GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN)
INTERLOCAL AGENCY

GAATN TECHNICAL COMMITTEE MEETING
August 18, 2026 at 1:30 p.m.
City of Austin Permitting and Development Center
6310 Wilhelmina Delco Dr, Rm 1208, Austin, TX 78752
Videoconference: Link available at least 72 hours prior on www.gaatn.org
Audio-only: (512) 831-7858, Access Code: 935 965 745#

As required by Government Code sections 551.127(c) & (e), the GAATN officer chairing the meeting will be physically present at the meeting location. Other GAATN Technical Committee members may attend in person or remotely. Public participants can join remotely via video conference (link on www.gaatn.org) or audio conference (number and access code provided). Except during the Citizen Communication item, public attendees cannot speak or interrupt the meeting and can only attend open sessions.

MINUTES

1. **Call to Order (Including a roll call):**
   GAATN Technical Committee Chairman Jaime Guerra called the meeting to order.
   The following announced as present at the start of the meeting:
   On site: Jaime Guerra (University of Texas)
   Remote: Paul Hodge and Mike Lohrstorfer (Austin ISD); Dain Herbat and Bo Kinsey (Travis County); Mark Stavis and Matt Molina (City of Austin); Steve Pyle (State of Texas DIR); Harold Nall (University of Texas); Chris Phillips (LCRA – joined 1:43 p.m.); Frank Ammons, Carlos DeMatos, and Sarah Eichelberger (GAATN Management)
   A quorum was established at roll call.
   GAATN Contractors (remote): Chris Gonzales (BryComm) and Doug Wilson (JC Communications)

2. **Citizen Communications:** There were no citizen communications.

3. **Review and approve minutes from the Technical Committee meeting of July 21, 2026:**
   Dain Herbat moved to approve the draft minutes as presented; Steve Pyle seconded and the motion passed unanimously.

4. **Maintenance Contractor's Report**
   A. **Maintenance report**
      Chris reported that, since the last meeting, the maintenance contractor completed routine inspections of A2N, B1N, and B1S with 22 corrected deficiencies between the three rings. Other than a slight uptick in pole transfers on B1S, there was nothing out of the ordinary to report.
   B. **Inventory report**
      Chris reported that, since the last meeting,
   C. **NJUNS tickets report**
      Chris reported that, to date,

5. **Network Manager's Report**
   A. **Job status report**
      Carlos reported on the following upcoming and recently completed jobs:
      Upcoming:
      - AISD A1N Rosedale Elementary node decommissioning – scheduled to complete for 8/28/26

      Completed:
      - SRN Emergency Repair at 100 Blk St. John's Ave – completed 8/10/26

- SRS Repair LCRA fiber strands at Travis High – completed 8/3/26
- C1N Emergency Repair at 7000 Blk Manor Rd – completed 7/31/26
- Travis County D1N Sim Elementary shared node insertion – completed 8/7/26
- Travis County B1S Mendez Middle shared node decommissioning – completed 6/6/26

Total Jobs Tracked = 80 (69 active/planning; 11 completed)

B. Network incident report

Carlos reviewed the following network incidents that occurred since the last Tech meeting:

- 8/10/26 – SRN 100 Blk St. Johns Ave – vehicle struck a transformer and caused a fire that damaged the cable. BryComm performed an emergency repair to restore service. A permanent repair proposal is forthcoming. The party responsible was identified, and a claim will be pursued by GAATN's attorney.
- 7/31/26 – C1N 7000 Blk Manor Rd – unknown vehicle struck the cable. BryComm performed an emergency repair. Management filed a police report, but there was no identified party responsible and therefore no claim can be pursued.

C. GAATN Damage Analysis report

Sarah presented a report illustrating network incident trends for the past five fiscal years.

D. Job budget report

Sarah reported that, for FY27, management is tracking 28 jobs totaling $3.3 million. She noted that this includes the three projects that are on today's agenda for recommendation to the Board. To date, there have not been any invoices received.

