GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN)
INTERLOCAL AGENCY

GAATN TECHNICAL COMMITTEE MEETING
April 21, 2026 at 1:30 p.m.
City of Austin Permitting and Development Center
6310 Wilhelmina Delco Dr, Rm 1208, Austin, TX 78752
Videoconference: Link available at least 72 hours prior on www.gaatn.org
Audio-only: (512) 831-7858, Access Code: 935 965 745#

MINUTES

1. **Call to Order (Including a roll call):**
   GAATN Technical Committee Chairman Jaime Guerra called the meeting to order at 1:30 p.m.
   The following announced as present at opening roll call:
   On site: Jaime Guerra (University of Texas)
   Remote: Paul Hodge and Mike Lohrstorfer (Austin ISD); Mark Stavis (City of Austin); Gary Weseman, Jeremy Cantu, and Justin Slocum (Austin Community College); Dain Herbat and Bo Kinsey (Travis County); Steve Pyle (State of Texas DIR); Mace Royston and Chris Phillips (LCRA); Harold Nall (University of Texas); Frank Ammons, Carlos DeMatos, and Sarah Eichelberger (GAATN); Chris Gonzales (BryComm); Doug Wilson (JC Communications)
   A quorum was established at roll call.

2. **Citizen Communications:** There were no citizen communications.

3. **Review and approve minutes from the Technical Committee meeting of March 24, 2026:**
   Gary Weseman moved to approve the draft minutes as presented; Steve Pyle seconded and the motion passed unanimously.

4. **Maintenance Contractor's Report**
   A. **Maintenance report**
      Chris reported that, since the last meeting, the maintenance contractor completed inspections of B1N, B1S, B2S, and C1N with 32 corrected deficiencies between the four rings. There was nothing out of the ordinary to report; there was a small uptick of pole transfers on B1S.
   B. **Inventory report**
      There have been no changes to the inventory report since the last meeting.
   C. **NJUNS tickets report**
      Chris reviewed the report broken down between GAATN and GAATN entity NJUNS ticket totals. Originally, there were 737 GAATN and GAATN entity next-to-go (NTG) tickets. Out of those 737 tickets, BryComm has closed 352 or 48%. Currently, GAATN has 385 NTG tickets in its queue. Jaime asked if BryComm has received approval from all of the GAATN entities to complete their tickets; Chris confirmed that all entities have given approval to proceed.

5. **Network Manager's Report**
   A. **Job status report**
      Frank reported on the following upcoming and recently completed jobs:
      Upcoming:
      - A2N 4th and Sabine relocation into joint duct bank – scheduled for 4/23-24

      Completed:
      - AISD C1N Pecan Springs Elementary node re-installation – completed 4/17

      Total Jobs Tracked: 72 (55 active/planning; 17 completed)

B. Network incident report

Frank reported an incident that occurred earlier this morning involving the C1S GAATN ring, where cable was found down over a driveway at an apartment complex on South Congress. BryComm is currently on site. At this time, there are no known member network impacts, as no outages have been reported. Frank asked members to stay aware and notify management if they experience any issues on C1S. Frank also requested feedback regarding GAATN network alert terminology, specifically how to distinguish between short-notice work (less than two weeks' notice) and emergency repairs due to damage. He noted that short-notice work can occur due to circumstances outside GAATN's control, such as developer timelines. Members agreed that future GAATN Alert emails should differentiate "Emergency" for damage-related repairs and "Urgent" or "Short Notice" for work requiring expedited timelines.

C. Job budget report

Sarah reported that management is tracking 35 jobs totaling $2.97 million. So far for FY26, 18 jobs have been completed and $556k invoiced. The remaining 17 jobs have an encumbrance totaling $2.4 million. The fund balance bottom line is $1.57 million.

6. Committee Chairperson's Update – discussion and possible action on:

A. Seeking recommendation for Board approval to award AISD 26RFP043 GAATN Maintenance agreement to highest ranked proposer by the RFP evaluation subcommittee

Sarah reported that the RFP for GAATN Maintenance was issued by Austin ISD on February 13 and closed on March 25. A pre-proposal meeting was held on March 3 with five vendors in attendance. Three vendors submitted bids by the deadline: BryComm, JC Communications, and EAR Telecommunications. Sarah reviewed the overall scoring handout and noted that BryComm received the highest evaluation score from the evaluation subcommittee. Jaime Guerra moved to recommend for Board approval to award AISD 26RFP043 GAATN Maintenance to the highest-ranked bidder, BryComm. Dain Herbat seconded the motion, and it passed unanimously.

B. SRS/B2S/B1S relocation at AISD Travis High School

This agenda item was discussed in executive under Texas Government Code 418.181 and 551.089. Upon reconvening in open session, Jaime Guerra moved to recommend for Board approval the design plans for SRS/B2S/B1S relocation at AISD Travis High School as presented in executive session; Gary Weseman seconded, and the motion passed unanimously.

C. SRN relocation at DIR State of Texas Insurance Annex

Steve reported that he has not yet received substantial information from the Texas Facilities Commission (TFC). He informed TFC that a redundant pathway will be required. He requested that management provide a rough estimate for relocating GAATN's fiber into the new pathway. Frank stated that management will provide the estimate by the end of the week.

D. Backup NOCC Relocation

Frank reported that the relocation from the temporary to the permanent NOCC space remains on hold pending execution of the agreement between the City of Austin (COA) and GAATN. He noted that management was informed the general contractor is preparing to leave the building, but this is not expected to affect GAATN's relocation timeline. Frank stated that management recommends completing the relocation as soon as possible and suggested obtaining a letter from the COA authorizing the move prior to the agreement's execution. Frank also noted that the primary urgency for completing the relocation is the ongoing rain and issues with the mini-split unit in the temporary space; COA Data Center Operations is addressing the mini-split issue. Dain asked Mark whether there were any updates regarding the agreement from the COA. Mark responded that he was not aware of any updates and would ask Indu to check on the status. Jaime asked when staff would be moving into the building. Carlos stated that staff has already begun moving in and that completing the relocation afterward should not present any issues.

7. **Executive Session:** At 1:58 p.m., Chairman Guerra adjourned the GAATN Technical Committee for closed session, under Tex. Gov't Code sections 418.181 (“H.B. 9”) and 551.089 to preserve confidentiality as permitted by law regarding Agenda Item 6B.

   At 2:24 p.m., Chairman Guerra reconvened the GAATN Technical Committee in open session. Any additional discussion held or action taken on items discussed in executive session are noted in the agenda item summary.

8. **Updated roll call (only conducted if executive session is necessary):** An updated roll call re-confirmed a quorum. All members present during the opening roll call were present during the updated roll call.

9. **Confirm date, time, and location for the next Technical Committee meeting as May 19, 2026, at 1:30 p.m. at City of Austin Permitting and Development Center 6310 Wilhelmina Delco Dr, Room 1208, Austin, TX 78752 and via Microsoft Teams Videoconference.**
   The next meeting details were confirmed; the meeting adjourned at 2:26 p.m.