

GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN) INTERLOCAL AGENCY

GAATN TECHNICAL SUBCOMMITTEE MEETING

July 26, 2022 at 1:30 p.m.

LCRA Service Center at 3505 Montopolis, Austin, Texas 78744

Building A, Room A502/503

Teams Videoconference link provided 72 hours prior to meeting on homepage of www.gaatn.org

Remote audio-only option for public access: (512) 831-7858, Access Code: 190 013 200#

MINUTES

1. Call to Order (Including a roll call)

GAATN Technical Subcommittee Chairmain Jaime Guerra called the meeting to order at 1:30 p.m.

The following announced as present at the start of the meeting:

Jaime Guerra, on behalf of UT-Austin (on site)

Dain Herbat, on behalf of Travis County (on site)

Anthony Breckenridge, on behalf of City of Austin (remote)

Justin Slocum, on behalf of Austin ISD (remote)

Bo Kinsey, on behalf of Travis County (remote)

Harold Nall, on behalf of UT-Austin (remote)

Gary Weseman, on behalf of Austin Community College (remote)

Frank Ammons, on behalf of GAATN (remote)

Sarah Eichelberger, on behalf of GAATN (remote)

Carlos DeMatos, on behalf of GAATN (remote)

A quorum was established at roll call.

Members joining after roll call:

John Greiner, on behalf of Austin ISD (remote) – joined at 1:40 p.m.

2. Citizen Communications: There were no citizen communications.

3. Review and approve minutes from the regular Technical Subcommittee meeting of June 21, 2022

Dain Herbat moved to approve the draft minutes as presented; Gary Weseman seconded the motion and it passed unanimously.

4. Maintenance Contractor's Report

A. Maintenance report

Frank reported that, since the previous meeting, the maintenance contractor completed inspections on D1N and C2S with 20 corrected deficiencies between the two rings.

B. Inventory report

Frank noted that, since the previous meeting, the only change to the inventory report was the use of 516 feet of AISD reel 4 on 7/5/22 for the B1S Rodriquez Elementary School node repair.

5. Network Manager's Report

A. Project status report

Frank reported on the following upcoming and recently completed projects:

- A1N upgrade segment 9 – scheduled to complete 7/27
- AISD B1N Brentwood Elementary node replacement – scheduled to complete 7/28

B. Network status report

Frank reviewed the following network incidents that occurred in the last month:

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- 6/26/22 – A1N broken strand at case A1N51 affecting DIR; root cause unknown. Brycomm performed an emergency repair splice on 6/27 on DIR strand at case A1N51. The strand was broken in the tray. The repair was performed under the network manager’s spending authority.

C. Job budget report

Sarah reported that management is tracking 33 budget-impacting jobs totaling \$1.745 million. Of the \$1.745 million in encumbrances, 40% is for jobs approved for FY23 and 60% is for jobs approved FY19-FY22.

6. Committee Chairperson’s Update – discussion and possible action on:

A. Access to COA facilities with CBI

Frank reported that this item was requested by a GAATN entity who is having issues with access to COA facility. Bo from Travis County said that he has several employees who have passed their CBIs and taken the required training, and submitted all of their paperwork months ago who have yet to receive their access badges. Frank said he met with the data center operations manager and that management is acting as a liaison in this matter between GAATN entities and the COA as a courtesy, but this matter is not typically handled by management. Anthony said that the issues may have something to do with the fact that the City changed badging security systems recently. Frank said that he is trying to get the status of the Travis County employees access badges and will schedule a meeting with Travis County once he has more information.

B. Review of GAATN Disaster Recovery Plan document

Frank reviewed the current GAATN disaster recovery plan document. He said that management needs more input from the entities and therefore the document will be brought to the Technical Subcommittee meetings on a quarterly basis until it is fully updated. Management will also create a “Disaster Recovery” page on SharePoint which will include the document and other resources entities provide. Dain and Jaime said that they would have their DR subject matter experts review the GAATN document and make suggestions for improvement.

C. Review of GAATN Sharepoint

Sarah presented a review of the GAATN SharePoint site as a refresher for members. She asked members to send her any suggestions for items they would like to see added.

7. Executive Session: There was no executive session.

8. Updated roll call upon reconvening in open session (only if Executive Session taken): There was no updated roll call.

9. Confirm date, time, and location for the next Technical Subcommittee meeting as August 23, 2022 at 1:30 p.m. at LCRA Service Center 3505 Montopolis, Bldg A, Room A502/503 Austin, Texas and via Microsoft Teams Videoconference.

The date, time and location for the next Technical Subcommittee meeting were confirmed; the meeting adjourned at 2:18 p.m.