

**GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN)
INTERLOCAL AGENCY**

GAATN TECHNICAL SUBCOMMITTEE MEETING

MEETING HELD January 23, 2018 at approximately 2:00 p.m.

AT Lower Colorado River Authority
LCRA Service Center, Room A502/503
3505 Montopolis Blvd.
Austin, Texas

MINUTES

1. Call to Order (Including a roll call) at the conclusion of the Special Board Meeting estimated to be at 2:00 p.m.

Technical Subcommittee Chairperson Jaime Guerra called the meeting to order at 2:12 p.m.

The following announced as present at the start of the meeting:

Dain Herbat, on behalf of Travis County

Jay Graves, on behalf of State of Texas DIR

Gary Weseman, on behalf of Austin Community College

Wayne Wedemeyer, on behalf of the University of Texas

John Kohlmorgan, on behalf of Austin ISD

Bruce Hermes, on behalf of City of Austin

Carlos DeMatos, on behalf of GAATN

Mace Royston, on behalf of Lower Colorado River Authority

Jaime Guerra, on behalf of the University of Texas

Chris Gonzales, on behalf of BryComm LLC

A quorum was established at roll call.

2. Citizen Communications

There were no citizen communications.

3. Review and approve minutes from the regular Technical Subcommittee meeting of November 28, 2017

Jaime Guerra asked members to review the draft minutes from the regular Technical Subcommittee meeting of November 28, 2017. Dain Herbat moved to approve the draft minutes as presented; Gary Weseman seconded the motion and it passed unanimously.

4. Maintenance Contractor's Report

A. Maintenance updates

Chris Gonzales reported that, since the previous Technical meeting, the maintenance contractor completed inspections on A1N, A2N, and B1N; they corrected 34 deficiencies. Chris noted that there are still 29 deficiencies pending correction, most of which are transfers.

B. Material Inventory status

Chris reported that the remainder of reel 632 was used on the FS#14 permanent repair, and 940ft of reel 705 was used for the B1N Cedar Bend emergency repair over the Christmas break. John Kohlmorgan asked for details about the B1N Cedar Bend teardown. Chris said that, when the maintenance contractor arrived on site, the cable was severed and laying over Cedar Bend Road and there was some caution tape

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hanging from the lightpole. Chris said it looked like someone had hit the cable and then got out of their vehicle and pushed it to the side. Chris said the cable is at 18'4" at that crossing and they do not know anything tall enough to hit the cable. Chris said the last inspection verifying height was three months ago.

5. Project and Budget Review

A. GAATN Project Status report

Carlos reported on the following pending projects:

Projects scheduled to complete before the next meeting –

- D1N Damage at FS#14 – scheduled to complete 1/23
- Supernode Connector Alignment projects – scheduled to complete 1/30

Projects completed since the previous meeting –

- B1N Temp repair COA Milwood Library & FS#28 – completed 12/28
- B2S AISD new node at Cyrus One – completed 1/8

B. Annual Maintenance Report

Carlos reviewed the annual maintenance report showing maintenance trends from 2011 to the present. Jaime asked why tree trimming was so high in 2012. Chris Gonzales said there were a lot of non-armored replacements going on that year which is why the tree trimming was higher than usual. John Kohlmorgan said this was good information and it appears that the maintenance methodology is working well for GAATN.

C. Job Budget Tracking review

Carlos reported that management is currently tracking 26 projects totaling \$655k, leaving approximately \$150k for additional FY18 projects.

D. GAATN Utility Notification RFP (AISD RFP P18-042) Update

Carlos stated that the Utility Notification RFP was issued by Austin ISD that day (1/23) and will close on February 13.

E. GAATN Fiber Optic Cable RFP (AISD RFP P18-003) Update

Carlos stated that the evaluation subcommittee is evaluating responses and will bring a recommendation to the next Technical Subcommittee meeting.

6. Committee Chair's Update and Report – discussion and possible action on:

A. Seeking recommendation for GAATN Accommodation Policy

Gary Weseman said that, in light of the previous Board meeting discussion regarding the Technical Subcommittee, he thinks paragraph four should read, "Network Manager will present to GAATN for review and approval all accommodation work as well as any other project, regardless of size, that will require splicing into active ring fiber." Bruce Hermes moved to recommend for Board approval the redlined draft of the policy as amended by Gary; Dain Herbat seconded the motion and it passed unanimously.

B. Seeking recommendation for Fiber allocation for SRN, SRS, A1N, and A2N

This item was discussed in executive session for issues involving GAATN physical plant detail made confidential by law. Upon reconvening in open session, Gary Weseman moved to recommend for adoption by the Board the 192-strand fiber allocation for SRN, SRS, A1N, and A2N as presented; John Kohlmorgan seconded

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the motion and it passed unanimously. Dain Herbat thanked the allocation subcommittee for their work on the allocation.

7. **Executive Session:** At 2:39 p.m., Jaime Guerra announced that the GAATN Technical Subcommittee was adjourning for closed session, under Tex. Gov't Code section 418.181 ("H.B. 9"), to preserve confidentiality as permitted by law regarding Agenda Item 6B.

At 3:00 p.m., Jaime Guerra announced that the GAATN Technical Subcommittee was reconvening in open session for discussion and actions, if any, on matters considered in closed session. Agenda Item 6B was the only item discussed.

8. **Confirm date, time, and location for the next Technical Subcommittee meeting as February 20, 2018 at 1:30 p.m. at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.**

The date, time, and location for the next Technical Subcommittee meeting were confirmed; the meeting adjourned at 3:02 p.m.