

GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN) INTERLOCAL AGENCY

GAATN TECHNICAL SUBCOMMITTEE MEETING

January 23, 2024 at 1:30 p.m.

City of Austin Permitting and Development Center

6310 Wilhelmina Delco Dr, Rm 1202, Austin, TX 78752

Teams Videoconference link provided 72 hours prior to meeting on homepage of www.gaatn.org

Remote audio-only option for public access: (512) 831-7858, Access Code: 636 045 908#

MINUTES

1. Call to Order (Including a roll call):

GAATN Technical Subcommittee Chairman Jaime Guerra called the meeting to order at 1:30 p.m.

The following announced as present at the start of the meeting:

Paul Hodge, on behalf of Austin ISD (remote)

Mark Stavis, on behalf of City of Austin (remote)

Gary Weseman, on behalf of Austin Community College (remote)

Dain Herbat, on behalf of Travis County (remote)

Jaime Guerra, on behalf of UT-Austin (on site)

Chris Phillips, on behalf of LCRA (remote)

Anthony Breckenridge, on behalf of City of Austin (remote)

Bo Kinsey, on behalf of Travis County (remote)

Harold Nall, on behalf of UT-Austin (remote)

Carlos DeMatos, on behalf of GAATN (remote)

Sarah Eichelberger, on behalf of GAATN (remote)

A quorum was established at roll call.

GAATN Contractors:

Chris Gonzales, on behalf of BryComm (remote)

Doug Wilson, on behalf of JC Communications (remote)

2. Citizen Communications: There were no citizen communications.

3. Review and approve minutes from the regular Technical Subcommittee meeting of November 14, 2023

Dain Herbat moved to approve the draft minutes as presented; Gary Weseman seconded the motion and it passed unanimously.

4. Maintenance Contractor's Report

A. Maintenance report

Chris reported that, since the previous meeting, the maintenance contractor has completed inspections on A1N, A2N, SRN and SRS; there were 24 corrected deficiencies between the four rings.

Chris said there was nothing out of the ordinary to report. Jaime asked about pending pole transfers;

Chris said there are many pending transfers on all rings. Jaime asked how they are notified when it's

GAATN's turn to complete their pole transfer; Chris said it's a combination of getting an NJUNS ticket

as well as catching it on routine ring inspections.

B. Inventory report

Chris said there were no changes to this report since the previous meeting.

5. Network Manager's Report

A. Project status report

Carlos reported on the following upcoming and recently completed projects:

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- A1N Upgrade project segment 1 – completed 1/10/24
- SRN Emergency repair brittle buffer tubes – completed 12/21/23
- A1N Upgrade project segment 4 – completed 12/7/23
- COA B1S Fire Station 53 Goodnight Ranch new node site – completed 1/4/24
- UT B1N/C1N JJ Pickle node redundancy install – completed 12/4/23

B. Network status report

Carlos reviewed the following incidents that occurred on the network since the previous meeting:

- 12/18/23 – SRN 7901 Cameron Road COA node cable torn down by unknown truck (only COA affected) – BryComm performed an emergency repair (COA specific repair)
- 12/6/23 – D1N Harold Court #2 cable cut vandalism (all entities affected) – BryComm used existing slack to perform an emergency repair.

Sarah reviewed the new report format and discussed the incident trends over the last two years.

C. Job budget report

Sarah reported that management is tracking 45 jobs totaling \$3.0 million. So far for FY24, 12 jobs have been completed and \$430k has been invoiced. That leaves \$2.68 million encumbered for the remaining 33 jobs. GAATN has recovered \$161k in damage claims and project reimbursements for FY24. The fund balance bottom line is \$1.08 million.

6. Committee Chairperson's Update – discussion and possible action on:

A. Seeking recommendation for COA SRS new node site Capital Area Council of Governments (CAPCOG)

This agenda item was discussed in executive session under Texas Government Codes 418.181 and 551.089. Upon reconvening in open session, Jaime Guerra moved to recommend for Board approval the COA SRS new node site at Capital Area Council of Governments (CAPCOG); Dain Herbat seconded the motion and it passed unanimously.

B. GAATN fiber segment aging report and recommendations

Carlos reviewed a report showing the oldest fiber segments on the GAATN network and discussed which ones are already approved for replacement. SRN has the most footage of 25+ year old fiber, however SRS is the current priority project. Jaime noted that SRN was further down on the priority list. Dain said that the priority list was based on each entity's priorities and SRS is Travis County's priority. Carlos noted that the aged fiber has survived the major cold snaps over the past few years. There was no action taken on this agenda item.

C. Austin ISD 2022 Bond Projects Impact to GAATN Super node Sites (Travis HS, Northeast ECHS, and Crockett HS)

Paul said the only update for this project at Travis High School is that they are currently waiting on pre-fabricating building pricing. He noted that the pre-fabricated building is a turnkey solution and includes racks. Carlos asked him to send management that information so it can be shared with the NOCC subcommittee.

D. Backup NOCC Decommissioning

Carlos reported that everything is moving along with the decommissioning and there is nothing further to report at this time.

E. Backup NOCC Relocation and Subcommittee Update

Carlos reported that the NOCC subcommittee met yesterday and reviewed some prints and a room design. He said GAATN is waiting on the fire department to respond about any additional approvals that are needed regarding the location. The remainder of this agenda item was discussed in executive session under Texas Government Codes 418.181 and 551.089. Upon reconvening in open session, there was no additional discussion held or action taken.

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- 7. Executive Session:** At 1:52 p.m., Chairman Jaime Guerra adjourned the GAATN Technical Subcommittee in closed session, under Tex. Gov't Code sections 551.089 and 418.181 ("H.B. 9"), to preserve confidentiality as permitted by law regarding Agenda Items 6A and 6E.

At 2:28 p.m., Chairman Jaime Guerra reconvened the GAATN Technical Subcommittee in open session. Agenda Items 6A and 6E were the items discussed. Any additional discussion held or action taken in open session on items discussed in closed session are noted in the summary for those agenda items.

- 8. Updated roll call upon reconvening in open session (only if Executive Session taken):** An updated roll call was taken and all members that announced as present at the opening roll call reconfirmed their presence at the updated roll call. A quorum was re-confirmed.
- 9. Confirm date, time, and location for the next Technical Subcommittee meeting as February 20, 2024 at 1:30 p.m. at City of Austin Permitting and Development Center 6310 Wilhelmina Delco Dr, Room 1202, Austin, TX 78752 and via Microsoft Teams Videoconference.**

The date, time, and location for the next regular Technical Subcommittee meeting were confirmed; the meeting adjourned at 2:30 p.m.