GREATER AUSTIN AREA TELECOMMUNICATIONS NETWORK (GAATN)
INTERLOCAL AGENCY

GAATN TECHNICAL SUBCOMMITTEE MEETING
MEETING HELD October 16, 2018 at 2:00 p.m.
AT Lower Colorado River Authority
LCRA Service Center, Room A502/503
3505 Montopolis Blvd.
Austin, Texas

MINUTES

1. **Call to Order and Roll Call**
   GAATN Technical Subcommittee Chairman Jaime Guerra called the meeting to order at 2:00 p.m.
   The following announced as present at the start of the meeting:
   Dain Herbat, on behalf of Travis County
   Bruce Hermes, on behalf of City of Austin
   Gary Weseman, on behalf of Austin Community College
   John Kohlmorgan, on behalf of Austin ISD
   Steve Pyle, on behalf of State of Texas DIR
   Jaime Guerra, on behalf of the University of Texas
   Harold Nall, on behalf of the University of Texas
   Frank Ammons, on behalf of GAATN
   Carlos DeMatos, on behalf of GAATN
   Sarah Eichelberger, on behalf of GAATN
   Chris Gonzales, on behalf of BryComm
   A quorum was established at roll call.

2. **Citizen Communications**
   There were no citizen communications.

3. **Review and approve minutes from the regular Technical Subcommittee meeting of September 18, 2018**
   Bruce Hermes moved to approve the draft minutes as presented; Dain Herbat seconded the motion and it passed unanimously.

4. **Maintenance Contractor's Report**
   A. **Maintenance updates**
      Chris Gonzales, D1N and SRN with 28 corrected deficiencies; Chris said they are a couple of weeks behind with C1S and C2S since they are such large rings, but will be caught up in the next few weeks.
   B. **Material Inventory status**
      Chris said that on September 19, they used 642 ft off reel 647 for the emergency repair at 5th and Lamar. John Kohlmorgan asked for detail about the incident; Frank said one of the vendors accidentally cut through the 4" PVC pipe. John asked if members were notified of the work prior; Frank said since this was just a re-route of underground conduit and not scheduled to affect any entities, no notification was sent out. John said he would like to see notifications for such work even if it is not anticipated to affect any entities. Frank said management could add it to the network activity calendar. Jaime asked for an agenda item

to be added to the next Technical Subcommittee meeting regarding a GAATN construction advisory notification process.

5. **Project and Budget Review**
   A. **City Hall Reconnectorization Project Update**
   Frank said management needs to reschedule all of the work until after the election blackout due to the fact that DIR is not prepared for this project. DIR has said that they should be ready by October 29. Frank said he hopes that DIR is understanding with GAATN scheduling during legislature due to this delay on their part.

   B. **Treaty Oak Decommissioning Project Update**
   Frank reported that SRN is still pending AE approval and AULCC process completion to do riser-to-riser to pole-to-pole to bypass the one pole that AE will not allow GAATN to attach. All other rings are ready to decommission in the field. Frank said nothing else has changed on the part of the members since the update at the previous meeting. Frank asked if any entities had any updates. Dain said that Travis County should be ready after the election blackout. Jaime said that UT is working with their procurement department and the City of Austin to iron out two issues prior to being ready to vacate. Jaime said they need to swing a node cable that comes off of SRN to a different splice case and that outage will affect the City. Jaime asked John if entities would have until the end of the calendar year to vacate; John said probably yes. Jaime said he will schedule a call with the City to discuss the outage. Steve said he is concerned about the City Hall Connectorization project being done in conjunction with the Treaty Oak Decommissioning because of the labeling for DIR at City Hall; he said that he would like to meet with the vendor and his network rep onsite to review the labels before the connectorization takes place. Steve said that DIR should be ready to vacate Treaty Oak by next Monday. Frank asked members to send management any updates as they have them so they can continue to track and facilitate.

   C. **GAATN Project Status report**
   Carlos said management cancelled the work at the DA's Office Reroute due to a request by LCRA; management would like to reschedule the work for next week. Dain asked if they could push it out until after the blackout; Carlos said yes, but there is a risk involved. Dain said he would get back to management about the reschedule of the DA's Office Reroute. Frank said there are a lot of emergency notices going out right now partly because of requests by members and the impending election blackout. He said he is working to capture the reasoning behind the uptick and emergency notices and bring that to the next Technical Meeting for discussion. Frank also discussed the following pending projects:
   - B2S IH-35 Oltorf splice – scheduled to complete 11/22
   - SRN Permanent repair at Comal St – scheduled to complete 11/13

   D. **Job Budget Tracking review**
   Sarah reported that the FY19 MAC budget is currently 40% encumbered with eight jobs, leaving $427k for additional jobs.

6. **Committee Chair's Update and Report – discussion and possible action on:**
   A. **Review recommendations for buildout of A1N into the Austin Convention Center GAATN NOCC**
   This item was discussed in executive session for design review. Upon reconvening in open session, Jaime directed management to continue to evaluate options and to bring this back to the next Technical meeting.

B. **Seeking recommendation for New UT tie-in cable site for CPC building**
This item was discussed in executive session for design review. Upon reconvening in open session, Jaime Guerra moved to recommend for Board approval the new UT tie-in cable site for CPC building; Dain Herbat seconded the motion and it passed unanimously.

C. **Review and discussion of B1S Ring cable to Metropolis**
This item was discussed in executive session for design review. Upon reconvening in open session, Jaime said this discussion will be continued in a future meeting.

D. **Making DPS an official GAATN Supernode site**
Jaime said he requested this as an agenda item because with the number of rings and entities at that location, GAATN should consider making it a supernode site. Frank said management met with DPS about rackspace for GAATN members; DPS has denied GAATN rackspace, but has confirmed they have RU space already available and can provide rackspace on DPS's own racks up to a certain capacity to be determined upon any requests received. John said he would be fine with making it a supernode site if it was done correctly.

E. **Network Management request for a November Design Session and current project priority ranking meeting and discussion**
Frank said that management has previously requested a design session meeting and he would like to start out the November Technical meeting with at least a one-hour design session agenda item; he said management will bring the project priority rankings. Frank said that, with the FY20 budget session coming up, management would like a firm goal. John said GAATN already has a firm goal with the Convention Center and there is a lot of discussion to be had about that project. Frank said members didn't have to approve it right now, and that he would poll them via email to see if they would like to hold a design session next month.

7. **Executive Session:** At 2:38 p.m., GAATN Technical Subcommittee Chairman Jaime Guerra announced that the GAATN Technical Subcommittee was adjourning to closed session, under Tex. Gov't Code section 418.181 ("H.B. 9"), to preserve confidentiality as permitted by law on Agenda Items 6A, 6B, and 6C.

   At 3:26 p.m., Jaime Guerra announced that the GAATN Technical Subcommittee was reconvening in open session for discussion and actions, if any, on matters considered in closed session. Agenda Items 6A, 6B, and 6C were the only items discussed. Bruce Hermes left the meeting at 3:25 p.m. A quorum was re-established at 3:25 p.m.

8. **Confirm date, time, and location for the next Technical Subcommittee meeting as November 13, 2018 at 12:00 or 1:30 p.m. at the LCRA Service Center, 3505 Montopolis Blvd., Room A502/503, Austin, TX.**
The date, time, and location for the next regular Technical Subcommittee meeting were confirmed; the meeting adjourned at 3:38 p.m.