlier meetings SWB stating the system would not use SWB poles.

G. Smith stated he had spent time with SWB regarding underground conduit scenarios. D. Silver stated SWB was not trenching in TxDOT ROW because they did not have a permit. L. Picazo stated that all Gary Berneithi at TxOOT needed was the legal description to proceed.

ITEM #6
W. Wedemeyer reported the technical sub-committee had created a se of questions and a ranking scale for the manager applicants. He also reported on setting up a meeting with Northern Telcom about the Northern Telcom SONET equipment for November 22_

ITEM #7
L. Picazo reported on the meeting between TxOOT and GAATN held on October 24. Present were L. Picazo, Gary Berniethi, Michel (GSC attorney), Paul Galley of SWB, and G. smith.

ITEM #8
Jim Ullrich reported on the meeting between the AlSO attorney and City attorney regarding Amendment #3. Bill Bingham, representing AlSO, had a concern about the right of sale issue in Amendment-i3. L. Marcos restated the request of the GAATN Board to have all the attorneys get together.

ITEM #9
L. Picazo reported on the manager applicant interviews. Mark Klotzbach from San Antonio will arrive in Austin 9: 30 Friday, November 4, fe<1; an interview and then go to lunch with the Technical Sub-Committee. The second interview is scheduled for November 10 at *l:YO.*

ITEM #10
J. Ullrich reported on the hiring of Jean Nipper as a consultant not to exceed $2,000 a month in billings without the approval of the GAATN board.

ITEM #11
The issue of insurance for GAATN was not discussed as no insurance company representatives were present.

ITEM #12
The next meeting of the Board will be held on November 14 at LCRA. LCRA will be taking the minutes.

ITE~ #13
Agenda item: GAATN Board must approve some of the expansion requests (RFls) before SWB proceeds with estimate work. This is to include the University of Texas' request for 912 Lavaca.

GREATER AUSTIN AR.EA
TELECOMAIUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MEETING

October 31, 1994
1:30 p.m.
Lower Colorado River Authority 3701
Lake Austin Blvd.
Hancock Building, Board Room

AGEND
A

4. Executive Session. (75 minutes)

2. Reconvene in open session; citize~Communications. (3 minutes)

(ift3. Approve Minutes of previous meeting. (Ullrich, 3 minutes)

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~. Hear report and discuss/consider recommendations from Data Work Group of the Technical Subcommittee. (Wedemeyer, 10 minutes)

V~: Hear report and discuss/consider issues related **to** highway construction and state ROW usage. (Picazo, 5 minutes)

08. Hear update on Amendment #3. (Ullrich, 4 minutes)

~ Discuss/consider schedule of interviews with network manager applicants. (Picazo, 15 minutes)

~~ Discuss/consider hiring a consultant. (Ullrich, 5 minutes)

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Confirm time, date, and location for next regular meeting as 1:30 p.m., November 14 at LeRA. Minutes to be taken by LeRA. (1 minutes)

13. Suggest agenda items for next-meeting. (5 minutes)

14. Adjourn.

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GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS REGULAR MEETING
MINUTES

The regular meeting of the GAATN Board was held on October 31, 1994 at LCRA. Present were Jean Nipper, Jim Ullrich, Linda Picazo, Les Marcos, Garry Wilkison, James Ting, Glen Smith, Wayne Wedemeyer, ~ee Hisle and Don Silver.

ITEM #1
The Board of Directors convened in Executive Session.

ITEM #2
The Board of Directors reconvened in Open Session. There were no citizens' communications.

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The minutes of the last meeting were not yet available so approval will be done at the next meeting.

ITEM #4
The order of the agenda was approved.

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The issue of insurance for GAATN was not discussed as no insurance company representatives were present.

ITEM #12
The next meeting of the Board will be held on November 14 at LCRA. LCRA will be taking the minutes.

