

GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN) INTERLOCAL AGENCY

GAATN TECHNICAL SUBCOMMITTEE MEETING

September 19, 2023 at 1:30 p.m.

City of Austin Permitting and Development Center

6310 Wilhelmina Delco Dr, Rm 1202, Austin, TX 78752

Teams Videoconference link provided 72 hours prior to meeting on homepage of www.gaatn.org

Remote audio-only option for public access: (512) 831-7858, Access Code: 767 644 018#

MINUTES

1. Call to Order (Including a roll call):

Chairman Jaime Guerra called the meeting to order at 1:30 p.m. The following announced as present at the start of the meeting:

Jaime Guerra, on behalf of UT-Austin (on site)

Leslye Conoley, on behalf of City of Austin (remote)

Dain Herbat, on behalf of Travis County (remote)

Steve Pyle, on behalf of State of Texas DIR (remote)

Justin Slocum, on behalf of Austin ISD (remote)

Harold Nall, on behalf of UT-Austin (remote)

Bo Kinsey, on behalf of Travis County (remote)

Paul Hodge, on behalf of Austin ISD (remote)

Anthony Breckenridge, on behalf of City of Austin (remote)

Frank Ammons, on behalf of GAATN (remote)

Carlos DeMatos, on behalf of GAATN (remote)

Sarah Eichelberger, on behalf of GAATN (remote)

A quorum was established at roll call.

Members arriving after roll call:

James Denman, on behalf of LCRA (remote)

GAATN Contractors/Members of the public:

Chris Gonzales, on behalf of BryComm (remote)

Mark Stavis, on behalf of City of Austin (remote)

2. **Citizen Communications:** Leslye introduced Mark Stavis as the new IT Corporate Manager (replacing Ruben Reyes) over the Network, Infrastructure, and Operations division. She explained that Mark is listening in to become familiar with the GAATN meetings. She said that a decision will be made around November as to who the next City of Austin GAATN Board member will be.

3. **Review and approve minutes from the regular Technical Subcommittee meeting of August 22, 2023:** Dain Herbat moved to approve the draft minutes as presented; Steve Pyle seconded the motion and it passed unanimously.

4. Maintenance Contractor's Report

A. Maintenance report

Chris reported that, since the last meeting, the maintenance contractor completed inspections on B2S and C1N with 17 corrected deficiencies between the two rings. He noted that there was an uptick in pole transfers on C1N. Dain asked if there were any incidents related to the extreme heat this summer; Chris said not related to the heat and pretty much it was business as usual.

B. Inventory report

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Chris said that the only change to this report was the addition of 7,700 feet of Corning leaf fiber to UT's emergency stock.

5. Network Manager's Report

A. Project status report

Frank reported on the following upcoming and recently completed projects:

1. A1N Upgrade Project Segment 8 – scheduled to complete 9/28
2. A1N Upgrade Project Segment 2 Phase 1 – scheduled to complete 9/21
3. B1N Temporary Relocation Hwy 183/Technology (UT & TC) – completed 9/14
4. A1N Damage at 4301 Speedway #2 (contract error) – completed 9/11
5. A1N Upgrade Project Segment 10 – completed 9/7
6. C1N Emergency Repair at 904 Braker Lane (Gunshot) – completed 8/28
7. A1N Damage at 4301 Speedway #1 (contract error) – completed 8/24

B. Network status report

Frank reviewed the following network incidents since the last month's meeting:

1. 9/11 - A1N Damage at 4301 Speedway #2 – contractor field error, contractor cut existing fiber. Contractor performed another splice and eliminated the error without installing new cable.
2. 8/28 - C1N Emergency Repair at 904 Braker Lane – caused by gun shot to cable. BryComm performed temporary repair. The upcoming A1N Upgrade Segment 2 will erase this repair.
3. 8/24 - A1N Damage at 4301 Speedway #1 – contractor field error, a roller slipped and a bus caught the cable and damaged it. BryComm performed a temporary repair. The upcoming A1N Upgrade Segment 2 will erase this repair.

C. Job budget report

Sarah reported that management is tracking 35 jobs totaling \$2.76 million. So far for FY24, two jobs have been completed and \$93k has been invoiced. The fund balance bottom line is \$1.24 million.

6. Committee Chairperson's Update – discussion and possible action on:

A. Austin ISD 2022 Bond Projects Impact to GAATN Super node Sites (Travis HS, Northeast ECHS, and Crockett HS)

Paul with Austin ISD said the architects had some questions that network management answered and now the next step is AISD will schedule a meeting between their network staff, architects, and network management to discuss the construction at Travis High and the impact to GAATN.

B. Backup NOCC relocation

Frank said the formal letter request for Fire Station 4 has been finalized and signed and will be sent out this afternoon. Frank said he is a little concerned because it is a historical site, but so far the response has been positive. Leslye said she reached out to COA real estate for some related documentation and they are very much aware of the situation with the Backup NOCC.

C. Seeking recommendation for GAATN Backup NOCC Decommissioning project

This item was discussed in executive session under Texas Government Code 551.089 and 418.181. Upon reconvening in open session, Jaime Guerra moved to recommend for Board approval to authorize network management to begin the engineering and design work associated with the outside plant pathway to decommission the four transport rings from the Austin Convention Center; Dain Herbat seconded the motion and it passed unanimously.

7. **Executive Session:** At 1:51 p.m., Chairman Jaime Guerra adjourned the GAATN Technical Subcommittee for closed session, under Tex. Gov't Code sections 551.089 and 418.181 ("H.B. 9"), to preserve confidentiality as permitted by law regarding Agenda Item 6C.

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At 2:54 p.m., Jaime Guerra reconvened the GAATN Technical Subcommittee in open session. Agenda Item 6C was the only item discussed. Any additional discussion held or action taken on agenda items discussed in executive session will be noted in the summary for that agenda item.

- 8. Updated roll call upon reconvening in open session (only if Executive Session taken):** An updated roll call was taken and all members that announced as present in executive session reconfirmed their presence. Additionally, James Denman with LCRA, who joined after the opening roll call, announced as present.
- 9. Confirm date, time, and location for the next Technical Subcommittee meeting as October 17, 2023 at 1:30 p.m. at City of Austin Permitting and Development Center 6310 Wilhelmina Delco Dr, Room 1202, Austin, TX 78752 and via Microsoft Teams Videoconference.**

The date, time, and location for the next Technical Subcommittee meeting were confirmed; the meeting adjourned at 2:56 p.m.