

# GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN) INTERLOCAL AGENCY

## GAATN TECHNICAL SUBCOMMITTEE MEETING

MEETING HELD August 18, 2020 at 1:30 p.m.

Via Teleconference at (512) 831-7858 Conference ID: 258 858 839#

### MINUTES

#### 1. Call to Order (Including a roll call)

GAATN Technical Subcommittee Chairman Jaime Guerra called the meeting to order at 1:30 p.m. The following announced as present at the start of the meeting:

Steve Pyle, on behalf of State of Texas DIR

Dain Herbat, on behalf of Travis County

Jaime Guerra, on behalf of UT-Austin

Brian Rose, on behalf of Austin Community College

Mace Royston, on behalf of LCRA

Bruce Hermes, on behalf of City of Austin – left meeting at 3:03 p.m.

Bo Kinsey, on behalf of Travis County

Sarah Eichelberger, on behalf of GAATN

Carlos DeMatos, on behalf of GAATN

Chris Gonzales, on behalf of BryComm LLC

A quorum was established at roll call.

Gary Weseman, on behalf of Austin Community College – joined at 1:33 p.m.

Wayne Wedemeyer, on behalf of UT-Austin

#### 2. Citizen Communications: There was no citizen communications.

#### 3. Review and approve minutes from the regular Technical Subcommittee meeting of July 21, 2020

Dain Herbat moved to approve the draft minutes as presented; Steve Pyle seconded the motion and it passed unanimously. Jaime Guerra announced that the Technical Subcommittee would next discuss Agenda Items 5 and 6 before moving back to Agenda Item 4.

#### 4. Committee Chairperson's Update – discussion and possible action on:

##### A. Regulatory perspective of GAATN 4G/5G network functionality

Jaime announced that this agenda item will be deferred to the next Board meeting since the member from AISD was not present at this meeting.

##### B. Bentley fiber records: Accuracy and update procedures

This agenda item was discussed in executive session for protected infrastructure design review under Texas Government Code 418.181. Upon reconvening in open session, Jaime Guerra directed management to draft procedures for entities to update Bentley as well as procedures for updating fiber test data and tracking deficiencies.

##### C. A1N – TC Civil Court House new node

This agenda item was discussed in executive session for protected infrastructure design review under Texas Government Code 418.181. Upon reconvening in open session, there was no further discussion held or action taken.

##### D. B1S Permanent repair at 4004 Banister Lane

This agenda item was discussed in executive session for protected infrastructure design review under Texas Government Code 418.181. Upon reconvening in open session, Jaime Guerra moved to recommend for Board approval the B1N Permanent repair at 4004 Banister Lane; Steve Pyle seconded the motion and it passed unanimously.

## GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN) INTERLOCAL AGENCY

### E. C1S Permanent repair at South First and Emerald Wood

This agenda item was discussed in executive session for protected infrastructure design review under Texas Government Code 418.181. Upon reconvening in open session, Jaime Guerra moved to recommend for Board approval the C1S Permanent repair at South First and Emerald Wood; Gary Weseman seconded the motion and it passed unanimously.

### F. Allocation of strands to Cyrus One and transport rings

This agenda item was discussed in executive session for protected infrastructure design review under Texas Government Code 418.181. Upon reconvening in open session, Jaime Guerra moved to recommend for Board approval the revised allocation of A1N, A2N, SRS, and SRN as presented by management at this meeting; Dain Herbat seconded the motion and it passed unanimously. Jaime said that management would bring options for the allocation of strands to Cyrus One to the next Board meeting for consideration.

## 5. Maintenance Contractor's Update

### A. Maintenance report

Chris reported that, since the last meeting, the maintenance contractor completed inspections on B1N and B1S with 40 corrected deficiencies.

### B. Inventory report

Chris noted that reel 708 was allocated for the B2S Fiberlight duct bank fiber re-route project and would be removed in the next report. He also noted that reels 711 and 712, which are 10k feet of 192-count fiber each, were received for emergency stock and added to the report. Jaime asked about the lead time for those two reels; Chris said 7-8 weeks from order to receipt.

## 6. Network Manager's Update

### A. GAATN Project Status report

Carlos reported on the following recently completed and upcoming projects:

- B2S Burleson Rd re-route aerial to Fiberlight duct bank – completed 8/4
- A2N re-routes for Capitol Complex – completed 8/12
- SRS re-routes for Capitol Complex – scheduled to complete 8/19
- COA B1N Planning & Development Ctr new node – completed 8/15
- UT B1N/C1N Pickle Research Ctr new node – scheduled to complete 8/21
- ACC B2S Cyrus One MET3 new node – scheduled to complete 8/25

### B. Job Budget Tracking report

Sarah reported that management is tracking 23 jobs for FY21 totaling \$1.18 million, leaving \$145k remaining for additional jobs. She noted that GAATN is expecting \$116k in recoveries.

### C. GAATN Backup NOCC status update

Carlos noted that the bids for the solicitation are due on 8/18. COA is expecting at least one bid for the project. Carlos stated that an evaluation panel has been formed which includes one GAATN Board member.

### D. GAATN dark fiber testing update

Carlos noted that the maintenance contractor is making progress toward completing the testing and showed a sample of the test results data from one of the rings. Carlos asked for guidance on how the members would like this information. Gary said that management could store the information just as it is from the maintenance contractor, so long as it is separated by entity so they can easily access their information. Sarah said this could be housed on the GAATN SharePoint site once it is completed by the end of September. She said if members wanted it before October, then she could store it on the Advanced 1 SFTP site. Members said they could wait until the SharePoint site is finished. Gary

## **GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN) INTERLOCAL AGENCY**

said he would like to see this information updated as it is available and asked management to come up with a process for updating this information.

- 7. Executive Session:** At 2:02 p.m., Jaime Guerra announced that the Technical Subcommittee was adjourning for closed session under Tex. Gov't Code section 418.181 ("H.B. 9"), to preserve confidentiality as permitted by law regarding Agenda Items 4B, 4C, 4D, 4E, and 4F.

At 3:07 p.m., Jaime Guerra reconvened the GAATN Technical Subcommittee for discussion and actions, if any, on matters considered in closed session. Bruce Hermes left the meeting at 3:03 p.m. A quorum was re-established upon reconvening in open session. Agenda Items 4B, 4C, 4D, 4E, and 4F were the only items discussed.

- 8. Confirm date, time, and location for the next Technical Subcommittee meeting as September 15, 2020 at 1:30 p.m. via teleconference.**

The date, time, and location for the next regular Technical Subcommittee meeting were confirmed; the meeting adjourned at 3:13 p.m.