

**GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN)
INTERLOCAL AGENCY**

GAATN TECHNICAL COMMITTEE MEETING

January 27, 2026 at 1:30 p.m.

City of Austin Permitting and Development Center

6310 Wilhelmina Delco Dr, Rm 1208, Austin, TX 78752

Videoconference: Link available at least 72 hours prior on www.gaatn.org

Audio-only: (512) 831-7858, Access Code: 285 866 337#

MINUTES

1. Call to Order (Including a roll call):

GAATN Technical Committee Chairman Jaime Guerra called the meeting to order at 1:30 p.m. The following announced as present at the start of the meeting:

On-site: Jaime Guerra (UT-Austin)

Remote: Paul Hodge (Austin ISD), Matt Molina (City of Austin), Justin Slocum (Austin Community College), Dain Herbat (Travis County), Chris Phillips (LCRA), Bo Kinsey (Travis County), Harold Nall (UT-Austin), Frank Ammons (GAATN), Carlos DeMatos (GAATN), Sarah Eichelberger (GAATN)

A quorum was established at roll call.

GAATN Contractors (Remote): Chris Gonzlazes (BryComm), Doug Wilson (JC Communications)

2. Citizen Communications: There were no citizen communications.

3. Review and approve minutes from the Technical Committee meeting of December 9, 2025:

Justin Slocum moved to approve the draft minutes as presented; Jaime Guerra seconded, and the motion passed unanimously.

4. Maintenance Contractor's Report

A. Maintenance report

Chris reported that, since the last meeting, the maintenance contractor completed routine inspections on B1S, B2s, and D1N with 29 corrected deficiencies between the three rings. Other than an uptick of pole transfers, there was nothing out of the ordinary to report.

B. Inventory report

Chris said there have been no changes to this report since the last meeting.

5. Network Manager's Report

A. Job status report

Frank reported on the following upcoming job:

- C2S TxDOT Oakhill Parkway Relocation final phase 3 – scheduled to complete 1/30/26

Total jobs tracked = 59 (44 active/planning; 15 completed)

B. Network incident report

There have been no new incidents since the last meeting.

C. Job budget report

Sarah reported that management is tracking 32 jobs totaling \$2.9 million. So far for FY26, 15 jobs have been completed and \$137k has been invoiced. \$2.74 million is encumbered for the remaining 17 jobs. The fund balance bottom line is \$1.6 million.

D. GAATN Maintenance RFP update

Sarah reported that management is planning to issue GAATN Maintenance RFP mid-February and to hold an optional preproposal meeting on March 3. The RFP is expected to close during the last week

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of March. The evaluation subcommittee recommendations will be brought to the April Tech and the May Board meetings.

6. Committee Chairperson's Update – discussion and possible action on:

A. Backup NOCC Relocation

This agenda item was discussed in executive session under Texas Government Code 418.181 and 551.089. Upon reconvening in open session, no additional discussion was held and no action was taken.

B. GAATN and entity-specific NJUNS tickets

Frank reported that a meeting was held on January 16 with the City of Austin (COA) GAATN Board and Tech representatives and the GAATN Board Chairman (Dain) regarding GAATN's pole applications being denied by Austin Energy (AE) due to pending National Joint Utility Notification System (NJUNS) tickets on those poles when a third-party carrier—not GAATN—is next to go (NTG). He said that a meeting has been scheduled for February 6 for the COA GAATN representatives and Dain to meet with the AE Deputy General Manager to discuss these challenges to GAATN's maintenance and operations. Additionally, the next regular customer meeting between GAATN management and AE pole attachment services is scheduled for February 9. Frank also reviewed the proposal included in the handouts for GAATN's NTG tickets from 5/7/25 – 12/31/25. He noted the proposal is under his spending authority and that entities will receive their new proposals for the newest dates after the meeting. Jaime asked if BryComm is completing the entity-specific tickets in tandem with the GAATN tickets, and Chris said that yes, they are trying to complete the tickets in the most efficient way possible.

C. GAATN temporary tie cable for Backup NOCC migration from temporary to permanent space

Carlos reported that GAATN needs to place a temporary tie cable to accommodate entity cross connects during the migration from the temporary to the permanent NOCC space. Jaime Guerra moved to recommend for Board approval the temporary tie cable for the Backup NOCC migration from temporary to permanent space at a cost not to exceed \$9,300; Dain Herbat seconded, and the motion passed unanimously.

D. New splice cases for use on GAATN network

Carlos reviewed the data sheets for the new recommended CommScope FOSC-450 splice cases to be used going forward on the GAATN network. The current splice cases that are used on the GAATN network have been discontinued. Jaime asked if the splice case model is in the GAATN Technical Guidelines; Carlos confirmed they are not specified in the guidelines and therefore no update to the guidelines is necessary. Jaime asked Chris about the case; Chris said they have installed many of these cases in the field and they are very robust and this is where the industry is going. Some members expressed concern about the ability to place a label on the splice case because of the ridges on the outside. Carlos showed them where a label can be placed; Chris said that the text on the label may have to be a little smaller. No members had any objections or concerns to using the recommended splice cases going forward.

7. Executive Session: At 2:00 p.m., Chairman Guerra adjourned the GAATN Technical Committee for closed session, under Tex. Gov't Code sections 418.181 ("H.B. 9") and 551.089 to preserve confidentiality as permitted by law regarding Agenda Item 6A.

At 2:14 p.m., Chairman Guerra reconvened the GAATN Technical Committee in open session. Agenda Item 6A was the only item discussed. Any additional discussion or action taken on items discussed in executive session are noted in the agenda item summary.

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- 8. Updated roll call (only conducted if executive session is necessary):** An updated roll call re-confirmed a quorum.

- 9. Confirm date, time, and location for the next Technical Committee meeting as February 24, 2026, at 1:30 p.m. at City of Austin Permitting and Development Center 6310 Wilhelmina Delco Dr, Room 1208, Austin, TX 78752 and via Microsoft Teams Videoconference.**

The next meeting details were confirmed; the meeting adjourned at 2:15 p.m.