E. Notifications to Tech Committee:

Sarah notified the Tech Committee members that she sent the Cost Avoidance and Ring Priority spreadsheets to each entity on 8/6/26. She asked members to respond by 9/4/26 or to let her know if they need additional time.

- **GAATN Cost Avoidance exercise**
- **Updated Priority Ring Rankings**

6. Committee Chairperson's Update – discussion and possible action on:

A. Seeking recommendation for Board approval of splice case audit projects for C1S and C2S

Carlos reviewed proposals for splice case audits for C1S and C2S totaling $91,322.42 and $111,978.88 respectively. Jaime asked when these rings were last audited; Sarah said they were last audited in 2016, and they are due for a fresh audit. She noted that GAATN's Maintenance Policy says that GAATN will audit all network rings on a five-year cycle. Jaime Guerra moved to recommend for Board approval the splice case audit projects for C1S and C2S; Gary Weseman seconded and the motion passed unanimously.

B. Seeking recommendation for Board approval of GAATN-owned pole audit

Carlos reviewed a proposal for the GAATN-owned pole audit totaling $19,899.55. Sarah noted this was last completed in 2019 and that GAATN's Pole Attachment Policy states that one will be completed every five years. Jaime Guerra moved to recommend for Board approval the GAATN-owned pole audit; Gary Weseman seconded and the motion passed unanimously.

C. Seeking recommendation for Board approval to apply GAATN Material Surplus and Disposition policy for appropriation and disposition of GAATN Maintenance Inventory Items

Carlos reviewed the list of items from GAATN's maintenance emergency stock that management recommends for disposal, noting that these materials are no longer used on the GAATN network. Jaime asked members whether they had any potential use for the listed items. Gary inquired about the timeline for re-terminating the supernodes and converting them to LC connectors. Carlos explained that GAATN continues to perform these conversions as circumstances allow. When contractors work within a node and replace cable entering the facility—particularly when installing 192-count fiber—they convert connectors to LCs. He noted that the network still includes original

ST, SC, and FC connectors. Gary asked whether there was a formal plan for transitioning all connectors to LCs. Carlos confirmed that the approach is to convert them organically rather than through a single dedicated project. He added that Travis High will be re-terminated with LCs as part of its reconstruction project, and that Northeast College High School is expected to be fully re-terminated within the next few years. Carlos stated he would prepare a schedule detailing all supernode sites and their existing connector types for the Technical Committee's review. Jaime Guerra moved to recommend Board approval to apply the GAATN Material Surplus and Disposition Policy to the GAATN maintenance inventory items as presented. Steve Pyle seconded the motion, and it passed unanimously.

D. **Developer-driven project timelines and adherence to GAATN Technical Guidelines**
Carlos noted that the contractor for a TxDOT project reached out to see if it's possible to expedite the timeline of GAATN's relocation, however the cable that was ordered for GAATN's relocation is not scheduled to arrive until April 2027. He discussed allowing management to use 288-count cable, which currently has a lead time of 2-3 weeks, in place of 192-count cable. Jaime said he didn't have any issue with the change, as 288-count configuration is included in GAATN's Technical Guidelines, provided that the developer is willing to pay the cost difference for this 100% reimbursable project. No members objected to the change. Carlos said he would inform the developer that 288-count fiber is an available option if they agree to cover the additional cost.

7. **Executive Session**: There was no executive session.

8. **Updated roll call (only conducted if executive session is necessary):** There was no updated roll call.

9. **Confirm date, time, and location for the next Technical Committee meeting as September 15, 2026, at 1:30 p.m. at City of Austin Permitting and Development Center 6310 Wilhelmina Delco Dr, Room 1208, Austin, TX 78752 and via Microsoft Teams Videoconference.**
The next meeting details were confirmed; the meeting adjourned at 2:16 p.m.