

GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN) INTERLOCAL AGENCY

GAATN TECHNICAL SUBCOMMITTEE MEETING

April 16, 2024, at 1:30 p.m.

City of Austin Permitting and Development Center
6310 Wilhelmina Delco Dr, Rm 1202, Austin, TX 78752

Teams Videoconference link provided 72 hours prior to meeting on homepage of www.gaatn.org

Remote audio-only option for public access: (512) 831-7858, Access Code: 693 847 298#

MINUTES

1. Call to Order (Including a roll call):

GAATN Technical Subcommittee Chairman Jaime Guerra called the meeting to order at 1:30 p.m.

The following announced as present at the start of the meeting:

Paul Hodge, on behalf of Austin ISD (remote)

Mark Stavis, on behalf of City of Austin (remote)

Gary Weseman, on behalf of Austin Community College (remote)

Steve Pyle, on behalf of State of Texas DIR (remote)

Jaime Guerra, on behalf of UT-Austin (on site)

Justin Slocum, on behalf of Austin ISD (remote)

Anthony Breckenridge, on behalf of City of Austin (remote)

Harold Nall, on behalf of UT-Austin (remote)

Frank Ammons, on behalf of GAATN (remote)

Carlos DeMatos, on behalf of GAATN (remote)

Sarah Eichelberger, on behalf of GAATN (remote)

A quorum was established at roll call.

GAATN Contractors:

Doug Wilson, on behalf of JC Communications (remote)

Chris Gonzales, on behalf of BryComm (remote)

2. Citizen Communications: There were no citizen communications.

3. Review and approve minutes from the regular Technical Subcommittee meeting of March 19, 2024:

Jaime Guerra moved to approve the draft minutes as presented; Steve Pyle seconded the motion and it passed unanimously.

4. Maintenance Contractor's Report

A. Maintenance report

Chris reported that, since the last meeting, the maintenance contractor completed inspections on C1S and C2S; they corrected 22 deficiencies between the two rings. On C1S a physical network threat was found when a new driveway was built to the business and the fiber was 14 feet over the driveway so the inspector raised the cable to over 17 feet. After the last meeting, network management discussed inspecting for missing U-guards and it was determined that the inspection and replacement of missing U-guards and boots is already part of the maintenance contract. Chris said the inspector has those materials in his truck and will replace those as needed during inspections. Frank asked BryComm to be vigilant in their inspections and in making sure those in need of replacement are captured and covered.

B. Inventory report

Chris reported that there were no changes to the inventory report since the last meeting.

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5. Network Manager's Report

A. Project status report

Frank reported on the following upcoming and recently completed jobs:

- D1N temporary relocation at 1017 Springdale developer-funded project – scheduled to complete 4/25/24
- A1N Upgrade project segment 2 phase 2 – scheduled to complete 5/2/24
- SRS Upgrade project segment 3 – scheduled to complete 5/9/24
- A1N Upgrade project segment 11 – scheduled to complete 5/23/24
- A2N Splice case audit – ongoing through 6/30/24
- C1N Emergency repair 817 E. Braker – completed 4/10/24
- SRS Upgrade project segment 6 – completed 4/4/24
- COA SRS CAPCOG new node – completed 4/9/24

B. Network incident report

Frank said there were no new network incidents since the last meeting, so there were no changes to this report.

C. Job budget report

Sarah reported that management is tracking 54 jobs totaling \$3.44 million. So far for FY24, 24 jobs have been completed and \$763k has been invoiced; \$2.67 million remains encumbered for the 30 pending jobs. The fund balance bottom line is \$700k.

6. Committee Chairperson's Update – discussion and possible action on (45 minutes):

A. Austin ISD 2022 Bond Projects Impact to GAATN Super node Sites (Travis HS, Northeast ECHS, and Crockett HS)

Frank reported that the Board appointed a subcommittee for these AISD GAATN super node sites comprised of Paul, Gary, and Steve P. He said network management will facilitate meetings of the subcommittee. Frank asked Paul about the quote for the underground re-route; Paul said he received the quote and can send it over to management. Frank said he also wanted to make sure that the design that Carlos and Paul are working on is satisfactory. Paul said they are continuing to work on that design but there is no further update at this time.

B. Backup NOCC Decommissioning

Frank reported that there were no updates for this agenda item. He noted that everything is moving forward with regards to engineering and permitting.

C. Backup NOCC Relocation and Subcommittee Update

Jaime reported that the NOCC Relocation subcommittee met last week along with management. He noted the items that were brought up at the last Board meeting, such as landscaping, but he noted that the priority of the subcommittee is to finalize the design of the NOCC after they learn more from the Historic Landmark Commission. The subcommittee will meet again next Monday, and they will discuss the possible size options for the proposed NOCC. Frank said he reached out to the Fire Department and Public Works regarding the potential of PW involvement in the project and he found out that Fire facilities department will need to make that determination.

7. Executive Session: There was no executive session.

8. Updated roll call upon reconvening in open session (only if Executive Session taken): There was no updated roll cal.

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- 9. Confirm date, time, and location for the next Technical Subcommittee meeting as May 21, 2024 at 1:30 p.m. at City of Austin Permitting and Development Center 6310 Wilhelmina Delco Dr, Room 1202, Austin, TX 78752 and via Microsoft Teams Videoconference.**

The date, time, and location for the next regular meeting were confirmed; the meeting adjourned at 1:52 p.m.