

GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN) INTERLOCAL AGENCY

GAATN TECHNICAL SUBCOMMITTEE MEETING

April 19, 2022 at 1:30 p.m.

LCRA Service Center at 3505 Montopolis, Austin, Texas 78744

Building A, Room A502/503

Teams Videoconference link provided 72 hours prior to meeting on homepage of www.gaatn.org

Remote audio-only option for public access: (512) 831-7858, Access Code: 240 782 307#

MINUTES

1. Call to Order (Including a roll call):

GAATN Board Chairman Jaime Guerra called the meeting to order at 1:30 p.m.

The following announced as present at the start of the meeting:

Gary Weseman, on behalf of Austin Community College (remote)

Justin Slocum, on behalf of Austin ISD (remote)

Jaime Guerra, on behalf of UT-Austin (on site)

Mace Royston, on behalf of LCRA (remote)

Dain Herbat, on behalf of Travis County (remote)

Steve Pyle, on behalf of State of Texas DIR (remote)

Ruben Reyes, on behalf of City of Austin (remote)

Chris Phillips, on behalf of LCRA (remote)

Bo Kinsey, on behalf of Travis County (remote)

Harold Nall, on behalf of UT-Austin (remote)

Anthony Breckenridge, on behalf of City of Austin (remote)

Frank Ammons, on behalf of GAATN (remote)

Carlos DeMatos, on behalf of GAATN (remote)

Sarah Eichelberger, on behalf of GAATN (remote)

A quorum was established at roll call.

GAATN Contractors:

Chris Gonzales, on behalf of BryComm (remote)

Doug Wilson, on behalf of JC Communications (remote)

2. Citizen Communications: There were no citizen communications.

3. Review and approve minutes from the regular Technical Subcommittee meeting of March 22, 2022

Gary Weseman moved to approve the draft minutes as presented; Dain Herbat seconded the motion and it passed unanimously.

4. Maintenance Contractor's Report

A. Maintenance report

Chris reported that the maintenance contractor completed inspections on A1N and A2N with 12 corrected deficiencies between the two rings; there was nothing out of the ordinary to report.

B. Inventory report

Chris noted that the only change to the inventory was the use of 335 feet of AISD reel 2 for the AISD B1S Galindo Elementary School input repair on 4/14/22.

5. Network Manager's Report

A. Project status report

Frank reported on the following upcoming and recently completed projects:

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- Frank reviewed each of the A1N projects that remain in detail while discussing submittal dates and timelines where applicable.
- A1N CPO Burnet Koenig overhead relocation – completed 3/28
- DIR B2S TxDOT secondary new node install – scheduled to complete 4/25

B. Network status report

Frank reviewed the new incident that occurred on 3/14/22 at FM620 and Low Water Crossing. He said a truck struck and broke a GAATN pole and tore down the GAATN fiber over FM620. He noted that BryComm performed an emergency permanent repair on 3/17/22 and that management has filed a damage claim with the responsible party's insurance company and submitted all documentation. The total cost of the damage is approximately \$15k.

C. Job budget report

Sarah said management is tracking 42 jobs totaling \$1.7 million. She noted that \$602k has been invoiced and \$1.1 million is encumbered.

6. Committee Chairperson's Update – discussion and possible action on:

A. Seeking recommendation for UT to purchase six strands on B1N at a cost of \$29,516.52

The Tech Committee reviewed the UT request to purchase six strands on B1N at a cost of \$29,516.52 through GAATN's Existing Unallocated Fiber Acquisition Policy (EUFAP). The committee reviewed the buffer tube assignment as well as the recommendation for the future buffer tube assignment when B1N is upgraded to 192-count fiber. Jaime Guerra moved to recommend for Board approval for UT to purchase six strands on B1N at a cost of \$29,516.52; Dain Herbat seconded the motion and it passed unanimously.

