

**GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN)
INTERLOCAL AGENCY**

GAATN TECHNICAL SUBCOMMITTEE MEETING

MEETING HELD July 24, 2018 at 1:30 p.m.

AT Lower Colorado River Authority
LCRA Service Center, Room A502/503
3505 Montopolis Blvd.
Austin, Texas

MINUTES

1. Call to Order (Including a roll call)

Technical Subcommittee Chairman Jaime Guerra called the meeting to order at 1:30 p.m. The following announced as present at the start of the meeting:

Jaime Guerra, on behalf of the University of Texas
Jay Graves, on behalf of State of Texas DIR
Steve Pyle, on behalf of State of Texas DIR
John Kohlmorgan, on behalf of Austin ISD
Bruce Hermes, on behalf of City of Austin
Frank Ammons, on behalf of GAATN
Sarah Eichelberger, on behalf of GAATN
Mace Royston, on behalf of Lower Colorado River Authority
Chris Gonzales, on behalf of BryComm LLC
Carlos DeMatos, on behalf of GAATN
Dain Herbat, on behalf of Travis County
Bo Kinsey, on behalf of Travis County
A quorum was established at roll call.
Members of the public present:
Wayne Wedemeyer, on behalf of the University of Texas

2. Citizen Communications

There were no citizen communications.

3. Review and approve minutes from the regular Technical Subcommittee meeting of June 19, 2018

Dain Herbat moved to approve the draft minutes as presented; Steve Pyle seconded the motion and it passed unanimously with Bruce Hermes abstaining.

4. Maintenance Contractor's Report

A. Maintenance updates

Chris Gonzales reported that the maintenance contractor completed inspections on B1N and B1S; 36 deficiencies were corrected.

B. Material Inventory

Chris reported that approximately 1,500 ft of reel 704 was used for the emergency repair at Webberville Rd/Delores Ave on 7/16.

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5. Project and Budget Review

A. GAATN Project Status report

Frank reviewed the following pending projects:

- Supernode connector alignment projects – completed 6/19
- D1N Temporary repair at Webberville Rd/Delores – completed 7/16
- D1N AISD Alternative Learning Center node splice out – completed 7/23
- C1S COA new node FS29 – completed 7/26
- B2S AISD new node at Southfield – completed 7/19
- B2S TC new node at SE Metro Park – completed 7/17

B. Job Budget Tracking review

Sarah reported that management is tracking seven jobs in FY19 totaling \$331.5k, leaving approximately \$393.5k for additional FY19 jobs.

6. Committee Chair’s Update and Report – discussion and possible action on:

A. Seeking recommendation for new TC D1N node at AISD Allan elementary

This item was moved to executive session for design review. Upon reconvening in open session, Dain moved to recommend for Board approval the Travis County D1N node at AISD Allen Elementary; John Kohlmorgan seconded the motion and it passed unanimously.

B. Seeking recommendation for additional funding for Capital Improvement Project A2N - Re-route on Sabine between 4th and 6th St

Frank said this item was reviewed during the May Technical Subcommittee meeting, and at that time, the project cost was within his spending authority. The is for a re-route that will take the aerial pathway underground. Since it was approved at the June meeting, management has been informed that GAATN will be responsible for a joint trench cost for the underground pathway. The additional project cost is \$46,086.51, bringing the total project cost to \$69,963. Frank reviewed the handout with the City Code and COA Utility Criteria manual excerpt that speaks to utilities responsibilities with regards to adjustments and relocation. Jaime said that the Technical Subcommittee did not have any previous design concerns. Frank said GAATN will have two, four-inch conduits. John Kohlmorgan asked for a project timeframe; Frank said he did not have the information from the City yet. Dain Herbat moved to recommend for Board approval the additional funding not to exceed an additional \$47k; John Kohlmorgan seconded the motion and it passed unanimously.

C. Seeking recommendation for D1N Permanent repair at Webberville Road

This item was moved to executive session for design review. Upon reconvening in open session, Dain Herbat moved to recommend for Board approval the D1N Permanent repair at Webberville Road; Bruce Hermes seconded the motion and it passed unanimously.

