

GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN) INTERLOCAL AGENCY

GAATN TECHNICAL SUBCOMMITTEE MEETING

August 20, 2024, at 1:30 p.m.

City of Austin Permitting and Development Center
6310 Wilhelmina Delco Dr, Rm 1202, Austin, TX 78752

Teams Videoconference link provided 72 hours prior to meeting on homepage of www.gaatn.org

Remote audio-only option for public access: (512) 831-7858, Access Code: 720 597 966#

MINUTES

1. Call to Order (Including a roll call):

GAATN Technical Subcommittee Chairman Jaime Guerra called the meeting to order at 1:30 p.m.

The following announced as present at the start of the meeting:

Jaime Guerra, on behalf of UT-Austin (on site)

Paul Hodge, on behalf of Austin ISD (remote)

Mark Stavis, on behalf of City of Austin (remote)

Dain Herbat, on behalf of Travis County (remote)

Steve Pyle, on behalf of State of Texas DIR (remote)

Justin Slocum, on behalf of Austin ISD (remote)

Bo Kinsey, on behalf of Travis County (remote)

Harold Nall, on behalf of UT-Austin (remote)

Frank Ammons, on behalf of GAATN (remote)

Carlos DeMatos, on behalf of GAATN (remote)

Sarah Eichelberger, on behalf of GAATN (remote)

A quorum was established at roll call.

GAATN Contractors:

Doug Wilson, on behalf of JC Communications (remote)

Chris Gonzales, on behalf of BryComm (remote)

2. Citizen Communications: There were no citizen communications.

3. Review and approve minutes from the regular Technical Subcommittee meeting of July 23, 2024

Jaime Guerra moved to approve the draft minutes as presented; Steve Pyle seconded the motion and it passed unanimously.

4. Maintenance Contractor's Report

A. Maintenance report

Chris reported that, since the last meeting, the maintenance contractor completed inspections on C2S and corrected 11 deficiencies on the ring. There was nothing out of the ordinary to report.

B. Inventory report

Chris reported that, since the last meeting, 670 feet of reel 709 was used on 7/22/24 for the B2S emergency repair at Pleasant Valley and Lakeshore Blvd. Also, 1,110 feet of reel 709 was used on 7/29/24 for the B2S emergency repair at Burleson and McKinney Falls Road.

5. Network Manager's Report

A. Project status report

Frank reported on the following upcoming and recently completed projects:

- A2N splice case audit – change order pending – ongoing through 10/1/24

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- A1N Upgrade project segment 11 – scheduled to completed 9/5/24
- B2S Emergency repair at S IH35 NB Frontage Rd – completed 8/16/24
- B2S Emergency repair at E. Riverside Dr – completed 8/15/24
- B2S Emergency repair at Burluson Rd/McKinney Falls – completed 7/30/24
- COA B1S APH Dove Springs Community Ctr new node – completed 7/25/24

B. Network incident report

Frank reviewed the following network incidents that occurred since the last meeting:

- 8/16/24 B2S 2900 blk of IH35 NB – cable torn down by unknown truck – BryComm performed emergency repair.
- 8/15/24 B2S 1300 blk of Riverside Dr – gunshot to cable in median – BryComm performed emergency repair.
- 7/30/24 B2S 4000 blk of McKinney Falls Pkwy – damage by unknown truck – BryComm performed emergency repair.

Jaime noted that it had been suggested to add this report to the maintenance contractor's report. Frank said he thought it makes sense because the maintenance contractor is contracted to respond to the incidents when they occur. Jaime wanted to make sure that network management continues to track the type of incidents and report on that. Frank said that attaching the maintenance contractor's incident reports to the incident tracking report management provides would be helpful.

C. Job budget report

Sarah reported that management is tracking 31 jobs totaling \$2.9 million. So far for FY25, \$9k has been invoiced and \$2.87 million is encumbered. The fund balance bottom line is \$2 million.

D. Reminder about Texas Open Government Training requirement due October 1

Sarah stated that, as noted in her email dated 7/10/24, all Board and Technical Subcommittee members are required to complete the Texas Open Government training available on the Texas Attorney General's website. She noted that it is two, one-hour videos that should be watched and then you submit your information on the online form to receive your certificate via email. She asked members to send her their certificates by October 1.

6. Committee Chairperson's Update – discussion and possible action on:

A. Seeking recommendation for Board approval for Change Order for A1N Upgrade Project Segment 11 (Aerial and UG sections) at a cost not to exceed \$31k

Frank reviewed the change order for the A1N upgrade project segment 11. Jaime Guerra moved to recommend for Board approval the change order for A1N upgrade project segment 11 at a cost not to exceed \$31k; Steve Pyle seconded the motion and it passed unanimously.

B. Backup NOCC Equipment at Austin Convention Center

Frank said that there are six major pieces of GAATN owned equipment at the Backup NOCC: UPS, cabinets, generator, automatic transfer switch (ATS), in-row coolers, HVAC, and power distribution unit (PDU). Frank noted that he reported in the last Tech meeting, that the Austin Convention Center has requested a list of any equipment that will be abandoned in place. He also said that management would need to know if any members plan to abandon in place any entity-owned equipment as they work to vacate the Backup NOCC by the end of November 2024. Frank said the Tech Committee should determine whether any of the equipment can be reused at a new Backup NOCC and if it has any value to GAATN. He reviewed a proposal to remove and temporarily store the GAATN-owned equipment installed at the current GAATN Backup NOCC. Jaime said that the Technical Subcommittee cannot decide about the equipment until the location of the new Backup NOCC is determined. Paul said that AISD will be willing to take any equipment that is available for the Travis High School data center project which will be available for all entities to have one rack of space.

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C. Backup NOCC Decommissioning

Frank stated that, in meeting with the Backup NOCC subcommittee, everyone agrees that all entities should have their equipment removed and their patches patched through by the end of November 2024. He said the permitting is lining up to allow GAATN to begin the four-ring decommissioning and re-route in December 2024. Frank asked members to let network management know if they have any issues or concerns about the November deadline, because failure to vacate by then could hold up the permitting process and require re-submissions which could add months to the process. Frank said that entities need to let network management know within 30 days if possible.

D. Backup NOCC Relocation and Subcommittee Update

This agenda item was discussed in executive session under Texas Government Codes 551.089 and 418.181. Upon reconvening in open session, no additional discussion was held, and no action was taken.

- 7. Executive Session:** At 1:55 p.m., GAATN Technical Subcommittee Chairman Jaime Guerra adjourned the GAATN Technical Subcommittee for closed session, under Tex. Gov't Code sections 551.089 and 418.181 ("H.B. 9"), to preserve confidentiality as permitted by law regarding Agenda Item 6D.

At 2:25 p.m., Jaime Guerra reconvened the GAATN Technical Subcommittee in open session. Agenda Item 6D was the only item discussed in executive session. There was no additional discussion held or action taken on agenda item 6D in open session.

8. Updated roll call upon reconvening in open session (only if Executive Session taken)

An updated roll call was taken upon reconvening in open session and all members that announced as present at the opening roll call re-confirmed their presence at the updated roll call. A quorum was re-established.

9. Confirm date, time, and location for the next Technical Subcommittee meeting as September 17, 2024, at 1:30 p.m. at City of Austin Permitting and Development Center 6310 Wilhelmina Delco Dr, Room 1202, Austin, TX 78752 and via Microsoft Teams Videoconference.

The date, time, and location for the next Technical Subcommittee meeting were confirmed; the meeting adjourned at 2:27 p.m.