B. Seeking recommendation for two new UT sites on C2S and B1N at Mansfield Dam entity-specific project at no cost to GAATN

This agenda item was discussed in executive session under Texas Government Codes 551.089 and 418.181; upon reconvening in open session, Jaime Guerra moved to recommend for Board approval the two new UT sites on C2S and B1N at Mansfield Dam entity-specific project at no cost to GAATN; Steve Pyle seconded the motion and it passed unanimously.

C. Seeking recommendation for B1S Overhead/pole relocation at S. Lamar and Barton Skyway TxDOT required GAATN-funded project at a cost estimate of \$17k to be funded from the FY22 MAC budget

This agenda item was discussed in executive session under Texas Government Codes 551.089 and 418.181; upon reconvening in open session, Frank noted this project is required of GAATN by TxDOT and he will approve it under his spending authority. Jaime Guerra moved to recommend for approval the B1S Overhead/pole relocation at S. Lamar and Barton Skyway TxDOT required GAATN-funded project at a cost estimate of \$17k to be funded from the FY22 MAC budget; Steve Pyle seconded the motion and it passed unanimously.

D. Seeking recommendation for C1N Overhead relocation/span adjustments at 12000 FM969 TxDOT required GAATN-funded project at a cost estimate of \$6k to be funded from the FY22 MAC budget

This agenda item was discussed in executive session under Texas Government Codes 551.089 and 418.181; upon reconvening in open session, Frank noted this project is required of GAATN by TxDOT and he will approve it under his spending authority. Jaime Guerra moved to recommend for approval the C1N Overhead relocation/span adjustments at 12000 FM969 TxDOT required GAATN-funded project at a cost estimate of \$6k to be funded from the FY22 MAC budget; Steve Pyle seconded the motion and it passed unanimously.

E. Notification of GAATN B1S, B2S and Level 3 relocation at Burleson and Montopolis developer-funded project at no cost to GAATN

This agenda item was discussed in executive session under Texas Government Codes 551.089 and 418.181; upon reconvening in open session, there was no additional discussion held or action taken.

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F. Seeking recommendation for draft revisions to GAATN Teardown, Damage, and Repair policy

Management presented a reworked and revised GAATN Teardown, Damage and Repair policy for review. Management noted that the reworked policy expands on the definitions of temporary and permanent repairs and calls out the critical functions provided by GAATN's seven entities which justifies the need for the network to be restored to the state of integrity it was prior to the damage. Members suggested some further edits and asked management to bring the revised version back to the next Tech meeting for further review and recommendation to the Board. Frank noted that management is reviewing GAATN's policies and prioritizing which ones need to be reviewed and updated next.

- 7. Executive Session:** At 2:09 p.m., Jaime Guerra adjourned the GAATN Technical Subcommittee meeting for closed session, under Tex. Gov't Code sections 551.089 and 418.181 ("H.B. 9"), to preserve confidentiality as permitted by law (including but not limited to pending, anticipated or contemplated litigation concerning) regarding Agenda Items 6B, 6C, 6D, and 6E.

At 2:28 p.m., Jaime Guerra reconvened the GAATN Technical Subcommittee in open session for discussion and actions, if any, on matters considered in closed session. Agenda Items 6B, 6C, 6D, and 6E were the only items discussed. Any additional discussion held or action taken on agenda items discussed in executive session will be noted in the summary for that agenda item.

8. Updated roll call upon reconvening in open session (only if Executive Session taken)

An updated roll call was taken and all members who announced as present at the initial roll call announced as present at the updated roll call. A quorum was re-established at the updated roll call.

9. Confirm date, time, and location for the next Technical Subcommittee meeting as May 17, 2022 at 1:30 p.m. at LCRA Service Center 3505 Montopolis, Bldg A, Room A502/503 Austin, Texas and via Microsoft Teams Videoconference.

The date, time and location for the next Technical Subcommittee meeting were confirmed; the meeting adjourned at 2:36 p.m.