ITE~ #13
Agenda item: GAATN Board must approve some of the expansion requests (RFls) before SWB proceeds with estimate work. This is to include the University of Texas' request for 912 Lavaca.

GR.E4 TER AUSTIN AREA
TELECOMMUNIC4 TIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS SPECIAL CALLED MEETING
MINUTES

A Special~Calle~Meeting of the GAATN Board was held on November 10, 1994, at the Austin ISD Carruth Administration Building.
The meeting was called to order at 3:27 p.m. Jim Ullrich presided. Directors or Alternates present were Les Marcos CCOA), Garry Wilkison (TC), Linda Picazo (state), Charles Warlick (UT @ Austin), and Jim Ullrich (AISD). Glen Smith, construction manager, and Wayne Wedemeyer (UT @ Austin) were also present.

Les Marcos moved to hire Eric Phillips as the GAATN network manager, subject to references and background checks, at a salary of $58,000 a year with a $3000 a year training budget. Charles Warlick seconded the motion.

Garry Wilkison moved to amend the motion to read that it is the Board's intention to offer the job of network manager to Eric Phillips, subject to references and background checks, at a salary of $58,000 a year with a $3000 a year training budget. Warlick and Marcos both accepted this amendment. The amended motion was approved unanimously by the board members present.

Charles Warlick moved to adjourn the meeting. Linda Picazo seconded the motion which passed unanimously.

The meeting adjourned at 3:34 p.m.

Chairman

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MEETING

November 14, 1994
1:30 p.m.
Lower Colorado River Authority 3701
Lake Austin Blvd.
Hancock Building, Board Room

AGENDA

1. Executive Session. (60 minutes)

2. Reconvene in open session; citizen Communications. (3 minutes)

3. Approve Minutes of previous meetings. (Ullrich, 3 minutes)

4. Adopt Order of Agenda. (Ullrich, 1 minute)

5. Receive/consider update report from AlSD Construction Manager and Southwestern Bell representative. (Smith, Silver, 20 minutes)

6. Discuss/consider RFl's. (Smith, 10 minutes}

7. Hear report and discuss/conslder recommendations from Data Work Group of the Technical Subcommittee. (Wedemeyer, 10 minutes)

8. Hear update on Amendment #3. (Ullrich, 2 minutes)

9. Discuss/consider next steps in process of hiring a network manager. (Picazo, Ullrich, 15 minutes)

10. Discuss/consider definitions for "site," "drop," "node," "spur," "interconnect site," "repeater site," "regeneration site" and how these apply to costs and percentages of ownership. (Ullrich, Smith, 30 minutes)

11. Confirm time, date, and location for next regular meeting as 1:30 p.m., November 28 at LCRA. Minutes to be taken by City of Austin. (1 minute)

12. Suggest agenda items for next meeting. (5 minutes)

13. Adjourn.

MINUTES for November 14, 1994
Greater Austin Area Telecommunications Network IBterlocal Agency Board
of Directors Meeting

The *GAATNInterlocal* Agency Board of Directors met on November 14,1994 at the Lower Colorado River Authority's general office complex located on Lake Austin Blvd. The meeting was called to order at 1:40 p.m. by Chairman Jim Ullrich of the Austin Independent School District (AISD). Directors or Alternates present were Les Marcos (COA), Gary Wilkison (Travis County), Linda Picazo (GSC), Charles Warlick (UT), John Edmonds (LCRA), Glen Smith (AiSD.).

ITEM 1 - *Executive Session*

Beard of Directors went into Executive Session at 1 :40 p.m.

ITEM 2 - *Reconvene in Open Session,' Citizens Communications.*

Board of Directors ended Executive Session at 2:43 p.m. and reconvened in Open Session at 2:50 p.m. There were no citizens communications.

ITEM 3 - *Discuss/Consider* Approve Minutes of previous meeting.

A motion to table was made by Les Marcos to postpone approval of minutes from last meeting, Linda Picazo seconds the notion. The motion passed unanimously.

