

**GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN)
INTERLOCAL AGENCY**

GAATN TECHNICAL SUBCOMMITTEE MEETING

MEETING HELD August 21, 2018 at 1:30 p.m.

AT Lower Colorado River Authority
LCRA Service Center, Room A502/503
3505 Montopolis Blvd.
Austin, Texas

MINUTES

1. Call to Order

GAATN Technical Subcommittee Chairman Jaime Guerra called the meeting to order at 1:34 p.m.

The following announced as present at the start of the meeting:

Jaime Guerra, on behalf of the University of Texas

Frank Ammons, on behalf of GAATN

Dain Herbat, on behalf of Travis County

John Kohlmorgan, on behalf of Austin ISD

Jay Graves, on behalf of State of Texas DIR

Steve Pyle, on behalf of State of Texas DIR

Leslye Conoley, on behalf of City of Austin

Ruben Reyes, on behalf of City of Austin

Mace Royston, on behalf of Lower Colorado River Authority

Carlos DeMatos, on behalf of GAATN

Chris Gonzales, on behalf of BryComm LLC

Syd Falk, GAATN attorney

A quorum was established at roll call.

2. Citizen Communications

There were no citizen communications.

**3. Review and approve minutes from the regular Technical Subcommittee meeting of
July 24, 2018**

Dain Herbat moved to approve the draft minutes as presented; Steve Pyle seconded the motion and it passed unanimously. Jaime Guerra stated that the Technical Subcommittee was going to move to Agenda Item 6C next and then go back to 4A.

4. Maintenance Contractor's Report

A. Maintenance updates

Chris Gonzales said the maintenance contractor has completed inspections on B2S and C1N with 26 corrected deficiencies between the two rings; 24 items are pending that will be addressed on the next go around.

B. Material Inventory status

Chris said that 7,900 ft of the inventory has been allocated for the permanent repair at 1100 Webberville Road.

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5. Project and Budget Review

A. GAATN Project Status report

Frank stated that there are several projects pending developer schedules on the project status page and that network management is currently working with engineering firms, ROW owners, and other utilities in regards to these projects. He said these projects are ongoing and require careful planning and scheduling meetings on part of network management. Frank said the DA Office Re-route project should complete this fiscal year. Regarding the Treaty Oak Decommissioning, he said management is engaging City executive management and reiterating the declaration of emergency from GAATN, because GAATN is having issues getting permits approved from Austin Energy and COA ROW department. Frank noted he expects these permits to be approved soon which will free up A2N and SRS to be completed.

B. Job Budget Tracking review

Frank reported that management is currently tracking eight jobs totaling \$290k, leaving \$435k remaining for additional projects. Frank also noted that, in the August Board meeting, the Board approved the Sabine CIP project to be funded from the \$250k CIP/Unplanned project fund.

6. Committee Chair's Update and Report – discussion and possible action on:

A. Treaty Oak Decommissioning Project Scheduling

Frank reported that LCRA is currently planning to have their circuits rerouted by September 14. ACC requested the model/manufacturer for the cabinets at City Hall; so Frank sent the spec sheet out to all members via email earlier that day. He said ACC has informed him that they have completed their part of the decommissioning. AISD has vacated three of the four rings, and will need to remain on one ring until staff have been relocated and the property has been released. COA is currently working on the cross connects for the other location. Travis County will be completely relocated by the end of September. Frank said UT has not officially responded; Jaime said they are ready to go on SRS, and will email Frank a status update. Frank reported that, for DIR, management went on site to perform a test via cross connects last Friday and everything went well. DIR is weighing different options and he asked for them to update management once they have a plan. Steve said there is an issue that will not allow him to relocate his equipment and just patch it in at City Hall. Steve said he will need to redesign two systems which may incur significant costs for DIR. Frank said he will set up a meeting between DIR and management to take a good look at the design.

