

**GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN)
INTERLOCAL AGENCY**

GAATN TECHNICAL SUBCOMMITTEE MEETING

MEETING HELD April 17, 2018 at 1:30 p.m.

AT Lower Colorado River Authority
LCRA Service Center, Room A502/503
3505 Montopolis Blvd.
Austin, Texas

MINUTES

1. Call to Order (Including a roll call)

Jaime Guerra, on behalf of the University of Texas

Dain Herbat, on behalf of Travis County

Jay Graves, on behalf of State of Texas DIR

John Kohlmorgan, on behalf of Austin ISD

Gary Weseman, on behalf of Austin Community College

Carlos DeMatos, on behalf of GAATN

Sarah Eichelberger, on behalf of GAATN

Harold Nall, on behalf of the University of Texas

Chris Gonzales, on behalf of BryComm LLC

A quorum was established at roll call.

Arriving after roll call at 1:31 p.m. – Steve Pyle, on behalf of State of Texas DIR

Arriving after roll call at 1:32 p.m. – Mace Royston, on behalf of LCRA

Members of the public:

Carolyn Lynam, on behalf of JC Communications

Wayne Wedemeyer, on behalf of the University of Texas

2. Citizen Communications

There was no citizen communications.

3. Review and approve minutes from the regular Technical Subcommittee meeting of March 20, 2018

Jaime Guerra asked members to review the draft minutes from the regular Technical Subcommittee meeting of March 20, 2018. Gary Weseman moved to approve the draft minutes as presented; Dain Herbat seconded the motion and it passed unanimously.

4. Maintenance Contractor's Report

A. Maintenance updates

Chris Gonzales reported that, since the previous meeting, the maintenance contractor completed inspections on C2S and D1N; there were 26 deficiencies corrected.

B. Material Inventory status

Chris stated that there were no changes to the inventory report since the previous meeting.

5. Project and Budget Review

A. GAATN Project Status report

Carlos reported on the following upcoming and completed projects:

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- Supernode Connector alignment projects – ongoing through 5/16
- DIN splice case audits – ongoing through 5/21
- AISD C1N node replacement at Pecan Springs ES – scheduled to splice 4/16
- TC A2N node install Ronald Earle Bldg – scheduled to splice 4/25
- TC B2S SAT 4 node install – completed 4/3

B. Job Budget Tracking review

Sarah reported that management is tracking 37 jobs in the FY18 MAC budget totaling \$732k, leaving \$62,500 remaining for additional jobs. She noted that seven of those jobs are represented in FY18 as Phase 1 jobs and in FY19 as Phase 2. She explained that approximately \$111k will be expended in FY19 on Phase 2 of those seven jobs.

C. GAATN Bentley Management RFP (AISD RFP18-104) Update

Sarah stated that the first Bentley Management RFP closed on April 3 with no response. She said the RFP was re-opened on April 10 and will now close on May 1.

D. GAATN MAC RFP (AISD RFP18-112) Update

Sarah stated that the MAC RFP was issued by Austin ISD on April 10 and will close on May 1. She said there is a pre-proposal meeting tomorrow, April 18, at AISD Treaty Oak offices.

6. Committee Chair's Update and Report – discussion and possible action on:

A. Seeking recommendation for SRN -- Perm Repair at Comal St and E 13th St

Jaime Guerra said that the Technical Subcommittee would skip to Agenda Item 6D first and then come back to 6A. This agenda item was reviewed in executive session under Tex. Gov't Code section 418.181. Upon reconvening in open session, Gary Weseman moved to recommend the SRN Permanent repair at Comal St and E. 13th Street; John Kohlmorgan seconded the motion and it passed unanimously.

B. Seeking recommendation for Travis County to purchase 12 strands on C1S

This agenda item was reviewed in executive session under Tex. Gov't Code section 418.181. Upon reconvening in open session, Gary Wesesman moved to recommended for Board approval Travis County acquiring the 12 strands in the red buffer tube on C1S at a cost of \$54,445.32; Dain Herbat seconded the motion and it passed unanimously.

C. Design session meeting request

Carlos said that network management would like to schedule a special design session in order to come to consensus on the five to 10-year vision for GAATN. Carlos also noted that management would like to discuss how future maintenance moratoriums can be navigated within the next couple of years. Carlos said that management would also like to meet with each entity to shore up GAATN's documentation with respect to entity-specific infrastructure that has been built out under the GAATN umbrella. Gary Weseman said he didn't think it was necessary to hold a design session for these points; Dain Herbat agreed. Jaime Guerra asked management to sit down and review the Bentley data with each entity in order to consolidate the data. Gary said management should propose a policy that all entities will provide that information to management. Carlos asked members to send management any additions they would like to see on the special design session agenda. Jaime Guerra asked management to send out a revised draft design session agenda for a future meeting, to research getting

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a facilitator for this meeting, and to try to meet with entities who have sites that are not included in the GAATN documentation.

D. GAATN Backup NOCC Update and Options

Carlos said he spoke with Bruce and that Bruce was having a meeting with the Convention Center today and that the ILA is moving forward. Carlos reported that management did look at alternative sites as requested in the previous Board meeting. Carlos said another possible site to look at a city fire station. Dain Herbat asked management to have a conversation with the Fire Department and see if they would be open to housing such a room. John Kohlmorgan asked management to look at other sites as well including other Austin ISD schools. Jaime requested a list of other viable locations to be brought to the next Board meeting as well as cost estimates if possible in that short timeframe.

- 7. Executive Session:** At 2:26 p.m., Jaime Guerra announced that the GAATN Technical Subcommittee was adjourning for closed session, under Tex. Gov't Code section 418.181 ("H.B. 9"), to preserve confidentiality as permitted by law on Agenda Items 6A and 6B.

At 2:53 p.m., Jaime Guerra announced that the GAATN Technical Subcommittee was reconvening in open session for discussion and actions, if any, on matters considered in closed session. The only Agenda Items discussed were 6A and 6B.

- 8. Confirm date, time, and location for the next Technical Subcommittee meeting as May 15, 2018 at 1:30 p.m. at the LCRA Service Center, 3505 Montopolis Blvd., Room A504, Austin, TX.**

A. Add any agenda topics for next month's meeting.

The date, time, and location for the next regular Technical Subcommittee meeting were confirmed; the meeting adjourned at 2:56 p.m.