ITEM 4 - *Discuss/Consider* Adopt Order of Agenda

There were no changes to the order of the agenda.

ITEM 5 - *Discuss/Consider*

Construction Manager Glen Smith updated the committee on current progress.
SWB agrees to install undergI-ound conduit to meet specs. One request from UT would require boring. Don Silver reviewed the construction schedule and pointed out the permitting issue. Ready to begin SRN and AIN construction. Glen Smith intends to stay with 18" trenching standard if no one opposes (18" overhead after concrete encasing), discussion of why 24" would be needed? Original bid spec was for 36", unanimous agreement on 18".

ITEM 6 - *Discuss/Consider*

RFI~ - Don Silver discussed RFI package. Also has had several requests to install on campus of a member without identified easements. How are members entitled to use ROW under terms of agreement? A discussion on how a member has right to route as needed within their specific campus.

ITEM 7 - *Discuss/Provide*

Wayne Wedemeyer - not present - no teclmical sub-committee report.

ITEM 8 - *Discuss/Provide* Update on Amendment #3 Waiting for Ed Delabarre to schedule a meeting.

ITEM 9 - *Discuss/Consider*

Linda Picazo leads discussion on GAA TN Network Manager position. Les Marcos moves to recommend hiring Eric Phillips at a salary of$58 K with $3 K training, seconded by Charles Warlick. The motion passed unanimously.

ITEM 10- *Discuss/Consider*

Charles Warlick moves to defer discussion of d.eiinitions to the teclmical subcommit~e. The motion is seconded by Garry Wilkison, motion carries. (Consideration must be given to teclmical terms used by SWB in the contract). Discussion by Charles Warlick what is the process for permitting when easements are required on campus?

ITEM 11- *Confirm Meeting*

Confirm time, date, and location for next meeting. November 28,1994, 1:30 at LCRA.

ITEM 12- *Discuss/Consider*

Agenda Items for next meeting - discussion on LCRA continuing to furnish meeting room for calendar year 95.

Garry Wilkison moved to adjourn and Les Marcos seconded the motion. The motion passed unanimously_

GREATER AUSTIN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MEETING

November 28, 1994
1:30 p.m.
Lower Colorado River Authority 3701
Lake Austin Blvd.
Hancock Building, Board Room

AGENDA

1. Executive Session. (60 minutes)

2. Reconvene in open session; citizen Communications. (3 minutes)

3. Approve Minutes of previous meetings. (Ullrich, 3 minutes)

4. Adopt Order of Ag~nda. (Ullrich, 1 minute)

5. Receive/consider update report from AlSD Construction Manager and. Southwestern Bell representative. (smith, Silver, 20 minutes)

6. Discuss/consider RFl's. (Smith, 10 minutes)

T.~ Hear report and discuss/consider recommendations from Data Work Group of the Technical Subcommittee. (Wedemeyer, 10 minutes)

8. Discuss/consider any actions needed relative to use of SWB poles, costs for alternate aerial route and construction timeline. (Ullrich, 30 minutes)

9. Discuss/consider offering network manager a temporary living allowance. (Picazo, Ullrich, 10 minutes)

10. Confirm time, date, and location for next regular meeting as 1:30 p.m., December .12 at LCRA. Minutes to be taken by Austin Community College. (Ullrich, 1 minute)

11. Suggest agenda items for next meeting. (5 minutes)

12. Adjourn.

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IN'U:RLOCAL AGENCY

BOARD OF DmECIORS REGULAR MEETING
MINUTES

The regular meeting of the GAATN Board was held on November 28, 1994 at the Lower Colorado River Authority Board Auditorium. The meeting was called to order at 1 :30 PM by Chailman Jim Ullrich of the Austin Independent School District (AISD). Directors or altemates present were Ron Brey (ACC), Les Marcos (COA), Gany \Vilken;on (Te), Lil1da. Picazo (TX), Charles Warlick (llT), Larry Krenek (LCRA), and Jim Ullrich (A1SD).

