

**GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN)  
INTERLOCAL AGENCY**

**GAATN TECHNICAL SUBCOMMITTEE MEETING**

MEETING HELD March 20, 2018 at 1:30 p.m.

AT Lower Colorado River Authority  
LCRA Service Center, Room A502/503  
3505 Montopolis Blvd.  
Austin, Texas

**MINUTES**

**1. Call to Order (Including a roll call)**

Jaime Guerra, on behalf of the University of Texas  
Mace Royston, on behalf of Lower Colorado River Authority  
Chris Gonzales, on behalf of BryComm  
Sarah Eichelberger, on behalf of GAATN  
Carlos DeMatos, on behalf of GAATN  
Bruce Hermes, on behalf of City of Austin  
Gary Weseman, on behalf of Austin Community College  
John Kohlmorgan, on behalf of Austin ISD  
Jay Graves, on behalf of State of Texas DIR  
Dain Herbat, on behalf of Travis County  
A quorum was established at roll call.  
Arriving after roll call – Bo Kinsey, on behalf of Travis County  
Tom McElhaney, on behalf of Titus Systems  
Carolyn Lynam, on behalf of JC Communications

**2. Citizen Communications**

There were no citizen communications.

**3. Review and approve minutes from the regular Technical Subcommittee meeting of February 20, 2018**

Jaime Guerra asked members to review the draft minutes from the regular Technical Subcommittee meeting of February 20, 2018. Dain Herbat moved to approve the draft minutes as presented; Mace Royston seconded the motion and it passed unanimously with Bruce Hermes abstaining.

**4. Maintenance Contractor's Report**

**A. Maintenance updates**

Chris Gonzales reported that, since the last meeting, the maintenance contractor completed inspections on C1N and C1S with a total of 18 deficiencies corrected. He noted that there are still 20 pending deficiencies, mainly pole transfers.

**B. Material Inventory status**

Chris reported that, since the last meeting, the remainder of reel R705 was allocated for the B1N permanent repair at Cedar Bend.

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## 5. Project and Budget Review

### A. GAATN Project Status report

Carlos reported on the following pending projects:

- D1N splice case audits – ongoing through 5/21
- Supernode connector alignment projects – scheduled to complete on 5/16
- Emergency maintenance hole repair 2<sup>nd</sup> and San Antonio – completed 2/23
- A1N Segment 10 Non-armored replacement – completed 2/21
- COA C1N PARD Decker Lane – scheduled to complete 3/5
- ACC B1N Northridge – scheduled to complete 3/15

### B. Job Budget Tracking review

Sarah reported that management is tracking 32 FY18 MAC jobs totaling \$708k, leaving \$87k remaining for additional FY18 jobs.

### C. GAATN Bentley Management RFP (AISD RFP18-104) Update

Sarah reported that this RFP was issued by Austin ISD on February 20 and that the closing date will be extended to April 2 at the request of Austin ISD.

### D. GAATN Legal Services RFQ (AISD RFQ18-097) Update

Sarah reported that this RFP was issued by Austin ISD on February 20 and that the closing date will be extended to April 2 at the request of Austin ISD.

## 6. Committee Chair's Update and Report – discussion and possible action on:

### A. Review of GAATN Moves, Adds, and Changes Draft RFP Specifications

Sarah reported that she sent a final draft of the RFP for member review on February 23 and asked for feedback by March 16. She said that she had not received any feedback from members for this RFP. John Kohlmorgan said he wanted to ensure that the MAC contractor duties are well defined and differentiated from the maintenance contractor duties.

### B. Seeking recommendation for revision to GAATN Technical Guidelines Sections on Dark Fiber Testing Procedures and Pole Profile and Tagging

Members reviewed the redlined changes to the GAATN Technical Guidelines. John Kohlmorgan requested that management revise this document to be just a specifications document. Members discussed the relation of the Technical Guidelines to the impending MAC RFP to be issued and whether the Technical Guidelines needed to be revised before the MAC RFP could be issued. Members determined that the revised Technical Guidelines would need to be approved prior to the issuance of the upcoming MAC RFP. Jaime Guerra directed network management to revise the Technical Guidelines per the feedback from members and to bring it to the April Board meeting for approval.

### C. Seeking recommendation for Travis County A1N Node to New DA's Building

This item was discussed in executive session for design review under Tex. Gov't Code section 418.181. Upon reconvening in open session, Gary Weseman moved to recommend for Board approval the Travis County A1N node to new DA's Building; Dain Herbat seconded the motion and it passed unanimously.

### D. Seeking recommendation for Travis County A2N Node to New DA's Building

This item was discussed in executive session for design review under Tex. Gov't Code section 418.181. Upon reconvening in open session, Gary Weseman moved to

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recommend for Board approval the Travis County A2N node to new DA's Building; Bruce Hermes seconded the motion and it passed unanimously.

**E. Seeking recommendation for A2N -- Re-route on Sabine between 4th and 6th ST**

This item was discussed in executive session for design review under Tex. Gov't Code section 418.181. Upon reconvening in open session, the Technical Subcommittee did not take any action or have any further discussion.

**F. Seeking recommendation for City Hall re-connectorization A1N/A2N/SRN/SRS**

This item was discussed in executive session for design review under Tex. Gov't Code section 418.181. Upon reconvening in open session, Gary Weseman moved to recommend for Board approval the City Hall re-connectorization project for A1N/A2N/SRN/SRS, John Kohlmorgan seconded the motion and it passed unanimously.

- 7. Executive Session:** At 2:32 p.m., Jaime Guerra announced that the GAATN Technical Subcommittee was adjourning for closed session under Tex. Gov't Code section 418.181 ("H.B. 9") to preserve confidentiality as permitted by law (including but not limited to pending, anticipated or contemplated litigation concerning) for Agenda Items 6C, 6D, 6E, and 6F.

At 3:22 p.m., Jaime Guerra announced that the GAATN Technical Subcommittee was reconvening in open session for discussion and/or action on matters discussed in executive session. Agenda items 6C, 6D, 6E, and 6F were the only items discussed.

- 8. Confirm date, time, and location for the next Technical Subcommittee meeting as April 17, 2018 at 1:30 p.m. at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.**

The date, time, and location for the next regular Technical Subcommittee were confirmed; the meeting adjourned at 3:27 p.m.