

**GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN)
INTERLOCAL AGENCY**

GAATN TECHNICAL SUBCOMMITTEE MEETING
MEETING HELD September 18, 2018 at 1:30 p.m.
AT Lower Colorado River Authority
LCRA Service Center, Room A502/503
3505 Montopolis Blvd.
Austin, Texas

MINUTES

1. Call to Order

GAATN Technical Subcommittee Chairman Jaime Guerra called the meeting to order at 1:30 p.m. The following announced as present at the start of the meeting:

Jaime Guerra, on behalf of the University of Texas

Harold Nall, on behalf of the University of Texas

Ruben Reyes, on behalf of City of Austin

Carlos DeMatos, on behalf of GAATN

Mace Royston, on behalf of Lower Colorado River Authority

Frank Ammons, on behalf of GAATN

Dain Herbat, on behalf of Travis County

Gary Weseman, on behalf of Austin Community College

John Kohlmorgan, on behalf of Austin ISD

Steve Pyle, on behalf of State of Texas DIR

Bruce Hermes, on behalf of City of Austin

Chris Gonzales, on behalf of BryComm LLC

A quorum was established at roll call.

2. Citizen Communications

There were no citizen communications.

3. Review and approve minutes from the regular Technical Subcommittee meeting of August 21, 2018

Dain Herbat moved to approve the draft minutes as presented; Mace Royston seconded the motion and it passed unanimously.

4. Maintenance Contractor's Report

A. Maintenance updates

Chris Gonzales said the maintenance contractor completed inspections on C1S and C2S with 21 deficiencies corrected between the two rings. Chris said there are approximately 41 pending transfers.

B. Material Inventory status

Chris noted he has added AISD's emergency stock reels to the report.

5. Project and Budget Review

A. City Hall Reconnectorization Project Update

Frank reviewed the method of procedure (MOP) handout. He said management worked with BryComm to create this MOP. Jaime asked if there is documentation that shows what each entity is attached to; Frank said management has some, but BryComm is doing an audit to

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verify due to lack of documentation received by the entities. Jaime said he would like to see the results of the audit; Chris said he could put something together. Carlos said if anyone plans to do any future cross connects at City Hall, they need to let management know, so that no patches are missed. Bruce asked how much notice each entity would get prior to the work being done; Frank said everyone would get the two- and one-week notices, and then on the day of the work, each entity will be contacted 30 minutes prior to their reconnectorization. Bruce asked what would happen if the entity cannot be reached; Frank said the work will proceed as planned. Steve said there is an anomaly for DIR at City Hall where their fibers are patched at the GAATN panel instead of the DIR panel and it needs to be rectified. Frank said management will meet with DIR at City Hall asap to rectify this anomaly. Carlos said DIR will need to schedule this outage, which shouldn't take more than 30 minutes, and can be completed at night if needed. Steve said there is another issue where the wrong pair of their GAATN fiber is going into AT&T. Frank said management will work with DIR to resolve this issue as well. Dain asked management to take the election blackout dates into account with this project. Steve asked Carlos about a fiber coming out of the Bob Bullock Museum; Carlos said they are working on it. Steve asked about the labeling on the panels; Carlos said that DIR is the only entity that has requested numerical only labeling instead of numerical/location labeling. Steve said DIR would now like to have the numerical/location.

B. Treaty Oak Decommissioning Project Update

Frank distributed the ring priority ranking handout for the Treaty Oak Decommissioning project with the following rankings: SRS, SRN, A1N, and A2N. Frank said entities labeled ready are good to be decommissioned from Treaty Oak. Jaime said management can label UT as ready on SRS; for the rest of the rings, they know what they need to do and are reaching out to the various entities to schedule the outages. Jaime said UT has not yet reached out to the City but they will need to take down one of the City's connections that comes off of SRN on splice case 26, and they need to know a good time to take that down. Gary said ACC is totally out and ready to be decommissioned. Frank said in working with DIR, he knows that they have expressed some concerns in past couple of meetings, but to date, they have not given management a plan for their decommissioning. Steve said they have had maintenance the last two weekends and every time they go in, they find an anomaly that is preventing them from moving out. The first anomaly was a fiber labeling issue, the second was getting fiber 81 corrected, and lastly the DWDM and getting the contractor to come out. He said if everything goes according to plan, they could be out by the end of October. Steve said he needs to sit down with management and go through this step by step. Frank asked LCRA about their status; Mace said they have a plan which they are taking to their Board next week.

C. GAATN Project Status report

Frank said that the DA Office Reroute project is being expetited and that management met with Travis County in the field last week. Frank said there may be some change to the City Hall Reconnectorization project schedule based off of feedback received in this meeting, but as of now, this project is scheduled to be ongoing from October 2 through November 7. Frank noted the COA Dalton Lane new node was completed on September 17.