ITEM #1 Itxct'lutive Session

The Board of Directors convened in Executive Session at 1 :34 PM.

ITEM #2 R«Qnvcnc in Open Session, Citizen Communications.

The Board of Directors ended the Executive Session at 2:55 PM, and reconvened in Open Session at 3 :07 PM. There were no citizen corrnnunications.

ITEM #3 Approve minutes of previous meetings.

Garry Wilkerson moved to a(:cept the minutes of the 10/17/94 Regular meeting, and also the minutes of the *11/10/94* Special Called meeting. Linda Picazo seconded the motion. There was no discussion, and the motion passe« unanimously.

ITEM #4 Adopt order of Agenda

There were no changes to the Order of Agenda.

ITEM #5 R«eivc and consider the Construction SUltus Report from tbe AISD Constnu::tion Manager and the Southwestcm Bell representative.

Neither Glen Smith of AISD or Don Silver of Southwestern Bell were present to give a status report. Paul Galley of Southwestern Bell said that he did not have any information tor presentation at this time.

ITEM #6 Hisftlss and consider RFl's

Jim Ullrich st.ated that Glen Srnith had rcc.{mmlcllded that tw<'1 COA RFI's be brought to the attention of the Board for discussion and possibly approve.

RFI # 131 Add point of presence for Decker Power Plant on Decker Lane, to Ring ('IN.

RFI # 137 Add spur from Ring A iN to the Cosmetology Building, 1111 Rio Grande.

Paul Galley of Southwestern Bell stated for the recurd that the cost of RFI # 131 is $1837.20, and the co:-.t ofRI'1 # 137 is $ 6289.61 The scope of work ofRFL # 131 is a

splice box on the po]c on Decker Lane in front of the Decker Pm·vcr Plant, and the scope of work ofRFI *Ii* L17 is a spur of approximately 800 feet from the A IN ring running on West Avenue to the pole on the south side of the Cosmetology Building.Les Marcus moved that the Board accept RFI # 131 for $ 1837.20, and also alxept RFI # 13 7 for $ 6289.61. Linda Picazo seconded the motion.. and the motion passed unanimously.

ITEM # 7 Hear rel)Ort and discusslconsider recommendations from the Data Work GrOll]) of the Technical Subcommittet"~

Wayne Wedemeyer explained that there was no technical subcommittee meeting because the Northern Telecom representative could not su pply a technical person for the presenta.tion of their company's SONET equipment. Linda PicaZ{yasked about the status of the study of disaster recovery for ~uper nodes, and Jim Ullrich asked about the statw; of the definition of GAATN network components. Wayne replied that both subjects are still being studied by the technical subcommittee, and that the an&wers to a number of technical issues would be driven by the SONET implementation selected. Les Marcos requested that the board review the items that have been referred to the technical subcommittee for study. Jim Ullrich agreed to re\r1ew the GAATN Board minutes, and prepare a list of items that the Board has requested the technical subcommittee to study. The Board will review these items at the next meeting, and set priorities for resolution. Wayne stated that the issue of space for equipment in super node sites has been resolved. After consulting with Glen Smith, it was detennined that there is enough space in the super node sites for all GAATN members that had submitted written requests for space. Wayne said that the issues of AC power, air conditioning of equipment rooms, and backup power still need to be resolved. Les Marcos suggested that the new GAATN network manager chair the technical subcommittee.

ffFM *fl* 8 Discuss/consider actions relative to use of SWBT poles.

Charles WarHck moved that the Board authorize the GAATN Adminjstration and full Bingh.r1.tn, acting .as attorney for GAATN, to take action and declare Southwestern Bell in default under the GAATN c~nstruction contra(..1 unless the pole license issue was resolved within ten days and work under the Conbtruction Contract resumes. Paul Galley of Southwestern Bell requested clarification of the definition of ten days, and Charles Warlick clarified the motion by moving that Southwestern Bell be declared in default if resolution of the pole issue was not resolved by 5 PM on December 8, 1994. Lany Krenek seconded the motion, and the motion passed unanimously.