B. Austin Motion 2016 Mobility Bond

Frank emailed information about the mobility bond to members. He said that this bond will impact GAATN existing and future network infrastructure. Management is working on an overlay in Bentley using the mapping system provided on the Mobility Bond site, in order to see where it may benefit GAATN. He said this will be ongoing until 2024, and will require heavy involvement by management. Jaime asked if this would be reimbursable; Frank said it will be on a per-project basis. Frank stated this will be an ongoing topic in upcoming meetings and management will keep GAATN updated. John Kohlmorgan said GAATN needs to be cognizant of spending what it is approving from the CIP/unplanned fund because this bond may impact that fund.

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C. GAATN Overlash Policy

Members discussed the draft policy from GAATN legal and discussed whether GAATN could pay for the entity-specific tie-in cable costs and be reimbursed by the requesting entity. Members also discussed who would be responsible for management of entity-specific tie-in cable projects. Frank said there is a resource issue if GAATN wants network management to manage such projects, as this would be outside the scope of the SLA. Jaime Guerra directed the GAATN attorney to make the suggested revisions to the policy and bring it back to the Board for consideration. Jaime stated that the Technical Subcommittee would now move back to Agenda Item 4A and continue in the stated Agenda order.

D. GAATN Backup NOCC Update and Convention Center Value Engineering options

Carlos said the Board and Tech Committee requested that management create value engineering options for the Convention Center NOCC room. He said management met with the data center subject matter expert at COA, and came up with a plan to decrease costs associated with the build out of the room. Carlos presented a plan that illustrated a 24% cost decrease, bringing the total estimated investment from \$1.385 million down to \$1.129 million. Steve Pyle said if there is any type of fire, the proposed sprinklers would probably destroy any equipment in the room, whereas a fire suppression system would not. Steve Pyle moved to recommend for Board approval the engineering cost evaluation submitted by management; Dain Herbat seconded the motion and it passed unanimously.

E. Making DPS an official GAATN Supernode site

Carlos said this idea was brought up by one of the members, and management has worked up prints as requested. Jaime said this could be deemed a GAATN supernode site and GAATN could take responsibility for any cable going to the site without doing the proposed work. Jaime said there are five entities and three rings at this site which is more than some other supernode sites. Steve asked what the advantage was to making this a supernode site; Jaime said if DPS asks GAATN to relocate, then it would be a GAATN project and not a coordination of five different entity-specific projects. Dain clarified that making it a supernode site would include bringing the rings in and establishing panels. Jaime said it would make a distinction on who would manage it. Carlos said there is a procedure to request real estate from DPS. Frank said management will approach DPS and request one rack per entity.

F. Entity Specific Vendor Project Discrepancy and Results

Frank reported that recently, an entity-specific vendor went out and spliced an entity's fiber tube into a different entity's fiber tube. Luckily, the entity whose fiber was not supposed to be spliced was dark. Frank said the vendor who made this mistake is not a current GAATN vendor and could have cost the other entity major issues. Dain asked if this was one of the projects that was grandfathered in during the last Board meeting; Frank confirmed it was. Jaime asked if the Board needs to reconsider those grandfathered projects; Frank said that his understanding after speaking with that Board member, is that they are rectifying the situation. Frank asked about the liability factor of a non-GAATN contractor touching the GAATN network and what if this situation were much worse and someone was injured; he said that is more of a Board question. Jaime said he would like to see this on the Board agenda and hear what the COA Board Member

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has to say about it. Leslye Conoley asked if, via the interlocal agreement, if it was possible for COA to establish a contract with the GAATN-approved contractors. Ruben Reyes said that he has already met with COA purchasing and is looking into that. John Kohlmorgan said that it is GAATN's opinion that an entity can piggyback off of the GAATN contract, if their purchasing department allows it.

7. **Executive Session:** There was no executive session.

8. **Confirm date, time, and location for the next Technical Subcommittee meeting as September 18, 2018 at 1:30 p.m. at the LCRA Service Center, 3505 Montopolis Blvd., Room A502/503, Austin, TX.**

The date, time, and location for the next regular Technical Subcommittee meeting were confirmed; the meeting adjourned at 3:37 p.m.