D. Seeking recommendation for revision to GAATN Technical Guildelines section on Supernode Facility Entry

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Frank said there has been recent discussion about how GAATN builds into supernode site. Frank sent out the draft revisions to the Technical Guidelines, but only received feedback from Jaime. Jaime suggested placing a permanent slack point instead of a splice case, and then add the splice case at a later date. Jaime suggested some wording revisions. John said he wants to agree on a standard. Jaime asked if the splice cases would be available for nearby entities to splice into the ring; Frank said yes. Jaime Guerra moved to recommend for Board approval the revisions to the Technical Guidelines as presented; Dain Herbat seconded the motion and it passed unanimously.

E. GAATN entity site addresses not on GAATN network

Frank said he has been meeting with companies that are doing large projects around the city and will afford GAATN the opportunity to get in on some joint trenching. Frank noted that ACC, COA, Travis County, UT, and AISD has provided this information; he needs this information from LCRA and DIR. From these addresses, management will build a large map which he will overlay with the projects that are upcoming to see if GAATN can take advantage of any cost saving opportunities. John said that management should poll members for updated priorities for GAATN could agree upon. Jaime asked if management hears of an opportunity that will benefit GAATN members, will they work with the entities to initiate the collaboration with the developers; Frank said that will be up to the Board on how they want to handle it, but management resource capacity would need to be considered. Jaime asked the entities that have not provided their sites to please do so at least a week prior to the August Technical meeting, or to let him know that they do not plan on giving him this information.

F. Treaty Oak Decommissioning Project Scheduling

Frank sent an email to members last week requesting what each entity needs to do to get completed with the decommissioning of Treaty Oak and what is the amount of time they need. Frank said he needs this information from all entities no later than Monday, August 13. Jay Graves gave Frank DIR's power requirements.

G. GAATN Backup NOCC Update and Options

Dain said that Bruce informed him that the Convention Center is not willing to guarantee five years of space. Bruce said that they did agree to a 12-month move-out notice. Jay Graves asked about the possibility of GAATN purchasing land and building its own facility. Frank spoke to the alternate locations of LCRA's Red Bud Trail building and Mathews Elementary. Frank said he would need to have GAATN legal review if GAATN wanted to move forward with the idea of purchasing property. Jaime, Dain and John said their preference would be to not have to purchase property. Dain said that he doesn't want to take the Convention Center off of the table. Jaime said he thinks Mathews is a good option if AISD is willing to accommodate. John said he doesn't know if Mathews has the land necessary to accommodate; he asked to see four to five alternative sites. Frank said that management keeps coming up with alternative sites and putting in the work to make estimates and they keep getting pulled off the table, so he said the entities should

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send him sites that GAATN can go into and then management can spend the time and resources to estimate the cost for those sites. Jaime said a couple of UT possibilities are the Montopolis Research Center and Pickle Research Campus; Dain said Pickle is too far north. Steve said he may have a location for DIR that is possible. John asked if management had looked at Austin High School and Sanchez Elementary. Bruce asked if John would be able to come back and report of AISD's willingness to enter into an agreement for any of those sites. Jaime said his preference would be for a GAATN entity to allow a hut to be placed on their property. Jay and Steve said they would find out about possibilities on state properties. Members discussed the terms of the draft ILA with the Convention Center and Bruce explained what those terms meant. Jaime asked what information members will need in order to vote at the upcoming Board meeting; John said he would like for GAATN legal to give his interpretation of the terms. Carlos offered to schedule one or two tours of the site for the entities. Dain said he believes the Convention Center is GAATN's best option.

- 7. Executive Session:** At 3:00 p.m., GAATN Technical Subcommittee Chairman Jaime Guerra announced that the GAATN Technical Subcommittee was adjourning for closed session, under Tex. Gov't Code sections 418.181 ("H.B. 9"), to preserve confidentiality as permitted by law (including but not limited to pending, anticipated or contemplated litigation concerning) regarding Agenda Items 6A and 6C.

At 3:08 p.m., Jaime Guerra announced that the GAATN Technical Subcommittee was reconvening in open session for discussion and actions, if any, on matters considered in closed session. The only agenda items discussed were 6A and 6C.

- 8. Confirm date, time, and location for the next Technical Subcommittee meeting as August 21, 2018 at 1:30 p.m. at the LCRA Service Center, 3505 Montopolis Blvd., Room A502/503, Austin, TX.**

The date, time, and location for the next regular Technical Subcommittee meeting were confirmed; the meeting adjourned at 3:10 p.m.