ITEM *fl* l.) Discuss/i:tmsider offering the new GAATN network manager a temporary living allowaMe.

Jim Ullrich stated that the position of GAATN network manager had been verbally accepted by Eric Phillips, but that the official acceptance letter has not yet been sent to Eric by AISD. Eric will report for work on January 3, 1995. Linda Picazo reported that the three references supplied by Eric have been checked, and all three spoke highly Qfhim. Charles Warlick asked about employment tem1S. Jim Ullrich answered that the GAAIN network manager position would be as a classified employee of AISD, not under contract, employed at the will of AISD. There ~ould be a standard six month probationary period,

fbllO\vcd by a fbrmai evaluation. The (:valuation is conducted \vith a standard t<.mn, which Jim \would bring to the next GAATN Hoard meeting for re'view by the other members.

Ron Bn:y suggested that the GAATN Board conduct a formal evaluation after six months. Charles Warlick asked that the terms of employment be stated in the acceptance letter, and Jim llihich agreed to add them. Les Marcos moved that the GAATN Board allow a temporary living allowance V>"hich would be included in the maximum of $ 15,000 allowed f()r roO'll ng expenses. I.i nda Picazo seconded the motion. After discussion, '-inda Picaz.o ther! moved to amend the motion tn state that the living allowance would have a maximum of $ 2000 m 30 days, whichever came first. The amendment wa." seconded by I .cs Marcos. The vote for the amendment was five for, with TC and ACC opposed. The vote ttlr the amended motion was five tor, with TC and ACC opposed. The amended motion was passed.

rn:M # 10 ConHnn time, date, and f,lace of next regular meeting.

Jim Ulrich St<l.ted that the next rCI::,Jular GAATN Board meeting will be on December 12, 1994, at 1:30 PJ',,! in the LCRA Board Auditorium. This 'would be the last scheduled meeting of the year. Meeting minutes would be taken by ACe. Jim also presented a draft copy ofthe scheduled mceting,s for the first half of] 995. Jim noted that the regular meetings would tall on three holidays, and suggested that the Huard consider changing the dates of these three meetings as an item for discussion at the next regular meeting. Wayne Wedemeyer asked wh() would take minutes. Jim Ullrich responded that part of tile job description or tile GAATN manager was to take minutes at the meetings. Charles Warlick sugge~ted that thc B(lard consider meeting once a month in the secund half of 1995.

J1'~:M if It Su~gest a~end:l items for next meeting.

Items suggested tor the agenda tor the next meeting:

1. An executive session for a presentation by John Moore ofEUD.
2. Finalize the schedule ofregular met.1ings for the first half of 1995
3. A rcport by the AISD attorney un the pole attachment pwblem.
4. Present the issues to be studied by the technical subcommittee, and prioritize them.
5. An updated budget will be prescntetl at the first January 1995 meeting.
6. LCRA stated that the GA .. I\TN invoice they had received was incorrect, and asked for a c{)ITccted invoicc. Jim Ullrich responded that a corrcdcd invoice would be prepared.

ITEM lf 12 Adjourn.

GmT] \Vilkerson moved that the meeting be adjourned. Charles W;arlick seconded the motion. The motion passed unanimously. The llK'eting was adjourned at 4:00 PM.