D. Job Budget Tracking review

Frank reported that the FY19 MAC budget is 40% encumbered, leaving \$435k for additional projects.

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6. Committee Chair's Update and Report – discussion and possible action on:

A. Seeking approval for C1N -- COA 8700 & 8900 Cameron Rd new node

This item was discussed in executive session for design review. Upon reconvening in open session, Jaime said this item will be deferred to the Board.

B. Seeking approval for C1S -- COA Onion Creek Fire Station new node

This item was discussed in executive session for design review. Upon reconvening in open session, Bruce Hermes moved to recommend for Board approval the C1S COA Onion Creek Fire Station new node; Dain Herbat seconded the motion and it passed unanimously.

C. GAATN Backup NOCC ILA Update

Frank reported that GAATN legal has continued to work with City of Austin legal and the ILA subcommittee to finalize the ILA and he believes it will be executed before the October Board meeting. Dain said some redlines have gone back and forth, but he thinks it's pretty much there and they hope to be complete by October. Gary asked if the members would be privy to the changes that have been negotiated; Dain said he has already received Board approval to execute based off of the ILA subcommittee's acceptance, but that he can send out the redline changes to the Board for review.

D. GAATN Tie-cable policy

Frank said this policy was presented at the August Technical and September Board meetings, and that this draft from GAATN legal is based off of feedback from the September Board meeting. Frank reviewed the most recent changes made by GAATN legal. Jaime asked about the entity having to pay to re-route their tie cable in the event that the developer requesting the re-route is an entity; he suggested clarifying that passage. Bruce asked if there any costs that GAATN would charge the entity for doing the tie-in since using tie-in cables does not increase ownership in GAATN. Jaime said that is challenging since GAATN is sustained by members paying contributions based on their network rights, but he sees Bruce's point that management's time is being occupied by dealing with entity tie cables. Frank said management assists, and probably spends 25% of their time assisting entities with their projects, but they have historically not had to do much to assist with entity tie cables except verify network integrity. Bruce asked about AE and their new policies and whether that could affect these tie-in cable policies; Frank said he expects a lot of tie-in cable denials from AE. Frank said that management needs an additional resource, because Austin is booming with construction projects which are weighing heavily on management's time. Jaime said he thinks this policy does a good job of documenting the process and he would be in support of recommending it with the change he mentioned earlier. Jaime Guerra moved to recommend for Board approval the GAATN Tie-In Cable policy with the modification to clarify that a participant acting as a developer is responsible for their own make ready cost as is common for most developer-driven accommodations; John Kohlmorgan seconded the motion and it passed unanimously.

E. Teardown at Webberville Road and Delores Ave

Frank said management is working with GAATN legal, the insurance company representing GAATN, and the insurance company representing the dumpster delivery company. Frank said that management will continue to work with GAATN legal and GAATN's insurance, while following the damage claim procedure.

F. Travis County DA Office Reroute Project discussion

Frank reported that management met onsite with Travis County last week and was notified of an AE pole that has GAATN and several other carrier cables attached to it; it was requested that Travis County move forward with a temporary solution for their re-routing/splicing of

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the cables going into the DA's office so they can avoid fines that could be levied by the COA ROW department. Frank said this project is set to move quickly and there will be notices sent out soon. He said the scope and cost of the project have changed, but this will be paid by the developer and not GAATN. Frank said this gives Travis County a temporary solution and gives Travis County and GAATN more time to figure out what to do about those eight poles owned by AE. Dain said that is the short term issue, but the long term issue is the design where two rings are connecting in the same meet-me hole outside and he would like to find a solution. This item was discussed in executive session for design review. Upon reconvening in open session, Dain Herbat moved to recommend for Board approval Travis County funding the DA Office re-route project of A1N and A2N to get the cables out of the middle of the street; Gary Weseman seconded the motion and it passed unanimously.

7. **Executive Session:** At 2:36 p.m., GAATN Technical Subcommittee Chairman Jaime Guerra announced that the GAATN Technical Subcommittee was adjourning to closed session under Texas Gov't Code section 418.181 ("H.B. 9") to preserve confidentiality as permitted by law regarding Agenda Items 6A, 6B, and 6F.

At 3:06 p.m., Jaime Guerra announced that the GAATN Technical Subcommittee was reconvening in open session for discussion and actions, if any, on matters considered in closed session. Agenda Items 6A, 6B, and 6F were the only items discussed.

8. **Confirm date, time, and location for the next Technical Subcommittee meeting as October 16, 2018 at 1:30 p.m. at the LCRA Service Center, 3505 Montopolis Blvd., Room A502/503, Austin, TX.**
The date, time, and location for the next Technical Subcommittee meeting were confirmed; the meeting adjourned at 3:08 p.m.