GREATER AUSTiN AREA
TELECOMMUNICATIONS NETWORK
INTERLOCAL AGENCY

BOARD OF DIRECTORS MEETING

December 12, 1994
1-:30 p.m.
Lower Colorado River Authority 3701
Lake Austin Blvd.
Hancock Building, Board Room

AGENDA

1. Executive Session. (30 minutes)

2. Reconvene in open session; citizen Communications. (3 minutes)

3. Approve Minutes of previous meetings. (Ullrich, 3 minutes)

4. Adopt Order of Agenda. (Ullrich, 1 minute)

5. Receive/consider update report from AISD Construction Manager and. Southwestern Bell repr€sentative. (Smith, Silver, 20 minutes)

6. Discuss/consider RFI's. (Smith, 10 minutes)

7. Hear report and discuss/consider recommendations from Data Work Group of the Technical Subcommittee. (Wedemeyer, 10 minutes)

&. Priortize tasks assigned to the Data Work Group. (Ullrich, 15 minutes)

9. Discuss/consider agreement between GAATN and SWB relative to use of SWB poles. (Ullrich, 15 minutes)

10. Receive update regarding network manager and discuss evaluation form. (UllrIch, 10 minutes)

11. Discuss/consider dates and locations for GAATN Board meetings for the first half of 1995. (Ullrich, 10 minutes)

12. Suggest agenda items for next meeting. (5 minutes)

13. Adjourn.

MINUTES OF GAATN MEETING
Decem'ber 12~ 1994
LCRA, 1:30 P.M.

1, GAATN directors present were: Ron Bre)' (ACe), Jim Ullrich (AISD), Les Marcos (CO A), Garry Wilkison (TVC), James Ting (GSC), Ron Nourzad (LCRA), Charles Warlick (UT), Also present were Don Silver (SWBell), Glen Smith (MSD) and Jean Nipper.

2, The Board went into closed ~xecu.tive session a.t 1 :41 to discuss the p()i~ attachment issue. The Board came out Qf ex:ecutive session at 2:45> took a break and reconvened at 3:00 p.m.

3, After accepting several corrections. Les Marcos made a motion, seconded by Ron Brey, to adopt the minutes of tbe October 31 and November 28 meetings. It passed una.nimously.

4, The Board adopted the agenda after moving item 9 to the next issue to be discussed.

5. A motion was made by Les Marcos, seconded by RonBrey to approve the agreement between GAATN and SWBefi as described in the December 8 and 9 letters of McGinnis, Lochridge & Kilgore and SWBeIl *e~ept* for paragraph 2C of the Deoember 6 letter ofSWBell and related comments in other two letters. The motion passed unanimously. During the discussion on t:lti.s motion Don Silver stated that the cesBation of activities by SWBdl ov~r the pole attachment issue has not delayed the construction time table as most recently submitted by SWBell in the summer.

6. Garry Wilkison moved, seconded by lames Tin.g. to approve as part of the pole agreement with SWBeU paragraph 2C of the December 6 letter of SWBell and related comments in other two letters. During the discussioD David Peterson clarified that his letter of December 12) 1994 referred only to paragraph 2C, The motion passed with Les :Marcos voting against.

7. Glen Smith provided. an update on construction. Ron Brey moved, seconded by Charles Warl.ic~ that Glen send a tetter to SWBeU requesting SWBen to confirm that there are no construction delays due to the pole attachment issue. Passed unanimously. Charles Warlick left at this point.

S. Glen Smith provided an update on RFIs. Each GAA1N member should examine its RFIs that are pending and then provide an update or closure to Glen so that these can be r~ed.

9. There was no update from the Data Work Group because it has not been meeting and Wayne Wedemeyer was not present. The group will meet during the first week of January. Ron Nourzad left the meeting at this time. I in ulined appoint Glen Smith as temporary chair of the Data work Group and asked him to convene a meeting this week to discuss establishing a secondary Central Node to run the network. if something happened to NOCC (Training)

10. GAATN manager will begin work January 3, 1995. Members should review evaluation form, make suggested changes and forward them to Jim Ullrich. Fax (414-1749) to Glen a time when the manager will meet with each member's staff.

11. The meeting schedule fur the first half of 1995 was approved after moving the meetings for 2/20 to 2/21 and 5129 to 5/30.

12. AT 4: 15 p.m. Ron Brey moved that the meeting be adjourn~ se".'onded by Garry Wilkison, and passed unanimously .

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